



Melissa Hallerman <mhallerman@spotswoodboro.com>

Open Public Records act

Dianne Worth <diworth1t@gmail.com>

Tue, Feb 24, 2026 at 2:05 PM

To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

Good Afternoon,

The following is an Open Public Records request and the Common Law right to access records under NJ State Statute I would like copies, of all emails, sent from bumba@spotswoodboro.com to pcorbislero@spotswoodboro.com or eshapley@spotswoodboro.com to or from May 2023 to Jan1 2025 subject animal control. Please search both the subject line and the body of the emails

I am not a convicted felon

I am not using the foregoing information for monetary gain or an active court case



Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra request

Collene Freda-Wronko <collene035@hotmail.com>
To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

Mon, Feb 9, 2026 at 11:42 AM

Good Morning:

The following is an Opra request and the common law right to access. I am not a convicted felon and there is no monetary gain from this request.

1. Copies or all CAD reports for the months of August through December 2025, for all animal control calls, including at large, stray, injured animals including wildlife
2. Copies of all email to or from the following emails regarding animal control from January 1, 2023 to present, bumba@spotswoodboro.com, jschivanic@spotswoosboro.com, jpalmer@spotswoosboro.com, pcorbisiero@spotswodboro.com, eshapley@spotswoodboro.com, rdrude@spotswoodboro.com and arizzolo@spotswoodboro.com

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra request Polish American Club

Collene Freda-Wronko <collene035@hotmail.com>

Mon, Mar 2, 2026 at 11:08 AM

To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

Good Morning:

This is an opra request and

The common law right to access

I am not a convicted felon, this is not being used for court, and there is no monetary gain.

I would all accounts payable and all accounts receivables made to the Polish American Club from January 1, 2024 to present.

Thank You

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Recreation Department

Collene Freda-Wronko <collene035@hotmail.com>

Mon, Mar 2, 2026 at 5:48 PM

To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

Good Morning:

This is an opra request and

The common law right to access

I am not a convicted felon, this is not being used for court, and there is no monetary gain.

1. Copies of the check and paystub written to Melissa Riccio-Henselman for her position with the Recreation department. Please check dates from September 1 2025 to February 28, 2026
2. Copy of the accounts payable and accounts receivables for the Municipal Alliance Trust Account for 2025
3. Copies of the accounts payable and accounts receivables for the year 2025

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra cad reports

Collene Freda-Wronko <collene035@hotmail.com>

Fri, Mar 6, 2026 at 12:15 PM

To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

This is an opra request and the
Common law right to access.

I am not a convicted felon, I am not using for monetary gain, and
I am not using them for court

1. Copies all a Cad reports from February 15th to March 5th, 2026

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra request Bonding

Collene Freda-Wronko <collene035@hotmail.com>

Tue, Mar 3, 2026 at 9:31 AM

To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

Good Morning:

This is an opra request and
The common law right to access

I am not a convicted felon, this is not being used for court, and there is no monetary gain.

I would like copies of all bonding information for the following individuals:

Business Administrator Fred Carr

Mayor Richard O'Brien

Program Coordinator and Acting Mayor Donna Faulkenberry

CFO DeShawn Kemp

Thank,You

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra request

Collene Freda-Wronko <collene035@hotmail.com>

Mon, Feb 9, 2026 at 10:44 PM

To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

This is an opra request. I am not convicted felon and his is not for monetary gain

1. Copy of the request, to the State of NJ, asking for an extension for the 2024 audit to be completed.

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra

Collene Freda-Wronko <collene035@hotmail.com>
To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

Thu, Feb 12, 2026 at 1:46 PM

This is an Opra request and the common law right to access
I am not a convicted felon, using this for monetary gain, or for
Court

1. Copy of the 2024 audit
2. Copy of an extension asked for to the state for the 2024 audit

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra request

Collene Freda-Wronko <collene035@hotmail.com>

Tue, Feb 24, 2026 at 6:23 PM

To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

This is an opra request and the common law right to access

I am not a felon, I am not using this for monetary gain, and I am not using it for court.

Copies of all summonses written by zoning officer Andrew Mashanski from January 1, 2025 to January 1, 2026

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra

Collene Freda-Wronko <collene035@hotmail.com>
To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

Mon, Feb 9, 2026 at 11:35 AM

Good Morning:

The following is an Opra request and the common law right to access. I am not a convicted felon and there is no monetary gain from this request.

1. Copy of all open and closed permits for 118 Manalapan Road, Spotswood, from 2012 to present

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra request

Collene Freda-Wronko <collene035@hotmail.com>
To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

Wed, Feb 11, 2026 at 9:33 PM

This is an opra request and the common law right to access
I am not a convicted felon, using it for monetary gain or for court

1. Copy of Fred Carrs paychecks for the month of September and October.
2. Copy of the 2023 Audit

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra request

Collene Freda-Wronko <collene035@hotmail.com>

Thu, Feb 19, 2026 at 1:52 PM

To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

This is an opra request and the common law right to access.

I am not a convicted felon, this is not being used for court or monetary gain.

1. Copy of any memo, letter, resolution, email, pay voucher or ordinance giving Donna Faulkenberry a stipend to perform the duties of acting mayor when Mayor Obrien was incapacitated during the month of February. Please include any dates that Ms Faulkenberry was the acting Mayor and the amount of the stipend.

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Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Collene MI W Last Name WRONKO
E-mail Address Collene035@hotmail.com
[Redacted Address]
Preferred Delivery: ☒ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ E-mail
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
3. ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.
Signature Collene Wronko Date 1/15/2026

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

He is a contractor with the town - approved by the town.

Copies of all bonding paperwork and insurance paperwork for "Not just Patchwork" LLC owned by Patrick Antipin. I am looking for his bonding company as he did work at my house and caused damage and any other documents

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filled ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	



Melissa Hallerman <mhallerman@spotswoodboro.com>

PD Opra request

Collene Freda-Wronko <collene035@hotmail.com>

Wed, Feb 4, 2026 at 4:58 PM

To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

This is an Opra request and the common law right to access
I am not a convicted felon or using this for monetary gain.

1. Copies of all Police reports from 2014 to present for any cyber attacks or ransom wear atracks on any computers in the boro of Spotswood. Please include all police reports, witness statements and supplemental Reports

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra request PD January AC

Collene Freda-Wronko <collene035@hotmail.com>
To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

Thu, Feb 5, 2026 at 11:28 AM

Good Morning, the following is an opra request. I am not a convicted felon nor will I be using these for monetary gain.

