



TOWNSHIP OF MANSFIELD
OPEN PUBLIC RECORDS ACT REQUEST FORM

100 Port Murray Road, Port Murray, NJ 07865
 908-689-6151 phone, 908-689-2840 fax
 dhrebenak@mansfieldtownship-nj.gov
 Dena Hrebenak, Records Custodian



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Jessica MI L Last Name Kearns
 E-mail Address Jessica.Kearns@assctmc.com
 Mailing Address 12841 Fitzwater Drive
 City NOKESVILLE State VA Zip 20181
 Telephone (703) 594-3100 FAX (703) 594-2187
 Preferred Delivery: Pick Up ☐ US Mail 3rd On-Site Inspect ☐ Fax 2nd E-mail 1st
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature Jessica Kearns Date 2/19/14

Payment Information

Maximum Authorization Cost \$ 10.00
 Select Payment Method
 Cash ☐ Check Money Order
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide copies of the deposit receipts and/or associated permit applications for the sixteen (16) Developer Escrows indicated on the attached sheets. I am requesting these copies for clarification as to who posted the money with the Township and when these deposits were first established with the Township. Feel free to redact account numbers as these would be considered private information.

AGENCY USE ONLY

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Joann Fascenelli

From: Dena Hrebenak [dhrebenak@mansfieldtownship-nj.gov]
Sent: Thursday, April 09, 2015 2:29 PM
To: Joann Fascenelli
Subject: Fwd: 4/9/2015 OPRA Request

JoAnn,

Is there a way to print out the bill lists so that the items that were included as addendums are included?

Sent from my iPhone

Begin forwarded message:

From: betsy.griggs@minterweb.com
Date: April 9, 2015 at 11:28:52 AM EDT
To: "Dena Hrebenak" <dhrebenak@mansfieldtownship-nj.gov>
Subject: 4/9/2015 OPRA Request

As per the Open Public Records Act, please provide the complete Mansfield Township bill list from April 2014 through April 8, 2015.

Please advise should you have any questions or require additional information.

Regards,
Elizabeth A. Griggs
545 Mount Bethel Road
Oxford, NJ 07863