2020-220

TOWNSHIP OF MANCHESTER
GOVERNMENT RECORDS REQUEST FORM

1 Colonial Dr., Manchester, NJ 08759
(732) 657-8121, ext. 3200 Fax: (732) 657-2071
Sabina T. Sikbo, R.M.C., Township Clerk
Custodian of Records

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Robert MI E Last Name Lane

Company

Mailing Address 1881 Rt. 37 w. lot 283

City Toms River State NJ Zip 08757 Email Notchback1320@gmail.com

Business Hours Telephone: Area Code 732 Number 773-3881 Extension

Preferred Delivery: Pick Up X Us Mail X On Site Inspect

Signature [signature] Date

Payment Information

Maximum Authorization Cost $

Select Payment Method

Cash Check Money Order

Fees: 8.5 x 11 inches 5 cents
8.5 x 14 inches 7 cents
*and additional fees for other mediums

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

Hello I am requesting any and all criminal complaints for Tyrese Mincey D.O.B. 03-09-1981 from 2003-present including:

- Assault
- Burglary
- criminal mischief
- harassment
- terroristic threats (Domestic violence), and ~~were all~~ the fines satisfied for the charges 2.

If you have any questions please call me @ 732-773-3881 Thank you [signature]

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filed - Closed
Partial - Closed

AGENCY USE ONLY

Tracking Information
Tracking #
Rec'd Date
Ready Date
Total Pages

Final Cost
Total
Deposit
Balance Due
Balance Paid

Records Provided

Custodian Signature Date