

Michelle Clark

2024-117

From: Michael Edelman <opra+request-69799-9098ebea@requests.opramachine.com>
Sent: Friday, December 13, 2024 2:56 AM
To: Clerk
Subject: [EXTERNAL] OPRA request - OPRA Requests by Muriel Smith

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Atlantic Highlands Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Any and all OPRA requests received by the Boro and or communications related thereto made by, with, to, and or from Ms. Muriel Smith, publisher of Veni Vidi Scripto (<https://www.venividiscripto.com/about/>), within the last ten years.

Possible email addresses for Ms. Smith include: murieljs1@aol.com, murieljs1@yahoo.com, muriel.smith@ahn.org, any email address originating from @venividiscripto.com

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Yours faithfully,

Michael Edelman

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-69799-9098ebea@requests.opramachine.com

Is clerk@ahnj.com the wrong address for OPRA requests to Atlantic Highlands Borough? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=atlantic_highlands_borough

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/opra_requests_by_muriel_smith

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

"OPRAmachine's mission is to give people easy and affordable access to New Jersey public records.

For more information, contact us at: (732) 707-1628 or PO Box 3180, New Brunswick, NJ 08903."

NOTICE OF CONFIDENTIALITY: This E-mail message and its attachments (if any) are intended solely for the use of the addressees hereof. In addition, this message and the attachments (if any) may contain information that is confidential, privileged and exempt from disclosure under applicable law. If you are not the intended recipient of this message, you are prohibited from reading, disclosing, reproducing, distributing, disseminating or otherwise using this transmission. Delivery of this message to any person other than the intended recipient is not intended to waive any right or privilege. If you have received this message in error, please promptly notify the sender by reply E-mail and immediately delete this message from your system.

From: MURIEL J. SMITH <murieljs1@aol.com>
Sent: Monday, May 27, 2024 9:03 PM
To: Robert Ferragina <rferragina@ahnj.com>
Subject: [EXTERNAL] some informationi please

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Mr. Ferragina:

Could you tell me please, or if this requires an OPRA< please consider this an OPRA request for information.

1. How many people have been hired by the borough of Atlantic Highlands since January, 2024?
2. Have any new positions been created?
3. Were positions advertised for any of the new hires?
4. Were all hires been approved by the governing body?

Michelle Clark

2023-85

From: MURIEL J. SMITH <murieljs1@aol.com>
Sent: Thursday, August 17, 2023 8:08 PM
To: Michelle Clark
Subject: [EXTERNAL] OPRA REQUEST

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ms Clark:

Please consider this an OPRA request for municipal records. Thanks very much.

Muriel J. Smith
29 Leonard Avenue
Atlantic Highlands, NJ 07716
908-461-1769
murieljs1@aol.com

1. The contract between the borough and attorney Giacobbe for 2022 ✓
2. The contract between the borough and attorney Giacobbe for 2023 ✓
3. Bills submitted by Attorney Giacobbe during 2022 and 2023 ✓
4. Payments made by the Borough to Attorney Giacobbe during 2022 and 2023 Ck# ↓ date on vouche
5. Any other duties included or not included in either contract performed by Attorney Giacobbee for the borough other than the subject of school regionalization 2022 labor attorney
6. Any outstanding payments due to Mr. Giacobbe as of Aug. 15, 2023.

Thanks very much.

Muriel J. Smith

Muriel J. Smith
29 Leonard Ave
Atlantic Highlands, NJ 07716
908-461-1769
murieljs1@aol.com

1. Certificate of Occupany (CO) for the Harbor Tow Boat building (built by Kappa Construction)✓
2. CO for tenant space: TowBOAT/ US ✕
3. CO for tenant space: NJ State Police Marine Division✕
4. Final plumbing inspection approval certificate for Harbor Tow Boat Building✓
5. Final electrical inspection approval certificate for Harbor Tow Boat Building✓
6. Final construction inspection approval certificate for Harbor Tow Boat Building✓
7. Document signed by the project manager attesting construction is complete releasing the general contractor for Tow Boat Building
8. Document signed by the engineering firm attesting construction is complete and approving release of general contractor funds held in escrow for Tow Boat Building

Thanks very much. I appreciate all your efforts.

Muriel J. Smith

Michelle Clark

2023-34

From: MURIEL J. SMITH <murieljs1@aol.com>
Sent: Monday, March 27, 2023 12:04 PM
To: Michelle Clark
Subject: [EXTERNAL] OPRA request

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mrs. Clark:

Please consider this an OPRA request.

Could I please have all the information and final decision on the complaint filed against Jim Smith of Holly Springs, Mississippi, as well as the outcome of that investigation and all reports or allegations included with it? The investigation began March 23, 2023 in the evening and was reported to the Police Department from Borough Hall.

