



Mark L. Gravinese, Administrator
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Diane L. Malloy
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Township of Harrison
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Lou Manzo, Mayor
Don Heim, Deputy Mayor
Julie DeLaurentis, Committeewoman
John Williams, Committeeman
Adam Wingate, Committeeman

March 5, 2020

James Thomas Lucas [<mailto:opra+request-9846-fccd9bee@requests.opramachine.com>]

Dear Sir, Madam,

The Township of Harrison received your Open Public Records Act (OPRA) request on February 25, 2020. The official Records Custodian, Diane Malloy, received your OPRA request on February 25, 2020. As such, the seven (7) business day deadline to respond to your request is March 5, 2020. This response to your request is being provided to you on the [7th] business day after receipt of said request.

The following information is being provided and will be considered responsive to your request:

In response to your request for "All police CAD reports with narratives for the day of 1-30-2020 from 12:01pm to 11:59pm" we have determined that there are 50 records that would need to be reviewed, evaluated to see if they can be released, and make necessary redactions on those that can be released. Under OPRA, "Whenever the nature, format, manner of collation, or volume of a government record embodied in the form of printed matter to be inspected, examined, or copied pursuant to this section is such that the record cannot be reproduced by ordinary document copying equipment in ordinary business size or involves *an extraordinary expenditure of time and effort to accommodate the request*, the public agency may charge, in addition to the actual cost of the duplicating record, a *special service charge that shall be reasonable and shall be based upon the actual direct cost of providing the copy or copies...*" (Emphasis added.)
N.J.S.A. 47:1A-5.c.

In order to complete this task, we will need to open each CAD, print the CAD report to PDF, review the contents, determine if it is, in fact, able to be released and if it is, make the necessary redactions and save to a file. Lt. Cundey is the Police Department's Administrative Commander and is the only one who is able to fulfill this request. He estimates that it will take him 4.5 hours to complete this assignment. His hourly rate is \$56.93 per hour. Based on the extraordinary hours required for our request, the special services fee to be incurred is \$256.19. If you agree to this and still wish to obtain these records, upon receipt and clearance of a check in the above amount, Lt. Cundey will require 9 business days to provide the documents as a result of the nature and volume of records that will need to be independently reviewed before forwarding.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Township of Harrison to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form.

You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

Diane L. Malloy

Municipal Clerk