

**WARREN TOWNSHIP RECREATION
FACILITY USE APPLICATION**

908-753-8000 ext. 270
recreation@warrennj.org
PLEASE PRINT

Facility requests and insurance certificates (and payment if applicable) should be submitted to the Recreation Office at least seven business days prior to start date.

Organization NONE

Responsible Person/Position Dan Gallic

Address [REDACTED] Email [REDACTED]

Town Warren State NJ Zip Code 07059

Phone [REDACTED] Emergency Number

Description of Activity Candle light Vigil

Dates Requested September 21, 2025

Hours Requested: From 6pm To 7pm
(Attach season request if multiple dates and facilities requested)

Will admission be charged? Yes No x If yes, how much?

of Participants 100 # of Warren Township Residents 100 Youth or Adult (Circle)

Name of Insurance Carrier Franklin Mutual Received ☐

Amount of Insurance 1,000,000 Expiration Date 12/25

SEE INSTRUCTIONS FOR INSURANCE CERTIFICATE ON NEXT PAGE

Sport Facility Requested (Circle):

Municipal Area (46 Mtn. Blvd.)
Multipurpose (Library) Field - M7
Ball Fields - M1 M2 M3 M4 M6
Basketball Courts (circle number of courts needed)- 1 or 2
Tennis Courts (circle number of courts needed) - 1 2 or 3

Duderstadt Fields (Dublos Road)
D1 (Grass) D2 (Synthetic)

~~Pop Warner Football Field (Old Stirling Rd)~~
~~Game Field (Synthetic)~~ Practice Field (Grass)

Greenwood Meadows Area
Multipurpose Field
Softball field
Tennis Courts (circle number of courts needed)- 1 or 2

Other Facilities Requested (Circle):

Lions Club Pavilion (46 Mtn. Blvd.)

Parking Lots
West Town Hall
Library
Baseball Field
Elks Trail (paved area only)

Trails
Dealaman Nature Trail
Warren Nature Preserve
Glenhurst
Coddington
Hofheimer

Other:

If you selected any sport facility or other facility please sign section A. If you circled Pavilion, please sign section B.

A.) Signature of Responsible Person _____

Date 9/16/25

By signing the permit, you confirm that you have received a copy of facility use guidelines and agree to abide by the policies. (Sport Groups only- The signee guarantees that all coaches are up to date on township requirements Sport Recognition Policy (Resolution # 2018-102).)

B.) Signature of Responsible Person _____

Date _____

By signing the permit, you confirm that you have received a copy of the facility use guidelines and the Pavilion Rental Rules and agree to abide by the policies.

(FOR TOWNSHIP USE ONLY)

Recommendation of Recreation Director: Approved ☒ Disapprove _____

Authorized Signature _____

Date 9/16/25

Fee: _____

Date Paid: _____

Check #: _____

Recommendation of Township Administrator: Approved ☒ Disapprove _____

Authorized Signature _____

Date 9/18/25

Fee: N/A
Date Paid: Per Ord
Check #: 220.5 Field Use Permit in Res. den

Special Licenses Needed: _____

GRASS Field only

Special Comments: _____

No FIREWORKS OR ANY INCENDIARY DEVICES ON OR NEAR THE

Turf Field of full court of recreation from Pop Warner.

Pavilion and Field Usage Fees: Ordinance #2-20.5

Fees can be viewed under the Township Ordinances or on <https://www.warrennj.org/175/Recreation>

Insurance Certificates:

- Certificate of Insurance (1) naming "The Township of Warren, its elected and appointed officers, agents, employees and volunteers as additional insureds with regard to use of the fields and facilities." To Warren Township, 46 Mtn. Blvd., Warren, NJ 07059.
- Second certificate needed if you are requesting use of the Duderstadt Fields or the Pop Warner Football Fields: "County of Somerset, Somerset County Parks Commission: 355 Milltown Rd. Bridgewater, NJ 08807," naming (SCPC and the County of Somerset, its elected & appointed officers, agents, volunteers, and employees are an additional insured with regard to use of County Fields in Warren Township.)
- If you are a homeowner, utilizing facilities for private functions must provide a copy of their Homeowner's Declaration page.