1. Copies of all CAD reports for the month of January for all animal control calls, including, sick, injured, at large, stray or wildlife calls

Thank You

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra

Collene Freda-Wronko <collene035@hotmail.com>

Fri, Feb 20, 2026 at 10:48 AM

To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

This is an opra request and the common law right to access.

I am not a convicted felon, this is not being used for court or monetary gain.

Copy of the stipend Donna Faulkenberry when she was acting Mayor. If there was no stipend given, please state so in the response

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra requesr

Collene Freda-Wronko <collene035@hotmail.com>

Thu, Feb 19, 2026 at 1:47 PM

To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

This is an opra request and the common law right to access.

I am no a convicted felon, this is not being used for court or monetary gain

1. Copy of any email, memo, letter, resolution or ordinance making Donna Faulkenberry the acting Mayor during the month of February.

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra request emails

Collene Freda-Wronko <collene035@hotmail.com>

Sun, Mar 1, 2026 at 8:01 PM

To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

Good Morning:
This is an opra request and
The common law right to access

I am not a convicted felon, this is not being used for court, and there is no monetary gain.

I would like all emails between Mayor Rich Obrien robrien@spotswoodboro.com and Andrew Zaborney azaborney@spotswoodboro.com from September 1st 2025 to February 28, 2026 regarding the Recreation Department.

Thank You

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opts request DeShawn Kemp

Collene Freda-Wronko <collene035@hotmail.com>

Thu, Feb 19, 2026 at 2:08 PM

To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

This is an opta request and the common law right to access.

I am not a convicted felon, this is not being used for court or monetary gain.

1. Copy of DeShawn Kems last paystub for 2025 showing deductions.
2. Copy of DeShawn Kems last paystub for January 2026 showing deductions

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Melissa Hallerman <mhallerman@spotswoodboro.com>

Opra Melissa Attachement

Collene Freda-Wronko <collene035@hotmail.com>
To: "clerk@spotswoodboro.com" <clerk@spotswoodboro.com>

Mon, Mar 2, 2026 at 5:31 PM

Good Morning:
This is an opra request and
The common law right to access

I am not a convicted felon, this is not being used for court, and there is no monetary gain.

I would like the attachment, from Melisaa Riccio-Henselman from an email dated February 27th 2026, from Fred Carr fcarr@spotswoodboro.com to the town Council time 9:14 am

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1/12/26, 2:26 PM

Spotswood Borough Mail - RE: OPRA request - The full property records for all residential properties in Spotswood, NJ. that are cur...



Anthony Ventrone <aventrone@spotswoodboro.com>

RE: OPRA request - The full property records for all residential properties in Spotswood, NJ. that are currently tax delinquent as of Jan 12, 2026

3 messages

Frederick Carr <fcarr@spotswoodboro.com>

Mon, Jan 12, 2026 at 1:02 PM

To: Claire <opra+request-85823-635c6bd8@requests.opramachine.com>

Cc: Melissa Hallerman <mhalierman@spotswoodboro.com>, Anthony Ventrone <aventrone@spotswoodboro.com>

NOTED

Thanks,
Frederick C. Carr
Borough Administrator
Borough of Spotswood
77 Summerhill Road
Spotswood, NJ 08884
Cell (732) - 964 - 7442
732-251-0700 Ext 8020

Together for Spotswood

-----Original Message-----

From: Claire [mailto:opra+request-85823-635c6bd8@requests.opramachine.com]

Sent: Monday, January 12, 2026 12:56

To: OPRA requests at Spotswood Borough <fcarr@spotswoodboro.com>

Subject: OPRA request - The full property records for all residential properties in Spotswood, NJ. that are currently tax delinquent as of Jan 12, 2026

Dear Spotswood Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

1/12/26, 8:36 AM

Spotswood Borough Mail - OPRA Request



Anthony Ventrone <aventrone@spotswoodboro.com>

OPRA Request

2 messages

Cmdr <cmdrvfw4589@gmail.com>

Fri, Jan 9, 2026 at 4:52 PM

To: "Cc: Melissa Hallerman" <mhallerman@spotswoodboro.com>, Anthony Ventrone <aventrone@spotswoodboro.com>, Mildred Ramos <mramos@spotswoodboro.com>, David Jasko <djasko@spotswoodboro.com>, Frederick Carr <fcarr@spotswoodboro.com>

Dear Spotswood Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested: Veterans tax credit and 100 % veterans residing in Spotswood.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference

Ken Cruz

Cmdr VFW Post 4589
[Redacted]

Anthony Ventrone <aventrone@spotswoodboro.com>

Mon, Jan 12, 2026 at 8:36 AM

To: Mildred Ramos <mramos@spotswoodboro.com>, Daishawn "Shawn" Kemp <dkemp@spotswoodboro.com>

Cc: Melissa Hallerman <mhallerman@spotswoodboro.com>

[Quoted text hidden]

3/2/26, 2:59 PM

Spotswood Borough Mail - FW: OPRA request - Request opera



Anthony Ventrone <aventrone@spotswoodboro.com>

FW: OPRA request - Request opera

4 messages

Mon, Mar 2, 2026 at 12:54 PM

Frederick Carr <fcarr@spotswoodboro.com>
To: Melissa Hallerman <mhallerman@spotswoodboro.com>, Anthony Ventrone <aventrone@spotswoodboro.com>

Thanks,
Frederick C. Carr
Borough Administrator
Borough of Spotswood
77 Summerhill Road
Spotswood, NJ 08884
Cell (732) - 964 - 7442
732-251-0700 Ext 8020

Together for Spotswood

-----Original Message-----

From: Christopher Digregorio
[mailto:opra+request-88033-e1e51063@requests.opramachine.com]
Sent: Monday, March 2, 2026 12:51
To: OPRA requests at Spotswood Borough <fcarr@spotswoodboro.com>
Subject: OPRA request - Request opera

Dear Spotswood Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Any open or closed permits pertaining to 4 North Street Spotswood NJ 08884

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and

<https://mail.google.com/mail/u/0/?ik=426d788c49&view=pt&search=all&permthid=thread-f:18585737663050465&siml=msg-f:18585737663050465...>

1/3

S0023



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Novalti MI MI Last Name Chandler
E-mail Address n.e.chandler@hotmail.com
[Redacted Address]
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☒ Inspect ☐ Fax ☐ E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
3. I ☒ AM / ☐ AM NOT seeking records in connection with a legal proceeding.
Signature [Signature] Date 2-24-2026

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Tree broke on property and damaged structures.
LOCATION of broken / fallen trees
0-0 Somerdale Street, Spotswood, NJ, 08884
back of property
left hand side of property (insurance purposes only)

