



TOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM

P.O. BOX 205
TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Alexandra MI MI Last Name Brown
E-mail Address Alexandra.Brown@Parrco-Limited.com
Mailing Address 4600 S. Ulster St. Suite 530
City Denver State CO Zip 80237
Telephone 320-509-3238 FAX _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 07/15/2017

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

In search of open code violations and vacant property registration for property address 18 Canterbury Ln, Ocean View, NJ, 08230. I need to know the last known registration date, the amount of the last payment, and who the payment was made by. If your township has ordinance can you provide a copy of it.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 8-1-17
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u>85-2017</u>	Total	_____
Rec'd Date	<u>8-1-17</u>	Deposit	_____
Ready Date	<u>8-10-17</u>	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided
No records exist. Sent via email 8-10-17
[Signature] 8-10-17
Custodian Signature Date

Print Management Solutions
P O Box 350
Trexlerstown, PA 18087

emailed

Response 8-4-17

RECEIVED

AUG 03 2017

CLERK'S OFFICE
UPPER TOWNSHIP

Open Record Officer
UPPER TWP
2100 Tuckahoe Road
Petersburg, NJ 08270

06/15/2017

Re: NJ Open Records Law

Dear Open Records Officer,

Under the provisions of the NJ Open Records Law. We are requesting access to the following information: We are asking for information about your mail machine, or postage equipment from Manufacturers Neopost, Hasler, MailFinance, Francotyp Postalia (FP Mailing), or Pitney Bowes

A copy of the MOST RECENT, CURRENT lease agreements or Most Recent Purchase Order for your current mailing equipment which shows lease commencement date and term of contract for mail machine from vendors Neopost, Hasler, Pitney Bowes, FP Mailing

Or

If the equipment was purchased, we are requesting a copy of your MOST RECENT meter rental bill, equipment rental bill, and maintenance / service contract bill or bill from last service call.

We will entertain suggestions you feel will make my request more responsive and thereby ensure that you can meet our request. If possible we would like to have the data sent to us at the address below.

Please email your request to me at adorward@printandmailing.net or mail to my attention at:

Print Management Solutions
Attn: Amy Dorward
P O Box 350
Trexlerstown, PA 18087

If all or any part of this request is denied, please cite the specific exemption(s) that you think justifies your refusal to release the information, and inform me of the appeal procedures available to me under the law.

We would appreciate you handling this request as quickly as possible, and look forward to hearing from you.

Respectfully,

Amy Dorward
P O Box 350
Trexlerstown, PA 18087

RECEIVED

AUG 08 2017

CLERK
UPPER



TOWNSHIP OF UPPER OPEN PUBLIC RECORDS ACT REQUEST FORM

P.O. BOX 205
TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk

87-2017
Due 8-17-17



Important Notice

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Requestor Information – Please Print

First Name Marc MI Last Name Friedman

E-mail Address mlaw@Comcast.net

Mailing Address 616 Ocean Heights Ave.

City Linwood State NJ Zip 08221

Telephone FAX

Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 8/8/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

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Deannexation petition and map, plan, other document, specifically setting forth the boundaries of the land to be de-annexed pertaining to the case of:

Citizens for Strathmere & Whale Beach v. Township Comm. of Upper

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u>87-2017</u>	Total	<u> </u>
Rec'd Date	<u>8-8-17</u>	Deposit	<u> </u>
Ready Date	<u>8-11-17</u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>

Records Provided

info sent via email
8-11-17

[Signature] 8-11-17
Custodian Signature Date

AUG 11 2017

CLERK'S OFFICE
UPPER TOWNSHIPTOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM

P.O. BOX 205

TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

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Barbara L. Young, RMC Municipal Clerk



Important Notice

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Requestor Information - Please Print

Payment Information

First Name Action Supply Last Name _____
 E-mail Address casey@actionsupplyco.com
 Mailing Address 1413 Stage Coach Rd
 City Sawille State NJ Zip 08230
 Telephone 609-432-2784 FAX 609-390-5920
 Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☐

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature _____ Date _____

Maximum Authorization Cost \$ _____

Select Payment Method
 Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

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plans for South Shore Ford

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
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In Progress - Open 8-11-17
 Denied - Closed _____
 Filled - Closed 8-11-17
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # 88-2017 Total 42
 Rec'd Date 8-11-17 Deposit _____
 Ready Date 8-11-17 Balance Due 42
 Total Pages _____ Balance Paid 42

6-11-17 Records Provided

Provided to full to person
Barbara Young
 Custodian Signature _____ Date _____

RECEIVED

Shelley

89-2017
Due 8-23-17



TOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM

CLERK'S OFFICE
UPPER TOWNSHIP

P.O. BOX 205

TUCKAHOE, NJ 08250

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Barbara L. Young, RMC Municipal Clerk



Important Notice

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Requestor Information – Please Print

First Name Wanda MI M Last Name Adamson
E-mail Address grammydowndown@comcast.net
Mailing Address 15 South Sunset Drive
City Petersburg State NJ Zip 08270
Telephone 609-425-4096 FAX _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~(HAVE NOT)~~ been convicted of any indictable offense under the laws of New Jersey, any other state or the United States.
Signature Wanda M. Adamson Date 8/14/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Minutes of Planning Board Meeting
March 16, 2017
And Chapter XX of the Revised General Ordinance of the
Township of Upper

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open 8-14-17
Denied ☐ Closed _____
Filled ☐ Closed 8-23-17
Partial ☐ Closed _____

AGENCY USE ONLY

Tracking Information
Tracking # 89-2017
Rec'd Date 8-14-17
Ready Date 8-23-17
Total Pages _____
Final Cost
Total _____
Deposit ✓
Balance Due _____
Balance Paid _____
Records Provided ✓
Custodian Signature Barbara L. Young Date 8/23/17

