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Township of Harrison
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Lou Manzo, Mayor
Don Heim, Deputy Mayor
Julie DeLaurentis, Committeewoman
John Williams, Committeeman
Adam Wingate, Committeeman

February 25, 2020

Ask NJ Media

<mailto:opra+request-9361-2ded1d24@requests.opramachine.com>

Responding via email only

Dear Sir, Madam,

On behalf of the Township of Harrison I am following up on your request for CAD reports for the dates specified on your initial request.

The following information is being provided and will be considered responsive to your request:

In response to your request for all CAD reports with narratives for the day of 1-22-2020 and all CAD reports with narratives for the day of 1-30-2020, we provided you with a listing of 224 CADs that would need to be reviewed, evaluated to see if they can be released, and make necessary redactions on those that can be released. You were advised that your option was to provide us with which specific CADs and narratives you wanted from the list provided, or we would need to charge a special service charge to independently review all 224 CADs as permitted under OPRA which provides "Whenever the nature, format, manner of collation, or volume of a government record embodied in the form of printed matter to be inspected, examined, or copied pursuant to this section is such that the record cannot be reproduced by ordinary document copying equipment in ordinary business size or involves *an extraordinary expenditure of time and effort to accommodate the request*, the public agency may charge, in addition to the actual cost of the duplicating record, a *special service charge that shall be reasonable and shall be based upon the actual direct cost of providing the copy or copies...*" (Emphasis added.) N.J.S.A. 47:1A-5.c. We further advised that if this was your desire, we would require a time extension.

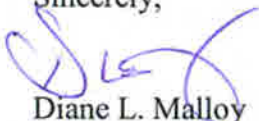
Your response was that you would give us an extension until February 27, 2020. Since this is your response, we are assuming you want us to gather, review and redact (if required) all 224 CAD reports. In order to complete this task, we will need to open each CAD, print the CAD report to PDF, review the contents, determine if it is, in fact, able to be released and if it is, make the necessary redactions and save to a file. Lt. Cundey is the Police Department's Administrative Commander and is the only person who is authorized and trained to fulfill this request. He estimates that it will take 19.5 hours to complete this assignment.

His hourly rate is \$56.93 per hour. Based on the extraordinary hours required for your request, the special services fee incurred is \$1,110.14. If you wish to obtain the requested records, and upon receipt and clearance of a check in the amount of \$1,110.14, Lt. Cundey will require 20 business days to provide the documents as a result of the nature and volume of the records that will need to independently reviewed before forwarding. Your check or money order made payable to the Township of Harrison, should be mailed to my attention at the address shown above. If you have any questions you may reach me at (856) 478-4112.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Township of Harrison to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form.

You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,



Diane L. Malloy
Municipal Clerk