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open _____
Denied * Closed _____
Filled * Closed _____
Partial * Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice
The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Robin MI S Last Name Catazzo Esq
E-mail Address ROBIN@CATAZZO.LAW.COM
Mailing Address [REDACTED]
City [REDACTED]
Telephone [REDACTED]
Preferred Delivery: ☐ Up ☐ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☒ E-mail
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. ☐ I HAVE / ☒ I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
3. ☐ AM I / ☒ AM NOT seeking records in connection with a legal proceeding.
Signature Robin S. Catazzo Date 2/9/2026

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

For Property: 213 Summerhill Rd
Spotswood
Block 85.2 Lot 2
Please send copy of permit record, including open + closed permits. all violations/summons, if any.
Thank you

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open _____
Ordered * Closed _____
Filed * Closed _____
Partial * Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name George MI E Last Name Garcia
E-mail Address g-garcia64@aol.com
[Redacted Address]
Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☐
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.
Signature - George E. Garcia Date _____

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. *Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.*

In 2000 work was done by workmans comp to accomodate my disability and make the house inside + out handicap accessible. To my recollection work was done on walkway and driveway. Our association is now asking residents to fix driveways that need repair. Trying to get any paperwork/ orders/ permits etc to help with this request. Thank you

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filled ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Rosalie MI Last Name Ferraro
E-mail Address rferraro@propertylawyersgroup.com
Mailing Address 159 New Dorp Plaza
City Staten Island State NY Zip 10306
Telephone 718 351-5190 FAX 718 351-7754
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that:
1. ☒ I HAVE ☐ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
3. ☒ AM ☐ AM NOT seeking records in connection with a legal proceeding.
Signature Rosalie Ferraro Date 1/21/26

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Please order an OPRA for
294 Devor Avenue
Spotswood, N.J. 08884.
Please see attached list of requests

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open
Denied ☐ Closed
Filed ☐ Closed
Partial ☐ Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided <u> </u>			
Custodian Signature <u> </u>		Date <u> </u>	

OPEN AND CLOSED PERMITS FOR, ZONING, ELECTRICAL, PLUMBING, CONSTRUCTION
ANY COMPLAINTS FILED BY THE MUNICIPALITY
PENDING TAX ASSESSMENTS
INSPECTIONS FOR ENVIRONMENTAL ISSUES, WATER WELLS AND UNDERGROUND FUEL
TANKS



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Jason MI Last Name Gumnitz
E-mail Address Jaygumnitz1@gmail.com
Mailing Address
City
Telephone FAX
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.
Signature Date

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.**

Please provide all open and closed permits for 25 Maple St, Spotswood

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress Open
Denied Closed
Filed Closed
Partial Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided <u> </u>			
Custodian Signature <u> </u>		Date <u> </u>	



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Blair MI Last Name Gomes
E-mail Address blair.gomes@pinchin.com
Mailing Address 2127 Hamilton Avenue
City Hamilton State NJ Zip 08619
Telephone 609-640-0651 FAX
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
3. ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.
Signature Blair Gomes Date 3/3/2026

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

520 Main Street, Spotswood
Block 107, Lot 23.01

Please provide all environmental documents on file for the referenced parcel from as far back as possible to the present, including right-to-know surveys; environmental investigations; code enforcement permits and/or violations; records of storage tanks; wells; hazardous waste disposal permits; discharge permits; records of fires; and records of hazardous material, oil or chemical spills or releases. Please include tax assessment records such as property record cards as well.

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open
Denied * Closed
Filled * Closed
Partial * Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided			
Custodian Signature <u> </u>		Date <u> </u>	



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
 77 Summerhill Rd, Spotswood, NJ 08884, USA
 (732) 251-0700
 clerk@spotswoodboro.com
 Municipal Clerk's Office



Important Notice

The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Rosemarie MI Georgianna Last Name
 E-mail Address rosemarie140@verizon.net
 Mailing Address 391 Spotswood Englishtown Rd
 City Monroe Twp State NJ Zip 08831
 Telephone 609-455-8565 FAX 732-251-8901
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
 Under penalty of N.J.S.A. 2C:28-3, I certify that
 1. I ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
 2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
 3. I ☐ ~~WILL~~ use the requested records in connection with a legal proceeding.
 Signature Rosemarie Georgianna Date _____

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.**

In reference to 304 Brunswick Ave Block # 85.20 Lot 10 Please provide :
 All Open and Closed Permits
 Any Zoning Violations
 Any Building Violations
 Any Board of Health Violations

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open _____
 Denied * Closed _____
 Filled * Closed _____
 Partial * Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

OPEN PUBLIC RECORDS ACT REQUEST FORM

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mark MI Last Name Holder

E-mail Address UAS@hudsonsearch.com

Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☐

Under penalty of N.J.S.A. 2C:26-3, I certify that

- ☐ I **HAVE** / ☒ I **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
- I, or another person, ☒ **WILL** / ☐ **WILL NOT** use the requested government records for a commercial purpose;
- ☐ **AM** / ☒ **AM NOT** seeking records in connection with a legal proceeding.

Signature Mark Holder Date 03/08/2026

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Hello,
We are a Tax Search company seeking:

Please supply all municipal ordinances pertaining to Unconfirmed Assessments (Special Assessments) that have not been confirmed by resolution. If the town maintains a block/lot/address list of impacted properties, that would be ideal.

AGENCY USE ONLY

Est. Document Cost

Est. Delivery Cost

Est. Extras Cost

Total Est. Cost

Deposit Amount

Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open
Denied * Closed
Filed * Closed
Partial * Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided			
Custodian Signature <u> </u>		Date <u> </u>	

3/3/26, 9:18 AM

Spotswood Borough Mail - Fwd: OPRA request



Anthony Ventrone <aventrone@spotswoodboro.com>

Fwd: OPRA request.

4 messages

Mon, Mar 2, 2026 at 7:45 PM

Melissa Hallerman <mhallerman@spotswoodboro.com>
To: Anthony Ventrone <aventrone@spotswoodboro.com>, Dalshawn "Shawn" Kemp <dkemp@spotswoodboro.com>, Frederick Carr <fcarr@spotswoodboro.com>, Lawrence Sachs <larry@sachslawnj.com>

----- Forwarded message -----

From: JerseyJules <dajerseyrat@gmail.com>
Date: Mon, Mar 2, 2026 at 7:43 PM
Subject: Fwd: OPRA request.
To: clerk@spotswoodboro.com <clerk@spotswoodboro.com>

----- Forwarded message -----

From: JerseyJules <dajerseyrat@gmail.com>
Date: Mon, Mar 2, 2026, 7:41 PM
Subject: OPRA request.
To: <clerk@spotswoodboro.com>

Good Morning:

This is an opra request and

The common law right to access

I am not a convicted felon, this is not being used for court, and there is no monetary gain.