RECEIVED



AUG 14 2017
CLERK'S OFFICE
UPPER TOWNSHIP

TOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM

P.O. BOX 205
TUCKAHOE, NJ 08250

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Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk



90-2017
Due 8-23-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Wanda MI M Last Name Adamson
E-mail Address grammydowntown@comcast.net
Mailing Address 15 South Sunset Dr.
City Petersburg State NJ Zip 08290
Telephone 609-425-4076 FAX _____
Preferred Delivery: Pick Up _____ US Mail _____ On-Site _____ Fax _____ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Wanda M. Adamson Date 8/14/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
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Animal Control Reports to Twp. for the month of June 2017

Ordinance No. 012-2017 Amending Chapter XXVI - of Twp. Facilities Requirements for the use

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

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In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information
Tracking # 90-2017
Rec'd Date 8-14-17
Ready Date 8-15-17
Total Pages _____
Final Cost
Total _____
Deposit _____
Balance Due _____
Balance Paid _____
Records Provided
Info provided via email 8-15-17
Custodian Signature [Signature] Date 8-15-17

RECEIVED

AUG 15 2017

CLERK'S OFFICE
UPPER TOWNSHIP

Tax Collector

91-2017
Response due
8-24-17

OPEN PUBLIC RECORDS ACT REQUEST FORM

Important Notice

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Requestor Information - Please Print

First Name Amy MI _____ Last Name Han
E-mail Address amyhan321@gmail.com
Mailing Address 272 La Cascata
City Clementon State NJ Zip 08021
Telephone 856-383-0803 FAX _____
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 8/15/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
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Can you please provide me with a list of the latest quarter's tax delinquent homes with owner's information (i.e. name, mailing addresses, etc) and the total delinquent amount from current to previous year(s) in excel format via email.

If for any reason you are unable to provide that list, please state the reason in detail. Thanks in advance.

Instructions on how to generate the report in excel in the Edmund System:

In Edmund Billing/Collection Tax Collections Accounts Tax Custom Reports. On Page 3 Select year and date range you want. Check boxes Utility balance as of date (will be date you put in end of range) and Year/Prd Range balance for Taxes. Page 1 on bottom left corner is check box for excel. On page 2 select all the boxes requested by the requester. (name, property address, mailing address, class, etc.)

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

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In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u>91-2017</u>	Total	_____
Rec'd Date	<u>8-15-17</u>	Deposit	_____
Ready Date	<u>8-21-17</u>	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided
info sent via email
8-21-17
[Signature] Custodian Signature 8-21-17 Date



RECEIVED

AUG 17 2017

CLERK'S OFFICE
UPPER TOWNSHIPTOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM

P.O. BOX 205

TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk



92-2017

Due - 8-28-17

Important Notice

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Requestor Information - Please Print

First Name Jason MI R. Last Name Tuvel
E-mail Address jason@primelaw.com
Mailing Address 14000 Horizon Way, Suite 325
City Mount Laurel State NJ Zip 08054
Telephone 856-273-8300 FAX 856-273-8363
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature _____ Date August 17, 2017

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
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Copy of Township Ordinance #009-2007.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information
Tracking # 92-2017
Rec'd Date 8-17-17
Ready Date 8-17-17
Total Pages _____
Final Cost
Total _____
Deposit _____
Balance Due _____
Balance Paid _____
Records Provided
info sent via email
8-17-17
[Signature] 8-17-17
Custodian Signature Date

94-2017

response provided
via email
8-25-17

From: Susan Rodrigues [mailto:SRodrigues@propertyregistration.com]
Sent: Friday, August 25, 2017 10:10 AM
To: Barbara Young <byoung@uppertownship.com>
Subject: Upper Township, NJ - Property Registration Ordinance

Good morning Ms. Young,

We are in the process of updating our records and adding new communities.

I spoke with Joanne Herron this morning in regards to if your township has or are considering a program for the registration of vacant/ abandoned properties. She noted you do not currently have a program.

If you would please confirm in writing that you currently do not have a program and if you should be considering a program a possibly timeframe?

Thank you very much for your time and assistance.

Susan J Rodrigues

Registration Analyst

Property Registration Services

SRodrigues@propertyregistration.com

321.428.0628 Ext. 2338

www.propertyregistration.com

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TOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM

P.O. BOX 205
TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk

RECEIVED

AUG 30 2017

CLERK'S OFFICE
UPPER TOWNSHIP



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Rachel MI E Last Name Holt
E-mail Address HOLTSIOLO@AOL.COM
Mailing Address 121 TUCKAHOE RD
City MTAMORA State NJ Zip 08223
Telephone 609 390-3100 FAX _____
Preferred Delivery: Pick Up ☒ US Mail _____ On-Site Inspect _____ Fax _____ E-mail _____
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Rachel Holt Date _____

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

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THE CD FROM MAY 14, 2015 AUDIO,
UPPER TOWNSHIP ZONING BOARD MEETING
ON RAUP'S BAGGIES + DELI.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
In Progress _____ Open 8-30-17
Denied _____ Closed _____
Filled _____ Closed 9-6-17
Partial _____ Closed _____

AGENCY USE ONLY

Tracking Information
Tracking # 15-2017 Total \$1.80
Rec'd Date 8-30-17 Deposit _____
Ready Date 9-6-17 Balance Due \$1.80
Total Pages 5-CD'S Balance Paid 9-6-17
Records Provided
Picked up on 9-6-17
by Cynthia Holt
Barbara L. Young 9-6-17
Custodian Signature _____ Date _____



cc: Zoning
TOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM

P.O. BOX 205
TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk

SEP 15 2017

CLERK'S OFFICE
UPPER TOWNSHIP



96-2017
Webg-9-26-17

Important Notice

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Requestor Information - Please Print

