BOROUGH OF NEPTUNE CITY
MEETING OF THE MAYOR AN COUNCIL
AGENDA
January 14, 2019

Call to Order
Roll Call
Flag Salute
Open Public Meetings Act

COMMUNICATIONS

PRESENTATION

MAYOR AND COUNCIL REPORTS

PUBLIC PARTICIPATION (FOR AGENDA ITEMS)

OLD BUSINESS

NEW BUSINESS

- Resolution #21 Appointing Temporary Legal Counsel Through January 31, 2019
- Resolution #22 Payment of Payroll
- Resolution #23 Appropriation Reserves
- Resolution #24 Accepting Borough Clerk's Resignation Effective January 7, 2019
- Resolution #25 Appointing Acting Deputy Borough Clerk Through February 11, 2019
- Resolution #26 Appointing Acting Borough Treasurer Through February 11, 2019
- Resolution #27 Appointing Acting Borough Registrar Through February 11, 2019
- Resolution #28 Scheduling Special Meeting for January 31, 2019 at 7pm, for the purpose of making Professional Services Appointments and Volunteer Appointments
- Motion to Advertise (48 Hour Notice)

PUBLIC PARTICIPATION

ADJOURN

TO: Mayor and Council

FROM: Henry M. Underhill

Date: December 7, 2018

AGENDA NOTES

1 The agenda includes the approval of contracts for Police Chief and Police Captain. The agreements have been discussed with the finance committee and the police committee. The salaries were included in the 2019 Salary Guide.

3 There are also renewal agreements for shared service with Monmouth County. The first is about sharing such services as Diesel Inspections, equipment sharing, mowing, plowing, street sweeping vehicle repairs, and etc. The other is for shared pricing on bid items such as road salt and gasoline.

4 Attached is the 2019 salary resolution. Also included is a color coded version. As you can see the majority are receiving a 2% inc. We are still negotiating with the DPW. 2 employees will get $3000 step increase. I have increased the Tax collector salary from $41,000 to $50,000. Mr. Jardine has completed his first year as tax collector and has done an excellent job.

Borough of Neptune City
Meeting of the Mayor and Council
Agenda
December 10, 2018

Call to Order
Roll Call
Open Public Meetings Act
Flag Salute
Minutes from November 12, 2018

COMMUNICATIONS
Letter of resignation from Jerry Applegate

PRESENTATIONS

PUBLIC PARTICIPATION (FOR AGENDA ITEMS)

OLD BUSINESS
Resolution 2018-148 Second reading Ordinance 2018-12

NEW BUSINESS
Resolution 18-149 Payment of Bills
Resolution 18-150 Approval of Police Chief's Contract
Resolution 18-151 Approval of Police Captain's Contract
Resolution 18-152 Shared Service with Monmouth County
Resolution 18-153 Appointment of Housing Official
Resolution 18-154 Alliance Grant 2019-2020
Resolution 18-155 Salary Resolution
Resolution 18-156 Elimination of Deed Restriction
Resolution 18-157 Land Use Board Referral

PUBLIC PARTICIPATION

ADJOURN

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Council Room Borough of Neptune City
November 26, 2018

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The Regular Council Meeting of the Mayor and Council was called to order by Mayor Brown at 7:00 p.m.

Ms. Michelle Lewis and family were invited to the floor for Ms. Lewis' swearing in as Councilwoman.
Senator Vin Gopal swore in Councilwoman Lewis for an unexpired term ending December 31, 2019.

Borough Clerk Brown took roll call.
PRESENT: Councilmembers Pryor, Zajack, Renee, Wardell, Kocsis, Lewis, and Mayor Brown.

Mayor Brown announced that the Notice Requirements of Chapter 231 P.L. 1975 have been satisfied by the publication of said notice in the Asbury Park Press, and the Coaster and by filing a copy with the Municipal Clerk.

Mayor Brown invited all to stand for the Flag Salute.

APPROVAL OF MINUTES
November 12, 2018
Motion by C/Wardell to receive and file; seconded by C/Renee.
Voice Vote - AYES: Councilmembers Pryor, Zajack, Renee, Wardell, and Kocsis.
ABSTAIN: Councilmember Lewis.

AMEND THE AGENDA
C/Renee offered a motion to amend the agenda to add Resolution 18-148. Seconded by C/Kocsis.
Roll Call - AYES: Councilmembers Renee, Wardell, and Lewis.
NAY: Councilmembers Pryor, Zajack, and Wardell.
Attorney Aikins announces the motion did not carry.
C/Renee asked if the Mayor votes since it was a tie. Attorney Aikins explained the Mayor does not vote to break a tie for a resolution, only for ordinances. Attorney Aikins further explained since the vote was a tie and not a majority of Council in favor, the motion does not carry.

PRESENTATION
Tax Assessor Bill Fitzpatrick
Mr. Fitzpatrick gave an overview of the Assessment Demonstration Program and calendar change for appeals, which are now due by January as well as the assessment schedule. Mr. Fitzpatrick gave details regarding the schedule for assessment and appeals timeline. The goal of the program is that every year the valuation is studied to make sure it is fair each year depending upon sales over the past two years to match the market value. Mayor Brown commented that if people disagree with the assessment to contact Mr. Fitzpatrick to discuss adjustments, which can be made more easily before the appeal process has to be used. Mr. Fitzpatrick explained 20% of properties must be verified each year to make sure what the assessor has on file is true to fact and that it is a fair value. Mayor Brown further commented that the process eliminates big surprises on tax bills. Mr. Fitzpatrick spoke about how the tax rate is arrived at, which his certified by the County tax board. The rate has come down for the Borough over the past four years, but based on County, School and State the rate has stayed flat. Mr. Fitzpatrick noted tax rates cannot be set until the State adopts a budget. Mayor Brown noted Neptune City is ordered to reassess; further explaining that tax bills are printed by the County then distributed to Neptune City for mailing. Mr. Fitzpatrick spoke about the value of reassessment yearly. Mr. Fitzpatrick's hours are Thursdays, 5:30 – 7:30 but is always available by email and can answer calls at other times. Ms. Strazdas asked who decides the school budget; Mr. Fitzpatrick explained the school makes their own budget, which is sent to the County. The borough then collects the monies to distribute to the school. The School Board decides their own budget. Mayor Brown reiterated the School, County and Municipality all prepare their own independent budgets. Mr. Fitzpatrick explained how the rate is set as well as valuation and equalization. Discussion continued on what improvements impact valuation. C/Renee noted her taxes went up $900.00 with no improvements. Mr. Fitzpatrick explained what is sold compared to neighborhood assessments

creates a change in a home's assessment. Mayor Brown commented you assessment can go up without your taxes going up. Residents asked specific questions about their own properties. Mr. Fitzpatrick explained homes are compared to home in a particular area; further explaining the County reviews the assessments to ensure homes are at market value. Discussion continued on the appeals process.

COMMUNICATIONS

Resignation of E. Kirshenbaum

Mayor Brown read the letter into the record.

Motion to accept with regret by C/Zajack; seconded by C/Wardell.

Voice Vote - AYES: Councilmembers Pryor, Zajack, Renee, Wardell, Kocsis, and Lewis.

PUBLIC PARTICIPATION – AGENDA ITEMS

Ms. Kelly Strazdas asked if she could ask about the vote earlier. Mayor Brown explained she could during Public comment because it was not on the agenda.

OLD BUSINESS

Discussion of Authorities

Mayor noted Neptune City has one authority – housing. Mayor Brown explained the Housing Authority is senior housing subsidized by HUD and run by a Board. Mr. Brad Hines asked if they have authority over the building. Mayor Brown confirmed there is an administrator, superintendent and director that run the facility; further noting there is a process to be able to move in. Mayor Brown explained there is a member appointed by the State, 1 resident member and all other Board members live in Neptune City. None of the residents are involved with section 8 or Brighton Arms. Mayor Brown explained the positions and employees on the board which is subsidized by HUD and part of PILOT. Mayor Brown noted the Housing Authority runs very well. Administrator Underhill explained the review is to make sure the Authority is doing what it is supposed. There is currently 100% occupancy which is proof it is doing what it is supposed. C/Lewis asked how the Housing Official fits in. Mayor Brown explained the Housing Official is not part of the Housing Board.

NEW BUSINESS

Resolution 18-141 Payment of Payroll and Bills
Resolution 18-142 Municipal Agreement with Oxford Heights
Resolution 18-143 Inter local Agreement with Neptune Township
Resolution 18-144 Agreement with Monmouth County SPCA
Resolution 18-145 Requirement of Direct Deposit
Resolution 18-146 Introduction of Ordinance 18-12 Salary Ordinance
Resolution 18-147 Introduction of 18-13 Snow Ordinance

Resolution 18-141

C/Renee offered the following resolution and moved its adoption. Seconded by C/Wardell.

RESOLUTION 2018-141

BE IT RESOLVED that the bills as presented, all have been certified and approved as complete as to form, goods having been delivered, and/or services performed and sufficient funds being available for payment for said bills, be paid in the amount of $57,314.74

Roll Call - Aye: Councilmembers Pryor, Zajack, Renee, Wardell, and Kocsis.
Abstain: Councilmember Lewis.

Mayor Brown declared the resolution adopted.

Resolution 18-142

Borough Clerk Brown read the resolution into the record by title.

C/Pryor offered the following resolution and moved its adoption. Seconded by C/Zajack.

RESOLUTION 2018-142

Municipal Service Agreement between Oxford Heights and the Borough of Neptune City

WHEREAS, Oxford Heights is a "multi-family dwelling" as defined by *N.J.S.A. 40:66-1.2* in the Borough of Neptune City, Monmouth County, New Jersey in which five or more dwelling units are leased or sold for residential purposes; and

WHEREAS, in accordance with *N.J.S.A. 40:66-1.1 et seq.*, hereinafter referred to as the "Act", the Borough is required either to perform certain specified services in the complex, which is a multi-family dwelling as defined by *N.J.S.A. 40:66-1.1 et seq*, or to reimburse said complex to the extent specified in the statute for the actual costs to the complex of providing said specified services in that statute or the actual costs to the Borough providing said specified services, whichever shall be less, and

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council of the Borough of Neptune City enter into this agreement with Oxford Pond in accordance with *N.J.S.A. 40:66-1.1 et seq* the parties hereby covenant and agree.

Roll Call - Aye: Councilmembers Pryor, Zajack, Renee, Wardell, and Kocsis.
Abstain: Councilmember Lewis.

Mayor Brown declared the resolution adopted.

Resolution 18-143

Borough Clerk Brown read the resolution into the record by title.

C/Zajack offered the following resolution and moved its adoption. Seconded by C/Kocsis.

Mayor Brown explained this is resolution is for the reverse 911 services; and encouraged all residents to sign up. Information is available on the Borough website.

RESOLUTION 2018-143

INTERLOCAL AGREEMENT WITH THE TOWNSHIP OF NEPTUNE SHORE AREA EMERGENCY NOTIFICATION SYSTEM

WHEREAS, the Borough of Neptune City and the Township of Neptune desire an Interlocal Agreement for and Emergency Notification System, and

WHEREAS, both Municipalities are desirous of entering into this agreement for a period of three years commencing January 1, 2019 and ending December 31, 2021, and

WHEREAS, N.J.S.A. 40:8A-1 et seq. permits entering into an Interlocal Agreement,

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby enter into an Interlocal Agreement with the Township of Neptune under the provisions of the attached agreement, and

BE IT FURTHER RESOLVED, that the Mayor and Council authorize the Municipal Clerk/Administrator and the Mayor to sign the agreement on behalf of the Borough.

Roll Call - Aye: Councilmembers Pryor, Zajack, Renee, Wardell, and Kocsis.
Abstain: Councilmember Lewis.

Mayor Brown declared the resolution adopted.

Resolution 18-144

Borough Clerk Brown read the resolution into the record by title.

C/Kocsis offered the following resolution and moved its adoption. Seconded by C/Zajack.

Mayor Brown noted the Borough switched the SPCA a few years ago as the SPCA is a law enforcement agency with the ability to write summonses as well as being a no kill facility.

RESOLUTION 2018-144

CONTRACT WITH MONMOUTH COUNTY SPCA ANIMAL CONTROL SERVICES

WHEREAS, the Borough of Neptune City is need of Animal Control Services, and

WHEREAS, Monmouth County SPCA has given a proposal for a contract for the year 2018, and

WHEREAS, the 2019 budget will provide the funds for such a service,

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby approve a contract with the Monmouth County SPCA for Animal Control Services at an annual cost of $13,800.00, and **BE IT FURTHER RESOLVED** that the Mayor and Municipal Clerk sign the attached agreement which specifies the terms of the contract.

Roll Call - Aye: Councilmembers Pryor, Zajack, Renee, Wardell, and Kocsis.

Abstain: Councilmember Lewis.
Mayor Brown declared the resolution adopted.