1. Copy of the CFOs most recent surety bond. Please include the entire policy for this request. If it is the same as the Boroughs, please state that in the response and forward copy to my email address

Thank you
Julian F Lewis

--
Melissa Hallerman, RMC, CMR
Borough of Spotswood
77 Summerhill Road
Spotswood, NJ 08884
732-251-0700

Mon, Mar 2, 2026 at 10:52 PM

Frederick Carr <fcarr@spotswoodboro.com>
To: Melissa Hallerman <mhallerman@spotswoodboro.com>, Anthony Ventrone <aventrone@spotswoodboro.com>, Dalshawn "Shawn" Kemp <dkemp@spotswoodboro.com>, Lawrence Sachs <larry@sachslawnj.com>

Shawn



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Peter MI Last Name Hunt
E-mail Address PeterHuntHomes@gmail.com

Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☒ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.
Signature Peter Hunt Date 3/5/25

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependant upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Request all open and closed permits on file for 43 John St. Spotswood NJ, 08884 Block 11 Lot 10

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extra Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filed ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information
Tracking #
Rec'd Date
Ready Date
Total Pages

Final Cost
Total
Deposit
Balance Due
Balance Paid

Records Provided

Custodian Signature Date

OPEN PUBLIC RECORDS ACT REQUEST FORM

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mark MI MI Last Name Holder

E-mail Address VPR@hudsonsearch.com



Preferred Delivery: ☐ Up ☐ US Mail ☐ Inspect ☐ Fax ☐ E-mail

Under penalty of N.J.S.A. 2C:28-3, I certify that

1. I ☒ HAVE / ☐ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☒ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;
3. I ☒ AM / ☐ AM NOT seeking records in connection with a legal proceeding.

Signature Mark Holder

Date 01/27/2026

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Hello,

We are a Tax Search company seeking:

List of properties that are registered as Vacant/Abandon and/or Foreclosure and any fees paid or open. We need the information so it can be reported and any open fees get paid before closing. If a date range is required, please go back to the date of the original ordinance, if that is not possible please use 2015 Forward.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open _____
Denied * Closed _____
Filed * Closed _____
Partial * Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

Custodian Signature _____

Date _____

3/6/26, 9:07 AM

Spotswood Borough Mail - Fwd: Opra



Anthony Ventrone <aventrone@spotswoodboro.com>

Fwd: Opra

1 message

Thu, Mar 5, 2026 at 6:19 PM

Melissa Hallerman <mhallerman@spotswoodboro.com>
To: Anthony Ventrone <aventrone@spotswoodboro.com>, Frederick Carr <fcarr@spotswoodboro.com>, Lawrence Sachs
<larry@sachslawnj.com>

----- Forwarded message -----

From: JerseyJules <dajerseyral@gmail.com>
Date: Thu, Mar 5, 2026 at 6:14 PM
Subject: Opra
To: <clerk@spotswoodboro.com>

Good Morning;

This is an opra request and

The common law right to access

I am not a convicted felon, this is not being used for court, and there is no monetary gain.

1. Copy of the Insurance policy AND declaration page that was in effect from January 1st 2024 thru December 31st 2025. The same policy that was in effect during the Cyber theft of 4.8 million dollars.
Please include the entire policy for this request. Please forward copy to my email address.

--
Melissa Hallerman, RMC, CMR
Borough of Spotswood
77 Summerhill Road
Spotswood, NJ 08884
732-251-0700



Anthony Ventrone <aventrone@spotswoodboro.com>

FW: OPRA request - 2026 Public Meeting Schedules (Middlesex County Municipal Governments)

5 messages

Frederick Carr <fcarr@spotswoodboro.com>

To: Melissa Hallerman <mhallerman@spotswoodboro.com>, Anthony Ventrone <aventrone@spotswoodboro.com> Mon, Jan 5, 2026 at 9:08 AM

Thanks,
Frederick C. Carr
Borough Administrator
Borough of Spotswood
77 Summerhill Road
Spotswood, NJ 08884
Cell (732) - 964 - 7442
732-251-0700 Ext 8020

Together for Spotswood

-----Original Message-----

From: Charlie Kratovil
[mailto:opra+request-84911-7dca82cd@requests.opramachine.com]
Sent: Sunday, January 4, 2026 21:03
To: OPRA requests at Spotswood Borough <fcarr@spotswoodboro.com>
Subject: OPRA request - 2026 Public Meeting Schedules (Middlesex County Municipal Governments)

Dear Spotswood Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-5(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

1) current 2026 public meeting schedules for all municipal entities

3/6/26, 9:26 AM

Spotswood Borough Mail - Fwd: OPRA



Anthony Ventrone <aventrone@spotswoodboro.com>

Fwd: OPRA

1 message

Melissa Hallerman <mhallerman@spotswoodboro.com>

Fri, Mar 6, 2026 at 9:25 AM

To: Anthony Ventrone <aventrone@spotswoodboro.com>, Frederick Carr <fcarr@spotswoodboro.com>, Rich Obrien <robrien@spotswoodboro.com>, Lawrence Sachs <larry@sachslawnj.com>

----- Forwarded message -----

From: **JerseyJules** <dajerseyrat@gmail.com>

Date: Fri, Mar 6, 2026 at 9:23 AM

Subject: OPRA

To: <clerk@spotswoodboro.com>

Good Morning:

This is an opra request and

The common law right to access

I am not a convicted felon, this is not being used for court, and there is no monetary gain.

1. Copy of the actual claim forms and response submitted to Crime and Fidelity Insurance carriers policy #01-477- 50-58. As well as any and all correspondence between Spotswood Borough and said insurance carrier relating to any loss of the 4.8 million dollars. Please forward copy to my email address. Thank you

--
Melissa Hallerman, RMC, CMR
Borough of Spotswood
77 Summerhill Road
Spotswood, NJ 08884
732-251-0700



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains Important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Peter MI J Last Name Morales, Esq.
E-mail Address peter.morales@mmorales-law.com
Mailing Address 41 Jefferson Ave
City Elizabeth State NJ Zip 07201
Telephone (908) 351-8700 FAX (908) 351-8705
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
Under penalty of N.J.S.A. 2C:20-3, I certify that
1. ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☒ WILL ☐ WILL NOT use the requested government records for a commercial purpose;
3. ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.
Signature Peter J. Morales Date 3/16/20

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding identification of that proceeding is required below.

