



BOROUGH OF ALPHA
OPEN PUBLIC RECORDS ACT REQUEST FORM

1001 East Boulevard
 Alpha, NJ 08805
 Tel: 908-454-0088 Fax: 908-454-4083
 www.alphaboro.org
 Office of the Municipal Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Richard MI P Last Name Cushing
 E-mail Address rcushing@gklegal.com; phammer@gklegal.com
 Mailing Address 1318 Rte 31, PO Box 4001, Clinton, NJ 08809
 City _____ State _____ Zip _____
 Telephone 908-735-5161 x 109 FAX 908-735-9351
 Preferred Delivery: Pick Up _____ On-Site Inspect _____ Fax _____ E-mail XXX

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Richard Cushing/pmk Date August 15, 2018

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: .5 cents per photocopy
 (*Special Administrative fees may also apply)

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

SEE ATTACHED REQUEST

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

2018-006

Custodian Signature _____

Date _____

RECORDS REQUEST TO THE BOROUGH OF ALPHIA

Information Requested:

1. A copy of any Resolution adopted in the year 1955 directing that a Referendum be placed on the ballot asking the question as to whether the Borough of Alpha should establish a free public library.
2. A copy of all minutes for the year 1955 related to the question as to whether the Borough of Alpha should establish a free public library.
3. All minutes from the year 1955 addressing the question of whether a Referendum on the question of whether the Borough of Alpha should establish a free public library was passed by the requisite number of voters.
4. All documents in possession of the Borough of Alpha during the years 1955, 1956 and 1957 relating to the establishment of a free public library in the Borough of Alpha.
5. A copy of all Ordinances adopted in the years 1955, 1956 and 1957 relating the issue of the establishment of a free public library in the Borough of Alpha.
6. A copy of all correspondence in the files of the Borough of Alpha for the years 1955, 1956 and 1957 regarding the establishment of a free public library in the Borough of Alpha.
7. A copy of the budget for the Borough of Alpha for the years 1956 and 1957.
8. A copy of all Resolutions adopted in the years 1955, 1956 and 1957 appointing members of the Board or Commissioners for the Borough of Alpha's free public library.