



State of New Jersey

DEPARTMENT OF TRANSPORTATION

P.O. Box 600

Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

June 10, 2019

The Honorable Frank Mazza
Mayor, Union Township
140 Perryville Rd Hampton, NJ 08827

RE: Baptist Church Road Section 1 Roadway Improvements
Union Township
FY 2019 Municipal Aid

RECEIVED
MUNICIPAL CLERK'S OFFICE

JUL 01 2019

TOWNSHIP OF UNION
HUNTERDON COUNTY, NJ

Dear Mayor Mazza:

Enclosed is one (1) original executed Agreement approved by the New Jersey Department of Transportation (NJDOT) for the above referenced project in the amount of **\$165,134.00**

This project will be funded from the New Jersey Transportation Trust Fund Authority Act. State participation in the cost of the project is limited to 100 percent of the cost of the completed construction work including construction inspection and material testing, or the amount of the allotment, whichever is less.

The construction contract must be awarded **within 24 months** from **March 25, 2019** the date of the grant notification letter from Diane Gutierrez-Scaccetti, Commissioner. Failure to make an award by **March 25, 2021**, or failure to comply with the requirements of the Municipal Aid Regulations, N.J.A.C. 16:20B, and the Terms and Conditions of Grant Agreement for State Aid to Counties and Municipalities, will jeopardize the use of State funds on this project. It is further noted that the project must be in compliance with the Americans with Disabilities Act requirements for accessibility.

The Municipal Aid Regulations and terms and conditions can be found on the Local Aid Website at:

www.state.nj.us/transportation/business/localaid/pubs.shtm

"IMPROVING LIVES BY IMPROVING TRANSPORTATION"

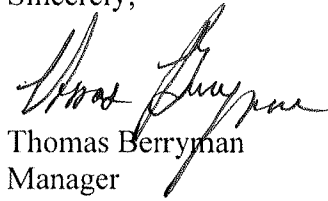
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Through the approval of this agreement and all future agreements, Union Township is required to provide phased submission updates that are to be tracked through the on-line SAGE System in accordance with the State Aid Checklist **(copy attached)**.

Please note, that the Union Township is responsible for continued updates with respect to the construction administration/management phase of the project in the SAGE System. The preparation of the contract documents shall use the NJDOT 2019 Standard Specification for Road & Bridge Construction, as amended, and the current Special Provisions for Local Aid Projects. All requirements of this program can be found in the State Aid Handbook available at the website cited above.

If you have any questions regarding the above, please contact Mr. Arun Kumar of this office at (609) 963-2017.

Sincerely,



Thomas Berryman
Manager
Local Aid District 3

Attachments

cc: Municipal Clerk
cc: Municipal Engineer

FOR THE DEPARTMENT OF TRANSPORTATION

Subject Project: **Baptist Church Road Section 1 Roadway Improvements**

Name of Sponsor: **Union Township, Hunterdon**

Address: **140 Perryville Rd
Hampton, NJ 08827**

Vendor ID Number: **226002353**

Fiscal Year/Funds **FY-2019 – Municipal Aid**

Job Number: **2206648**

Account **2019-480-078-6320-ANP-6010**

State Funds **\$165,134.00**

FAO Number 3058744

Certification of Funds

5/28/19
Date

By

Deepa Naik
Director, Division of Accounting and Auditing
ACTING Deepa Naik

APPROVED:

Laine Rankin

Laine Rankin

Director, Division of Local Aid and Economic Development

6/3/19
Date

ATTEST and SEAL

It is hereby certified that the foregoing allocation of funds and this Agreement were approved by the Commissioner of Transportation or Designee on 6/3/19.

Anika James
Anika James
Secretary, Department of Transportation

Approval as to Form by Certification Process.

Township of Union
Hunterdon County, New Jersey
Resolution No. 2018-90

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Baptist Church Road Section 1 project.

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Union formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2019-Baptist Church Road Section 1 Roadwa-00262 to the New Jersey Department of Transportation on behalf of the Township of Union.

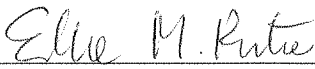
BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Union and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Committee
On this 19 day of September, 2018.