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Organization Watchung Hills Pop Warner

Responsible Person/Position [REDACTED]

Address 101 Old Stirling Road

Email [REDACTED]

Town Warren

State NJ

Zip Code 07059

Phone [REDACTED]

Emergency Number [REDACTED]

Description of Activity Youth Football & Cheer

Dates Requested Aug 1, 2025 - Dec 1, 2025

Hours Requested: From 7:00am To 9:00pm

(Attach season request if multiple dates and facilities requested)

Will admission be charged? Yes No X If yes, how much?

of Participants 250 # of Warren Township Residents 70% Youth or Adult (Circle)

Name of Insurance Carrier ACORD

Received ☒

Amount of Insurance See proof/certificate provided Expiration Date 8/1/2026

SEE INSTRUCTIONS FOR INSURANCE CERTIFICATE ON NEXT PAGE

Sport Facility Requested (Circle):

Municipal Area (46 Mtn. Blvd.)
Multipurpose (Library) Field - M7
Ball Fields - M1 M2 M3 M4 M5 M6
Basketball Courts (circle number of courts needed)- 1 or 2
Tennis Courts (circle number of courts needed) - 1 2 or 3

Duderstadt Fields (Dubios Road)
D1 (Grass) D2 (Synthetic)

Pop Warner Football Field (Old Stirling Rd)
Game Field (Synthetic) Practice Field (Grass)

Greenwood Meadows Area
Multipurpose Field
Softball field
Tennis Courts (circle number of courts needed)- 1 or 2

Other Facilities Requested (Circle):

Pavilion (46 Mtn. Blvd.)

Parking Lots
West Town Hall
Library
Baseball Field
Elks Trail (paved area only)

Trails
Dealaman Nature Pond
Stransky
Glenhurst
Coddington
Hofheimer

Other: _____

If you selected any sport facility or other facility please sign section A. If you circled Pavilion, please sign section B.

A.) Signature of Responsible Person _____ Date 8/22/2025

By signing the permit, you confirm that you have received a copy of facility use guidelines and agree to abide by the policies. (Sport Groups only- The signee guarantees that all coaches are up to date on township requirements Sport Recognition Policy (Resolution # 2018-102).)

B.) Signature of Responsible Person _____ Date _____

By signing the permit, you confirm that you have received a copy of the facility use guidelines and the Pavilion Rental Rules and agree to abide by the policies.

(FOR TOWNSHIP USE ONLY)

Recommendation of Recreation Director: Approved ☒ Disapprove _____

Authorized Signature [Signature] Date 9/2/25

Fee:

N/A

Recommendation of Township Administrator: Approved ☒ Disapprove _____

Authorized Signature [Signature] Date 9/17/25

Date Paid:

Check #:

Special Licenses Needed:

Special Comments:

Pavilion and Field Usage Fees: Ordinance #2-20.5

Fees can be viewed under the Township Ordinances or on <https://www.warrennj.org/175/Recreation>

Insurance Certificates:

- **Certificate of Insurance (1)** naming "The Township of Warren, it's elected and appointed officers, agents, employees and volunteers as additional insureds with regard to use of the fields and facilities." To Warren Township, 46 Mtn. Blvd., Warren, NJ 07059.
- **Second certificate needed if you are requesting use of the Duderstadt Fields or the Pop Warner Football Fields:** "County of Somerset, Somerset County Parks Commission: 355 Milltown Rd. Bridgewater, NJ 08807," naming (SCPC and the County of Somerset, its elected & appointed officers, agents, volunteers, and employees are an additional insured with regard to use of County Fields in Warren Township.)
- **If you are a homeowner,** utilizing facilities for private functions must provide a copy of their Homeowner's Declaration page.