Resolution 18-145
Borough Clerk Brown read the resolution into the record by title.
C/Renee offered the following resolution and moved its adoption. Seconded by C/Lewis.
RESOLUTION 2018-145
RESOLUTION OF THE BOROUGH OF NEPTUNE CITY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, REQUIRING DIRECT DEPOSIT OF PAYROLL CHECKS
WHEREAS, P.L.1981, c. 385 (C.52:14-15a) was amended by the Senate and General Assembly of the State of New Jersey to provide that municipalities (along with other State entities) may provide for mandatory direct deposit of net pay for all employees on or after July 1, 2014; and
WHEREAS, the Chief Financial Officer of the Borough of Neptune City recommends the municipality adopt this requirement for mandatory direct deposit of net pay as it provides an increase in the productivity of the Finance department, a decrease in the cost of producing and replacing lost checks, and the elimination of the cost of delivery of checks; and
WHEREAS, the employees of the municipality shall indicate, in writing to the Chief Financial Officer, the specific banking institution(s) and designated checking account(s), savings account(s) or share account(s) to which the deposit shall be made on behalf of the employee; and
WHEREAS, the Chief Financial Officer of the Borough of Neptune City may determine special exceptions to this policy for paychecks for terminated employees and seasonal employees; and
WHEREAS, the Chief Financial Officer and the Borough Clerk recommend the adoption of this policy.
NOW, THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Neptune City that, effective December 1, 2018, mandatory direct deposit of net pay for all employees of the Borough of Neptune City shall be made to the specific banking institution(s) provided by each employee.
Roll Call - Aye: Councilmembers Pryor, Zajack, Renee, Wardell, Kocsis and Lewis.
Mayor Brown declared the resolution adopted.

Resolution 18-146
Attorney Aikins read the ordinance by title, noting the matter was ready for introduction.
Borough Clerk Brown gave the salaries of the Chief and Captain. Administrator Underhill noted the Finance Committee looked at the ordinance. The Police Committee will also make a recommendation.
C/Wardell offered the following resolution and moved its adoption. Seconded by C/Renee.
RESOLUTION 2018-146
BOROUGH OF NEPTUNE CITY
ORDINANCE 2018-12
AN ORDINANCE TO AMEND AN ENTITLED "AN ORDINANCE OF THE BOROUGH OF NEPTUNE CITY IN THE COUNTY OF MONMOUTH AND STATE OF NEW JERSEY, FIXING THE SALARIES OF CERTAIN OFFICES AND EMPLOYEES"ADOPTED MARCH 4, 1965

	Minimum	Maximum
Administrator	$85,000.00	$95,000.00
Borough Clerk	$60,000.00	$65,000.00
Deputy Clerk	$2,000.00	$2,000.00
Tax Collector	$40,000.00	$55,000.00
Deputy Tax Collector	$50.00 per hour	$ 50.00 per hour
Tax Assessor	$17,000.00	$26,000.00
Emergency Management	$800.00	$2,000.00
Director of Public Works	$60,000.00	$100,000.00
Superintendent of Public Works	$50,000.00	$85,000.00
Judge	$30,000.00	$35,000.00
Prosecutor	$22,000.00	$35,000.00
Public Defender	$6,000.00	$14,000.00

Construction Officer	$15,000.00	$25,000.00
Zoning Officer	$1,200.00	$3,000.00
Sub Code Building Inspector	$5,000.00	$8,800.00
Sub Code Plumbing	$3,000.00	$8,000.00
Sub Code Fire Inspector	$5,000.00	$10,000.00
Electrical Inspector	$3,000.00	$8,000.00
Housing Official	$5,000.00	$6,500.00
Code Enforcement	$14,000.00	$18,000.00
Land Use Board Secretary	$7,000.00	$12,000.00
Librarian	$14,000.00	$20,000.00
Library Aid 1	$12.50 per hour	$16.00 per hour
Library Aid 2	$12.50 per hour	$15.00 per hour
Library Aid 3	$10.00 per hour	$12.00 per hour
Library Aid 4	$10.00 per hour	$12.00 per hour
Office Manager (Admin)	$2,000.00	$6,000.00
Fire Prevention Official	$7,000.00	$12,000.00
Fire Prevention Inspector	$500.00	$2,500.00
Sewer Operator	$8,000.00	$18,000.00
Assistant Sewer Operator	$3,500.00	$12,000.00
Recycling Coordinator	$2,500.00	$5,200.00
Assistant Recycling Coordinator	$300.00	$1,000.00
Secretary 1	$25,000.00	$40,000.00
Book Keeper	$25,000.00	$35,000.00
Registrar of Vital Statistics	$1,000.00	$3,000.00
Assistant to the Finance Officer	$2,000.00	$4,000.00
Court Administrator	$65,000.00	$75,000.00
Deputy Court Administrator 1	$40,000.00	$52,000.00
Violations Clerk	$23,000.00	$30,000.00
Public Works Employee 1	$25,000.00	$37,500.00
Public Works Employee 2	$45,000.00	$55,000.00
Public Works Employee 3	$45,000.00	$56,000.00
Public Works Employee 4	$47,000.00	$57,000.00
Public Works Employee 5	$50,000.00	$60,000.00
Police Administrative Clerk	$25,000.00	$65,000.00
Police Records Clerk	$12,000.00	$19,500.00
Hourly/Seasonal/Casual	$8.25 per hour	$18.00 per hour
Mayor	$4,500.00	$6,300.00
Council	$3,500.00	$5,600.00
Chief of Police	$140,000.00	$160,000.00
Captain of Police	$130,000.00	$150,000.00
Lieutenant	$88,000.00	$118,000.00
Sergeant	$82,000.00	$114,222.44
Patrolman Ninth Year	$105,501.00	$107,347.00
Patrolman Eighth Year	$99,000.00	$99,000.00
Patrolman Seventh Year	$95,000.00	$95,000.00
Patrolman Sixth Year	$86,000.00	$86,000.00
Patrolman Fifth Year	$81,000.00	$81,000.00
Patrolman Fourth Year	$75,000.00	$75,000.00
Patrolman Third Year	$68,000.00	$68,000.00

Patrolman Second Year	$61,000.00	$61,000.00
Patrolman First Year	$56,000.00	$56,000.00
Probationary Patrolman	$50,000.00	$50,000.00
Academy Pay	$40,000.00	$40,000.00
Public Safety Director	$110,000.00	$122,500.00
Community Center Director	$35,000.00	$71,000.00
Assistant Community Center Director	$12,000.00	$19,500.00
Housing Officer	$6,000.00	$9,200.00
Mechanic	$40,000.00	$60,500.00
Crossing Guard	$15.00 per hour	$16.50 per hour
OPRA Clerk	$2,500.00	$5,500.00
Class 2 Special Officer	$15.00 per hour	$35.00 per hour

Be it ordained by the Mayor and Council of the Borough of Neptune City as follows:
That the annual Salary and Compensation for the following employees of the Borough of Neptune City with the following ranges shall be payable semi-monthly except as otherwise stated herein:

1. That all other employees and officers of the Borough not specifically mentioned herein are continued at their present range of salary until changed by the resolution of the Borough Council.
2. That all salary and compensation of ordinances and parts thereof not inconsistent herewith shall remain in full force effect and virtue.
3. That all salary and compensation ordinances and parts thereof not inconsistent herewith shall remain in full force effect and virtue
4. That this Ordinance will take effect January 1, 2019 when finally passed and published according to law.

Roll Call - Aye: Councilmembers Pryor, Zajack, Renee, Wardell, and Kocsis.
Abstain: Councilmember Lewis.
Mayor Brown declared the resolution adopted.

C/Renee offered a motion to advertise. Seconded by C/Wardell.
NOTICE is hereby given that the foregoing Ordinance was introduced and passed at the regular meeting of the Mayor and Council of the Borough of Neptune City held on Monday, November 26, 2018 at 7:00 p.m. and will be considered for final adoption at the regular meeting of the Mayor and Council to be held at the Borough Hall, 106 West Sylvania Avenue, Neptune City, New Jersey, on Monday, December 10, 2018 at 7:00 p.m., or as soon thereafter as the matter may be reached, when objections, if any, to the passage of the Ordinance will be received. This Ordinance amends the Salary Ordinance of the Borough of Neptune City.
Voice Vote - Aye: Councilmembers Pryor, Zajack, Renee, Wardell, Kocsis and Lewis.

Resolution 18-147
Borough Clerk Brown read the resolution into the record by title.
C/Renee offered the following resolution and moved its adoption. Seconded by C/Kocsis.
C/Zajack asked the reason for changing the ordinance. C/Renee explained it was at the request of the Director of Public Safety. Attorney Aikins noted it was at the request of the Director of Public Works. Mayor Brown shared he had received no correspondence regarding the drafts and process of changing the ordinance. Mayor Brown explained the issues with the ordinance and alternate side parking. Mayor Brown checked with Public Works and the Police Department and thinks this will add more work for the Police Department. C/Zajack suggested tabling the ordinance until after speaking with Police and Public works to see if this ordinance is the best way to move forward as this is the first time Council is seeing the ordinance. C/Wardell spoke about the meeting with Public Works, but did not realize the Police Department was not involved. C/Zajack made a motion seconded by C/Wardell to table the ordinance. C/Renee made a motion to table; seconded by C/Kocsis.
Voice Vote - Aye: Councilmembers Pryor, Zajack, Renee, Wardell, Kocsis and Lewis.

RESOLUTION 2018-147

ORDINANCE NO. – 2018-11

An Ordinance To Amend Chapter 113 Streets And Sidewalks, Article III Temporary No Parking And Snow Removal By Removing Current Section 113-15 And Replacing It With New Section 113-15

Article III Temporary No Parking and Snow Removal

Section 1.

113-15. **Temporary no parking and snow removal.**

Whenever snow has fallen and the accumulation is such that it covers the street or highway for four (4) inches or more, a snow emergency shall exist and no vehicles shall be parked on any street or highways or portions thereof except as indicated in this Article. The owner or operator of any vehicle parked on the street prior to the time that the street became covered with snow shall remove it from the street within two hours after the street became covered with snow of four (4) inches or more.

The above parking prohibitions shall remain in effect after the snow has ceased, until the streets have been plowed sufficiently and to the extent that parking will not interfere with the normal flow of traffic.

A. Any vehicle parked in violation of this Article or abandoned on a public street shall be deemed to be a nuisance and a menace to public safety and any public safety officer may provide for the removal of such vehicle. The owner shall pay the reasonable costs of removal and storage of such vehicle before redeeming possession thereof.
B. This parking prohibition shall remain in effect until after the snow has ceased and the streets have been plowed for the full width as well as until parking will not interfere with the normal flow of traffic.
C. Temporary Snow Storm Parking Prohibitions shall be limited to one side of the street and initially parking shall only be allowed on the North and East sides of the street or highway. Twelve (12) hours after the storm has ended, parking shall be allowed only on the South and West sides of the street or highway until roads have been plowed, at which time all parking prohibitions due to the snow shall end.
D. During a snow emergency, if off-street parking is available, any vehicle shall not be parked on any street.
E. Any owner or owners, occupant or occupants, tenant or tenants, building superintendent, rental agent or person in charge of premises abutting or bordering upon any public street in the Borough shall remove all snow and ice from abutting sidewalks of such streets, or in the case of ice which may be so frozen as to make removal impracticable, shall cause the same to be thoroughly covered with appropriate ice melt material, within 24 hours of daylight after the same shall fall or be formed thereon.
F. The penalty provisions of Chapter 1 (1-14) shall apply to a violation of this Article. In addition, the Police Department shall have the option of towing any vehicle in violation of this Article at the owner's expense.
G. During a snow emergency, vehicles may be parked in the parking areas of Holmes A. Adams Recreation Complex, 2 West End Avenue (corner West Sylvania Avenue), notwithstanding the provisions of Section 95-4.

Section 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed as to such inconsistency only.

Section 3. This Ordinance shall become effective when passed and published as required by law.

Roll Call - Aye: Councilmembers Pryor, Zajack, Renee, Wardell, Kocsis and Pappas-Long.

Mayor Brown declared the resolution adopted.

PUBLIC PARTICIPATION

Mr. Jeff Miller asked who has authority regarding overtime for leaf removal on weekends. Mayor Brown explained it is at the discretion of the Director of Public Works. C/Pryor noted the issue was drainage, which DPW was trying to clear before the rain came.

Ms. Arlene Sciarappa asked if the salary ranges were amended lower or higher. Mayor Brown explained there had been no range for one position. C/Renee commented that 13 were amended higher and three lower.

Ms. Colleen Christie asked for an update on TFH. Mayor Brown shared the Borough will be notified when the ionizer is up and running.

C/Renee congratulated Captain on becoming Chief noting she was happy for his promotion.

Ms. Kelly Strazdas asked about the tied vote to amend the agenda. Mayor Brown explained it was voted "no" to add the item.

Ms. Sciarappa asked about the vacated TFH building becoming storage. Mayor have not received any notice of application, which would be the first step.

Mr. John Pietrunti commented on the new sidewalks, noting they look nice but there is a curb on Windsor that has not been replaced that is filling with water. Discussion followed on the rain and flooding. Administrator Underhill noted the Engineer and contractor are working to fix the issues in the Spring to address the drainage and completing the work.

Mr. Hines thanked Director Kirshenbaum for his time in Neptune City and his positive influence on the Police Department.

C/Wardell congratulated C/Lewis and thanked C/Pappas-Long for her service.

C/Kocsis congratulated those who ran in the close race.

ADJOURN 8:00 p.m.

Motion to adjourn by C/Wardell. Seconded by C/Zajack.

Voice Vote - Aye: Councilmembers Pryor, Zajack, Renee, Wardell, Kocsis, and Pappas-Long

_____

Mayor Robert Brown

_____

Tamara Brown, Municipal Clerk

William Doolittle

Construction Official

Borough of Neptune City

106 West Sylvania Avenue

Neptune City, N.J. 07753

October 1, 2018

Dear Mr. Doolittle

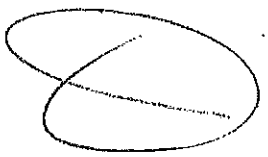
This letter is to inform you of my upcoming resignation from the Borough of Neptune City due to my retirement. My resignation will take place on December 28, 2018.