Regarding Property: 83 Walnut (Lot: 13, Block: 110.12)
• Copy of property records card + tax assessor card
• copies of any resolutions or zoning verification
• Copies of any + all open permits + certificates of approval (plumbing, electrical, fire + building)
• copies of any violations notices sent to the property owner.
• records of any pending added assessments
• any record related to oil tank removal

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes:
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filed ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

3/12/26, 11:18 AM

Spotswood Borough Mail - Fwd: Opra



Anthony Ventrone <aventrone@spotswoodboro.com>

Fwd: Opra

Melissa Hallerman <mhallerman@spotswoodboro.com>

Wed, Mar 11, 2026 at 9:15 PM

To: Anthony Ventrone <aventrone@spotswoodboro.com>, Frederick Carr <fcarr@spotswoodboro.com>, Dalshawn "Shawn" Kemp <dkemp@spotswoodboro.com>, Lawrence Sachs <larry@sachslawnj.com>

----- Forwarded message -----

From: JerseyJules <dajerseyrat@gmail.com>

Date: Wed, Mar 11, 2026 at 8:08 PM

Subject: Opra

To: <clerk@spotswoodboro.com>

Good Morning:

This is an opra request and

The common law right to access

I am not a convicted felon, this is not being used for court, and there is no monetary gain.

I am requesting Mr. Carr and Mr. Kemp's Surety Bond policy as required by N.J.S.A. 40A:5-34 (Bonds of officials and employees).77531b

It seems if I am reading it correctly on Page 3 of 13 of the policy you sent me and said covered both of them, they are explicitly excluded under section 2(a) policy does not cover " BONDED EMPLOYEES- loss caused by any employee required to be bonded by law."

Please send Mr. Carr and Kemp's current Bond policy to my email address.

Thank you.

--

Melissa Hallerman, RMC, CMR
Borough of Spotswood
77 Summerhill Road
Spotswood, NJ 08884
732-251-0700

2/4/26, 1:49 PM

Spotswood Borough Mail - RE: OPRA request - 2025 IA Summary and Major Discipline Report (Departments in Middlesex County)



Anthony Ventrone <aventrone@spotswoodboro.com>

RE: OPRA request - 2025 IA Summary and Major Discipline Report (Departments in Middlesex County)

3 messages

Wed, Feb 4, 2026 at 9:03 AM

Frederick Carr <fcarr@spotswoodboro.com>
To: Charlie Kratovil <opra+request-86680-60d17bd3@requests.opramachine.com>
Cc: Melissa Hallerman <mhallerman@spotswoodboro.com>, Anthony Ventrone <aventrone@spotswoodboro.com>

Noted

Thanks,

Frederick C. Carr

Borough Administrator

Borough of Spotswood

77 Summerhill Road

Spotswood, NJ 08884

Cell (732) -- 964 - 7442

732-251-0700 Ext 8020

Together for Spotswood

-----Original Message-----

From: Charlie Kratovil [mailto:opra+request-86680-60d17bd3@requests.opramachine.com]
Sent: Wednesday, February 4, 2026 00:13
To: OPRA requests at Spotswood Borough <fcarr@spotswoodboro.com>
Subject: OPRA request - 2025 IA Summary and Major Discipline Report (Departments in Middlesex County)

Dear Spotswood Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-5(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

- 1) Police Department record known as the "Internal Affairs Summary" (a/k/a Appendix K) for the reporting year 2025
- 2) Police Department record known as the "Annual Major Discipline Reporting Form" (a/k/a Appendix L) for the reporting year 2025

My preferred delivery method for response(s) to this request is by E-mail as attachments. However, you may also direct me to the precise location on your agency's website where these records are available.

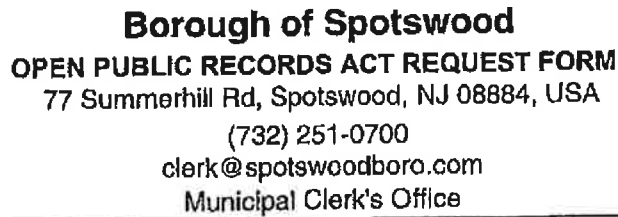
Please confirm you have received this request. Thank you kindly.

Yours faithfully,

<https://mail.google.com/mail/u/0/?ik=426d788c49&view=pt&search=all&permthid=thread-f:1856203742693091702&siml=msg-f:18562037425830917...>

1/2

S0041



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Kiera MI Last Name LoBello
E-mail Address tf.mrlaws@gmail.com
Mailing Address 1301 Highway 36, Building 1 Suite 105
City Hazlet State NJ Zip 07730
Telephone 732-705-3363 FAX 732-399-9909
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X
Under penalty of N.J.S.A. 2C:28-3, I certify that:
1. I ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.
Signature Kiera LoBello Date 02/20/2026

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash	Check	Money Order
------	-------	-------------

Fees: Letter size pages - \$0.05

per page 25.57

Legal size pages - \$0.07
per page

Other materials (CD, DVD,

etc) – actual cost of material
Delivery / postage fees

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.**

Please provide copies of any open and/or closed permit records as well as any and all violations on record for the property located at: 609 Old Stage Road, Spotswood, NJ 08884 Block 47, Lot 21 from 01/01/1975 until present. Thank you!

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposited Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	•	Open	_____
Denied	•	Closed	_____
Fixed	•	Closed	_____
Partial	•	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			

Custodian Signature

Date _____



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
 77 Summerhill Rd, Spotswood, NJ 08884, USA
 (732) 251-0700
 clerk@spotswoodboro.com
 Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name ANGELA MI Last Name MARRA
 E-mail Address admin@newjerseyresidence.com
 Mailing Address 198 Route 9 North Suite 102
 City Manalapan State NJ Zip 07726
 Telephone 732-786-3838 FAX
 Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail ☒
 Under penalty of N.J.S.A. 2C:28-3, I certify that
 1. ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
 2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
 3. ☐ AM I ☒ AM NOT seeking records in connection with a legal proceeding.
 Signature Angela Marra Date 02/09/26 10:31 AM
POST GCN#127-FYB#30UC

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.**

Any open and closed construction permits, c/o for all work.
 Address: 5 Herbert Ave, Spotswood, NJ 08884
 Block #: 85.7
 Lot #: 1
 -Any open and closed construction permits, c/o for all work.
 -Any zoning violations. -Any tax liens and tax sale certifications, unpaid taxes, water, or sewer.
 -Any municipal or health violations on the property, outside fines, judgments, and lien on the property.
 -A copy of any surveys on record.
 Date Range: 1955 to 2025

AGENCY USE ONLY

Est. Document Cost
 Est. Delivery Cost
 Est. Extras Cost
 Total Est. Cost
 Deposit Amount
 Estimated Balance
 Deposit Date

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open
 Denied ☐ Closed
 Filled ☐ Closed
 Partial ☐ Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided			
Custodian Signature <u> </u>		Date <u> </u>	



Melissa Hallerman <mhallerman@spotswoodboro.com>

OPRA Request - Spotswood OPRA Logs

Avinash Melkote <avinashmelkote@gmail.com>

Wed, Jan 14, 2026 at 3:30 AM

To: clerk@spotswoodboro.com

Under penalty of NJSA 2C:28-3, I certify that:

1. I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
2. I, or another person, WILL NOT use the requested government records for a commercial purpose.
3. I AM NOT seeking records in connection with legal proceedings.