First Name Deanna MI L Last Name Holt
E-mail Address Holt@1010@aol.com
Mailing Address 651 Stagecoach Rd.
City Marmora State NJ Zip 08223
Telephone (609) 390-7435 FAX (609) 390-3100
Preferred Delivery: ☒ Pick Up ☐ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☐ E-mail

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Deanna Holt Date 9-15-17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

☒ Cash ☐ Check ☐ Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
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Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Minutes of Zoning Board Meeting
5-14-15

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 9-5-17
Denied - Closed _____
Filled - Closed 9-19-17
Partial - Closed _____

AGENCY USE ONLY

Tracking Information
Tracking # 96-2017 Total 1404
Rec'd Date 9-15-17 Deposit 0
Ready Date 9-18-17 Balance Due 404
Total Pages 5 Balance Paid 9-19-17
Records Provided
Picked up by Deanna Holt
on 9-19-17
Custodian Signature Barbara L. Young Date 9-18-17



97-2017

**TOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM**
P.O. BOX 205
TUCKAHOE, NJ 08250
Phone (609) 628-2011 ext. 200
Fax (609) 628-1836
clerk@uppertownship.com
Barbara L. Young, RMC Municipal Clerk



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Requestor Information – Please Print

First Name Sarah MI Last Name Slachetka
E-mail Address sslachetka@folkmanlaw.com
Mailing Address 1949 Berlin Road, Suite 100
City Cherry Hill State NJ Zip 08003
Telephone 856-354-9444 FAX 856-354-9776
Preferred Delivery: Pick On-Site Fax E-mail X
Up US Mail Inspect
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 09/13/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash Check Money Order
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

This request relates only to 103 W. Putnam Ave., Strathmere, NJ, also known as Block #828, Lot #1, Upper Township.

This request is for all (1) permit applications, (2) forms and submissions relating to permit applications, (3) certificates of occupancy, (4) new home warranties, and (5) any other documents filed or maintained by the Upper Township construction department, relating to new construction, additions, and alterations at the above listed address.

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 9-18-17
Denied - Closed
Filled - Closed 9-25-17
Partial - Closed

AGENCY USE ONLY

Tracking Information
Tracking # 97-2017 Total \$6.65
Rec'd Date 9-18-17 Deposit
Ready Date 9-19-17 Balance Due 6.65
Total Pages 4 Balance Paid 6.65

Requested 12-letter
11-plans } provided after review of file

Custodian Signature J McBride Date 9-25-17

98-2017

\$0.36¢ due

Paid by

Deanna Holt on

9-19-17

Barbara Young

From: Barbara Young
Sent: Tuesday, September 19, 2017 11:17 AM
To: 'Carol Vendzules'
Subject: RE: Transcript Request - FTR CD Needed - Zoning Meeting held on 5-14-15

Good morning Carol,

The CD of the 5-14-15 Zoning Board meeting is ready for pick up per your request.

The cost of the CD is \$0.36 cents.

Thank you, have a great day!

Barbara L. Young, RMC/CMR
Municipal Clerk/Registrar
Phone: (609) 628-2011 ext. 280
Fax: (609) 628-1836

Township of Upper
2100 Tuckahoe Rd
P.O. Box 205
Tuckahoe, NJ 08250

From: Carol Vendzules [mailto:cvendzules@comcast.net]
Sent: Tuesday, September 19, 2017 9:27 AM
To: Barbara Young <byoung@uppertownship.com>
Subject: Transcript Request - FTR CD Needed - Zoning Meeting held on 5-14-15
Importance: High

Hello Barbara -

Thank you for getting back to me so quickly.

I was contacted yesterday by Ms. Deanna Holt regarding preparation of a transcript from your Zoning Board Hearing held on May 14th, 2015. She gave me two CDs; however, they are for listening purposes only.

Following up on our conversation just now, I shall need you or your associate to burn from your FTR recording equipment the hearing so that it will work with the FTR software and a transcript can be made.

When this is accomplished, please notify me by email or phone and I will reach out to Ms. Holt for pick-up and payment of same.

Going forward, if your Planning, Zoning or Municipal Court should need transcripts prepared, contact me directly as my agency has been in business for over 25 years and we are State Certified throughout. We also accept credit cards for ease of convenience for deposits.

Best regards,

Barbara Young

99-2017

Response due 9-28-17

From: michelle@datarole.com
Sent: Tuesday, September 19, 2017 11:13 AM
To: Barbara Young
Subject: Upper township Building Permits - Public Records Request

info sent via email
9-26-17

Dear Joanne Herron,

NJ.8270.10719

Pursuant to New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq., I am requesting copies of public records for your building permit report or log dating back as many years as you have on file. Ideally, this report or log would contain the physical addresses, issue dates, type/category of work, description of work, contractor, and other items for all building permits.

An electronic copy in Excel or CSV format is preferred, but we will accept the report in whatever format you have it and for all information fields you have available. Please feel free to contact me with any questions or concerns.

Thank you very much for your time,

Michelle Farris
Data Specialist - Datarole
513-276-2088
Michelle@datarole.com

Should you deny any part of this request, you must state in writing the basis for the denial, including the exact statutory citation authorizing the denial as required by as required by New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq., Your office has 7 days to respond and 30 days (21 business days) to satisfy this request.



This e-mail transmission may contain confidential or legally privileged information that is intended only for the individual or entity named in the e-mail address. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or reliance upon the contents of this e-mail is strictly prohibited. If you have received this e-mail transmission in error, please reply to the sender, so that the Upper Township can arrange for proper delivery, and then please delete the message. Thank You.



RECEIVED

SEP 25 2017

CLERK'S OFFICE
UPPER TOWNSHIP

TOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM
P.O. BOX 205

TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk

100-2017
Due - 10-4-17



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Jason MI R. Last Name Tuvel

E-mail Address jason@primelaw.com

Mailing Address 14000 Horizon Way, Suite 325

City Mount Laurel State NJ Zip 08054

Telephone 856-273-8300 FAX 856-273-8383

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Jason R. Tuvel Date September 25, 2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Copy of Township Ordinance #006-2002 and Ordinance #009-2007.