I would like to thank you for giving me the opportunity to be the Fire Subcode and Housing Official.

I have enjoyed working for the Borough and it has been a truly rewarding experience.

My intentions are to do all that I can to make the transition happen smoothly for all parties involved.

Yours sincerely,



P. Jerry Applegate

Fire Subcode

Housing/Multi Dwelling Official

Building Inspector HHS

RESOLUTION 2018-150
APPROVAL OF CONTRACT AGREEMENT WITH
CHIEF OF POLICE MATTHEW J. QUAGLIATO

WHEREAS, the position of Chief of Police will be re-established on January 1, 2019, and

WHEREAS, Matthew J. Quagliato will be promoted to this position effective January 1, 2019, and

WHEREAS, the Administration and Finance Committee and Administration of Justice Committee have negotiated an agreement with the Chief, and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby approve the negotiated agreement between the Borough and the Chief of Police Matthew J. Quagliato, and

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator be authorized to sign the fully executed contract document.

CERTIFICATION

I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a meeting held on December 10, 2018

_____
Tamara Brown, Municipal Clerk

RESOLUTION 2018-151
APPROVAL OF CONTRACT AGREEMENT WITH
POLICE CAPTAIN KEITH MITCHELL

WHEREAS, the position of Chief of Police will be re-established on January 1, 2019, and

WHEREAS, the position of Captain needs to be filled, and

WHEREAS, Keith Mitchell will be promoted to this position effective January 1, 2019, and

WHEREAS, the Administration and Finance Committee and Administration of Justice Committee have negotiated an agreement with the Captain, and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby approve the negotiated agreement between the Borough and the Police Captain Keith Mitchell, and

BE IT FURTHER RESOLVED, that the Mayor and Borough Administrator be authorized to sign the fully executed contract document.

CERTIFICATION

I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a meeting held on December 10, 2018

_____
Tamara Brown, Municipal Clerk

BOROUGH OF NEPTUNE CITY
RESOLUTION 2018-152

SHARED SERVICE AGREEMENT WITH MONMOUTH COUNTY FOR PROVIDING GOODS AND SERVICES

WHEREAS, the County of Monmouth and the Borough of Neptune City desire a Shared Service Agreement for Goods and Services, and

WHEREAS, the Borough of Neptune City is desirous of entering into this agreement for a period of five years commencing with October 1, 2018 and ending on December 31, 2023, and

WHEREAS, N.J.S.A. 40A:65-11 et seq. permits entering into a Shared Service Agreement, and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council of the Borough of Neptune City hereby enter into a Shared Service Agreement with the County of Monmouth under the provisions of the attached agreement, and

BE IT FURTHER RESOLVED, that the Mayor and Council authorize the Municipal Administrator and Mayor to sign the agreement on behalf of the Borough.

CERTIFICATION

I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a meeting held on December 10, 2018

_____
Tamara Brown, Municipal Clerk

Resolution 2018-153
Appointment of Housing Official

WHEREAS, the Borough has a need for a Housing Official, and

NOW THEREFORE BE IT RESOLVED that the Mayor and Council appoint Kevin Diaz as Housing Official effective January 1, 2019.

CERTIFICATION
I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a regular meeting held on December 10, 2018

_____
Tamara Brown, Municipal Clerk

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019

FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Neptune City, County of Monmouth, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Monmouth;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Neptune City, County of Monmouth, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Neptune City Municipal Alliance grant for fiscal year **2020** in the amount of:

DEDR	$ 10,000.00
Cash Match	$ 2,500.00
In-Kind	$ 7,500.00

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Mayor

CERTIFICATION

I, Henry Underhill, Administrator of the Borough of Neptune City, County of Monmouth, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this day of

_____
Henry Underhill, Administrator

Governor's Council on Alcoholism and Drug Abuse
Fiscal Grant Cycle July 2014-June 2019
FORM 1A

FOR COUNTY USE ONLY
Approved:
____ YES ____ NO
Date:

STRATEGIC PLAN FOR FUNDING MUNICIPAL ALLIANCES

Grant Year: FY20
(July 1, 2019-June 30, 2020)

APPLICANT MUNICIPALITY/IES: Neptune City	COUNTY: Monmouth
ALLIANCE NAME: Neptune City Municipal Alliance	ALLIANCE WEBSITE
ALLIANCE STREET ADDRESS: 106 West Sylvania Avenue TOWN: Neptune City STATE: NJ ZIP: 07753	
TELEPHONE: (732) 776-7224 Ext.	FAX: (732) 776-8906
ALLIANCE CHAIRPERSON: Tamara Tallman, PhD. STREET ADDRESS: 81 Avondale Avenue TOWN: Neptune City STATE: NJ ZIP: 07753 EMAIL: hunderhill@neptunecitynj.com	ALLIANCE COORDINATOR: Henry Underhill STREET ADDRESS: 106 West Sylvania Avenue TOWN: Neptune City STATE: NJ ZIP: 07753 EMAIL: ttallman@hillelyeshiva.org
DATE OF RESOLUTION AUTHORIZING THE STRATEGIC PLAN (MM/DD/YYYY): / /	

A) Alliance DEDR Allocation	$ 10,000
B) Cash Match (must be 25% of DEDR Allocation)	$ 2,500
C) In-Kind Match (must be 75% of the DEDR Allocation)	$ 7,500
TOTAL ALLIANCE BUDGET (add A+ B+ C)	$ 20,000

_____ *MUNICIPALITY	_____ NAME/ MAYOR	_____ SIGNATURE
_____ *MUNICIPALITY	_____ NAME/TITLE OF GOVERNING BODY REPRESENTATIVE	_____ SIGNATURE
_____ *MUNICIPALITY	_____ NAME/TITLE OF GOVERNING BODY REPRESENTATIVE	_____ SIGNATURE
_____ ALLIANCE CHAIRPERSON	_____ SIGNATURE	_____ DATE

*** If a municipality is part of a consortium, a signature and resolution is required from all participating municipalities entering into the agreement. Signatures hereby accept all components of this grant including membership terms, Statement of Assurances and Fiscal Requirements.**

RESOLUTION 2018-155
SALARY RESOLUTION

Be it further resolved that the following salaries become effective January 1, 2019

Administrator	$95,000.00
Borough Clerk	$63,500.00
Tax Collector	$50,000.00
Deputy Tax Collector	$50.00/hr
Tax Assessor	$24,295.00
Emergency Management	$1,500.00
Director of Public Works	$99,770.00
Superintendent of Public Works	$80,865.00
Judge	$34,890.00
Prosecutor	$35,000.00
Public Defender	$11,900.00
Construction Officer	$21,915.00
Zoning Officer	$2,995.00
Sub-Code Building Inspector	$8,790.00
Sub-Code Plumbing Inspector	$6,979.00
Sub Code Fire Inspector	$9,500.00
Electrical Inspector	$7,900.00
Code Enforcement	$16,230.00
Land Use Board Secretary	$11,410.00
Librarian	$19,030.00
Library Aid 1	$15.61/hr
Library Aid 2	$14.35/hr
Library Aid 3	$13.00/hr
Library Aid 4	
Fire Prevention Official	$10,945.00
Fire Prevention Inspector	$1,630.00
Sewer Operator	$16,640.00
Asst Sewer Operator	$10,635.00
Recycling Coordinator	$4,285.00
Assistant Recycling Coordinator	$900.00
Secretary 1	$39,210.00
Office Manager	$5,200.00
Court Administrator	$72,820.00
Deputy Court Administrator	$46,480.00
Assistant to Finance Director	$2,500.00

Police Administrative Clerk	$63,301.00
Police Records Clerk	$18,538.00
Hourly/Seasonal/Casual	$8.25-$18.00
Mayor	$6,279.00
Council	$5,508.00
Public Works Employee 1	$37,500.00
Public Works Employee 2	$54,025.00
Public Works Employee 3	$55,421.00
Public Works Employee 4	$56,211.00
Public Works Employee 5	$58,189.00
Mechanic	$59,401.00
Police Chief	$140,000.00
Captain of Police	$130,000.00
Lieutenant	$118,000.00
Sergeant	$114,222.00
Patrolman Top Pay	$107,347.00
Patrolman Eighth Year	$99,000.00
Patrolman Seventh Year	$95,000.00
Patrolman Sixth Year	$86,000.00
Patrolman Fifth Year	$81,000.00
Patrolman Fourth year	$75,000.00
Patrolman Third year	$68,000.00
Patrolman Second year	$61,000.00
Patrolman First Year	$56,000.00
Probationary Patrolman	$50,000.00
Academy Pay	$40,000.00
School Resource Officer	$25.00/hr
Community Center Director	$70,930.00
Assistant Community Center Director	$18,538.00
Housing Officer	$6,500.00
OPRA Clerk	$5,000.00
Crossing Guards	$16.50/hr

RESOLUTION 2018-
SALARY RESOLUTION

Be it further resolved that the following salaries become effective January 1, 2019

Administrator	$95,000.00
Borough Clerk	$63,500.00
Tax Collector	$50,000.00
Deputy Tax Collector	[redacted]
Tax Assessor	$24,295.00
Emergency Management	[redacted]
Director of Public Works	$59,770.00
Superintendent of Public Works	$80,865.00
Judge	$24,890.00
Prosecutor	$35,000.00
Public Defender	$11,900.00
Construction Officer	$21,915.00
Zoning Officer	$2,995.00
Sub-Code Building Inspector	$8,795.00
Sub-Code Plumbing Inspector	$6,979.00
Sub Code Fire Inspector	$9,500.00
Electrical Inspector	$7,900.00
Code Enforcement	$16,230.00
Land Use Board Secretary	$11,410.00
Librarian	$19,030.00
Library Aid 1	$15.61/hr
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Library Aid 3	$13.00/hr
Library Aid 4	
Fire Prevention Official	$10,945.00
Fire Prevention Inspector	$1,630.00
Sewer Operator	$16,640.00
Asst Sewer Operator	$10,618.00
Recycling Coordinator	$4,285.00
Assistant Recycling Coordinator	$900.00
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Office Manager	$5,200.00
Court Administrator	$72,820.00
Deputy Court Administrator	$45,480.00
Assistant to Finance Director	$2,100.00

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[redacted]	$18,538.00
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[redacted]	$6,279.00
[redacted]	$5,508.00
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[redacted]	$55,421.00
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[redacted]	$58,189.00
[redacted]	$59,401.00
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Captain of Police	$130,000.00
Lieutenant	$118,000.00
Sergeant	$114,222.00
Patrolman Top Pay	$107,347.00
Patrolman Eighth Year	$99,000.00
Patrolman Seventh Year	$95,000.00
Patrolman Sixth Year	$86,000.00
Patrolman Fifth Year	$81,000.00
Patrolman Fourth year	$75,000.00
Patrolman Third year	$68,000.00
Patrolman Second year	$61,000.00
Patrolman First Year	$56,000.00
Probationary Patrolman	$50,000.00
Academy Pay	$40,000.00
[redacted]	$25.00/hr
[redacted]	$70,930.00
[redacted]	$18,538.00
[redacted]	$6,500.00
[redacted]	$5,000.00
[redacted]	$16.50/hr

[redacted]
[redacted]
Contractual increase
[redacted]
Merit increase
[redacted]
[redacted]

BOROUGH OF NEPTUNE CITY

RESOLUTION 2018-156

WHEREAS, by Deed dated July 23, 1956 the Borough of Neptune City conveyed title to Block 75, Lot 17 (commonly known as 120 Third Avenue, Neptune City, New Jersey) which Deed contained certain conditions and restrictions, including but not limited to a prohibition on use of the property for "warehouse purposes" and for "public storage"; and

WHEREAS, this property has been used for various uses including but not limited to warehouse/storage from the construction in 1959 of a building at that property to and including this date; and

WHEREAS, by Resolution dated September 9, 2003, the Neptune City Land Use Board unanimously approved (with no one from the public appearing to comment on the application) a Resolution of Approval permitting expansion of the building from 31,181 for retail and personal service uses and 68,486 square feet for warehousing and office uses to construct and addition of 21,331 square feet to the office/warehouse building existing in 2003; and

Whereas, the said September 9, 2003 Resolution of the Neptune City Land Use Board noted in Paragraph 7 that the "Applicant's property is not adjacent to Memorial Drive and the existing warehouse use is preexisting and non-conforming", with the Land Use Board granting, among other things, a "d" variance to expand the preexisting nonconforming use for the warehouse use; and

WHEREAS, the Borough of Neptune City issued a Certificate of Occupancy permitting occupancy of the 21,331 square feet addition to the office building after completion of construction in accordance with the September 9, 2003 Resolution of the Neptune City Land Use Board; and

WHEREAS, the property has thus included office and warehouse/storage uses for decades with occupancy approved by the Borough of Neptune City; and

WHEREAS, the Mayor and Council deem it appropriate to eliminate that portion of those restrictions in the July 23, 1956 Deed relating to the restriction of use of the property as to "warehouse purposes" and "public storage";

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Neptune City that a Deed be prepared, signed and duly filed with the County Clerk of the County of Monmouth eliminating, rescinding and vacating such restriction as to "warehouse purposes" and "public storage" and releasing same of record forever.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to Dean Donatelli, Esq. as attorney for the current record property owner and to Jennifer Krimko, Esq. as attorney for the contract purchaser of Block 75, Lot 17 in the Borough of Neptune City.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to execute any and all documents necessary to effectuate this Resolution.

