

LOSS CONTROL REPORT

Camden County Municipal Joint Insurance Fund

BOROUGH OF COLLINGSWOOD

To: Mayor M. James Maley, Fund Commissioner

Report submitted by: Mr. Liam Callahan, CPSI, ASP

Date of Survey: June 21, 2019

Contacts & Titles: Mr. Andrew Marker, Safety Coordinator

NOTE TO FUND COMMISSIONER:

Your Safety Incentive Program (SIP) remains strong with good leadership and attention to the core elements. The dedication to the SIP as well as a culture of safety is in large part due to the efforts of Collingswood's Safety Coordinator, Mr. Andrew Marker.

OBJECTIVES OF THE SURVEY:

1. Conduct a Loss Control Survey of various Borough facilities.
2. New and Outstanding Suggestions for Improvement.

SURVEY RESULTS:

OBJECTIVE #1: Conduct a Loss Control Survey of various Fire District facilities.

I arrived at the Collingswood DPW on June 21, 2019. I was originally scheduled to meet with Mr. Andrew Marker, Safety Coordinator for Collingswood. He was unable to meet with me due to an emergency water main break. I traveled to Knights Park Playground to conduct a loss control survey.

This report does not and is not intended to address every loss potential, but covers only those conditions specifically examined at time of the survey. There may be other conditions not examined or brought to our attention at the time of this survey, that may contain a potential for liability. This report does not include matters of a legal nature or violations of any federal, state or local statute, ordinance or regulation, except as specifically noted in the report.

Knights Park Playground



The playground at Knights Park consists of a Landscape Structures® modular playground unit designed for children aged 2 to 5, several pieces of freestanding playground equipment, three separate swing sets including strap swings, tot swings, and adaptive swings, a merry go round, a jungle gym and a spring see-saw. The equipment I observed was in very good shape.



The impact attenuating material used throughout the playground is engineered wood fiber. The height of engineered wood fiber under the slide terminations and swings is approximately 3 to 5 inches. A minimum height of 9 inches should be maintained in all use zones.

There are signs indicating the age of use on the pieces of playground equipment themselves. However, I did not observe a sign indicating the owner of the playground, the hours of operation, and the age of use posted by Collingswood. A sign with this information should be fabricated and posted in a conspicuous area of the playground.

OBJECTIVE #2: New and Outstanding Suggestions for Improvement.

New Suggestions for Improvement

New Suggestions for Improvement have been classified per the following system:

- *"Urgent" (U) SFI's refer to situations of "imminent danger" or "critical" safety/health issues which may cause serious physical harm or death.*
- *"Important" (I) SFI's would encompass regulatory concerns and hazards not classified as either "Urgent" or "Program Improvement" suggestions.*
- *"Program Improvement" (PI) SFI's would encompass suggestions related to safety, process improvements, management systems, and other practices that would be expected to improve the overall safety, quality, and effectiveness of the organization.*

Knights Park Playground

- 1-2019 (PI)** At least 9 inches of engineered wood fiber should be maintained in all use zones of the playground. Additional wood fiber should be added to the areas underneath swing seats and where slides terminate
- 2-2019 (PI)** A sign indicating the owner of the playground, the hours of operation and the age of use should be posted in a conspicuous area of the playground.

Outstanding Suggestions for Improvement

Outstanding Suggestions for Improvement (OSFI) status is based upon information provided to J.A. Montgomery during the survey:

SFI Number	Rating	Status	Comment
4-2018	I	Closed	Emergency shutoff installed.

For your reference, a report showing the current status of your Suggestions for Improvement has been provided. Please take a few moments to verify that it is correct.

When corrective action has been completed, please notify our office using the reply form or merely mark your reply on the SFI summary and fax or email back. Thank you for your attention.

Please distribute copies of this report to all the previously mentioned departments. For additional information or any questions regarding this survey, contact this office.

cc: Mr. Andrew Marker, Safety Coordinator, Collingswood
Mr. Michael Avalone, Risk Manager, Conner Strong & Buckelew
Ms. Ilene Laursen, Conner Strong & Buckelew
Mr. Brad Stokes, Executive Director, PERMA,
Ms. Karen Read, PERMA
Mr. Keith Hummel, Associate Public Sector Director, J.A. Montgomery Risk Control