Thanks very much/. I appreciate it.

Muriel J. Smith
29 Leonard Avenue
Atlanti Highlands, NJ 07716

908-461-1769
murieljs1@aol.com

Michelle Clark

2023-24

From: MURIEL J. SMITH <murieljs1@aol.com>
Sent: Friday, March 10, 2023 2:22 PM
To: Roberto Ferragina; Michelle Clark
Subject: [EXTERNAL] UInformation on attorneys

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

If it is necessary to file an OPRA for this information, please consider this an OPRA request.

1. Could I please have information on specifically for what special counsel services Matthew Giacobbe and Gregory Cannon have been retained counsel for in Resolution 011-2023.
2. Is there any time limit on their services
3. Their rate of pay is per the rates established in their contracts. Could I know that rate please?
4. Vouchers each or both have sent and had approved since Jan. 2023.

Thanks very much.

MUriel J. Smith
29 Leonard Avenue
Atlantic Highlands, NJ 07716
908-461-1769
murieljs1@aol.com

Michelle Clark

2023-23

From: MURIEL J. SMITH <murieljs1@aol.com>
Sent: Monday, March 6, 2023 2:18 PM
To: Michelle Clark
Subject: [EXTERNAL] OPRA request

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

MRs. Clark.

Please consider this an OPRA request for information concerning the application from the Atlantic Highlands Yacht Club for a variance at the Harbor building.

1. Minutes of any Harbor Commission meeting taking any action on the Yacht Club's plan to build a restaurant on top of the Shore Casino. (I did not see any in minutes of 2021 and 2022 with the exception of October, 2022, which were not available at the time)
2. Notice that Monmouth County, as a property owner within 200 feet, has been notified of the meeting on the variance request.

Thanks very much.
Muriel J. Smith
29 Leonard Avenue
Atlantic Highlands, NJ 07716

908-461-1769
murieljs1@aol.com.

Michelle Clark

2023-22

From: MURIEL J. SMITH <murieljs1@aol.com>
Sent: Friday, March 3, 2023 3:35 PM
To: Michelle Clark
Subject: [EXTERNAL] OPRA REQUEST

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mrs. Clark:

Please consider this an OPRA request for borough records.

Could I please have the most recent lease agreement between the Shore Casino and the Borough of Atlantic Highlands.

Could I please have the most recent lease agreement between the Atlantic Highlands Yacht Club and the Borough of Atlantic Highlands

Both leases are for the building located within the Atlantic Highlands Yacht Harbor.
Should there be any costs for these agreements, I will be happy to pay for them.

Thanks very much.

Muriel J. Smith
29 Leonard Avenue
Atlantic Highlands, NJ 07716

908-461-1769
murieljs1@aol.com

Michelle Clark

From: MURIEL J. SMITH <murieljs1@aol.com>
Sent: Monday, January 9, 2023 11:27 AM
To: Michelle Clark
Subject: [EXTERNAL] OPRA REQUESTS

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Atlantic Highlands Borough Clerk Michele Clark

Good Morning Michele:

Please consider this an OPRA request for information from the borough. Thanks very much.

1. The minutes of the meeting and/or actions taken by the Mayor and Council prior to the reorganization meeting Jan. 1, 2023, to name Jason Sena Special Counsel for pending matters and tax appeals.
2. The identification of each of the pending matters which Jason Sena was named to handle in 2023 that are pending from 2022 or prior.
3. The pending matters for which Carol Berlin was retained and the dates and resolution of those matters.
4. The pending matters for which Bernard Reilly was retained and the dates and resolution of those matters.
5. The professional information provided by every attorney considered and/or interviewed for the position of Borough Attorney to which Ms. Schaffer was appointed Jan. 1, 2023.
6. The professional information provided by every attorney considered and/or interviewed for the position of Labor attorney to which David Minchello was appointed Jan. 1, 2023.
7. The vouchers and bills submitted by Jason Sena for work for the borough of Atlantic Highlands between Jan. 1, 2022 and the present day. (Jan. 9, 2023)
8. The minutes of the meeting and/or actions taken by the Mayor and Council prior to the reorganization meeting Jan. 1, 2023, to name Matthew Giacobbe and Gregory Cannon special counsel
9. The contracts between the Borough of Atlantic Highlands and Matthew Giacobbe and Gregory Cannon and their contracts cited in Resolution 011-2023.
10. The applications of all residents who applied for a position on the Veterans Affairs Committee and the names and dates of those interviewed
11. Dates, location and attendance of council members and others at all executive, private or public meetings in which the resolutions approving Mr. Sena, Mr. Giacobbe, Mr. Minchello, Ms. Schaffer and the Veterans Affairs Committee members were discussed.

