



CITY OF BRIGANTINE

Lynn Sweeney, RMC, CMR
City Clerk/Registrar

April 13, 2018

Mr. James Holden

Via Email Only – opra+request-1481-1d921cfa@requests.opramachine.com

Re: April 11, 2018 OPRA Request

Dear Mr. Raymond:

The City of Brigantine (hereinafter "City") is in receipt of your Open Public Records Act (OPRA) request dated April 11, 2018. The official Records Custodian received your OPRA request on April 11, 2018. This response is provided within the required seven business day deadline.

The specific response to your request is as follows:

Please supply the Brigantine Chief selection process:

1. Policy

Response: Attached is Chapter 3, Article X, §43-45 of the City Code of the City of Brigantine titled Public Safety and Enforcement Departments.

2. Procedures

Response: No responsive documents exist.

3. Please provide any Personal Financial Disclosure or Standards of Professional Behavior, particularly any court or other formal proceedings that deal with the debts, such as bankruptcy, foreclosures, County Court Judgments and Debt Relief Orders.

Response: No responsive documents exist.

This completes your OPRA request.

Sincerely,


Lynn Sweeney, RMC/CMR
Records Custodian

Enclosure as stated

cc: Roxanne Tosto, Acting City Administrator
Alfred Scerni, Esq., City Solicitor

E. Economic Development and Business Relations Officer.

- (1) The Economic Development and Business Relations Officer shall serve in office for an indefinite term.
- (2) Vacancies in the office shall be filled by the Manager.
- (3) The Business Relations and Economic Development Officer, under the direction of the Manager, shall:
 - (a) Report to the Manager and Council concerning the status of economic and business activities within the City.
 - (b) Keep and maintain statistics on the development of businesses and the conditions thereof.
 - (c) Advise the Manager and the Council concerning the Land Use Ordinance and the Mercantile Ordinance²² as such ordinances affect business development.
 - (d) Represent the City to the Chamber of Commerce and to the Tourist Commission. The Economic Development and Business Relations Officer shall not be a voting member of the Tourist Commission.

ARTICLE X

Public Safety and Enforcement Departments

§ 3-43. Director of Public Safety.

- A. The Departments of Police, Fire and Emergency Medical Services, the Beach Patrol, the Ordinance Enforcement Department and the Uniform Construction Code Enforcement Office shall be supervised and administered by the Director of Public Safety, under the direction of the Manager.
- B. Vacancies in the office of Director of Public Safety shall be filled by the Manager. The Public Safety Director shall supervise the departments indicated. Supervision of the Chief of Police, the Chief of the Fire Department and the Uniform Construction Code Enforcement Office shall be in the manner permitted by law, and the Director of Public Safety shall not be considered to be the holder of the statutory position of such Chief of Police or Fire Department or Uniform Construction Code Official.

§ 3-44. Department of Police.

- A. The Department of Police shall be supervised by the Chief of Police, which office and Department shall be organized and operated pursuant to N.J.S.A. 40A: 14-118 and all other laws relative to the operation of law enforcement activities. The Director of Public Safety shall supervise the operations and administration of the Department under the direction of the City Manager and said Public Safety Director shall be deemed the

22. Editor's Note: See Ch. 198, Land Use, and Ch. 210, Mercantile Businesses, respectively.

appropriate authority pursuant to N.J.S.A. 40A:14-118. [Amended 12-28-1992 by Ord. No. 28-1992; 9-16-1998 by Ord. No. 16-1998]

- B. The Department of Police shall consist of the Chief and of subordinate and intermediate officers as are authorized by the City Council, including the ranks of: [Amended 9-6-1995 by Ord. No. 21-1995]
- (1) (Reserved) ²³
 - (2) Captains.
 - (3) Lieutenants.
 - (4) Sergeants.
 - (5) Patrol officers.
 - (6) Class 1 and Class 2 special officers.
 - (7) Telecommunicators (dispatchers).
 - (8) Crossing guards.
- C. The subordinate officers, in order of rank and designation and according to the priority among offices of equal rank so established by the Chief of Police, the Director of Public Safety and the Manager, shall assume the command of the Department of Police in the absence of the Chief of Police. All officers shall be sworn in the manner required of the State of New Jersey and shall further carry out the orders of superior officers and agencies appointed to serve or having jurisdiction over them. All officers shall observe the rules and regulations of the Department of Police promulgated for the proper conduct of the affairs of the Department and the administration of justice.
- D. Vacancies in all ranks of the Police Department shall be filled by the Manager.

§ 3-45. Department of Fire and Emergency Medical Services.

- A. The Department of Fire and Emergency Medical Services shall be supervised by the Chief of the Department. The Director of Public Safety, under the direction of the City Manager, shall supervise the operations and administration of the Department and the Chief.

23. Editor's Note: Former Subsection B(1), Deputy Chief, was repealed 6-16-2004 by Ord. No. 18-2004.