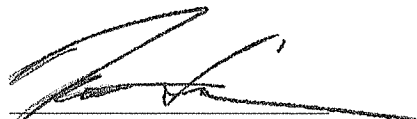


Ella M. Ruta, Municipal Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

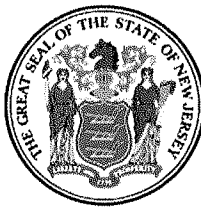
ATTEST and AFFIX SEAL 

(Clerk)



(Presiding Officer)

JS



RECEIVED
MUNICIPAL CLERK'S OFFICE

MAR 29 2019

TOWNSHIP OF UNION
HUNTERDON COUNTY, NJ

State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

March 25, 2019

The Honorable Frank Mazza
Mayor, Union
140 Perryville Rd
Hampton, NJ 08827

Dear Mayor Mazza:

I am pleased to inform you that Union has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2019 Municipal Aid Program for the Baptist Church Road Section 1 Roadway Improvements Project in the amount of \$165,134.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 681 applications requesting more than \$377.9 million. There is \$161.25 million available in funds from the Transportation Trust Fund (TTF) supported by the State gas tax.

As part of the Department's Commitment to Community, NJDOT provides statewide assistance for local governments for improvements to and preservation of the local transportation network, this network makes up about 90 percent of New Jersey's roadways. The successful completion of your project will help achieve this goal and provide your constituents and everyone that uses local roads a transportation system that provides the mobility they deserve.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington - 973-601-6700
District 2 - Newark - 973-877-1500

District 3 - Trenton - 609-530-5271
District 4 - Cherry Hill - 856-486-6618

Again, thank you for your support of this program and good luck with your project.

Sincerely,

A handwritten signature in cursive script, reading "Diane Gutierrez-Scaccetti".

Diane Gutierrez-Scaccetti
Commissioner

cc: Municipal Clerk, Municipal Engineer



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

February 4, 2020

The Honorable Michele Delisfort
Mayor, Union Township
1976 Morris Avenue
Union, NJ, 07083

RE: Improvements to Baptist Church Road Section 2B
Union Township, Hunterdon County
FY 2020 Municipal Aid

Dear Mayor Delisfort:

Enclosed is one (1) original executed Agreement approved by the New Jersey Department of Transportation (NJDOT) for the above referenced project in the amount of **\$210,000.00**.

This project will be funded from the New Jersey Transportation Trust Fund Authority Act. State participation in the cost of the project is limited to 100 percent of the cost of the completed construction work including construction inspection and material testing, or the amount of the allotment, whichever is less.

The construction contract must be awarded **within 24 months** from **November 21, 2019** the date of the grant notification letter from Diane Guitierrez-Scaccetti, Commissioner. Failure to make an award by **November 21, 2021**, or failure to comply with the requirements of the Municipal Aid Regulations, N.J.A.C. 16:20B, and the Terms and Conditions of Grant Agreement for State Aid to Counties and Municipalities, will jeopardize the use of State funds on this project. It is further noted that the project must be in compliance with the Americans with Disabilities Act requirements for accessibility.

The Municipal Aid Regulations and terms and conditions can be found on the Local Aid Website at:

www.state.nj.us/transportation/business/localaid/pubs.shtm

Through the approval of this agreement and all future agreements, Union Township is required to provide phased submission updates that are to be tracked through the on-line SAGE System in accordance with the State Aid Checklist **(copy attached)**.

Please note, that the Union Township is responsible for continued updates with respect to the construction administration/management phase of the project in the SAGE System. The preparation of the contract documents shall use the NJDOT 2019 Standard Specification for Road & Bridge Construction, as amended, and the current Special Provisions for Local Aid Projects. All requirements of this program can be found in the State Aid Handbook available at the website cited above.

If you have any questions regarding the above, please contact Mr. Kyle Skala of this office at (609) 963-2011.

Sincerely,



Arun Kumar
Project Management Specialist 3
Local Aid District 3

Attachments

cc: Municipal Clerk
cc: Municipal Engineer

FOR THE DEPARTMENT OF TRANSPORTATION

Subject Project: **Improvements to Baptist Church Road Section 2B**

Name of Sponsor: **Union Township, Hunterdon County**

Address: **1976 Morris Avenue.
Union, NJ 07083**

Vendor ID Number: **226002353**

Fiscal Year/Funds **FY-2020 – Municipal Aid**

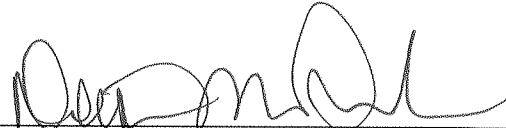
Job Number: **2206896**

Account **2020-480-078-6320-10-AN8-6010**

State Funds **\$210,000.00**

FAO Number 3082168

Certification of Funds 1/14/2020
Date

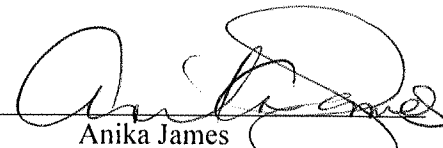
By 
Director, Division of Accounting and Auditing
ACTING Deepa Naik