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FACILITY USE APPLICATION

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Facility requests and insurance certificates (and payment if applicable) should be submitted to the
Recreation Office at least seven business days prior to start date.

Organization Warren Mens Softball League - Fall
Responsible Person/Position Gerard Ponto / League Coordinator
Address [REDACTED] Email [REDACTED]
Town Warren State NJ Zip Code 07059
Phone [REDACTED] Emergency Number [REDACTED]
Description of Activity Mens softball League
Dates Requested 9/7/25 - 11/23/25
Hours Requested: From 8:30am To 12:00pm
(Attach season request if multiple dates and facilities requested)
Will admission be charged? Yes No X If yes, how much?
of Participants 70 # of Warren Township Residents 35 Youth or Adult (Circle)
Name of Insurance Carrier Sadler Insurance Received ☐
Amount of Insurance \$5 Million Expiration Date 2026
SEE INSTRUCTIONS FOR INSURANCE CERTIFICATE ON NEXT PAGE

Sport Facility Requested (Circle):

Municipal Area (46 Mtn. Blvd.)
Multipurpose (Library) Field - M2
Ball Fields - M1 M2 M3 M4 M4
Basketball Courts (circle number of courts needed) - 1 or 2
Tennis Courts (circle number of courts needed) - 1 2 or 3

Dunderstadt Fields (Dublos Road)
D1 (Grass) D2 (Synthetic)

Pop Warner Football Field (Old String Rd)
Game Field (Synthetic) Practice Field (Grass)

Greenwood Meadows Area
Multipurpose Field
Softball field

Tennis Courts (circle number of courts needed) - 1 or 2

Other Facilities Requested (Circle):

Lions Club Pavillion (46 Mtn. Blvd.)

Parking Lots
West Town Hall
Library
Baseball Field
Elki Trail (paved area only)

Trails
Dezaman Nature Trail
Warren Nature Preserve
Glenhurst
Cedington
Hofheimer

Other:

If you selected any sport facility or other facility please sign section A. If you circled Pavilion, please sign section B.

A.) Signature of Responsible Person

Gerard Rento Date 7/28/25

By signing the permit, you confirm that you have received a copy of facility use guidelines and agree to abide by the policies. (Sport Groups only- The signee guarantees that all coaches are up to date on township requirements Sport Recognition Policy (Resolution # 2018-102).)

B.) Signature of Responsible Person

Date

By signing the permit, you confirm that you have received a copy of the facility use guidelines and the Pavilion Rental Rules and agree to abide by the policies.

(FOR TOWNSHIP USE ONLY)

Recommendation of Recreation Director: Approved ☒ Disapprove

Authorized Signature

[Signature]

Date

8/8/25

Fee:

Date Paid:

Check #:

Recommendation of Township Administrator: Approved ☒ Disapprove

Authorized Signature

[Signature]

Date

8/17/25

Special Licenses Needed:

Special Comments:

NO Alcohol By Ordinance
ALL TRASH Removed.

Pavilion and Field Usage Fees: Ordinance #2-20.5

Fees can be viewed under the Township Ordinances or on <https://www.warrennj.org/175/Recreation>

Insurance Certificates:

- Certificate of Insurance (1) naming "The Township of Warren, it's elected and appointed officers, agents, employees and volunteers as additional insureds with regard to use of the fields and facilities." To Warren Township, 46 Mtn. Blvd., Warren, NJ 07059.
- Second certificate needed if you are requesting use of the Duderstadt Fields or the Pop Warner Football Fields: "County of Somerset, Somerset County Parks Commission: 355 Milltown Rd. Bridgewater, NJ 08807," naming (SCPC and the County of Somerset, its elected & appointed officers, agents, volunteers, and employees are an additional insured with regard to use of County Fields in Warren Township.)
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Organization Watchung Hills Soccer Association

Responsible Person/Position Anna Mohallim, President

Address [REDACTED]

Email [REDACTED]

