

July 25, 2019

Township of Middle
Open Public Records Act Request
33 Mechanic Street
Cape May Court House, NJ 08210
Attn: Kimberly Krauss

Re: Compliance Assessment
803 Stone Harbor Boulevard
Block 313, Lot 100 (Old Block 313, Old Lot 304)
Middle Township, Cape May Co., NJ
WEE Project No. 1597

Dear Ms. Krauss:

Water's Edge Environmental, LLC is conducting a compliance assessment on the above referenced property. We are requesting any information that may be available regarding the subject site as described on the attached form. Enclosed please find a completed OPRA Request Form.

Please contact me at (609) 249-3744 or frontdesk@watersedgellc.com if you have any questions or if we can provide any additional information or assistance to expedite the response. Thank you in advance for your assistance.

Sincerely,



Nicole Hyde

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Township of Middle

33 MECHANIC STREET
CAPE MAY COURT HOUSE, NJ 08210



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Nicole MI MI Last Name Hyde
Company Water's Edge Environmental, LLC
Mailing Address PO Box 118
City Ocean City State NJ Zip 08226 Email frontdesk@watersedgellc.com
Business Hours Telephone: Area Code 609 Number 249-3744 Extension
Preferred Delivery: Pick Up US Mail On Site Inspect X
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE** ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature  Date 7-25-19

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash Check Money Order
Fees: \$.05 per page for 8x11
\$.07 per page for 8 x14
Unless otherwise Specified on attached form
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

Middle Township construction permits and permit plans, New Jersey Department of Environmental Protection (NJDEP) permits and permit plans, for the following property:

803 Stone Harbor Boulevard
Block 313, Lot 100
(Old Block 313, Old Lot 304)
Middle Township, Cape May County

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)

Information Requested:

() Copy of Minutes (specify board or entity, date, topic or other identifying information)

() Copy of Ordinance or Resolution (specify date, number, or other identifying information)

() Police Accident Report Fee: _____

Identify Accident: _____

() Other (specify) _____

() License Information (Specify) _____

Information on a Specific Property Address _____

Block _____ Lot _____

() Municipal Lien Search Fee: \$ 10.00

Municipal Lien Searches are provided by the designated search officer and will be provided within 15 days after the request is received and the fee paid, as provided in N.J.S.A. 54:5-1 1, ct seq.

() List of Property Owners within 200' Fee: _____
As provided in N.J.S.A. 40:55D- 1 2, the fee is the greater of \$.25 per name or \$1 0.00

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

1. This form should only be used to submit records requests to the ***Township of Middle***
2. Complete and date this request form and deliver it in person during regular business hours or by mail, fax or electronically to the appropriate custodian of the record requested. Your request is not considered filed until the appropriate custodian of the record requested has received a completed request form. If you submit the request form to any other officer or employee of the ***Township of Middle***, that officer or employee may not have the authority to accept your request form on behalf of the ***Township of Middle*** and your request will be directed to the appropriate division custodian. The seven business day response time will not commence until the proper custodian reviews the request to determine if it is complete.