



MONROE TOWNSHIP SCHOOLS
423 Buckelew Avenue
Monroe Township, New Jersey 08831
www.monroe.k12.nj.us

DR. CHARI ROBYNNE CHANLEY
Superintendent of Schools
DR. ADAM M. LAYMAN
Acting Superintendent of Schools
LAURA ALLEN, CPA
Business Administrator/Board Secretary

Tel: 732-521-1500
Fax: 732-521-2719

September 16, 2025

VIA EMAIL: opra+request-80468-16b43fc7@requests.opramachine.com
Anonymous

Re: OPRA Request dated September 8, 2025

Dear Sir/Madam:

On behalf of the Custodian of Records for Monroe Township Board of Education ("Board" and/or "District"), I am writing this letter in response to your request for records pursuant to the Open Public Records Act ("OPRA") submitted via email at 10:30 pm on Monday, September 8, 2025 and received on Tuesday, September 9, 2025.

More specifically, your request seeks access to:

"Please provide referendum proposals from 2015-2025 including the possible changes and the total costs for each."

Based upon the items requested, your request requires additional time beyond the seven business days to fulfill as the Board must identify all the responsive documents, retrieve the documents, and redact any non-disclosable/exempt information. The OPRA allows custodians to seek extensions of time pursuant to N.J.S.A. 47:1A-5. Specifically, the OPRA states that, in the event a records custodian needs additional time to fulfill the request, the custodian shall be entitled to a reasonable extension of time and shall notify the requester of the time extension.

Accordingly, your request requires an extension of time until on or before Monday, September 29, 2025 to respond.

Thank you for your anticipated courtesies in this regard.

Sincerely,

Lisa Goldstein

Lisa Goldstein
OPRA & Central Registration Secretary

SUCCESS IS ALWAYS A TEAM EFFORT!!