



LIVINGSTON POLICE DEPARTMENT OVERTIME REQUEST FORM

DATE: 3/21/26
TO: Lt. Collins EMP. # 234 (OFFICER IN CHARGE / SUPERVISOR)
FROM: PTL. M. BARREIRO EMP. # 280
EMPLOYEE: CALLED IN | ORDERED IN: YES ☐ NO ☒
SHIFT WAS EXTENDED | HELD OVER: YES ☐ NO ☒
REGULAR SHIFT WORKED: DATE: 3/21/26 FROM — TO —
OVERTIME WORKED: DATE: 3/21/26 FROM 8AM TO 12PM
REASON: MANPOWER ☐ COVER FOR EMP.# — REPORT WRITING ☐ LATE JOB ☐
ARREST/SCENE PROCESSING ☐ INVESTIGATION ☐ CC# 26-9958
OTHER ☒ SPECIAL NEEDS BREAKFAST
COURT APPEARED IN: — DEFENDANT & CASE —
TRAINING COURSE: — LOCATION: REC CENTER
SIGNATURES
REQUESTOR: [Signature] EMP. # 280 *POSS ENTRY DATE: 3/21/26
SUPERVISOR: [Signature] EMP. # 234 *POSS STIP APPROVAL DATE: 3/23/26
COMMAND: — EMP. # — *POSS FINAL APPROVAL DATE: —

STRAIGHT TIME ONLY
YES ☐

COMPENSATION
TYPE REQUESTED
(ENTER HOURS)
CASH - \$\$\$
4
FLSA TIME
—
TIME DUE
—

RETURNED FOR CORRECT
DATE RETURNED:
REASON:
DATE CORRECTED:
INITIALS:



LIVINGSTON POLICE DEPARTMENT OVERTIME REQUEST FORM

DATE: 3/30/26
TO: Sgt. McNamera EMP. # 252 (OFFICER IN CHARGE / SUPERVISOR)
FROM: PTL. M. Barreiro EMP. # 280
EMPLOYEE: CALLED IN | ORDERED IN: YES ☐ NO ☒
SHIFT WAS EXTENDED | HELD OVER: YES ☐ NO ☒
REGULAR SHIFT WORKED: DATE: 3/30/26 FROM — TO —
OVERTIME WORKED: DATE: 3/30/26 FROM 1PM TO 5PM
REASON: MANPOWER ☐ COVER FOR EMP.# — REPORT WRITING ☐ LATE JOB ☐
ARREST/SCENE PROCESSING ☐ INVESTIGATION ☐ CC# 26-11052
OTHER ☐ —
COURT APPEARED IN: — DEFENDANT & CASE —
TRAINING COURSE: Spring Qualification LOCATION: CPD Range
SIGNATURES
REQUESTOR: [Signature] EMP. # 280 *POSS ENTRY DATE: 3/31/26
SUPERVISOR: [Signature] EMP. # 252 *POSS STIP APPROVAL DATE: 3/31/26
COMMAND: — EMP. # — *POSS FINAL APPROVAL DATE: —

STRAIGHT TIME ONLY
YES ☐

COMPENSATION
TYPE REQUESTED
(ENTER HOURS)
CASH - \$\$\$
4
FLSA TIME
—
TIME DUE
—

RETURNED FOR CORRECT
DATE RETURNED:
REASON:
DATE CORRECTED:
INITIALS:



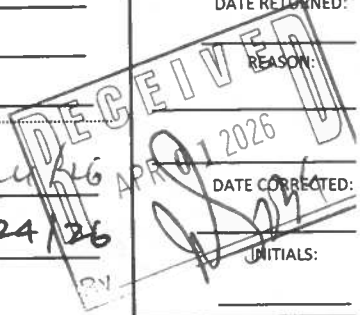
LIVINGSTON POLICE DEPARTMENT
OVERTIME REQUEST FORM

DATE: 3/24/26
TO: LT. COLLINS EMP. # 234 (OFFICER IN CHARGE / SUPERVISOR)
FROM: JOY KLAPAL EMP. # 229
EMPLOYEE: CALLED IN | ORDERED IN: YES ☐ NO ☒
SHIFT WAS EXTENDED | HELD OVER: YES ☐ NO ☒
REGULAR SHIFT WORKED: DATE: 3/24/26 FROM 0800 TO 1800
OVERTIME WORKED: DATE: 3/24/26 FROM 1800 TO 2000
REASON: MANPOWER ☐ COVER FOR EMP.# REPORT WRITING ☐ LATE JOB ☐
ARREST/SCENE PROCESSING ☐ INVESTIGATION ☐ CC#
OTHER ☒ DEA'S HIDDEN IN PLAIN SIGHT
COURT APPEARED IN: DEFENDANT & CASE
TRAINING COURSE: LOCATION:
SIGNATURES
REQUESTOR: [Signature] EMP. # 229 *POSS ENTRY DATE: 3/24/26
SUPERVISOR: [Signature] EMP. # 234 *POSS STIP APPROVAL DATE: 3/24/26
COMMAND: EMP. # *POSS FINAL APPROVAL DATE:

COMPENSATION
TYPE REQUEST
(ENTER HOURS)
CASH - \$\$\$
2
FLSA TIME

TIME DUE

RETURNED FOR CORRECTION
DATE RETURNED:
REASON:
DATE CORRECTED:
INITIALS:



LIVINGSTON POLICE DEPARTMENT
OVERTIME REQUEST FORM

DATE: 3/21/26
TO: LT. COLLINS EMP. # 234 (OFFICER IN CHARGE / SUPERVISOR)
FROM: JOY KLAPAL EMP. # 229
EMPLOYEE: CALLED IN | ORDERED IN: YES ☐ NO ☒
SHIFT WAS EXTENDED | HELD OVER: YES ☐ NO ☒
REGULAR SHIFT WORKED: DATE: 3/21/26 FROM OFF TO OFF
OVERTIME WORKED: DATE: 3/26/26 FROM 0800 TO 1200
REASON: MANPOWER ☐ COVER FOR EMP.# REPORT WRITING ☐ LATE JOB ☐
ARREST/SCENE PROCESSING ☐ INVESTIGATION ☐ CC# 26-9958
OTHER ☒ SPECIAL NEEDS BREAKFAST
COURT APPEARED IN: DEFENDANT & CASE
TRAINING COURSE: LOCATION:
SIGNATURES
REQUESTOR: [Signature] EMP. # 229 *POSS ENTRY DATE: 3/21/26
SUPERVISOR: [Signature] EMP. # 234 *POSS STIP APPROVAL DATE: 3/23/26
COMMAND: EMP. # *POSS FINAL APPROVAL DATE:

COMPENSATION
TYPE REQUEST
(ENTER HOURS)
CASH - \$\$\$
4
FLSA TIME

TIME DUE

RETURNED FOR CORRECTION
DATE RETURNED:
REASON:
DATE CORRECTED:
INITIALS:

