

Department(s):
 ✓ Building
 ✓ Health NO
 ✓ Planning + zoning NO

Township of Wayne
OPEN PUBLIC RECORDS ACT REQUEST FORM
 475 Valley Road, Wayne NJ
 973-694-1800
 opira@waynetownship.com
 Paul V. Margiotta

OPRA No. 25-902
 Date Received: 7/16/25
 Date Due: 7/25/25

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Lee MI _____ Last Name _____
 E-mail Address See attached
 Mailing Address _____
 City _____ State _____ Zip _____
 Telephone _____ FAX _____
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☐
 Under penalty of N.J.S.A. 2C:28-3, I certify that
 1. I ☐ HAVE / ☐ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
 2. I, or another person, ☐ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;
 3. I ☐ AM / ☐ AM NOT seeking records in connection with a legal proceeding. *See note below.
 Signature _____ Date _____

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash Check Money Order
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

*NOTE: If you checked "I AM" above for question #3, please identify that legal proceeding in the boxes below. (Legal proceeding shall include a party subject to a court order, any attorney representing that party, any person acting as an agent for or on behalf of that party and if there is a pending discovery request.)

List all records being sought in the space below. Please be as specific as possible in describing the records being requested.

See attached

Information on a Specific Property:

Address: _____
 Block: _____ Lot: _____

Name of Legal Proceeding: _____
 Docket #: _____

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	



LIST OF APPLICATIONS

Building Department
475 Valley Road
Wayne, NJ 07470
973-694-1800
www.WayneTownship.com

Street Number: ALL
Street Name: ALL
Street Type: ALL
Predirection: ALL
Postdirection: ALL

Block: 1507
Lot: 9
Owner First Name: ALL
Owner Last Name: ALL
Owner Company Name: ALL

Permit Number	App Date	Upd Permit No	Permit Date	Update No	Is CCO	Reference No	Close Date	Block	Lot	Qual	Description			
Owner Name		Site Address		Owner Address			MunWvd	All Wvd		Use Grp				
CUFT	SQFT	Bldg	Elec	Fire	Plumb	Mech	BFee	EFee	FFee	PFee	MFee	Tr Fee	CCO Fee	CO Fee
Cost Const	Alt Const	Cost Demol	CO Date	CA Date									Alt Fee	Tot Fee
3LD-20-00000156	07/08/2020		07/17/2020	1	No		06/17/2022	1507	9		SERVICE			
WALDEMAR MOJSA		24 James St		24 JAMES ST			No	\$0.00			R-5 International Residential Code			
0		No	Yes	No	No	No	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$0.00
\$600.00	\$0.00	\$0.00											\$0.00	\$102.00
CPM-P-20113283	11/23/2011		12/09/2011	0	No		08/29/2018	1507	9		FLOOD REPAIRS P & E			
CARR, JOHN P & JOANNE		24 JAMES ST		24 JAMES ST			No	\$0.00			R-5 International Residential Code			
		No	Yes	No	Yes	No	\$0.00	\$50.00	\$0.00	\$110.00	\$0.00	\$2.00	\$0.00	\$1.00
\$1,000.00	\$0.00	\$0.00											\$0.00	\$163.00