Pursuant to OPRA, I am requesting a copy of the OPRA logs for all OPRA requests that have been submitted to the Borough of Spotswood between June 1, 2025 and January 13, 2026. The records can be shared with me in a scanned PDF file or spreadsheet format.

Sincerely,
Avinash Melkote

S0044



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
 77 Summerhill Rd, Spotswood, NJ 08884, USA
 (732) 251-0700
 clerk@spotswoodboro.com
 Municipal Clerk's Office



Important Notice
 The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print		Payment Information
First Name <u>Gloria</u> MI <u> </u> Last Name <u>Paradise</u>		Maximum Authorization Cost \$ <u> </u>
E-mail Address <u>admin@janemuellerteam.com</u>		Select Payment Method
Mailing Address <u>33 Brunswick Woods Drive</u>		Cash <u> </u> Check <u> </u> Money Order <u> </u>
City <u>East Brunswick</u> State <u>NJ</u> Zip <u>08816</u>		Fees: Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) -- actual cost of material
Telephone <u> </u> FAX <u> </u>		Delivery: Delivery / postage fees additional depending upon delivery type.
Preferred Delivery: Pick Up <u> </u> US Mail <u> </u> On-Site Inspect <u> </u> Fax <u> </u> E-mail <u>X</u>		Extras: Special service charge dependent upon request
Under penalty of N.J.S.A. 2C:28-3, I certify that		
1. ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;		
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;		
3. ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.		
Signature <u>Gloria Paradise</u> Date <u>01/13/2026</u>		

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. *Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.*

I am requesting an OPRA to get the Property Record Card and to see if there are any closed and/or open permits for the following property:

609 Old Stage Road

Block 47

Lot 2.1

Thank you

AGENCY USE ONLY		AGENCY USE ONLY		AGENCY USE ONLY	
Est. Document Cost <u> </u>		Disposition Notes		Tracking Information	Final Cost
Est. Delivery Cost <u> </u>		Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.		Tracking # <u> </u>	Total <u> </u>
Est. Extras Cost <u> </u>				Rec'd Date <u> </u>	Deposit <u> </u>
Total Est. Cost <u> </u>				Ready Date <u> </u>	Balance Due <u> </u>
Deposit Amount <u> </u>				Total Pages <u> </u>	Balance Paid <u> </u>
Estimated Balance <u> </u>				Records Provided	
Deposit Date <u> </u>					
		In Progress <u> </u> Open <u> </u>		Custodian Signature <u> </u> Date <u> </u>	
		Denied <u> </u> Closed <u> </u>			
		Filed <u> </u> Closed <u> </u>			
		Partial <u> </u> Closed <u> </u>			



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Steven MI A Last Name Nuzzo
E-mail Address magicofnuzzo@gmail.com
[Redacted Address]
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☐ E-mail ☒
Under penalty of N.J.S.A. 17:26-3, I certify that
1. ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
3. ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.
Signature Steven Nuzzo Date 12/7/2026

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependant upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

1) Who owns 85 Main St, Spotswood and any contact info.

2) Any land for sale I can live in a mobile home on,

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filed ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	



Borough of Spotswood
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 (732) 251-0700
 clerk@spotswoodboro.com
 Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Melissa MI Last Name Morales
 E-mail Address conclerge@srnjteam.com
 Mailing Address 301 Maple Ave
 City Red Bank State NJ Zip 07701
 Telephone FAX
 Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail ☒
 Under penalty of N.J.S.A. 2C:28-3, I certify that
 1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
 2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
 3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.
 Signature Melissa Morales Date

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Property: 25 Evergreen St, Spotswood, NJ 08884
 Block#: 110.16
 Lot#: 11

- Any open and closed construction permits, c/o for all work
- Any open and closed permit for oil tank removal
- Any zoning violations
- Any tax liens and tax sale certifications, unpaid taxes, water or sewer
- Any municipal or health violations on the property, outside fines, judgments and liens on the property
- A copy of any surveys on record
- Any record of oil tank removal.
- Property Tax Card

DATE RANGE: 1/1/1955 - Present

AGENCY USE ONLY

Est. Document Cost
 Est. Delivery Cost
 Est. Extras Cost
 Total Est. Cost
 Deposit Amount
 Estimated Balance
 Deposit Date

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open
 Denied ☐ Closed
 Filed ☐ Closed
 Partial ☐ Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided <u> </u>			
Custodian Signature <u> </u>		Date <u> </u>	

1/8/26, 8:47 AM

Spotswood Borough Mail - FW: OPRA request - OPRA Request



Anthony Ventrone <aventrone@spotswoodboro.com>

FW: OPRA request - OPRA Request

6 messages

Frederick Carr <fcarr@spotswoodboro.com>

Wed, Jan 7, 2026 at 8:32 AM

To: Melissa Hallerman <mhallerman@spotswoodboro.com>, Anthony Ventrone <aventrone@spotswoodboro.com>

Thanks,
Frederick C. Carr
Borough Administrator
Borough of Spotswood
77 Summerhill Road
Spotswood, NJ 08884
Cell (732) - 964 - 7442
732-251-0700 Ext 8020

Together for Spotswood

-----Original Message-----

From: Drew R [mailto:opra+request-85533-3f2d72cd@requests.opramachline.com]
Sent: Tuesday, January 6, 2026 21:45
To: OPRA requests at Spotswood Borough <fcarr@spotswoodboro.com>
Subject: OPRA request - OPRA Request

Dear Spotswood Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Tax Liens

- A list of all property addresses that have open residential municipal Tax Liens, that still have a balance due along with all pertinent information

Water Shut Off / Utility Liens

<https://mail.google.com/mail/u/0/?ik=426d788c49&view=pt&search=atl&permthid=thread-f:1853685043382614125&simpl=msg-f:18536660433826141...> 1/5

S0048

1/8/26, 8:47 AM

Spotswood Borough Mail - FW: OPRA request - OPRA Request

- A list of all property addresses that have had their water bill lited against the property, have failed to pay their water bill, or have had the water shut off at any point in the last 6 months.

Fire Damage

- A list of all property addresses that the fire department has received an emergency call to in the last 90 days.