Town Warren State NJ Zip Code 07059

Phone [REDACTED] Emergency Number [REDACTED]

Description of Activity soccer practices and games

Dates Requested Sunday, Aug. 24 - Sunday, Nov. 30, 2025

Hours Requested: From _____ To see attached
(Attach season request if multiple dates and facilities requested)

Will admission be charged? Yes _____ No ☒ If yes, how much? _____

of Participants _____ # of Warren Township Residents _____ Youth or Adult (Circle)

Name of Insurance Carrier Everest National Ins. Co. Received ☐

Amount of Insurance \$1,000,000 per occurrence Expiration Date 3/1/2026
SEE INSTRUCTIONS FOR INSURANCE CERTIFICATE ON NEXT PAGE

Sport Facility Requested (Circle):

Municipal Area (46 Mtn. Blvd.)
Multipurpose (Library) Field - M7
Ball Fields - M1 M2 M3 M4 M6
Basketball Courts (circle number of courts needed)- 1 or 2
Tennis Courts (circle number of courts needed)- 1 2 or 3

Dunderstadt Fields (Dubois Road)
D1 (Grass) D2 (Synthetic)

Pop Warner Football Field (Old Stirling Rd)
Game Field (Synthetic) Practice Field (Grass)

Greenwood Meadows Area
Multipurpose Field
Softball field
Tennis Courts (circle number of courts needed)- 1 or 2

Other Facilities Requested (Circle):

Lions Club Pavilion (46 Mtn. Blvd.)

Parking Lots
West Town Hall
Library
Baseball Field
Elks Trail (paved area only)

Trails
Dealaman Nature Trail
Warren Nature Preserve
Glenhurst
Coddington
Hofheimer

Other: _____

If you selected any sport facility or other facility please sign section A. If you circled Pavilion, please sign section B.

A.) Signature of Responsible Person Mary H. Belknap ^{on behalf of WUSA} Date 6/11/2025
By signing the permit, you confirm that you have received a copy of facility use guidelines and agree to abide by the policies.
(Sport Groups only- The signer guarantees that all coaches are up to date on township requirements Sport Recognition Policy
(Resolution # 2018-102).)

B.) Signature of Responsible Person _____ Date _____
By signing the permit, you confirm that you have received a copy of the facility use guidelines and the Pavilion Rental Rules and agree to abide by the policies.

(FOR TOWNSHIP USE ONLY)

Recommendation of Recreation Director: Approved X Disapprove _____

Authorized Signature _____

Date 6/12/25

Fee: N/A

Recommendation of Township Administrator: Approved X Disapprove _____

Authorized Signature _____

Date 6/17/25

Date Paid:

Check #:

Special Licenses Needed:

Special Comments:

Pavilion and Field Usage Fees: Ordinance #2-20.5

Fees can be viewed under the Township Ordinances or on <https://www.warrennj.org/175/Recreation>

Insurance Certificates:

- Certificate of Insurance (1) naming "The Township of Warren, its elected and appointed officers, agents, employees and volunteers as additional insureds with regard to use of the fields and facilities." To Warren Township, 46 Mtn. Blvd., Warren, NJ 07059.
- Second certificate needed if you are requesting use of the Duderstadt Fields or the Pop Warner Football Fields: "County of Somerset, Somerset County Parks Commission: 355 Milltown Rd. Bridgewater, NJ 08807," naming (SCPC and the County of Somerset, its elected & appointed officers, agents, volunteers, and employees are an additional insured with regard to use of County Fields in Warren Township.)
- If you are a homeowner, utilizing facilities for private functions must provide a copy of their Homeowner's Declaration page.