THE BOROUGH OF NEPTUNE CITY

DATED: December 10, 2018

BOROUGH OF NEPTUNE CITY

RESOLUTION #2018-157

WHEREAS, The Local Redevelopment Housing Law (NJ*S.A. 40A: (the "LRHL") permits a governing body by duly adopted resolution to authorize a planning board to undertake an investigation to determine whether a proposed area is a redevelopment area according to the criteria set forth in the LRHL•, and

WHEREAS, the Mayor and Council of the Borough of Neptune City, by Ordinance, designated the Neptune City Land Use Board to fulfill the combined responsibilities of a planning board and zoning board as is otherwise permitted under the Municipal Land Use Law (N.J.S,A, 40:55D-l et seq.); and

WHEREAS, the Mayor and Council of the Borough of Neptune City deem it appropriate to authorize the Neptune City Land Use Board to undertake an investigation to determine whether certain properties are a redevelopment area according to the criteria set forth in the LRHL; and

WHEREAS the Mayor and Council previously instituted In Rem foreclosure procedures for the property known as Block 13 lot, and as a result said property is now owned by the Borough of Neptune City;

NOW, THEREFORE, Be It Resolved by the Mayor and Council of the Borough of Neptune City that the Neptune City Land Use Board be and is herewith authorized to undertake an investigation to determine whether the following area in the Borough of Neptune City is a redevelopment area according to the criteria set forth in the LRHL:

1. Block l3 , Lot 1 (87 Rosewood Avenue)

BE IT FURTHER RESOLVED, that the Mayor and Council herewith assign the conduct of the investigation authorized in this Resolution, the preparation of the map showing the boundaries of the proposed redevelopment area and the location of the various parcels of properly included therein and the giving of notice and hearing as required by the LRHL [N.J,S.A, 40A:12A-6 b. (l) & (2)] to the Neptune City Land Use Board, all pursuant to the LRHL (N.J.S.A,40A: 12A.6).

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Secretary of the Neptune City Land Use Board.

DATED: December 10, 2018

THE BOROUGH OF NEPTUNE CITY

TO: Mayor and Council

FROM: Henry M. Underhill

Date: December 7, 2018

After last meeting I asked the Police and Public Works to give me a written memo stating their position on the proposed change to snow parking. Those memos are attached. In each case they are asking to discuss the situation further. DPW notes that the use of reverse 911 has been beneficial. It would seem the largest problem came during an unusual snow fall.

I would propose that the amount of change and disruption of the new ordinance out weighs the improvements it may provide. Rather than scrap I would suggest that we meet again with the committee and Police and DPW at the conclusion of this snow season to see how the operation fared.

Neptune City Police Department
Memorandum

To: **Henry Underhill, Neptune City Borough Administrator**

From: **Captain Matthew J. Quagliato**

Date: **December 3, 2018**

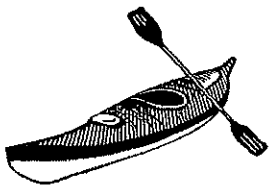
Ref: **Snow Ordinance Revision**

I recently reviewed the revised version of the snow ordinance regarding parking during snow events. I am not sure that the revisions would be a solution. At this time, I believe the current snow ordinance is sufficient. Although, I feel we should discuss our options further, along with the Neptune City Department of Public Works, so we can come up with some ideas and make changes to the current ordinance *only* if necessary.

Respectfully submitted,

Captain Matthew J. Quagliato

Neptune City Department of Public Works
106 W. Sylvania Avenue
Neptune City, NJ 07753
(732) 775-1607
Fax (732) 775-7352
Gerritdevos@neptunecitynj.com



TO: MR. UNDERHILL, ADMINISTRATOR

RE: PROPOSED SNOW ORDINANCE

I am suggesting holding off on the new Snow Ordinance. The reverse 911 has been working out great in the past couple of years.

I believe the new ordinance will cause confusion to the residents and upset a lot of residents that park their vehicles in front of another resident's property.

We have had some significate snow accumulations in the past few years. By using the reverse 911 and the help of the Police Department it has been working well.

Respectfully,

Gerrit DeVos
Director of Public Works, CPWM

Tamara Brown
Municipal Clerk

Robert J. Brown
Mayor

Phone 732 776-7224

Fax 732 776-8906

To: All Borough Employees

From: Tammy Brown, Municipal Clerk/Payroll Clerk

Date: January 1, 2019

Re: Pay Period of January 1-January 15, 2019

Council voted 4-2 to table Resolution 2019-17, Permitting Pre-Payment of Certain Items. This resolution included payment of payroll, therefore we will be unable to process payroll for January 15, 2019.

Please plan accordingly. We truly apologize for the inconvenience caused.

RESOLUTION 2019-17
RESOLUTION PERMITTING PRE-PAYMENT OF CERTAIN ITEMS

WHEREAS, the Council desires to specify the bills which are permitted under this resolution; and

WHEREAS, the Borough has budgeted funds for 2019 for payment of utilities, payroll, debt service, governmental fees, and insurance, and for the printing and mailing costs of the Borough; and

WHEREAS, the payment of these items frequently arrives out of time for placement on the next available bill list, and whereas the governing body does not meet for a period of one month, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City that the Chief Financial Officer be and is hereby authorized to make pre-payment of the following fixed items prior to the same appearing on the meeting bill lists, such funds to be taken from the pre-budgeted amount for each such expenses for 2018:

1. Utilities (electric, gas, water, sewer, cable and telephone).
2. Payroll.
3. Debt services as evidenced by pre-existing bonds and notes.
4. Health, dental and other insurance premiums.
5. Federal, state, county fees and taxes.
6. Postage for tax bills, newsletters, and other Borough mailings.

CERTIFICATION

I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a reorganization meeting held on January 1, 2019

_____

Tamara Brown, Municipal Clerk

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Agenda

1 message

Tammy Brown <tammybrown@neptunecitynj.com> Fri, Jan 4, 2019 at 2:49 PM
To: mayor mayor <mayor@neptunecitynj.com>, A Wardell <awardell@neptunecitynj.com>, J Zajack <jzajack@neptunecitynj.com>, P Renee <prenee@neptunecitynj.com>, Glen Kocsis <gkocsis@neptunecitynj.com>, Michelle Lewis <mlewis@neptunecitynj.com>, David Calhoun <dcalhoun@neptunecitynj.com>

Mayor and Council,

To address the previous emails. Yes, it is against the law to not pay our employees but the decision to table a resolution resulting in this outcome was the responsibility of this governing body. Therefore it is the governing body's responsibility to follow the laws set forth and my responsibility as the Municipal Clerk is to make sure you are following such laws. These actions are ultimately the responsibility of the Governing Body. To ask me as the Municipal Clerk to break the law and do something without the resolution authorizing as such after it was tabled and not have an attorney to reassure me that I am in no way held responsible is unacceptable. You are subjecting my certifications to consequences. I understand Ms. Lewis and Ms. Renee have both had conversations with Mr. Antonides. I have also had conversations with him. He is a very knowledgeable. However, he is not an attorney and cannot give a legal opinion.

Once again, I previously stated although this resolution is unnecessary, it was provided to me by the CFO who also provided it to me last year. It was on the agenda, the majority of the governing body chose to table it therefore action was taken. It is necessary to take further action in order to proceed with the resolution that is a legal document. Nowhere in this resolution is it stated it is for emergencies. This resolution is not for emergencies. This was NEVER an emergency meeting, it is not a cause for an emergency meeting. It is however a special meeting that is in place for the need to take action. If Ms. Renee contacted our CFO as she said she was going to, this would not be an issue. If no action is taken on Monday, the resolution cannot move forward. This will have consequences on this governing body and municipality as a whole. I would also like to remind Ms. Renee and Mr. Kocsis they voted yes to pass this exact same resolution on January 1, 2018.

I urge this governing body to research what their responsibilities are to this Municipality as Council members. And the laws that govern our form of government. Although I have only been an appointed Municipal Clerk for two years, I obtained my certification in 2011. I have been the Deputy Clerk and an assistant to the clerk since 2003 in Neptune City and have gained knowledge and experience in my profession.

Please find attached the agenda for Monday's Special Meeting. Have a great weekend.

Tammy Brown
Municipal Clerk
Registrar of Vital Statistics
tammybrown@neptunecitynj.com
phone: 732-776-7224 ext 41
fax: 732 776-8906

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agenda Jan 7 special meeting.pdf
39K

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P Renee <prenee@neptunecitynj.com>

Re: Agenda for Special Meeting

1 message

P Renee <prenee@neptunecitynj.com> Fri, Jan 4, 2019 at 4:14 PM
To: Tammy Brown <tammybrown@neptunecitynj.com>
Cc: Michelle Lewis <mlewis@neptunecitynj.com>, Mayor Bob Brown <mayor@neptunecitynj.com>, Bill Antonides <bantonidesjr@gmail.com>, gcannon@sobelhan.com, Mike DiCicco Esq <mdicicco@briellelaw.com>

Mrs. Brown,

Please be assured that the tabled resolution is not needed, nor is the Special Meeting. I have spoken with various professionals, including the two attorneys copied on this email. They all say the same thing, that Resolutions 2019-18 and 2019-19 are all that were needed passed in order for payroll to be met and bills to be paid as usual. These two resolutions (18 & 19) were well-provided for with detail and instruction accorting to state law. You are authorized to make all necessary payments at this time within the scope of the Temporary Budget.

The extra added resolution that Mr. Kocsis and I voted "yes" to last year was not needed either. It was also not the same. The language contained within it was quite different. Last year was the first year for any such similar resolution. Years prior, our government continued to function without it and without delay.

On behalf of the governing body, I instruct you to make all necessary payments within the scope of the Temporary Budget. If you fail to do so, then you risk legal charges being brought up against you.

The issues regarding your insubordination (inciting fear and panic by emailing a memo to department heads instructing them to inform all employees they will not be paid, defying my instruction to rescind the 48 Hour Special Meeting Notice on multiple occasions, and not answering my questions) will be dealt with at another time.

A quorum will not meet on Monday evening. There is no need.

Sincerely,

Pamela Renee
Council President
Borough of Neptune City
732-539-7298

On Fri, Jan 4, 2019, 2:49 PM Tammy Brown <tammybrown@neptunecitynj.com wrote:

> Mayor and Council,
>
> To address the previous emails. Yes, it is against the law to not pay our employees but the decision to table a resolution resulting in this outcome was the responsibility of this governing body. Therefore it is the governing body's responsibility to follow the laws set forth and my responsibility as the Municipal Clerk is to make sure you are following such laws. These actions are ultimately the responsibility of the Governing Body. To ask me as the Municipal Clerk to break the law and do something without the resolution authorizing as such after it was tabled and not have an attorney to reassure me that I am in no way held responsible is unacceptable. You are subjecting my certifications to consequences. I understand Ms. Lewis and Ms. Renee have both had conversations with Mr. Antonides. I have also had conversations with him. He is a very knowledgeable. However, he is not an attorney and cannot give a legal opinion.
>
> Once again, I previously stated although this resolution is unnecessary, it was provided to me by the CFO who also provided it to me last year. It was on the agenda, the majority of the governing body chose to table it therefore action was taken. It is necessary to take further action in order to proceed with the resolution that is a legal document. Nowhere in this resolution is it stated it is for emergencies. This resolution is not for emergencies. This was NEVER an emergency meeting, it is not a cause for an emergency meeting. It is however a special meeting that is in place for the need to take action. If Ms. Renee contacted our CFO as she said she was going to, this would not be an issue. If no action is taken on Monday, the resolution cannot move forward. This will have consequences on this governing body and municipality as a whole. I would also like to remind Ms. Renee and Mr. Kocsis they voted yes to pass this exact same resolution on January 1, 2018.

I urge this governing body to research what their responsibilities are to this Municipality as Council members. And the laws that govern our form of government. Although I have only been an appointed Municipal Clerk for two years, I obtained my certification in 2011. I have been the Deputy Clerk and an assistant to the clerk since 2003 in Neptune City and have gained knowledge and experience in my profession.

Please find attached the agenda for Monday's Special Meeting. Have a great weekend.

Tammy Brown
Municipal Clerk
Registrar of Vital Statistics
tammybrown@neptunecitynj.com
phone: 732-776-7224 ext 41
fax: 732 776-8906

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Gmail by Google

P Renee <prenee@neptunecitynj.com>

Fwd: Agenda for Special Meeting

1 message

P Renee <prenee@neptunecitynj.com> Sat, Jan 5, 2019 at 5:11 PM
To: Pamela Renee <pamela4neptunecity@gmail.com>

---------- Forwarded message ---------
From: **P Renee** <prenee@neptunecitynj.com>
Date: Fri, Jan 4, 2019 at 4:14 PM
Subject: Re: Agenda for Special Meeting
To: Tammy Brown <tammybrown@neptunecitynj.com>
Cc: Michelle Lewis <mlewis@neptunecitynj.com>, Mayor Bob Brown <mayor@neptunecitynj.com>, Bill Antonides <bantonidesjr@gmail.com>, <gcannon@sobelhan.com>, Mike DiCicco Esq <mdicicco@briellelaw.com>

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A quorum will not meet on Monday evening. There is no need.