Amended request sent 9-25-
see attached

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐

Denied ☐ Closed ☐

Filled ☐ Closed ☐

Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information

Tracking # 100-2017

Rec'd Date 9-25-17

Ready Date 10-3-17

Total Pages 180

Final Cost

Total _____

Deposit _____

Balance Due _____

Balance Paid _____

Records Provided

Sent via email 10-3-17

J. L. Young 10-3-17
Custodian Signature Date



TOWNSHIP OF UPPER OPEN PUBLIC RECORDS ACT REQUEST FORM

P.O. BOX 205
TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk



#101-2017
Due 10-5-17

Important Notice

The last page of this form contains Important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Aimee MI Last Name Pacheco
E-mail Address aimee.pacheco@pemco-limited.com
Mailing Address PEMCO Ltd, 820 Bear Tavern Rd
City West Trenton State NJ Zip 08628
Telephone 720-509-3245 FAX 303-284-8026
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Aimee Pacheco Date 09/26/2017

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash Check Money Order
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please e-mail my response to this OPRA request. Thank you!

I need a copy of any open permits and code violations that are attached to this property that could result in a fine, summons and / or prevent the sale of this property to a third party.

5 Cedarcrest Ct, Ocean View, NJ
Block 567 / Lot 23.05

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

AGENCY USE ONLY

Tracking Information
Tracking # 101-2017 Total
Rec'd Date 9-26-17 Deposit
Ready Date 10-5-17 Balance Due
Total Pages 0 Balance Paid
Records Provided
Response provided by email on 10/5/17, no information exists
Custodian Signature [Signature] Date 10/5/17

#102-2017
Due 10-5-17TOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORMP.O. BOX 205
TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk



Important Notice

The last page of this form contains Important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Aimee MI Last Name PachecoE-mail Address aimée.pacheco@pernco-limited.comMailing Address PEMCO Ltd, 820 Bear Tavern RdCity West Trenton State NJ Zip 08628Telephone 720-509-3245 FAX 303-284-8026Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.Signature Aimee Pacheco Date 09/26/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please e-mail my response to this OPRA request. Thank you!

I need a copy of any open permits and code violations that are attached to this property that could result in a fine, summons and / or prevent the sale of this property to a third party.

34 Peach Orchard Rd, Ocean View, NJ
Block 453.10 / Lot 379

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filed ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information

Tracking # 102-2017
Rec'd Date 9-26-17
Ready Date 10-5-17
Total Pages 2

Final Cost

Total
Deposit
Balance Due
Balance Paid

Records Provided

Response emailed on 10/5/17
no information existsCustodian Signature Barbara L. Young Date 10/5/17

Block 450 / Lot 9 is 1000 sq ft - owner
#103-2017



TOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM

P.O. BOX 205
TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Aimee MI MI Last Name Pacheco

E-mail Address aimie.pacheco@pemco-limited.com

Mailing Address PEMCO Ltd, 820 Bear Tavern Rd

City West Trenton State NJ Zip 08628

Telephone 720-509-3245 FAX 303-284-8026

Preferred Delivery: Pick Up US Mail US Mail On-Site Inspect Fax Fax E-mail ✓

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Aimee Pacheco Date 09/26/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please e-mail my response to this OPRA request. Thank you!

I need a copy of any open permits and code violations that are attached to this property that could result in a fine, summons and / or prevent the sale of this property to a third party.

100 Old Tuckahoe Rd, Woodbine, NJ
Block 450 / Lot 9

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	<u>9-26-17</u>
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u>103-2017</u>	Total	_____
Rec'd Date	<u>9-26-17</u>	Deposit	_____
Ready Date	<u>10-5-17</u>	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
<u>no information exists</u>			
<u>response provided on 10/5/17</u>			
<u>see email.</u>			
Custodian Signature <u>Barbara L. Young</u>		Date <u>10/5/17</u>	

#104-2017

Due by 10/10/17



TOWNSHIP OF UPPER OPEN PUBLIC RECORDS ACT REQUEST FORM

P.O. BOX 205
TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk



RECEIVED
SEP 28 2017

CLERK'S OFFICE
UPPER TOWNSHIP

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	<u>Deanna</u>	MI		Last Name	<u>Holt</u>
E-mail Address	<u>Holt51010@aol.com</u>				
Mailing Address	<u>651 Stagecoach Rd</u>				
City	<u>Marmora</u>	State	<u>NJ</u>	Zip	<u>08223</u>
Telephone	<u>(609) 390-7455</u>		OR	<u>(609) 390-3100</u>	
Preferred Delivery:	Pick Up ☒	US Mail ☐	On-Site Inspect ☐	Fax ☐	E-mail ☐

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Deanna Holt Date 9-25-17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

☒ Cash ☐ Check ☐ Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

5/14/15 - all exhibits submitted as part of the
Zoning board application hearing
and
2013 Zoning Board application
additional seating second floor +
variance for parking spaces

please call
(609) 435-2899
when ready
for pick-up
Thank you!

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 9-28-17
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # 104-2017
Rec'd Date 9-28-17
Ready Date 10-11-17
Total Pages 1914

Final Cost

Total _____
Deposit _____
Balance Due 954
Balance Paid _____

Records Provided

Info ready 10-6-17

Custodian Signature _____

Date _____

RECEIVED
TO: Barbara Young <byoung@uppertownship.com>
Subject: SmartProcure OPRA Request Township Of Upper For PO/Vendor Information

105-2017
Due 10-12-17

Info sent
via email

10-10-17

Dear Barbara or Custodian of Public Records,

SmartProcure is submitting an OPRA request to the Township Of Upper for any and all purchasing records from 2017-06-28 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

The attached document may be helpful as a reference to fulfill this request if the Township Of Upper stores the records using any of the pre-programmed software reports, but the records request is not limited to the reports listed.