Code Violations

-a list of all UNRESOLVED or OPEN code violatlons (please do not include closed violations) for all properties in the city for the past 6 months, specifically related to property maintenance, structural issues, and weeds. Please include descriptions of the violations, property addresses, and violation dates.

Vacant List

- A list of all properties that the city deems to be currently vacant or abandoned.

If available, I request these records in electronic spreadsheet format (Excel or CSV). My preferred delivery method is email.

If you are not the custodian of these records, please forward this request to the appropriate custodian and provide their contact information

Please confirm receipt of this request. Thank you for your assistance.

Yours faithfully,

Drew R

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-85533-3f2d72cd@requests.opramachine.com

Is fcarr@spotswoodboro.com the wrong address for OPRA requests to Spotswood

<https://mail.google.com/mail/u/0/?ik=426d788c49&view=pt&search=all&permthid=thred-f:1853665043382614125&siml=msg-f:18536650433826141...> 2/0

S0049



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Piotr MI Last Name Rapciewicz
E-mail Address donna@rapciewiczlaw.com
Mailing Address 445 Brick Blvd. Suite 205
Brick State NJ Zip 08723
City State Zip
Telephone 732-262-3300 FAX 732-734-1981
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax X E-mail X
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. ☐ HAVE / ☐ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;
3. ☐ AM / ☐ AM NOT seeking records in connection with a legal proceeding.
Signature Donna Rapciewicz Date 02 / 02 / 2026

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash Check Money Order
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.**

Please provide any and all open/closed permits along with any certificates of approval/certificates of occupancy and violations for the property located at 53 Newark Ave.

BLK: 111.7

LOT: 6

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open
Denied * Closed
Filed * Closed
Partial * Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided <u> </u>			
Custodian Signature <u> </u>		Date <u> </u>	

Doc ID: 141fee28194a8f1ead560bc9190a989f14c19185

S0051



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Christopher MI MI Last Name Ryan

E-mail Address CTRyanRealtor@gmail.com

Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail _____

Under penalty of N.J.S.A. 2C:28-3, I certify that

- Under penalty of N.J.S.A. 2C:28-3, I certify that:
1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
 2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
 3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.

Signature Christina Rich Date 1/20/2026

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash	Check	Money Order
------	-------	-------------

Fees: Letter size pages - \$0.05
per page

Legal size pages - \$0.07
per page

Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.**

Pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., I am requesting all records maintained by the Borough concerning the property located at 58 Manatlan Rd, Spotswood, New Jersey 08884. This request includes all open, expired, and closed building and zoning permits; all applications, approvals, denials, amendments, and certificates of occupancy, whether temporary or permanent; and all records of failed, pending, or completed inspections, violations, notices, compliance letters, enforcement actions, and any code enforcement, housing, or property maintenance records, including internal property history notes.

This request also includes all vacant or abandoned property registration records for this property, whether past or present, including registration dates, expirations, renewals, lapses, and any related notices, correspondence, fines, penalties, or enforcement actions. Please provide records identifying the asset manager, property manager, mortgagee, servicer, or other responsible party registered with the Borough, including all contact information and any updates or changes on file. Finally, please provide records confirming the number of bedrooms and bathrooms reflected in the Borough's official records for this property, including all permits, certificates of occupancy, inspections, determinations, or internal records supporting or correcting those classifications. Records may be provided electronically via email. If any portion of this request is denied or redacted, please identify the specific statutory basis for the denial.

AGENCY USE ONLY

Est. Document Cost	
Est. Delivery Cost	
Est. Extras Cost	
Total Est. Cost	
Deposit Amount	
Estimated Balance	
Deposit Date	

AGENCY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	•	Open	_____
Denied	•	Closed	_____
Filled	•	Closed	_____
Partial	•	Closed	_____

AGENCY USE ONLY

Tracking Information

Tracking # _____	Total _____
Rec'd Date _____	Deposit _____
Ready Date _____	Balance Due _____
Total Pages _____	Balance Paid _____

Records Provided

Final Cost

Custodian Signature

Date _____

1/21/26, 1:23 PM

Spotswood Borough Mail - FW: OPRA request - 58 Manalapan Road



Anthony Ventrone <aventrone@spotswoodboro.com>

FW: OPRA request - 58 Manalapan Road

Frederick Carr <fcarr@spotswoodboro.com>

Tue, Jan 20, 2026 at 7:22 PM

To: Melissa Hallerman <mhallerman@spotswoodboro.com>, Anthony Ventrone <aventrone@spotswoodboro.com>

Thanks,
Frederick C. Carr
Borough Administrator
Borough of Spotswood
77 Summerhill Road
Spotswood, NJ 08884
Cell (732) - 964 - 7442
732-251-0700 Ext 8020

Together for Spotswood

-----Original Message-----

From: CR [mailto:opra+request-86112-f9e35ff7@requests.opramachine.com]
Sent: Tuesday, January 20, 2026 16:36
To: OPRA requests at Spotswood Borough <fcarr@spotswoodboro.com>
Subject: OPRA request - 58 Manalapan Road

Dear Spotswood Borough,

Please accept this electronic request for public records pursuant to the Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., and the common law right of access. I am not required to complete an official form or use a specific platform to submit this request under N.J.S.A. 47:1A-6(f); this email constitutes a valid OPRA request.

I certify the following:

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records Requested

Property: 58 Manalapan Rd, Spotswood, NJ 08884

1/21/26, 1:23 PM

Spotewood Borough Mail - FW: OPRA request - 58 Manalapan Road

Vacant Property Registration

Any vacant or abandoned property registration filings on record, past or present.

The date(s) of registration and expiration, if applicable.

Any notices, correspondence, or enforcement actions related to vacant property registration.

Asset Manager / Responsible Party

The name, company, address, phone number, and email of the asset manager, property manager, mortgagee, or other responsible party registered with the Borough for this property.

Any changes or updates to the responsible party on file.

Property Characteristics on File

Confirmation of the number of bedrooms and bathrooms currently listed in the Borough's official records.

Any documents, permits, certificates of occupancy, or determinations supporting those bedroom and bathroom counts.

Any discrepancies, corrections, or internal notes related to bedroom or bathroom classification.

If any portion of this request is denied, please provide the specific statutory basis for the denial and clearly identify which records or portions thereof are being withheld, as required by OPRA.

My preferred method of delivery is email, with records provided as electronic attachments. Please confirm receipt of this request. If you are not the custodian of these records, kindly forward this request to the appropriate custodian and provide their contact information.

Thank you for your assistance.