Sincerely,

Pamela Renee
Council President
Borough of Neptune City
732-539-7298

On Fri, Jan 4, 2019, 2:49 PM Tammy Brown <tammybrown@neptunecitynj.com wrote:

> Mayor and Council,
>
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Please find attached the agenda for Monday's Special Meeting. Have a great weekend.

Tammy Brown
Municipal Clerk
Registrar of Vital Statistics
tammybrown@neptunecitynj.com
phone: 732-776-7224 ext 41
fax: 732 776-8906

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--

Pamela Renee
Councilwoman
Borough of Neptune City
732-539-7298 Call: 732-539-7298
prenee@neptunecitynj.com

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Fwd: Agenda for Monday

1 message

P Renee <prenee@neptunecitynj.com> Sat, Jan 5, 2019 at 6:34 PM
To: David Calhoun <dhcalhoun@verizon.net>

---------- Forwarded message ---------
From: **H Underhill** <hunderhill@neptunecitynj.com>
Date: Fri, Dec 7, 2018 at 2:16 PM
Subject: Agenda for Monday
To: mayor mayor <mayor@neptunecitynj.com>, Mark Aikins <maikins@aikinslaw.com>, Tammy Brown <tammybrown@neptunecitynj.com>, P Renee <prenee@neptunecitynj.com>, Glen Kocsis <gkocsis@neptunecitynj.com>, A Wardell <awardell@neptunecitynj.com>, J Zajack <jzajack@neptunecitynj.com>, R Pryor <rpryor@neptunecitynj.com>, <mlewis@neptunecitynj.com>

--
Pamela Renee
Councilwoman
Borough of Neptune City
732-539-7298 Call: 732-539-7298
prenee@neptunecitynj.com

2 attachments

20181207130451030.pdf
8450K

20181207131328473.pdf
53K

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Fwd: Agenda for Monday

1 message

P Renee <prenee@neptunecitynj.com> Sat, Jan 5, 2019 at 6:36 PM
To: Michelle Lewis <michelle4nc@gmail.com>

---------- Forwarded message ---------
From: **H Underhill** <hunderhill@neptunecitynj.com>
Date: Fri, Dec 7, 2018 at 2:16 PM
Subject: Agenda for Monday
To: mayor mayor <mayor@neptunecitynj.com>, Mark Aikins <maikins@aikinslaw.com>, Tammy Brown <tammybrown@neptunecitynj.com>, P Renee <prenee@neptunecitynj.com>, Glen Kocsis <gkocsis@neptunecitynj.com>, A Wardell <awardell@neptunecitynj.com>, J Zajack <jzajack@neptunecitynj.com>, R Pryor <rpryor@neptunecitynj.com>, <mlewis@neptunecitynj.com>

--
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Councilwoman
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732-539-7298 Call: 732-539-7298
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P Renee <prenee@neptunecitynj.com>

Fwd: Agenda for Monday

1 message

P Renee <prenee@neptunecitynj.com> Sat, Jan 5, 2019 at 6:36 PM
To: Glen Kocsis <GlenKocsis@gmail.com>

---------- Forwarded message ---------
From: **H Underhill** <hunderhill@neptunecitynj.com>
Date: Fri, Dec 7, 2018 at 2:16 PM
Subject: Agenda for Monday
To: mayor mayor <mayor@neptunecitynj.com>, Mark Aikins <maikins@aikinslaw.com>, Tammy Brown <tammybrown@neptunecitynj.com>, P Renee <prenee@neptunecitynj.com>, Glen Kocsis <gkocsis@neptunecitynj.com>, A Wardell <awardell@neptunecitynj.com>, J Zajack <jzajack@neptunecitynj.com>, R Pryor <rpryor@neptunecitynj.com>, <mlewis@neptunecitynj.com>

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prenee@neptunecitynj.com

2 attachments

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8450K

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53K

BOROUGH OF NEPTUNE CITY
MEETING OF THE MAYOR AN COUNCIL
AGENDA
January 14, 2019

Call to Order
Roll Call
Flag Salute
Open Public Meetings Act

COMMUNICATIONS

PRESENTATION

MAYOR AND COUNCIL REPORTS

PUBLIC PARTICIPATION (FOR AGENDA ITEMS)

OLD BUSINESS

NEW BUSINESS

- Resolution #21 Appointing Temporary Legal Counsel Through January 31, 2019
- Resolution #22 Payment of Payroll
- Resolution #23 Appropriation Reserves
- Resolution #24 Accepting Borough Clerk's Resignation Effective January 7, 2019
- Resolution #25 Appointing Acting Deputy Borough Clerk Through February 11, 2019
- Resolution #26 Appointing Acting Borough Treasurer Through February 11, 2019
- Resolution #27 Appointing Acting Borough Registrar Through February 11, 2019
- Resolution #28 Scheduling Special Meeting for January 31, 2019 at 7pm, for the purpose of making Professional Services Appointments and Volunteer Appointments
- Motion to Advertise (48 Hour Notice)

PUBLIC PARTICIPATION

ADJOURN

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Agenda 1-14-19

1 message

P Renee <prenee@neptunecitynj.com> Fri, Jan 11, 2019 at 6:56 PM
To: Mayor Bob Brown <mayor@neptunecitynj.com>, Michelle Lewis <mlewis@neptunecitynj.com>, David Calhoun <dcalhoun@neptunecitynj.com>, Glen Kocsis <gkocsis@neptunecitynj.com>, J Zajack <jzajack@neptunecitynj.com>, A Wardell <awardell@neptunecitynj.com>
Cc: gcannon@sobelhan.com

Please see the attached Agenda for Monday's meeting.

Thank you,

--
Pamela Renee
Council President
Borough of Neptune City
732-539-7298 Call: 732-539-7298
prenee@neptunecitynj.com

01-14-19 Agenda.docx
14K

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Re: Agenda for Special Meeting

1 message

P Renee <prenee@neptunecitynj.com> Fri, Jan 4, 2019 at 4:14 PM
To: Tammy Brown <tammybrown@neptunecitynj.com>
Cc: Michelle Lewis <mlewis@neptunecitynj.com>, Mayor Bob Brown <mayor@neptunecitynj.com>, Bill Antonides <bantonidesjr@gmail.com>, gcannon@sobelhan.com, Mike DiCicco Esq <mdicicco@briellelaw.com>

Mrs. Brown,

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732-539-7298

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tammybrown@neptunecitynj.com
phone: 732-776-7224 ext 41
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Gmail by Google

P Renee <prenee@neptunecitynj.com>

Fwd: Agenda for Special Meeting

1 message

P Renee <prenee@neptunecitynj.com> Sat, Jan 5, 2019 at 5:11 PM
To: Pamela Renee <pamela4neptunecity@gmail.com>

---------- Forwarded message ---------
From: **P Renee** <prenee@neptunecitynj.com>
Date: Fri, Jan 4, 2019 at 4:14 PM
Subject: Re: Agenda for Special Meeting
To: Tammy Brown <tammybrown@neptunecitynj.com>
Cc: Michelle Lewis <mlewis@neptunecitynj.com>, Mayor Bob Brown <mayor@neptunecitynj.com>, Bill Antonides <bantonidesjr@gmail.com>, <gcannon@sobelhan.com>, Mike DiCicco Esq <mdicicco@briellelaw.com>

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Councilwoman
Borough of Neptune City
732-539-7298 Call: 732-539-7298
prenee@neptunecitynj.com

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Fwd: Agenda for Special Meeting

1 message

P Renee <prenee@neptunecitynj.com> Sun, Jan 6, 2019 at 4:10 PM
To: Pamela Renee <pamela4neptunecity@gmail.com>

---------- Forwarded message ---------
From: **P Renee** <prenee@neptunecitynj.com>
Date: Fri, Jan 4, 2019 at 4:14 PM
Subject: Re: Agenda for Special Meeting
To: Tammy Brown <tammybrown@neptunecitynj.com>
Cc: Michelle Lewis <mlewis@neptunecitynj.com>, Mayor Bob Brown <mayor@neptunecitynj.com>, Bill Antonides <bantonidesjr@gmail.com>, <gcannon@sobelhan.com>, Mike DiCicco Esq <mdicicco@briellelaw.com>

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Council President
Borough of Neptune City
732-539-7298

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Pamela Renee
Councilwoman
Borough of Neptune City
732-539-7298 Call: 732-539-7298
prenee@neptunecitynj.com

Borough of Neptune City
Special Meeting of the Mayor and Council
Agenda
January 7, 2019

Call to Order
Roll Call
Open Public Meetings Act
Flag Salute

COMMUNICATIONS

PRESENTATIONS

PUBLIC PARTICIPATION (FOR AGENDA ITEMS)

OLD BUSINESS
Resolution 19-21 Resolution authorizing pre-payment of certain items previously tabled.

NEW BUSINESS

PUBLIC PARTICIPATION

ADJOURN

RESOLUTION 2019-21
(Previously tabled Resolution 2019-17)
RESOLUTION PERMITTING PRE-PAYMENT OF CERTAIN ITEMS

WHEREAS, the Council desires to specify the bills which are permitted under this resolution; and

WHEREAS, the Borough has budgeted funds for 2019 for payment of utilities, payroll, debt service, governmental fees, and insurance, and for the printing and mailing costs of the Borough; and

WHEREAS, the payment of these items frequently arrives out of time for placement on the next available bill list, and whereas the governing body does not meet for a period of one month, thereby inadvertently placing these bills and mailings in arrears because of the schedule of meetings; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Neptune City that the Chief Financial Officer be and is hereby authorized to make pre-payment of the following fixed items prior to the same appearing on the meeting bill lists, such funds to be taken from the pre-budgeted amount for each such expenses for 2019:

1. Utilities (electric, gas, water, sewer, cable and telephone).
2. Payroll.
3. Debt services as evidenced by pre-existing bonds and notes.
4. Health, dental and other insurance premiums.
5. Federal, state, county fees and taxes.
6. Postage for tax bills, newsletters, and other Borough mailings.

CERTIFICATION
I hereby certify the above to be a true and exact copy of a Resolution adopted by the Mayor and Council of the Borough of Neptune City at a special meeting held on January 7, 2019

_____
Tamara Brown, Municipal Clerk

BOROUGH ADMINISTRATOR – Borough of Neptune City, County of Monmouth. The Borough has a population of 5,000 and is approximately 1 square mile. The Borough is seeking a full time Administrator. Responsibilities include, but not limited to, overseeing Finance and all other municipal departments. Other responsibilities include: applying and administering grants, overseeing capital projects, participation in collective bargaining, and liaison to the Governing Body. Requirements: BS/BA required. Minimum of at least 5 years of Administrative experience in Municipal Government in the State of NJ. Excellent interpersonal and communication skills. Experience with the Edmunds software systems is preferred. Applicants should submit a resume and letter of interest to Clerk's Office, Borough of Neptune City, 106 w. Sylvania Ave., Neptune City, NJ, 07753 or via e-mail to clerk@neptunecitynj.com. Deadline for submission is February 18, 2019. Salary will be based on qualifications and experience. Neptune City is an Equal Opportunity Employer.

PR

From: Mark Aikins <maikins@aikinslaw.com>
Sent: Thursday, February 7, 2019 4:44 AM
To: prenee@neptunecitynj.com
Subject: Re: January 1 meeting agenda
Attachments: MRA.zip

Morning,

Please see the attached document.

Pass 1234567.

Thanks,

Mark

Mark R. Aikins, Esquire
Mark R. Aikins, L.L.C.
3350 Route 138
Building 1, Suite 113
Wall, New Jersey 07719
Telephone: 732-280-2506
Facsimile: 732-280-8094
E-mail: maikins@aikinslaw.com

This e-mail contains attorney-client privileged material. It is intended solely for the recipient named above, and for no other person. Should you receive this e-mail in error, please delete the e-mail from your inbox and from your Recycle or Trash Bin, destroy any copies and advise us by reply that you have received this e-mail in error. Thank you.

From: tammybrown@neptunecitynj.com
Sent: Mon, 31 Dec 2018 22:08:58 +0000
To: awardell@neptunecitynj.com, dcalhoun@neptunecitynj.com, gkocsis@neptunecitynj.com, hunderhill@neptunecitynj.com, jzajack@neptunecitynj.com, maikins@aikinslaw.com, mayor@neptunecitynj.com, mlewis@neptunecitynj.com, prenee@neptunecitynj.com
Subject: January 1 meeting agenda

updated agenda for tomorrows meeting

Tammy Brown
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Registrar of Vital Statistics
tammybrown@neptunecitynj.com
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fax: 732 776-8906

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prohibited, and that you should destroy/delete it immediately and advise the sender. Thank you for your cooperation.

PR

From: Mark Aikins <maikins@aikinslaw.com>
Sent: Thursday, February 7, 2019 4:44 AM
To: prenee@neptunecitynj.com
Subject: Re: January 1 meeting agenda
Attachments: MRA.zip

Morning,

Please see the attached document.

Pass 1234567.

Thanks,

Mark

Mark R. Aikins, Esquire
Mark R. Aikins, L.L.C.
3350 Route 138
Building 1, Suite 113
Wall, New Jersey 07719
Telephone: 732-280-2506
Facsimile: 732-280-8094
E-mail: maikins@aikinslaw.com

This e-mail contains attorney-client privileged material. It is intended solely for the recipient named above, and for no other person. Should you receive this e-mail in error, please delete the e-mail from your inbox and from your Recycle or Trash Bin, destroy any copies and advise us by reply that you have received this e-mail in error. Thank you.