Please email the information or use the following web link. There is no file size limitation:

<http://upload.smartprocure.us/?st=NJ&org=TownshipOfUpper>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at 954-637-0742.

Regards,

Curtis Blanding

Data Acquisition Specialist

SmartProcure

Direct: 954-637-0742 | Support: 888-988-6348

Email: cblanding@smartprocure.us | www.smartprocure.us

700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441

This e-mail transmission may contain confidential or legally privileged information that is intended only for the individual or entity named in the e-mail address. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or reliance upon the contents of this e-mail is strictly prohibited. If you have received this e-mail transmission in error, please reply to the sender, so that the Upper Township can arrange for proper delivery, and then please delete the message. Thank You.

This e-mail transmission may contain confidential or legally privileged information that is intended only for the individual or entity named in the e-mail address. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or reliance upon the contents of this e-mail is

106-2017

a Young

From: Estevez, Alvin (RIS-HBE) <AEstevez@signatureinfo.com>
Sent: Monday, October 02, 2017 3:40 PM
To: Barbara Young
Cc: Newman, Michael (RIS-HBE)
Subject: Special Assessments

Response sent
via email
10-5-17

October 2, 2017

Dear Municipal Clerk/Records Custodian;

I am contacting you today to inquire if your municipality has any new or upcoming ordinances that would be for water/sewer line extensions, curbing or sidewalk repairs, dam repairs plotting fees... We are looking for anything that would be billed out to the homeowner in the form of a special assessment.

Could you please reply to this email address either to confirm, that you do not have anything or please provide the ordinance number and adoption date of anything new you may have.

Thank you.

Alvin Estevez
Sr Tax Searcher
Signature Information Solutions, LLC
AEstevez@Signatureinfo.com
908-591-4428 (phone)
609-435-1400 (fax)

----- The information contained in this e-mail message is intended only for the personal and confidential use of the recipient(s) named above. This message may be an attorney-client communication and/or work product and as such is privileged and confidential. If the reader of this message is not the intended recipient or an agent responsible for delivering it to the intended recipient, you are hereby notified that you have received this document in error and that any review, dissemination, distribution, or copying of this message is strictly prohibited. If you have received this communication in error, please notify us immediately by e-mail, and delete the original message. This e-mail transmission may contain confidential or legally privileged information that is intended only for the individual or entity named in the e-mail address. If you are not the intended recipient, you are hereby notified that any disclosure,

107-2017
Due 10-19-17



RECEIVED

OCT 10 2017

TUCKAHOE, NJ 08250

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

Signature _____ Date _____

Payment Information

Extras: Special service charge dependent upon request.

An electronic file or report that lists the number of bedrooms and baths for each residential parcel in Township of Upper.

AGENCY USE ONLY

Deposit Date _____

AGENCY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

Partial - Closed

AGENCY USE ONLY

Tracking Information

Records Provided

Sent via email 10-10-17

365

Custodian Signature

10-10-17

Date _____

#108-2017



**TOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM**

P.O. BOX 205

TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk



OCT 10 PM 1:00

Important Notice

The last page of this form contains Important information related to your rights concerning government records. Please read it carefully. OCT 10 PM 10:54

Requestor Information - Please Print

First Name CINDY MI Last Name PIRES
 E-mail Address CINDY C LUCKYDOG123.COM
 Mailing Address 619 CHURCH ST.
 City PLEASANTVILLE State NJ Zip 08232
 Telephone 609-645-7319 FAX 609-645-7664
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature Cindy Pires Date 10-9-17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Upper Township Beach Patrol 2017 Uniform Bid
REVISED - UT BEACH PATROL - 2016 QUOTES
10-10-17

AGENCY USE ONLY

Est. Document Cost
 Est. Delivery Cost
 Est. Extras Cost
 Total Est. Cost
 Deposit Amount
 Estimated Balance
 Deposit Date

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 10-10-17
 Denied - Closed
 Filled - Closed 10-10-17
 Partial - Closed

AGENCY USE ONLY

Tracking Information
 Tracking # 108-2017 Total
 Rec'd Date 10-10-17 Deposit
 Ready Date 10-10-17 Balance Due
 Total Pages Balance Paid
 Records Provided
Provided via email
on 10-10-17
Barbara L. Young 10/10/17
 Custodian Signature Date

#109-2017

Due 10-19-17

a Young

From: Bill Handley
Sent: Monday, October 09, 2017 6:01 PM
To: Chris Kelly; Barbara Spiegel; Barbara Young
Subject: RE: Bid Request

response sent via
email 10-18-17

Chris,

I am including the email of our purchase agent and clerk. You can get that information by making an opora request.

Thanks,
Bill

Get [Outlook for Android](#)

From: Chris Kelly <ckelly@keltexapparel.com>
Sent: Monday, October 9, 2017 3:39:17 PM
To: Bill Handley
Subject: RE: Bid Request

think I was requesting whom ever got the bid, goverment municipalities have to supply the winning bid when requested after bid is accepted.
Not sure how faired with my below bid so want to compare to see if I can shave anything to re-submit.
thanks

Chris Kelly
Keltex Imprinted Apparel Inc.
428A Oceanview-Woodbine Rd.
Ocean View NJ 08230
609-624-3252
609-425-2011
www.keltexapparel.com



From: Bill Handley [mailto:whandley@uppertownship.com]
Sent: Monday, October 09, 2017 2:38 PM
To: Chris Kelly
Cc: Barbara Adams
Subject: Re: Bid Request

Chris,

This is what you sent me last year:

#110-2017



TOWNSHIP OF UPPER OPEN PUBLIC RECORDS ACT REQUEST FORM

P.O. BOX 205

TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk

**Important Notice**

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name NATHALIE MI NESS Last Name NESS

E-mail Address _____

Mailing Address 759 RT 50

City LOODBINE State N.J Zip 08270

Telephone 609-231-8060 FAX _____

Preferred Delivery: ☒ Pick Up ☐ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☐ E-mail

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Nathalie Ness Date 10/16/2017

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

BIK 476 LOT 17 CONSTRUCTION FILE

2 copies of record in file

(A) 6/16/2017 Memo
Shelley Lea / ED Kenney

(B) 5/8/2017 Development
fee certification

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open 10-16-17

Denied ☐ Closed _____

Filled ☐ Closed 10-16-17

Partial ☐ Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # 110-2017 Total 104

Rec'd Date 10-16-17 Deposit 5

Ready Date 10-16-17 Balance Due 104

Total Pages 2 Balance Paid 10-16-17

Records Provided

Picked up by Nathalie

Ness on 10-16-17 - Site Class

Custodian Signature Barbara L. Young Date 10-16-17

111-2017



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Requestor Information - Please Print

First Name	Michael	MI	R	Last Name	Peacock
E-mail Address	MPEACOCK@NPD.LAW.COM				
Mailing Address	4030 Ocean Heights Avenue				
City	Egg Harbor Twp.	State	NJ	Zip	08234
Telephone	609-904-5007		FAX	609-926-9721	
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE</u> / <u>HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature				Date	10-10-17

Payment Information

Maximum Authorization Cost	\$ 500.00
Select Payment Method	
Cash	☐
Check	☒
Money Order	☐
Fees:	Letter size pages - \$0.05 per page
	Legal size pages - \$0.07 per page
	Other materials (CD, DVD, etc) - actual cost of material
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

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Any and all Zoning Board of Adjustment Resolutions and permits issued by the NJDEP and/or Bureau of Tidelands management from January 1, 2008 to October 10, 2017 for property located at Block 825, Lot 4 aka 912 S. Bayview Drive.

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes	
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	
In Progress	Open
Denied	Closed
Filled	Closed
Partial	Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	111-2017	Total	_____
Rec'd Date	10-10-17	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Per Conversation with Mr. Perillo			
Request Withdrawn			
Custodian Signature		Date	
		10-18-17	

111-2017

Barbara Young

From: Michael Peacock <mpeacock@npdlaw.com>
Sent: Wednesday, October 18, 2017 10:39 AM
To: Barbara Young
Subject: OPRA Request #111-2017

Barbara,

Thank you for your telephone call earlier today. Please allow this letter to serve as the formal withdrawal of my OPRA request (#111-2017).

Let me know if you need anything further to withdraw this request.

Thanks

Mike

Nehmad
Perillo & Davis



Michael R. Peacock, Esquire
Nehmad Perillo & Davis, PC, Counselors at Law
4030 Ocean Heights Avenue
Egg Harbor Township, NJ 08234
Telephone: 609.927.1177
Direct Dial: 609.904.5007
Fax: 609.926.9721
mpeacock@npdlaw.com
www.npdlaw.com

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This e-mail transmission may contain confidential or legally privileged information that is intended only for the individual or entity named in the e-mail address. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or reliance upon the contents of this e-mail is strictly prohibited. If you have received this e-mail transmission in error, please reply to the sender, so that the Upper Township can arrange for proper delivery, and then please delete the message. Thank You.



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clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk



#112-2017
Response due
10/31/17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Larry MI Last Name Higgins
E-mail Address OPRA@NJPropertyRecords.com
Mailing Address 174 Lamington Rd, P.O. Box 180
City Oldwick State NJ Zip 08858
Telephone 908-255-9919 FAX
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash Check Money Order
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

There's not enough space here to write the records being requested. Please view the attached document.

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 10-20-17
Denied - Closed
Filled - Closed 10-23-17
Partial - Closed

AGENCY USE ONLY

Tracking Information
Tracking # 112-2017
Rec'd Date 10-20-17
Ready Date 10-23-17
Total Pages
Records Provided
Final Cost
Total
Deposit
Balance Due
Balance Paid
Custodian Signature [Signature] Date 10/23/17

Nov. 3. 2017 11:31AM

No. 3143 P. 1

114-2017



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NOV 03 2017

CLERK'S OFFICE
UPPER TOWNSHIPTOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM

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Barbara L. Young, RMC Municipal Clerk



Due 11-15-17

Important Notice

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Requestor Information - Please Print

First Name Kyle MI A Last Name Carlson

E-mail Address kyle.carlson@rve.com

Mailing Address 232 Kings Highway East

City Haddonfield State NJ Zip 08033

Telephone (856) 795-9595 FAX (856) 429-5904

Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 11/3/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

My office is performing a Phase I Environmental Site Assessment on the property located at 18 Sunset Drive, Block 451, Lot 19, Upper Township, Cape May County, NJ and as part of this assessment I'd like to request your office perform a search of all available site files pertaining to the following from the earliest date available to current:

- Fire departments records pertaining to citizen complaints, fuel spills, air, soil and/or groundwater contamination, underground storage tanks, emergency and non-emergency responses/actions
- Police department records pertaining to citizen complaints, illegal dumping, emergency and non-emergency responses/actions
- Construction department records pertaining to potential fill soil emplacement, underground storage tanks, building/construction plans and/or permits
- Department of Public Works/Engineering Department records pertaining to potential fill soil emplacement, underground fuel tanks
- Tax/Clerk department records pertaining to environmental liens and remedial reports, actions, permits and/or enforcement actions
- Board of Health records pertaining to NJDEP Environmental Reports/permits, underground tanks, citizen complaints

