

TOWN OF WESTFIELD
Tara Rowley, Town Clerk
Custodian of Records
MUNICIPAL BUILDING
425 EAST BROAD STREET
WESTFIELD, NEW JERSEY 07090
908-789-4030

www.westfieldnj.gov

REQUEST FOR GOVERNMENT RECORDS
(N.J.S.A. 47:1A – 1, et seq.)
GOVERNMENT RECORDS REQUEST RESPONSE

TO: John Issacs
opra+request-18687-58a7a555@requests.opramachine.com

DATE: November 25, 2020

The Town of Westfield received your Open Public Records (OPRA) request on November 24, 2020, for which a response is due on or before December 7, 2020. Your request sought access to the following;

- Any and All Building Permits or Applications for Building Permits, Construction Permits or Applications for Construction Permits, and Zoning Applications for the following properties from 2013 through 2017:
785 Lenape Trail, Westfield, NJ
835 Tice Place, Westfield, NJ
905 Tice Place, Westfield, NJ
766 Prospect Street, Westfield, NJ
770 Prospect Street, Westfield, NJ
20 North Wickom Drive, Westfield, NJ
336 Orenda Circle, Westfield, NJ
6 Breeze Knoll, Westfield, NJ
- Any and All Building Permits or Applications for Building Permits, Construction Permits or Applications for Construction Permits, and Zoning Applications for the following properties from 2015 through 2020:
136 Linden Ave, Westfield, NJ
514 Central Ave, Westfield, NJ
516 Central Ave, Westfield, NJ
3 Scudder Road, Westfield, NJ
321 Elm Street, Westfield, NJ
500 North Ave Avenue E, Westfield, NJ
430 Central Ave, Westfield, NJ

A response to your request is as follows:

The following Permit Summary Reports are being provided in order to expedite your request:

1. 785 Lenape Trail, Westfield, NJ
2. 835 Tice Place, Westfield, NJ
3. 905 Tice Place, Westfield, NJ

4. 770 Prospect Street, Westfield, NJ
5. 20 North Wickom Drive, Westfield, NJ
6. 336 Orenda Circle, Westfield, NJ
7. 6 Breeze Knoll, Westfield, NJ
8. 514 Central Ave, Westfield, NJ
9. 516 Central Ave, Westfield, NJ
10. 3 Scudder Road, Westfield, NJ
11. 321 Elm Street, Westfield, NJ
12. 500 North Ave Avenue E, Westfield, NJ
13. 430 Central Ave, Westfield, NJ

Please be advised there are no permits on file for 766 Prospect Street & 136 Linden Avenue.

Kindly advise if these reports suffice or if you still require copies of all permits and applications. If copies are still required, additional time until December 16, 2020 will be needed to fill your request, as it will take a significant amount of time to retrieve files dating back 3 to 7 years, photocopy them and redact content that might be exempt under OPRA. OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5.i. Specifically, OPRA states that, "the requestor shall be advised by the custodian when the record can be made available. If the record is not made available by that time, access shall be deemed denied."

As to your request for copies of all zoning applications, additional time until December 8, 2020 is needed to fulfill this portion of your request for the reasons indicated above.

This response is being provided to you via email as per your request.

If your request for access to a government record has been denied or unfilled within seven (7) business days required by law, you have a right to challenge the decision by the Town of Westfield to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.