From: tammybrown@neptunecitynj.com
Sent: Mon, 31 Dec 2018 22:08:58 +0000
To: awardell@neptunecitynj.com, dcalhoun@neptunecitynj.com, gkocsis@neptunecitynj.com, hunderhill@neptunecitynj.com, jzajack@neptunecitynj.com, maikins@aikinslaw.com, mayor@neptunecitynj.com, mlewis@neptunecitynj.com, prenee@neptunecitynj.com
Subject: January 1 meeting agenda

updated agenda for tomorrows meeting

Tammy Brown
Municipal Clerk
Registrar of Vital Statistics
tammybrown@neptunecitynj.com
phone: 732-776-7224 ext 41
fax: 732 776-8906

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prohibited; and that you should destroy/delete it immediately and advise the sender. Thank you for your cooperation.

PR

From: P Renee <prenee@neptunecitynj.com>
Sent: Wednesday, January 2, 2019 8:19 AM
To: Pamela Renee
Subject: Fwd: January 1 meeting agenda
Attachments: 20181231171510477.pdf

---------- Forwarded message ---------
From: **Tammy Brown** <tammybrown@neptunecitynj.com>
Date: Mon, Dec 31, 2018 at 5:09 PM
Subject: January 1 meeting agenda
To: mayor mayor <mayor@neptunecitynj.com>, H Underhill <hunderhill@neptunecitynj.com>, Mark Aikins <maikins@aikinslaw.com>, A Wardell <awardell@neptunecitynj.com>, J Zajack <jzajack@neptunecitynj.com>, P Renee <prenee@neptunecitynj.com>, Glen Kocsis <gkocsis@neptunecitynj.com>, Michelle Lewis <mlewis@neptunecitynj.com>, David Calhoun <dcalhoun@neptunecitynj.com>

updated agenda for tomorrows meeting

Tammy Brown
Municipal Clerk
Registrar of Vital Statistics
tammybrown@neptunecitynj.com
phone: 732-776-7224 ext 41
fax: 732 776-8906

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--
Pamela Renee
Councilwoman
Borough of Neptune City
732-539-7298
prenee@neptunecitynj.com

PR

From: Tammy Brown <tammybrown@neptunecitynj.com>
Sent: Monday, December 31, 2018 5:09 PM
To: mayor mayor; H Underhill; Mark Aikins; A Wardell; J Zajack; P Renee; Glen Kocsis; Michelle Lewis; David Calhoun
Subject: January 1 meeting agenda
Attachments: 20181231171510477.pdf

Flag Status: Flagged

updated agenda for tomorrows meeting

Tammy Brown
Municipal Clerk
Registrar of Vital Statistics
tammybrown@neptunecitynj.com
phone: 732-776-7224 ext 41
fax: 732 776-8906

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PR

From: Tammy Brown <tammybrown@neptunecitynj.com>
Sent: Monday, December 31, 2018 5:09 PM
To: mayor mayor; H Underhill; Mark Aikins; A Wardell; J Zajack; P Renee; Glen Kocsis; Michelle Lewis; David Calhoun
Subject: January 1 meeting agenda
Attachments: 20181231171510477.pdf

Flag Status: Flagged

updated agenda for tomorrows meeting

Tammy Brown
Municipal Clerk
Registrar of Vital Statistics
tammybrown@neptunecitynj.com
phone: 732-776-7224 ext 41
fax: 732 776-8906

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From: Tammy Brown <tammybrown@neptunecitynj.com>
Sent: Monday, December 31, 2018 5:09 PM
To: mayor mayor; H Underhill; Mark Aikins; A Wardell; J Zajack; P Renee; Glen Kocsis; Michelle Lewis; David Calhoun
Subject: January 1 meeting agenda
Attachments: 20181231171510477.pdf

Flag Status: Flagged

updated agenda for tomorrows meeting

Tammy Brown
Municipal Clerk
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To the Honorable Mayor and Members of Council
Borough of Neptune City

Three issues of utmost importance regarding the Finance Department have arisen during the early part of 2019 which need to be addressed by the governing body.

The first issue deals with the payroll of January 15th this month. A resolution, which will be addressed in the subsequent paragraph, was tabled by the governing body at the meeting of January 1. This has brought into question whether or not the payroll can be processed as scheduled. Since the Borough had not appointed an Attorney there was no ability to obtain a legal opinion as to content of said resolution. After a review of this situation and consultation with a number of professionals in Local Financial Government within the State of New Jersey the payroll may be processed as scheduled. As all over avenues to address the aforementioned resolution has been exhausted it is in the best interest of the Borough to avoid any potential ligation and impact on the dedicated employees of the Borough. The basis for this opinion is that the governing body has signed contracts with the various unions, adopted salary ordinances for the various positions with appropriate ranges, approved salary resolutions and approved a temporary budget which sufficient funds to cover said payroll liabilities. The intent of the governing body, by the aforementioned actions, is that it is anticipated that the employees of the Borough will be paid for their work. The payroll will be entered into the payroll software and processed over the weekend so that all employees are paid on January 15.

The second issue is concerning a resolution that was tabled by the governing body at the meeting of January 1. The purpose of this resolution is to give the ability of the Borough to pay bills between council meetings and have them approved at the next meeting subsequent to the disbursement of funds. I understand, as I was not in attendance at that meeting, that there was some question as to some of the wording within said resolution. Regarding this resolution I would first recommend that some action be taken on this resolution at the next meeting since at the moment it has been just tabled at the meeting of January 1. Secondly I would strongly recommend that a resolution for this purpose be passed by the governing body as soon as practical. The contents of what the governing body wishes to be included (i.e. what limitations on the type of invoices) within this resolution can be discussed by the Finance Committee and reviewed by the Borough Attorney once appointed. It is my opinion that this is an important resolution that should be passed to pay certain bills that may need to be paid between meetings due to the fact that the Borough meetings are every fortnight, or sometimes longer.

Finally there is an issue with the final approval of purchases. According to Section 5 of the ordinances of the Borough, the Treasurer "shall have the duty to audit, warrant, and make recommendations on all claims and bills." There was no one appointed to this position at the meeting of January 1 so currently there is no one that can approve the day to day purchases of the Borough. I would recommend that a person be named to the position Treasurer immediately so as not to disrupt the operations of the Borough.

William E. Antonides, Jr.
Chief Financial Officer
Borough of Neptune City
January 10, 2019

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Memo for Employee Payroll

Michelle Lewis <mlewis@neptunecitynj.com> Mon, Jan 7, 2019 at 6:42 AM
To: W Fitzpatrick <wfitzpatrick@neptunecitynj.com>, Gerrit Devos <gerritdevos@neptunecitynj.com>, Tom Adcock <tomadcock@neptunecitynj.com>, mquagliayo@neptunecitypolice.org
Cc: H Underhill <hunderhill@neptunecitynj.com>, Tammy Brown <tammybrown@neptunecitynj.com>, BAntonidesjr@gmail.com, P Renee <prenee@neptunecitynj.com>, mayor mayor <mayor@neptunecitynj.com>

Good Morning,

Please share the attached memo on the upcoming payroll with your employees. The purpose of the memo is to explain the current situation and ensure any unnecessary fear is addressed.

Thank you,
Michelle Lewis
Councilperson
Chairperson-Administration and Finance

Memo to Employees 1-7-19.pdf
189K

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Fwd: Memo for Employee Payroll

1 message

P Renee <prenee@neptunecitynj.com> Mon, Jan 7, 2019 at 6:48 AM
To: Pamela Renee <pamela4neptunecity@gmail.com>

---------- Forwarded message ---------
From: **Michelle Lewis** <mlewis@neptunecitynj.com>
Date: Mon, Jan 7, 2019, 6:43 AM
Subject: Memo for Employee Payroll
To: W Fitzpatrick <wfitzpatrick@neptunecitynj.com>, Gerrit Devos <gerritdevos@neptunecitynj.com>, Tom Adcock <tomadcock@neptunecitynj.com>, <mquagliayo@neptunecitypolice.org>
Cc: H Underhill <hunderhill@neptunecitynj.com>, Tammy Brown <tammybrown@neptunecitynj.com>, <BAntonidesjr@gmail.com>, P Renee <prenee@neptunecitynj.com>, mayor mayor <mayor@neptunecitynj.com>

Good Morning,

Please share the attached memo on the upcoming payroll with your employees. The purpose of the memo is to explain the current situation and ensure any unnecessary fear is addressed.

Thank you,
Michelle Lewis
Councilperson
Chairperson-Administration and Finance

Memo to Employees 1-7-19.pdf
189K

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Re: Memo for Employee Payroll

1 message

P Renee <prenee@neptunecitynj.com> Mon, Jan 7, 2019 at 6:49 AM
To: Michelle Lewis <mlewis@neptunecitynj.com>

Thank you, Michelle. Well said.

Pamela

On Jan 7, 2019 6:43 AM, "Michelle Lewis" <mlewis@neptunecitynj.com> wrote:

> Good Morning,
>
> Please share the attached memo on the upcoming payroll with your employees. The purpose of the memo is to explain the current situation and ensure any unnecessary fear is addressed.
>
> Thank you,
> Michelle Lewis
> Councilperson
> Chairperson-Administration and Finance

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Re: Memo for Employee Payroll

1 message

Gerrit Devos <gerritdevos@neptunecitynj.com> Mon, Jan 7, 2019 at 7:15 AM
To: Michelle Lewis <mlewis@neptunecitynj.com>
Cc: W Fitzpatrick <wfitzpatrick@neptunecitynj.com>, Tom Adcock <tomadcock@neptunecitynj.com>, mquagliayo@neptunecitypolice.org, H Underhill <hunderhill@neptunecitynj.com>, Tammy Brown <tammybrown@neptunecitynj.com>, BAntonidesjr@gmail.com, P Renee <prenee@neptunecitynj.com>, mayor mayor <mayor@neptunecitynj.com>

Thank You, I will post for all Public Works Employees to read.

Gerrit

On Mon, Jan 7, 2019 at 6:43 AM Michelle Lewis <mlewis@neptunecitynj.com> wrote:

> Good Morning,
>
> Please share the attached memo on the upcoming payroll with your employees. The purpose of the memo is to explain the current situation and ensure any unnecessary fear is addressed.
>
> Thank you,
> Michelle Lewis
> Councilperson
> Chairperson-Administration and Finance

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Re: Memo for Employee Payroll

1 message

mayor@neptunecitynj.com <mayor@neptunecitynj.com> Mon, Jan 7, 2019 at 7:19 AM
To: Michelle Lewis <mlewis@neptunecitynj.com>
Cc: W Fitzpatrick <wfitzpatrick@neptunecitynj.com>, Gerrit Devos <gerritdevos@neptunecitynj.com>, Tom Adcock <tomadcock@neptunecitynj.com>, mquagliayo@neptunecitypolice.org, H Underhill <hunderhill@neptunecitynj.com>, Tammy Brown <tammybrown@neptunecitynj.com>, BAntonidesjr@gmail.com, P Renee <prenee@neptunecitynj.com>

Good morning
Unfortunately this situation has come up. There will be a meeting tonight Monday 1/07/19 at 7:00 pm this should take 5 minutes to solve the issue and pass the resolution in question, a council member has no authority to cancel a meeting.
Thank you

Sent from my iPhone

> On Jan 7, 2019, at 6:42 AM, Michelle Lewis <mlewis@neptunecitynj.com> wrote:
>
> Good Morning,
>
> Please share the attached memo on the upcoming payroll with your employees. The purpose of the memo is to explain the current situation and ensure any unnecessary fear is addressed.
>
> Thank you,
> Michelle Lewis
> Councilperson
> Chairperson-Administration and Finance
> <Memo to Employees 1-7-19.pdf>

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Re: Memo for Employee Payroll

1 message

P Renee <prenee@neptunecitynj.com> Mon, Jan 7, 2019 at 10:03 AM
To: Mayor Bob Brown <mayor@neptunecitynj.com>
Cc: Michelle Lewis <mlewis@neptunecitynj.com>, W Fitzpatrick <wfitzpatrick@neptunecitynj.com>, Gerrit Devos <gerritdevos@neptunecitynj.com>, Tom Adcock <tomadcock@neptunecitynj.com>, mquagliayo@neptunecitypolice.org, H Underhill <hunderhill@neptunecitynj.com>, Tammy Brown <tammybrown@neptunecitynj.com>, Bill Antonides <BAntonidesjr@gmail.com>, Matt Quagliato <mquagliato@neptunecitypolice.org>

Mayor Brown,

As Council President, on behalf of the governing body, as my authority to do so, I requested for the Borough Clerk to rescind the 48 Hour Notice for the Special Meeting, even prior to her sending out the notice, and on multiple occasions thereafter. It is my authority, due to the "Weak Mayor" form of government we possess in Neptune City, to authorize for a Special Meeting to be called and for a 48 Hour Notice to be rescinded. Unfortunately, the Borough Clerk refused to rescind the notice, which is a separate issue that will be dealt with accordingly.

There is no issue to solve tonight. Resolution 2019-17 was unnecessary. It is not needed. That's why it was tabled. It can be tabled indefinitely if the Council so chooses. A vote will not take place tonight because a quorum will not be meeting tonight.