APPROVED: 
Laine Rankin
Director, Division of Local Aid and Economic Development

1/17/20
Date

ATTEST and SEAL

It is hereby certified that the foregoing allocation of funds and this Agreement were approved by the Commissioner of Transportation or Designee on 1/17/2020.


Anika James
Secretary, Department of Transportation

Approval as to Form by Certification Process.

Township of Union
Resolution No. 2019-82

Resolution: Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Improvements to Baptist Church Road - Section 2B) project.

NOW, THEREFORE, BE IT RESOLVED that Council of Union Township formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2020-Improvements to Baptist Church Road-00424) to the New Jersey Department of Transportation on behalf of Union Township.

BE IT FURTHER RESOLVED that (Mayor) and Clerk are hereby authorized to sign the grant agreement on behalf of Union Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this 18 day of July, 2019

Elle M. Rute
Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL Elle M. Rute Frank Y. May Jr.
(Clerk) (Presiding Officer)

NEW JERSEY DEPARTMENT OF TRANSPORTATION
DIVISION OF LOCAL AID AND ECONOMIC DEVELOPMENT

CHECKLIST FOR STATE AID PROJECTS

The following documents must be submitted to the Division of Local Aid and Economic Development District Office within the time frames specified in the approved Resolution, Application and Agreement for State Aid. Additional information concerning these documents and time frames can be found in the current "State Aid Handbook". Further all document submittals must be posted in the SAGE System and the Sponsor is responsible for continued updates with respect to the construction administration/management phase of the project in the SAGE System.

Contract Document Submission Phase

- | | |
|--------------------------|--|
| ☐ | Plans and descriptions for projects that identify involvement with: Historic Sites Council, Green Acres Program, NJDEP Site Remediation and NJDEP Permits (12 weeks prior to advertisement for bids) |
| ☐ | Plans for projects within 1000 of an at-grade Railroad Crossings or projects those are parallel to railroads within 200 feet (8 weeks prior to advertisement for bids) |
| ☐ | Plans for Project that intersects State Highway (8 weeks prior to advertisement for bids) |
| ☐ | Design Exception (30 days prior to advertisement) |
| ☐ | Final Plans, Specifications, Engineer's Estimate of Cost, Engineers Certification (30 days prior to advertisement for bids) |

Award of Contract Submission Phase

- | | |
|--------------------------|---|
| ☐ | Tabulation of Bids (Original signed by Engineer) (<u>within 30 days of bids</u>) |
| ☐ | Resolution of Award (Certified by raised seal) (<u>within 30 days of bids</u>) |
| ☐ | Force Account Agreement Form SA-27 (When using local government forces to perform work) |

Construction Phase Submission

- | | |
|--------------------------|---|
| ☐ | Preconstruction Meeting Notification (Minimum of two weeks prior to meeting date) |
| ☐ | Material Questionnaire Form SA-11 (Must be submitted before the start of construction) |
| ☐ | Minutes of Preconstruction Meeting (To be submitted before the start of construction) |
| ☐ | Start of Construction Written Notification (At least 3 days prior to start of construction) |
| ☐ | Major Construction Changes Form SA-1 (Must be approved prior to start of construction) |
| ☐ | End of Construction Written Notification (As soon as construction items are complete) |

Project Closeout Submission

- | | |
|--------------------------|---|
| ☐ | Bituminous Concrete Test Results and Analysis Form DS-8S |
| ☐ | Major Pay Items Material Certifications |
| ☐ | Final Change Order Form SA-1 (4 originally signed) ** |
| ☐ | Engineer's Certification of Project Completion (signed and sealed) ** |
| ☐ | Chief Financial Officer's Certification (originally signed) ** |
| ☐ | Final Payment Voucher Form PV (originally signed) ** |

** (within 6 months of the notification of inspection or waiver)