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - ☐ Open _____
Denied - ☐ Closed _____
Filed - ☐ Closed _____
Partial - ☐ Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u>114-2017</u>	Total	_____
Rec'd Date	<u>11-2-17</u>	Deposit	_____
Ready Date	<u>11-8-17</u>	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
<u>Construction office file ready for on-site review</u>			
<u>Email sent 11-8-17</u>			
<u>reviewed file 11-9-17</u>			
Custodian Signature <u>[Signature]</u>		Date <u>11-9-17</u>	



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NOV 09 2017

CLERK'S OFFICE
UPPER TOWNSHIP

TOWNSHIP OF UPPER
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P.O. BOX 205
TUCKAHOE, NJ 08250
Phone (609) 628-2011 ext. 200
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clerk@uppertownship.com
Barbara L. Young, RMC Municipal Clerk



115-2017
Due 11-20-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name GAETANA MI Last Name INSERRA-ROWAN

E-mail Address NINA061960@COMCAST.NET

Mailing Address 300DENNISVILLE-PETERSBURG RD

City PETERSBURG State NJ Zip 08270

Telephone 609-602-3012

FAX

Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Gaetana Inserra-Rowan

Date 11-09-2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am requesting a full copy of the following;

A complete copy of all Upper Township Ordinance/Code related to #19-7.11 Street Lights and/or ordinance 006-2002

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
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In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u>115-2017</u>	Total	<u> </u>
Rec'd Date	<u>11-9-17</u>	Deposit	<u> </u>
Ready Date	<u>11-9-17</u>	Balance Due	<u> </u>
Total Pages	<u>182 letters</u>	Balance Paid	<u> </u>

Records Provided

Sent via email 11-9-17

J. L. Heenan 11-9-17
Custodian Signature Date

CC: Construction

OPRA 116-2017

Dec 11-21-17



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NOV 09 2017

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Important Notice

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Requestor Information – Please Print

First Name Jessica MI L Last Name Smith

E-mail Address jsmith@qbwc.com

Mailing Address 325 N 2nd St

City Wormleysburg State PA Zip 17043

Telephone 800-334-9143 x 169 FAX 717-737-4288

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Jessica Smith Date 11/9/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide me with a permit report for new residential issued to contractor Schaeffer Construction from 5/1/17 to present. I only need the address and date of any footing inspection. Thanks!

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
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In Progress ☐ Open ☐

Denied ☐ Closed ☐

Filled ☐ Closed ☐

Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u>116-2017</u>	Total	_____
Rec'd Date	<u>11-9-17</u>	Deposit	_____
Ready Date	<u>11-22-17</u>	Balance Due	_____
Total Pages	<u>145</u>	Balance Paid	_____
Records Provided			
<u>Sent via email 11-22-17</u>			
Custodian Signature <u>[Signature]</u>		Date <u>11-22-17</u>	

Joanne Herron

cc: Construction
Shelley ✓

11-7-2017
Respond by 11-21-17

From: Kathy Tiedtke <Kathy.Tiedtke@pemco-limited.com>
Sent: Thursday, November 09, 2017 1:42 PM
To: Barbara Young
Subject: 26 PACIFIC AVE, MARMORA, NJ 08223 - OPRA Request

RECEIVED

NOV 09 2017

CLERK'S OFFICE
UPPER TOWNSHIP

Hi Barbara,

I hope this email finds you well. My name is Kathy and I work for Pemco Limited on behalf of Fannie Mae. My responsibility is to ensure our properties are in compliance with local municipalities regarding registration and code violations.

I am looking for information on the property located at: 26 PACIFIC AVE, MARMORA, NJ 08223 in CAPE MAY COUNTY with Block# 581 and Lot# 7.

The information I am looking for is as follows:

1. Copies of open permits
2. Copies of open code violations attached to the property of reference and could result in a fine/summons and/or prevent the sale of the property.

I look forward to hearing from you. Thank you!

Kathy Tiedtke
Property Specialist



Direct: (720) 509-3248
Fax: (303) 284-8026
Kathy.Tiedtke@PEMCO-Limited.com
PEMCO-Limited.com
4600 South Ulster Street, Suite 530
Denver, CO 80237



no info exists
sent 11-17-17
J/K Hen

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NOV 14 2017

CLERK'S OFFICE
UPPER TOWNSHIP

TOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM

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Barbara L. Young, RMC Municipal Clerk



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Requestor Information - Please Print

First Name Clement F. Lisitski, Esquire MI Last Name

E-mail Address cflisitski@comcast.net

Mailing Address 3318 Simpson Avenue

City Ocean City State NJ Zip 08226

Telephone (609) 398-6100 FAX (609) 399-8268

Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☐

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 11-14-17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Re: SD 01-17 (Application of Stephen Hartsough and Mark Barham, Block 574, Lots 6.13 & 14)

Please provide a copy of all CDs for the Upper Township Planning Board meetings held on

June 15, 2017, August 17, 2017, and October 19, 2017.

AGENCY USE ONLY

Est. Document Cost

Est. Delivery Cost

Est. Extras Cost

Total Est. Cost

Deposit Amount

Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes

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In Progress - Open

Denied - Closed

Filled - Closed

Partial - Closed

AGENCY USE ONLY

Tracking Information

Tracking # 118-2017

Rec'd Date 11-14-17

Ready Date 11-21-17

Total Pages 300

Records Provided info ready email sent 11-21-17

Final Cost

Total

Deposit

Balance Due 1.00

Balance Paid

Custodian Signature Date



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Important Notice

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Requestor Information - Please Print

First Name NATHALIE MI _____ Last Name NEISS
E-mail Address _____
Mailing Address 759 Rte 50
City WOODBINE State NJ Zip 08270
Telephone 609-231-8060 FAX _____
Preferred Delivery: ☒ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail _____
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Nathalie Neiss Date 10/15/2017

Payment information

Maximum Authorization Cost \$

Select Payment Method

Cash	Check	Money Order
------	-------	-------------

Fees: Letter size pages - \$0.05
per page

Legal size pages - \$0.07
per page

Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

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BLK 456 Lot 13 Documents, Conflict zoning officer W.
Caregnato (7/2017 — 11/2017) including Report letter
(visited property) Include Ralph Bagels

C. File

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes

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In Progress	Open	
Denied	Closed	
Filled	Closed	
Partial	Closed	

AGENCY USE ONLY

Tracking Information

Tracking #	119-2017	Total	
Rec'd Date	11-13-17	Deposit	
Ready Date	11-16-17	Balance Due	406
Total Pages	814	Balance Paid	406

Records Provided

called 11-16 @ 10:00. files ready
for review

7 hr de-aeris.