On January 1st, Council passed Resolution 2019-19, which contains everything necessary for payment of payroll, bills and for the borough office to proceed with business as usual. This has been confirmed by multiple attorneys and by various government professionals. For you to have stated otherwise might have been ignorance at first, but to continue on with any other charade is completely unethical.

You did not have the authority to instruct the Borough Clerk to send out the email on January 1st to employees telling them they would not get paid on the 15th. The Borough Clerk's action, sending out that memo, incited fear and panic throughout town. If you choose to be ethical, you and the Borough Clerk can apologize to the employees for your error.

I remind you that we have a "Weak Mayor" form of government, and your only authority as the Mayor, from this point forward this year, is to conduct the council meetings according to "Robert's Rules of Order" and to vote if there is a tie. Employees report to the Council. They are to discuss issues with their Committee Chair. This is how our town was incorporated. This is our "Chain of Command".

We understand you might be having a difficult time dealing with a new Council party majority. Our town has been operating in a certain way for a long time, so it is understandable that it might take time for everyone to adjust. Having an open dialogue will help this transition take place more smoothly. I urge you to return my phone calls moving forward so as to prevent any other future misunderstandings and/or wrongdoing. We might not agree on everything, but we can engage in civil discussions, for the benefit of all our residents and employees.

Sincerely,

Pamela Renee
Council President
Borough of Neptune City
732-539-7298

On Mon, Jan 7, 2019, 7:19 AM <mayor@neptunecitynj.com wrote:

> Good morning
> Unfortunately this situation has come up. There will be a meeting tonight Monday 1/07/19 at 7:00 pm this should take 5 minutes to solve the issue and pass the resolution in question, a council member has no authority to cancel a meeting.
> Thank you
>
> Sent from my iPhone
>
> > On Jan 7, 2019, at 6:42 AM, Michelle Lewis <mlewis@neptunecitynj.com> wrote:
> >

> Good Morning,
>
> Please share the attached memo on the upcoming payroll with your employees. The purpose of the memo is to explain the current situation and ensure any unnecessary fear is addressed.
>
> Thank you,
> Michelle Lewis
> Councilperson
> Chairperson-Administration and Finance
> <Memo to Employees 1-7-19.pdf>

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Re: Memo for Employee Payroll

1 message

tomadcock <tomadcock@neptunecitynj.com> Mon, Jan 7, 2019 at 10:35 AM
To: Michelle Lewis <mlewis@neptunecitynj.com>, W Fitzpatrick <wfitzpatrick@neptunecitynj.com>, Gerrit Devos <gerritdevos@neptunecitynj.com>, mquagliayo@neptunecitypolice.org
Cc: H Underhill <hunderhill@neptunecitynj.com>, Tammy Brown <tammybrown@neptunecitynj.com>, BAntonidesjr@gmail.com, P Renee <prenee@neptunecitynj.com>, mayor mayor <mayor@neptunecitynj.com>

Thank you Councilperson Lewis
I will make sure the Community Center staff
read the posted memo.
Thanks again
Tom Adcock
Community Center Director

Sent from my Verizon, Samsung Galaxy smartphone

-------- Original message --------
From: Michelle Lewis <mlewis@neptunecitynj.com>
Date: 1/7/19 6:42 AM (GMT-05:00)
To: W Fitzpatrick <wfitzpatrick@neptunecitynj.com>, Gerrit Devos <gerritdevos@neptunecitynj.com>, Tom Adcock <tomadcock@neptunecitynj.com>, mquagliayo@neptunecitypolice.org
Cc: H Underhill <hunderhill@neptunecitynj.com>, Tammy Brown <tammybrown@neptunecitynj.com>, BAntonidesjr@gmail.com, P Renee <prenee@neptunecitynj.com>, mayor mayor <mayor@neptunecitynj.com>
Subject: Memo for Employee Payroll

Good Morning,

Please share the attached memo on the upcoming payroll with your employees. The purpose of the memo is to explain the current situation and ensure any unnecessary fear is addressed.

Thank you,
Michelle Lewis
Councilperson
Chairperson-Administration and Finance

TO: Borough Council

FROM: Administrator

DATE: January 18, 2019

Councilmember Renee has asked for my opinion on a shared service for the position of Municipal Clerk.

My opinion is based on knowing the operation of the office and my experience from serving as a clerk for several years. There are only 2.5 people now working in the municipal office. That is one full time person short of what has been the staffing level. Each person works a full day based on their normal duties. It would not be possible to employ a PT clerk to complete all the functions of the office unless more staff hours were added.

The Clerk position has related duties involving payroll, pensions, benefits, Workers Comp insurance, dog licensing, mercantile licenses, etc. Based on the work load I do not see how a PT person would work.

I am going to place resolutions on the next agenda for you to consider for appointing a registrar and a petty cash custodian. We are also going to send the PT person to the payroll company for training on pay roll. If Council wants to consider cost saving, they might look to establishing a shared court rather than the clerk position.

To: Borough of Neptune City Employees

From: Michelle Lewis, Councilperson & Chairperson - Administration & Finance Committee

Date: January 7, 2019

Re: Payroll

I wanted to reach out to each of you personally, to ensure you have the most up to date information regarding your upcoming payroll for January 15, 2019.

On January 1, 2019, at the annual Council re-organization meeting, Resolution 2019-17 was tabled to allow for further discussion. This resolution was presented to allow the borough to "pre-pay" or process payments ahead of Council approval for the months when there are less than the two standard meetings per month, or if pay day falls before the standard meeting date.

We have spoken with various professionals, including two attorneys, the CFO and the Department of Community Affairs (DCA), and they all concur that Resolution 2019-17 is unnecessary. Resolutions 2019-18 and 2019-19, which were approved by the Council, were all that were required to be passed in order for payroll to be met and bills to be paid as usual. The two adopted resolutions (18 & 19) provided explicit detail and instruction to the Borough business office as to how to proceed with payment of bills and payroll, according to state law, and the Council passed them accordingly.

The Borough Clerk has been instructed by the governing body to cancel a special meeting set for Monday, January 7th. There will be no special meeting regarding the tabled Resolution 2019-17 because there is no need for the resolution or a special meeting. It has been confirmed that a quorum is not going to meet on the 7th.

Tabled Resolution 2019-17 is not needed and is not expected to be brought to the table again; it is not required to proceed with normal payment and payroll functions for the Borough. The Borough Clerk has been instructed to process payroll as usual for January 15, 2019.

If you have any further concerns or need additional information, please feel free to reach out to me at Michelle.Lewis@NeptuneCityNJ.com.

Gmail by Google

P Renee <prenee@neptunecitynj.com>

Mobil

1 message

P Renee <prenee@neptunecitynj.com> Thu, Jan 3, 2019 at 3:14 PM
To: Mike DiCicco Esq <mdicicco@bathweg.com>

Hi, Mike!

The phone # I have for you in my phone is inaccurate. What is your mobile # and are you available for a call?

Pamela Renee

MUNICIPAL CLERK– FULL TIME – (Neptune City Borough)

Position available immediately. The Borough is seeking a licensed RMC or soon to be licensed, pursuing the Department of Community Affairs RMC designation. The successful candidate will be a strong communicator with strong organizational, collaborative and interpersonal skills. The ideal Applicant will possess municipal knowledge of all aspects of the proper and efficient operation of the position of a Municipal Clerks office in accord with applicable New Jersey statutes. The Applicant must be capable of effectively working with department heads and the governing body in accomplishing the issues facing a municipality. The candidate should reside within a reasonable distance from the Borough of Neptune City. The candidate must be able to demonstrate effective communication abilities, agenda and governing body communication strategies, effective OPRA response strategies, custodial skills of all municipal corporation records, minutes, books, deeds, contracts among others, knowledge of managing elections, knowledge of ordinance and resolution preparation and advertisement requirements. The Applicant shall be capable of effectively drafting their own correspondence, and resolutions. The applicant will possess a Registered Municipal Clerk license as per N.J.S.A. 5:32-5 et. Seq., or pursuing such a designation while appointed to the position as per N.J.S.A. 5:32-5.3. Prior successful experience as a deputy municipal clerk or appointed municipal clerk is desired. To apply, electronically please email resume, cover letter and salary history and requirements to clerk@neptunecitynj.com. Closing date February 18, 2019. Salary range DOE/DOQ. The Borough of Hopatcong is an Equal Opportunity Employer.

PR

From: Kelly Nolan (knolan@thatsgreatnews.com) <system@sent-via.netsuite.com>
Sent: Monday, January 21, 2019 3:21 PM
To: prenee@neptunecitynj.com
Subject: Free shipping on your press plaque ends shortly

Hello Pamela,

Free shipping on your press plaque is coming to an end..

I just wanted to remind you that the offer of free shipping on a custom plaque for your article, "2018 100 LGBT Powerlist: Pamela Renee", is ending.

Check which plaque design you want and use code **TGN** at the checkout for free shipping. That's it.

Celebrating your great news,

Kelly Nolan
Marketing
That's Great News

PS Please call us on 1-888-715-4900 for personal service quoting your article ID 6871388 Borough of Neptune City or reply to this email if you're short on time and we will get back to you. I'll give you a **free plaque** if we don't get back to you within 3 business hours.(based on EST business hours)

That'sGreatNews

Article:**2018 100 LGBT Powerlist: Pamela Renee**
Published: **11/1/2018**
Publication: **Insider NJ**

That's Great News is not affiliated with Insider NJ. All orders shipped to Canada must be paid with credit card. Currency must be in US dollars.

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This message was sent from That's Great News 900 Northrop Rd. P.O. Box 5021 Wallingford CT 06492 United States. Click here to report email abuse.

PR

From: P Renee <prenee@neptunecitynj.com>
Sent: Friday, January 18, 2019 5:23 PM
To: H Underhill
Cc: Michelle Lewis; David Calhoun
Subject: Re: Employment Ads Submission Date

Wow; I am so missing a week of my life! Let's just make it for a week and see how it goes, with submission by the 29th.

Thank you,

Pamela

On Fri, Jan 18, 2019, 4:24 PM H Underhill <hunderhill@neptunecitynj.com wrote:
At this time of day friday it will not get posted until next week 1/22. Should I make it 2 weeks from then?

On Fri, Jan 18, 2019 at 3:56 PM P Renee <prenee@neptunecitynj.com> wrote:
Thank you, Henry. I value your opinion about the shared service idea and fully agree. I would request a submission deadline of January 28th though, two weeks out instead of three.

For the clerk's advertisement, please replace Borough of Hopatcong with Borough of Neptune City at the end. Otherwise, well done. Please submit ASAP.

Thank you,

Pamela

On Fri, Jan 18, 2019, 12:19 PM H Underhill <hunderhill@neptunecitynj.com wrote:
Please see attached memo and draft ads

On Thu, Jan 17, 2019 at 4:17 PM P Renee <prenee@neptunecitynj.com> wrote:
Yes please; thank you! I'm thinking a second option for a Shared Services Clerk option would be worth looking into also. What's your opinion?

Pamela

On Thu, Jan 17, 2019, 3:44 PM H Underhill <hunderhill@neptunecitynj.com wrote:
Normally ads for clerk or admin. are placed on League of Municipalities web page, and would also be sent to administrators and clerks associations. Would you like me to send to these sites

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Sent: Friday, January 18, 2019 5:20 PM
To: H Underhill
Cc: Michelle Lewis; David Calhoun
Subject: Re: Employment ads

Yes, January 28th or 29th should be good. Thank you.

Have a nice weekend.

Pamela

On Fri, Jan 18, 2019, 4:24 PM H Underhill <hunderhill@neptunecitynj.com wrote:
At this time of day friday it will not get posted until next week 1/22. Should I make it 2 weeks from then?

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From: P Renee <prenee@neptunecitynj.com>
Sent: Friday, January 18, 2019 3:59 PM
To: Pamela Renee
Subject: Fwd: Special meeting
Attachments: 20190118153934227.pdf; special meeting notice january 31 2019.docx

---------- Forwarded message ---------
From: **H Underhill** <hunderhill@neptunecitynj.com>
Date: Fri, Jan 18, 2019, 3:39 PM
Subject: Special meeting
To: mayor mayor <mayor@neptunecitynj.com>, J Zajack <jzajack@neptunecitynj.com>, A Wardell <awardell@neptunecitynj.com>, P Renee <prenee@neptunecitynj.com>, Glen Kocsis <gkocsis@neptunecitynj.com>, Michelle Lewis <mlewis@neptunecitynj.com>, David Calhoun <dcalhoun@neptunecitynj.com>

Attached is special meeting notice. It will be printed in paper next week.

Also attached is a portion of a Guide to pay to play contracts from the state. I have copied section 6 concerning Fair and Open, and also appendix E. This states a criteria to be used for evaluating proposals, and also that awards should mention how proposals were evaluated.

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Subject:	Re: Employment ads
Attachments:	memo shared clerk.docx; Borough Administrator Advertisement Revised for Newspaper.docx; MUNICIPAL CLERK ad.docx
Flag Status:	Flagged

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From: P Renee <prenee@neptunecitynj.com>
Sent: Thursday, January 17, 2019 4:45 PM
To: H Underhill
Cc: Michelle Lewis; David Calhoun
Subject: 01-31-19 Special Mtg etc
Attachments: Advertising for Borough Clerk & Boro Administrator Positions - Resolution 19-26.docx; Special Council Meeting 01-31-19 Resolution 19-25.docx; Accepting Resignation of Borough Clerk Tamara Brown Effective 1-7-19 Resolution 19-24.docx; 01-14-19 Agenda (COUNCIL REVISED VERSION).docx

Henry,

Attached is the resolution for the special meeting, along with the other two added resolutions and revised Agenda from Monday's meeting. Please send the 48 Hour notice to the APP and the Coaster also.

