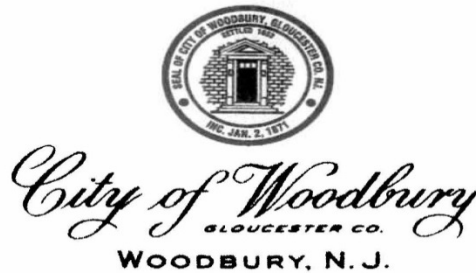


Cassidy L. Swanson
City Clerk
(856) 845-1300 x 146
cswanson@woodbury.nj.us



City of Woodbury
City Hall
33 Delaware Street
Woodbury, NJ 08096
(856) 845-1300

September 29, 2023

Via Email Only (opra+request-52918-cabc0d55@requests.opramachine.com)

Brian Breslin

Re: Open Public Records Act Request/Common Law Right of Access

Dear Mr. Breslin,

The City of Woodbury Records Custodian received your request for records pursuant to the Open Public Records Act (OPRA) dated September 16, 2023 on September 18, 2023. Accordingly, the initial seven (7) business day deadline to respond to your request under OPRA is September 27, 2023. We previously requested an extension until September 29, 2023, to further process your request.

Your records request was as follows:

Dear Woodbury City,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

Copy of the Planning and Zoning Board Application for Woodbury Wellness, LLC.

Yours faithfully,

Brian Breslin

After a search of our available records has identified the following document(s) responsive to your request.

- PZ-2-2023 – Woodbury Wellness LLC

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the City of Woodbury to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Very truly yours,

Cassidy Swanson, RMC/CMR
City Clerk
City of Woodbury