1 Hr re: Ralph Baselo

Custodian Signature

Date _____

RECEIVED

NOV 15 2000

CLERK'S OFFICE
UPPER TOWNSHIP



RECEIVED

NOV 17 2017

CLERK'S OFFICE
UPPER TOWNSHIP

TOWNSHIP OF UPPER
OPEN PUBLIC RECORDS ACT REQUEST FORM

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Requestor Information - Please Print

First Name June MI MI Last Name Watson
E-mail Address yashika.srivastava@slkgroup.com
Mailing Address 2727 LBJ Freeway Suite 420, Dallas TX 75234
City Dallas State TX Zip 75234
Telephone 855-512-4803 FAX 888-908-3471
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature June Date 11/17/2017

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide us with any information; utility account balances (water, sewer) for the property listed below
Please advise if there are any unrecorded special assessments (open invoices/Liens) that are not recorded on the tax bill and /or if any special assessments have been transferred to the county to be assessed to the property taxes such as weeds, tall grass mowing, fees, fines etc. for the stated property. Also please advise if there are presently any OPEN/EXPIRED Building permits and / or OPEN Code violations that needs to be addressed for the same for the following property:
Address: 37 Jill Avenue Marmora NJ 08223
Name: TAYLOR, ROBERT C JR & PATRICIA A
Parcel: Block: 601 Lot: 14.12

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u>120-2017</u>	Total	_____
Rec'd Date	<u>11-17-17</u>	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	



RECEIVED

NOV 17 2017

CLERK'S OFFICE
UPPER TOWNSHIP

Shelley

TOWNSHIP OF UPPER OPEN PUBLIC RECORDS ACT REQUEST FORM

P.O. BOX 205

TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk



121-2017

Due 11-30-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name ROBERT MI DE Last Name SENA
 E-mail Address FOG2U2@HOTMAIL.COM
 Mailing Address 2010 RT 631
 City Woodbine State NJ Zip 08270
 Telephone 609 350 0115 FAX _____
 Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☐ E-mail ☐
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature _____ Date _____

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

AUDIO COPY OF PLANNING BOARD MEETING
OF NOV. 16, 2017

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information
 Tracking # 121-2017
 Rec'd Date 11-17-17
 Ready Date 11-21-17
 Total Pages 100
Final Cost
 Total _____
 Deposit _____
 Balance Due 364
 Balance Paid _____
Records Provided
called 11-21 @ 2:10 info ready for pick up.
 Custodian Signature _____ Date _____

Due 12-1-17



NOV 20 2017

TOWNSHIP OF UPPER OPEN PUBLIC RECORDS ACT REQUEST FORM

P.O. BOX 205
TUCKAHOE, NJ 08250

Phone (609) 628-2011 ext. 200

Fax (609) 628-1836

clerk@uppertownship.com

Barbara L. Young, RMC Municipal Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name NATHALIE MI Last Name NOTSS

E-mail Address

Mailing Address 759 RT 50

City WOODBINE State NJ Zip 08270

Telephone 609-231-8060

Preferred Delivery: ☒ Pick Up ☐ US Mail ☒ On-Site Inspect ☐ FAX ☐ E-mail

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Nathalie Notss Date 11/20/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

SD 01-2017 Resolution For Review + copy
10/19/2017 minutes For Review + copy
Audio Disc meeting Planning 11/16/2017 for Tape player

cc:file

AGENCY USE ONLY

Est. Document Cost

Est. Delivery Cost

Est. Extras Cost

Total Est. Cost

Deposit Amount

Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open 11-20-17

Denied ☐ Closed

Filled ☐ Closed 11-21-17

Partial ☐ Closed

AGENCY USE ONLY

Tracking Information

Tracking #	Rec'd Date	Ready Date	Total Pages	Final Cost
122-2017	11-20-17	11-21-17	1 CD	.36

Records Provided

called 11-21 @ 2:00 info read for review
Reviewed and complete

J. McBride Custodian Signature 11-21-17 Date

OPRA 123-2017
Due - 12-1-17

Joanne Herron

From: ASK NJ Media Co. <opra+request-296-8868e145@requests.opramachine.com>
Sent: Monday, November 20, 2017 6:30 PM
To: Barbara Young
Subject: Open Public Records Act request - OPRA Requests

info sent via
email 11-22-17

RECEIVED

NOV 20 2017

CLERK'S OFFICE
UPPER TOWNSHIP

Dear Upper Township,

This is a request for public records made under OPRA and the common law right of access. I certify under penalty of NJS 2C:28-3 that I have not been convicted of an indictable offense. Please acknowledge receipt of this message.

Records requested:

I'm requesting copies of all OPRA requests from August 1, 2017 to November 20, 2017.

Yours faithfully,

ASK NJ Media Co.

Please use this email address for all replies to this request:
opra+request-296-8868e145@requests.opramachine.com

Is clerk@uppertownship.com the wrong address for Open Public Records Act requests to Upper Township? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=upper_township

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

If you find this service useful as an OPRA officer, please ask your web manager to link to us from your organisation's OPRA page.

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