Thanks very much. I appreciate your providing me with all the information requested under this OPRA request.

Muriel Smith
29 Leonard Avenue
Atlantic Highlands, NJ 07716
908-461-1769
murieljs1@aol.com

TO: Borough Clerk Michelle Clark
From: Muriel J. Smith
Date: Sept. 12, 2022
IN RE: OPRA Request

Michelle:

Please accept this as an OPRA request I am making from the Borough of Atlantic Highlands municipal government offices.

1. Minutes of the executive session at the special meeting on Aug. 17, 2022, which were approved at the Sept. 8, 2022 meeting of the Mayor and Council.
2. Minutes of the special meeting on Aug. 17, 2022 which were approved at the Sept. 8, 2022 meeting of the Mayor and Council
3. . Notice of the executive session held at the special meeting Aug. 17, 2022, citing reasons for executive session.

Thank you very much.

Muriel J. Smith
29 Leonard Avenue
Atlantic Highlands, NJ 07716

Murieljs1@aol.com
908-461-1769

2022-44

MURIEL J. SMITH

Michelle Clark
100 First Avenue.
Atlantic Highlands, New Jersey 07716

21 April 2022

In accordance with *Renna v. County of Union*, 407 N.J.Super. 230, (App. Div. 2009), please allow this correspondence to act as a request of records under the auspices of N.J.S.A.47:1A-1 et. Seq. the Open Public Records Act.

In compliance N.J.S.A. 47:1A-1 et seq., commonly known as Open Public Records Act (OPRA), please provide and supply any and all correspondence from The Borough of Atlantic Highlands, its representatives, employees, agents or elected officials to Muriel J. Smith, 99 Center Avenue, Rear Apartment, Atlantic Highlands New Jersey 07716 dated 10 July 2021 through 15 July 2021.

Additionally, per *Paff v. Galloway Twp.*, 229 N.J. 340 (2017), please include the descriptive meta-data for said correspondence, inclusive of title, abstract, author, and keywords embedded in those aforementioned electronic documents from which the correspondence was created, that tracks the details regarding a document's authorship, access and upload history

This request for Public Records is permitted by *Mid-Atlantic Recycling Technologies, Inc., v. City of Vineland*, 222 F.R.D. 81, (April 27, 2004) and *Bart v. City of Passaic (Passaic)*, GRC Complaint No. 2007-162 (April 2008)

Thanking you in advance of your timely submission, I remain,

Sincerely,

Muriel J. Smith

99 Center Avenue-Rear Apartment-Atlantic Highlands New Jersey 07716

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

MS. Clark: PLease consider this and OPRA Request

In accordance with *Renna v. County of Union*, 407 N.J. Super. 230,, (App. Div. 2009), please allow this correspondence to act as a request of records under the auspices of N.J.S.A.47:1A-1 et. Seq. the Open Public Records Act.

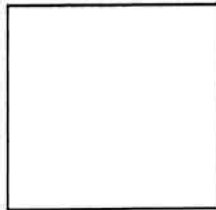
1. Electronic video of the Borough of Atlantic Highlands Borough Council meeting held on 27 January 2022 via the Zoom platform;
2. In accordance with *aff v. Galloway Twp.*, 229 N.J. 340, 353 (2017) and *Clegg v. Township of Hamilton*, MER-L-2118-19, this request includes the meta-data, embedded in those aforementioned electronic documents, that tracks the details regarding a document's authorship, access, upload history, and specifically the listing of participants showing the "Raise Hand" function and its useage.

Clark,Michelle

To: noreply
Subject: RE: New: OPRA Request

Records supplied by Court Administrator

From: noreply <noreply@govpilot.com>
Sent: Wednesday, December 11, 2019 7:53 PM
To: admin <admin@govpilot.com>; Hubeny,Adam <ahubeny@ahnj.com>; Clark,Michelle <mclark@ahnj.com>; Clerk <clerk@ahnj.com>
Subject: New: OPRA Request



Borough of Atlantic Highlands
OPRA

Reference # OPR-2019-00253

Please be advised that a new OPRA request has been submitted via the online portal.

Please review at your earliest convenience and assign requests to appropriate departments. Note that when you begin reviewing request you will have 7 business days to approve or respond their request.

Requestor Information

Name: muriel smith
Address: 99 Center Avenue
City: Atlantic Highlands **State:** NJ **ZIP:** 07716
Phone # 9084611769 **Email:** murieljs1@aol.com

The request:

Could I please see the court proceedings and decision on all matters involving canines and their owners from this week's Court proceedings?

The requestor has opted to receive the information by **Pick Up**

Please log into [GovPilot](#) to process the application.

Feel free to reference the [tutorial video](#) for how to process the application.