Thank you,

--
Pamela Renee
Councilperson
Borough of Neptune City
732-539-7298
prenee@neptunecitynj.com

PR

From: A Wardell <awardell@neptunecitynj.com>
Sent: Thursday, January 17, 2019 3:47 PM
To: H Underhill
Cc: P Renee; J Zajack; Michelle Lewis; David Calhoun; Glen Kocsis; mayor mayor
Subject: Re: Employment ads

Yes please, thanks!

Andrew Wardell
Councilman, Borough of Neptune City

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From: P Renee <prenee@neptunecitynj.com>
Sent: Friday, January 11, 2019 6:56 PM
To: Mayor Bob Brown; Michelle Lewis; David Calhoun; Glen Kocsis; J Zajack; A Wardell
Cc: gcannon@sobelhan.com
Subject: Agenda 1-14-19
Attachments: 01-14-19 Agenda.docx

Please see the attached Agenda for Monday's meeting.

Thank you,

--
Pamela Renee
Council President
Borough of Neptune City
732-539-7298
prenee@neptunecitynj.com

PR

From: Libutti, Joseph <JLibutti@njleg.org>
Sent: Thursday, January 10, 2019 4:03 PM
To: Libutti, Joseph
Subject: FW: Neptune City Receives Funding for Preschool Programs

Flag Status: Flagged

From: Senator Vin Gopal [mailto:info@senatorgopal.com]
Sent: Thursday, January 10, 2019 3:49 PM
To: Libutti, Joseph <JLibutti@njleg.org>
Subject: Neptune City Receives Funding for Preschool Programs

SENATOR
VIN GOPAL

Dear Friends,

This is an exciting day for the residents of Neptune City! The Neptune City School District is among just 33 districts in the state to receive Preschool Education Expansion Aid to create or expand preschool programs.

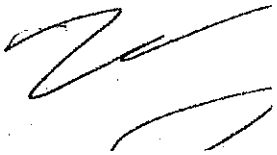
Your district has been approved to receive $120,375 in PEEA funding, which will have a significant impact on the district's current preschool offerings.

It's clear that preschool provides a strong foundation for a child's future academic and economic success. Therefore, expanding access to preschool in communities throughout the state will not only improve the lives of the youth enrolled, but it will strengthen all of New Jersey for the future.

I am thrilled to see this vital funding come to Neptune City and I am excited to see its impact on the city's preschool program. In the coming years, I hope we can do even more to improve our early childhood development programming.

If you have any questions, please don't hesitate to contact me at (732) 695-3371 or email me at SenGopal@njleg.org. I look forward to hearing from you!

Sincerely,



Vin Gopal

Senator, 11th District (Monmouth County)

Majority Conference Leader

-=-=-

Legislative District 11 · 802 W Park Ave, Suite 221, Ocean Township, NJ 07712, United States
This email was sent to jlibutti@njleg.org. To stop receiving emails, click here.
You can also keep up with Senator Vin Gopal on Facebook.

-=-=-

Created with NationBuilder, software for leaders.

PR

From: P Renee <prenee@neptunecitynj.com>
Sent: Thursday, January 10, 2019 3:58 PM
To: William E Antonides Jr
Cc: Michelle Lewis; J Zajack; David Calhoun
Subject: Re: Neptune City

Bill,

I agree. A Borough Attorney will be appointed on January 31st and will be able to offer legal advice regarding same thereafter.

Also please note that the Mayor has stated Henry is willing to stay on until a new BA/Treasurer/Deputy Clerk is/are appointed on the 31st. This should resolve any concern about purchasing.

Thank you again.

Best regards,

Pamela

On Thu, Jan 10, 2019, 3:48 PM William E Antonides Jr <b.antonides.jr@gmail.com wrote:

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Bill

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Date: Thu, Jan 10, 2019 at 11:13 AM
Subject: Neptune City
To: mayor mayor <mayor@neptunecitynj.com>

Mayor

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Subject:	Fwd: Neptune City
Attachments:	letter to mayor and council.pdf
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Borough of Neptune City

--
William E. Antonides, Jr., Partner
CPA, RMA, PSA, CMFO
Antonides and Simone, Certified Public Accountants
732-681-0980, Cell 732-513-4690
PO Box 37, Adelphia, NJ 07710

Chief Financial Officer:
Borough of Bay Head
Borough of Lakehurst
Borough of Neptune City

PR

From:	William E Antonides Jr <b.antonides.jr@gmail.com>
Sent:	Thursday, January 10, 2019 12:50 PM
To:	jzajack@neptunecitynj.com; prenee@neptunecitynj.com; awardell@neptunecitynj.com; gkocsis@neptunecitynj.com; Michelle Lewis; dcalhoun@neptunecitynj.com; mayor mayor
Subject:	Fwd: Neptune City
Attachments:	letter to mayor and council.pdf
Flag Status:	Flagged

To the Mayor and Council

Attached please find a letter which addresses three issues of utmost importance to the finance department in the Borough. I didn't have all the emails for the members of council this morning so I sending this to everyone now.

Bill

---------- Forwarded message ---------
From: **William E Antonides Jr** <b.antonides.jr@gmail.com>
Date: Thu, Jan 10, 2019 at 11:13 AM
Subject: Neptune City
To: mayor mayor <mayor@neptunecitynj.com>

Mayor

Attached is the letter which I will be sending to yourself and the governing body. I do not have all their email addresses so I will sending it to council members later today.

This letter addresses three issues of utmost importance to the Borough.

Bill

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PR

From: P Renee <prenee@neptunecitynj.com>
Sent: Wednesday, January 9, 2019 11:17 PM
To: Pamela Renee; gcannon@sobelhan.com; Michelle Lewis; Glen Kocsis
Subject: Fwd: Letter Regarding Borough Operations

---------- Forwarded message ---------
From: <mayor@neptunecitynj.com>
Date: Wed, Jan 9, 2019, 10:08 PM
Subject: Re: Letter Regarding Borough Operations
To: P Renee <prenee@neptunecitynj.com>, <awardell@neptunecitynj.com>

Ms. Renee ,
After speaking with Judge Thorton I was advised there is a provision in state statute for the prosecutor and public defender to continue until their successor has an executed contract. This also require them to be willing to do so. After speaking with Prosecutor Carton and Public Defended Troppoli I asked them to notify Judge Thorton via email that they are willing to continue to serve the Borough of Neptune City. I would strongly recommend that we would allow them to continue until final judgement in any cases they are actively engaged in for the efficiency of our courts.

As for your understanding of ALL professionals, I am unfamiliar with the statute you are quoting. Mr. Underhill has graciously agreed to continue as interim Borough Administrator and perform his duties as per borough ordinance.

With regard to The Municipal Attorney. Although I appreciate Mr. Cannons willingness to be a temporary advisor, and no disrespect intended to him or his ability especially after having the opportunity to meet with with him. My concerns are about perception, transparency and a clear conflict of interest. As stated in previous correspondence he currently represents and is the personal attorney of the democratic majority. Once again I would strongly recommend in the best interest of the Borough of Neptune City and to satisfy the resolution and criteria presented by the majority that we appoint the law firm of Arbus, maybruch and Goode as they are the only firm that met the criteria set forth in the resolution you prepared.
The governing body would be appointing a professional based on their qualifications as you were quoted. To avoid any further delay in Borough operations this could be remedied at the next council meeting on January 14, 2019.

Sincerely
Mayor Robert J Brown

Sent you from my iPhone

On Jan 9, 2019, at 4:19 PM, P Renee <prenee@neptunecitynj.com> wrote:

> Thank you, Mayor.

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However, it appears Mark Aikens has decided not to be on holdover. Greg Cannon is willing to be appointed as temporary advisor to you and the Council as a volunteer if it will help in the transition, until official appointments are made on the 31st.

I will gladly discuss all of these issues with you if you would like to contact me.

Best regards,

Pamela

On Wed, Jan 9, 2019, 3:34 PM <mayor@neptunecitynj.com wrote:

Ms Renee
As far as moving forward, I would like to Appoint Henry Underhill as a interm Administrator on Monday The 14th & would also recommend James Carton as Prosecutor both until their successors are appointed. You can then appoint all the other professionals on the 31st.

Sent from my iPhone

On Jan 9, 2019, at 1:58 PM, P Renee <prenee@neptunecitynj.com> wrote:

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>
> Please see the attached letter.
>
> Regards,
>
> --
> Pamela Renee
> Council President
> Borough of Neptune City
> 732-539-7298
> prenee@neptunecitynj.com
> <Letter to Mayor re Continuing Borough Operations 1.9.19.pdf>

PR

From: mayor@neptunecitynj.com
Sent: Wednesday, January 9, 2019 10:09 PM
To: P Renee; awardell@neptunecitynj.com
Subject: Re: Letter Regarding Borough Operations

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PR

From: Tracey Sorrentino <tracey.sorrentino@njcourts.gov>
Sent: Wednesday, January 9, 2019 2:46 PM
To: P Renee
Subject: RE: [External]Re: Neptune City Municipal Court

Flag Status: Flagged

Pamela,

Judge Thornton will be reaching out to you.

My only concern is the continuing smooth operation of my court. I am as non-partisan as they come and I do not live in Neptune City so I have no skin in this game. Temporarily re-appointing the existing prosecutor would greatly help during this transition period. I have DWI trial's pending that need to be wrapped up with Mr. Carton, Esq. otherwise we risk losing them bringing in a new prosecutor with no prior knowledge. 2 big trials are scheduled for continuation on the 16th. I understand changes are coming and will welcome any qualified prosecutor and public defender that are appointed working with them to make the switch over as smooth and easy as possible.

If I receive any more information I will let you know and if you are able to appear on the 16th I look forward to meeting you.

Tracey Sorrentino
Court Administrator
Neptune City Municipal Court
phone: (732) 775-1690
fax: (732) 776-7842

From: P Renee [prenee@neptunecitynj.com]
Sent: Wednesday, January 09, 2019 1:52 PM
To: Tracey Sorrentino
Subject: Re: [External]Re: Neptune City Municipal Court

Tracey,

Chris Kinsella is the volunteer Attorney I have lined up to appoint as as Temporary Prosecutor on the 14th if the Mayor refuses to make the appointment. You can assure the Judge that court will be covered on the 16th. Chris's phone number is 908-342-2258. Please let the Judge know I am available if she would like to contact me as well.

Thank you,

Pamela

On Wed, Jan 9, 2019, 12:47 PM Tracey Sorrentino <tracey.sorrentino@njcourts.gov wrote:

> Starts at 9 am
>
> Tracey Sorrentino
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Subject: Re: [External]Re: Neptune City Municipal Court

Tracey,

What time is court on the 16th?

Pamela

On Wed, Jan 9, 2019 at 12:44 PM Tracey Sorrentino <tracey.sorrentino@njcourts.gov> wrote:
Pamela,

Thank you so much. I am waiting for a call back from Judge Thornton. I'm hoping instead of trying to organize everyone, maybe she can just reach out to you and Mayor Brown. Again, I believe she's just seeking reassurance as to the temporary appointment of a prosecutor so that we can hold court on the 16th.

Thank you so much for your quick responses.

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Sent: Wednesday, January 09, 2019 12:41 PM
To: Tracey Sorrentino
Subject: Re: [External]Re: Neptune City Municipal Court

Not opposed at all... My number is 732-539-7298.

Thank you,

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From: P Renee [prenee@neptunecitynj.com]
Sent: Wednesday, January 09, 2019 12:24 PM
To: Tracey Sorrentino
Subject: Re: [External]Re: Neptune City Municipal Court

I could try to be there by 4:15.

Pamela

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Sent: Wednesday, January 09, 2019 11:51 AM
To: Tracey Sorrentino
Subject: [External]Re: Neptune City Municipal Court

CAUTION: This email originated from outside the Judiciary organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Tracey,

I was going to call you today. Thank you for reaching out to me. I am available tomorrow morning at 8:00am. Will that work for you?

Best Regards,

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Good morning,

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My only concern is the continuing smooth operation of my court. I am as non-partisan as they come and I do not live in Neptune City so I have no skin in this game. Temporarily re-appointing the existing prosecutor would greatly help during this transition period. I have DWI trial's pending that need to be wrapped up with Mr. Carton, Esq. otherwise we risk losing them bringing in a new prosecutor with no prior knowledge. 2 big trials are scheduled for continuation on the 16th. I understand changes are coming and will welcome any qualified prosecutor and public defender that are appointed working with them to make the switch over as smooth and easy as possible.

If I receive any more information I will let you know and if you are able to appear on the 16th I look forward to meeting you.

Tracey Sorrentino
Court Administrator
Neptune City Municipal Court
phone: (732) 775-1690
fax: (732) 776-7842

From: P Renee [prenee@neptunecitynj.com]
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Sent: Wednesday, January 9, 2019 1:58 PM
To: Mayor Bob Brown
Cc: Michelle Lewis; gcannon@sobelhan.com
Subject: Letter Regarding Borough Operations
Attachments: Letter to Mayor re Continuing Borough Operations 1.9.19.pdf

Mayor Brown,

Please see the attached letter.

Regards,

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