WHSA Soccer August 24 - December 1, 2025

D2	Duderstadt Fields						
	Week of August 24 - 28						
	Turf Field & Grass Field	4pm - 10pm					
	August 31 - December 1, 2025						
	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
	Turf Field	11am - 10pm	4:30pm - 9:30pm	4:30pm - 9:30pm	4:30pm - 9:30pm	4:30pm - 9:30pm	8:30am - 10pm
	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
D1	Grass Field	10am - dusk	4:30pm - dusk	4:30pm - dusk	4:30pm - dusk	4:30pm - dusk	8:30am - dusk

✓

WARREN TOWNSHIP RECREATION FACILITY USE APPLICATION

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Organization Watchung Hills Baseball & Softball

Responsible Person/Position [REDACTED]

Address [REDACTED]

Email Officers@watchunghillsbaseballsoftball.com

Town Warren

State NJ

Zip Code 07059

Phone [REDACTED]

Emergency Number same

Description of Activity youth baseball and softball

Dates Requested Aug 1 to Nov 9

Hours Requested: From _____ To _____

(Attach season request if multiple dates and facilities requested)

Will admission be charged? Yes _____ No X If yes, how much? _____

of Participants 400 # of Warren Township Residents 300 Youth or Adult (Circle)

Name of Insurance Carrier K&K Insurance

Received ☐

Amount of Insurance 2 Million

Expiration Date 2-1-26

SEE INSTRUCTIONS FOR INSURANCE CERTIFICATE ON NEXT PAGE

Sport Facility Requested (Circle):

Municipal Area (46 Mtn. Blvd.)

Multipurpose (Library) Field - M7

Ball Fields M1 M2 M3 M4 M5

Basketball Courts (circle number of courts needed)- 1 or 2

Tennis Courts (circle number of courts needed) - 1 2 or 3

Duderstadt Fields (Dubios Road)

D1 (Grass) D2 (Synthetic)

Pop Warner Football Field (Old Stirling Rd)

Game Field (Synthetic) Practice Field (Grass)

Greenwood Meadows Area

Multipurpose Field

Softball field

Tennis Courts (circle number of courts needed)- 1 or 2

Other Facilities Requested (Circle):

Lions Club Pavilion (46 Mtn. Blvd.)

Parking Lots

West Town Hall

Library

Baseball Field

Elks Trail (paved area only)

Trails

Dealaman Nature Trail

Warren Nature Preserve

Glenhurst

Codington

Hofheimer

Other: _____

If you selected any sport facility or other facility please sign section A. If you circled Pavilion, please sign section B.

A.) Signature of Responsible Person

Date 7/22/25

By signing the permit, you confirm that you have received a copy of facility use guidelines and agree to abide by the policies. (Sport Groups only- The signer guarantees that all coaches are up to date on township requirements, Sport Recognition Policy (Resolution # 2018-102).)

B.) Signature of Responsible Person

Date 7/22/25

By signing the permit, you confirm that you have received a copy of the facility use guidelines and the Pavilion Rental Rules and agree to abide by the policies.

(FOR TOWNSHIP USE ONLY)

Recommendation of Recreation Director: Approved ☒ Disapprove ☐

Authorized Signature

Date 7/24/25

Fee:

Date Paid:

Check #:

Recommendation of Township Administrator: Approved ☒ Disapprove ☐

Authorized Signature

Date 7/25/25

Special Licenses Needed:

Special Comments:

Pavilion and Field Usage Fees: Ordinance #2-20.5

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Insurance Certificates:

- Certificate of Insurance (1) naming "The Township of Warren, its elected and appointed officers, agents, employees and volunteers as additional insureds with regard to use of the fields and facilities." To Warren Township, 46 Mtn. Blvd., Warren, NJ 07059.
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- If you are a homeowner, utilizing facilities for private functions must provide a copy of their Homeowner's Declaration page.

August -

M1, M2, M3, M4 & M6-

Mon - 6-9

Tues - 6-9

Wed - 6-9

Thurs 6-9



Sept 1 to Nov 5 - M1, M2, M3, M4 & M6

[Redacted]

[Redacted]



Sept 1 to Nov 1 -

[Redacted]

[Redacted]



**We will not use field M6 during the 5k
at the end of August, once we know
the date**