<https://mail.google.com/mail/u/0/?ik=426d788c49&view=pt&search=all&permmsgid=msg-f:1854883695194836294&simpl=msg-f:1854883695194836294> 2/3

S0054

1/12/26, 8:37 AM

Spotswood Borough Mail - Fw: OPRA request - 58 Manalapan Road

Cell [REDACTED]

732-251-0700 Ext 8020

Together for Spotswood

Via Mobile Device

Sent from my Verizon, Samsung Galaxy smartphone
Get Outlook for Android

From: CR <opra+request-85801-ddb107f3@requests.opramachine.com>
Sent: Sunday, January 11, 2026 10:22:20 AM
To: OPRA requests at Spotswood Borough <fcarr@spotswoodboro.com>
Subject: OPRA request - 58 Manalapan Road

Dear Spotswood Borough,

Please accept this electronic request for public records made pursuant to the Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq., and the common law right of access. I am not required to complete an official form or use a specific platform to submit this request under N.J.S.A. 47:1A-6(f); this email constitutes a valid records request.

I certify the following:

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records Requested (for 58 Manalapan Rd, Spotswood, NJ 08884):

All open, expired, and closed building permits

All open, expired, and closed zoning permits

Any certificates of occupancy, temporary or permanent

<https://mail.google.com/mail/u/0/?ik=426d788c49&view=pt&search=all&permthid=thread-f:1854034652289699146&siml=msg-f:1854034652289699146>

2/4

S0055

Records of failed, pending, or completed inspections

Any open violations, notices of violation, or compliance letters

Records related to code enforcement, housing, or property maintenance

Any applications, approvals, or denials related to construction, renovation, or alterations

Any available property history notes maintained by the Borough or Construction Office

If any portion of this request is denied, please provide the specific legal basis for the denial and identify which portions are being withheld.

My preferred method of delivery is email with records provided as attachments. Please confirm receipt of this request. If you are not the custodian of these records, kindly forward this request to the appropriate custodian and provide their contact information for future reference.

Thank you for your assistance.

Yours faithfully,

CR

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:
opra+request-85801-ddb107f3@requests.opramachine.com

Is fcarr@spotswoodboro.com the wrong address for OPRA requests to Spotswood Borough? If so, please contact us using this form:

https://www.google.com/url?q=https://opramachine.com/change_request/new?body%3Dspotswood_borough&source=gmail-imap&ust=1768749742000000&usg=AOvVaw08xqqk4WIWA_iN-GvQrrC1

2/9/26, 4:03 PM

Spotswood Borough Mail - Fwd: OPRA Request - EZ Pass



Anthony Ventrone <aventrone@spotswoodboro.com>

Fwd: OPRA Request - EZ Pass

Melissa Hallerman <mhallerman@spotswoodboro.com>
To: Anthony Ventrone <aventrone@spotswoodboro.com>

Mon, Feb 9, 2026 at 12:49 PM

----- Forwarded message -----

From: dgb67166@aol.com <dgb67166@aol.com>
Date: Mon, Feb 9, 2026 at 12:47 PM
Subject: OPRA Request - EZ Pass
To: clerk@spotswoodboro.com <clerk@spotswoodboro.com>

OPRA Request...

Please provide a list of how many EZ Passes we have/had for the years 2022 to 2026 and what vehicles or person they were assigned to.

Under penalty of N.J.S.A. 2C:28-3, I certify that:

- I have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
- I will not use the requested government records for a commercial purpose.
- I am not seeking records in connection with a legal proceeding.

Thank you,

Dulce Branco-Rivera

--
Melissa Hallerman, RMC, CMR
Borough of Spotswood
77 Summerhill Road
Spotswood, NJ 08884
732-251-0700

2/9/26, 4:02 PM

Spotswood Borough Mail - Fwd: OPRA Request - Salaries and Stipends



Anthony Ventrone <aventrone@spotswoodboro.com>

Fwd: OPRA Request - Salaries and Stipends

3 messages

Melissa Hallerman <mhallerman@spotswoodboro.com>
To: Anthony Ventrone <aventrone@spotswoodboro.com>

Mon, Feb 9, 2026 at 12:44 PM

----- Forwarded message -----

From: dgb67166@aol.com <dgb67166@aol.com>
Date: Mon, Feb 9, 2026 at 12:44 PM
Subject: OPRA Request - Salaries and Stipends
To: clerk@spotswoodboro.com <clerk@spotswoodboro.com>

OPRA Request...

Please provide a list of all personnel on payroll with the Boro and include their name, title, department, regular salary and any stipends they receive. Please list the stipend separately along with what it is for.

Under penalty of N.J.S.A. 2C:28-3, I certify that:

- I have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
- I will not use the requested government records for a commercial purpose.
- I am not seeking records in connection with a legal proceeding.

Thank you,

Dulce Branco-Rivera

--
Melissa Hallerman, RMC, CMR
Borough of Spotswood
77 Summerhill Road
Spotswood, NJ 08884
732-251-0700

Anthony Ventrone <aventrone@spotswoodboro.com>
To: Daishawn "Shawn" Kemp <dkemp@spotswoodboro.com>
Cc: Melissa Hallerman <mhallerman@spotswoodboro.com>

Mon, Feb 9, 2026 at 1:57 PM

Good Afternoon Shawn
This is an OPRA that is due 2/19/26
[Quoted text hidden]

Daishawn Kemp <dkemp@spotswoodboro.com>
To: Christine Auciello <cauciello@spotswoodboro.com>

Mon, Feb 9, 2026 at 2:01 PM

<https://mail.google.com/mail/u/0/?ik=426d788c49&view=pt&search=all&permthid=thread-f:1856670680520611022&simpl=msg-f:18566706805206110...> 1/2

S0058

2/18/26, 9:44 AM

Spotswood Borough Mail - FW: OPRA request - Tax Liens



Anthony Ventrone <aventrone@spotswoodboro.com>

FW: OPRA request - Tax Liens

4 messages

Tue, Feb 17, 2026 at 6:49 PM

Frederick Carr <fcarr@spotswoodboro.com>

To: Melissa Hallerman <mhallerman@spotswoodboro.com>, Anthony Ventrone <aventrone@spotswoodboro.com>

FYI

Thanks,
Frederick C. Carr
Borough Administrator
Borough of Spotswood
77 Summerhill Road
Spotswood, NJ 08884
Cell (732) - 964 - 7442
732-251-0700 Ext 8020

Together for Spotswood

-----Original Message-----

From: Drew R [mailto:opra+request-87583-0634e3a5@requests.opramachine.com]

Sent: Tuesday, February 17, 2026 16:56

To: OPRA requests at Spotswood Borough <fcarr@spotswoodboro.com>

Subject: OPRA request - Tax Liens

Dear Spotswood Borough,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

Please include all open Tax liens in the municipality, regardless of the lien holder.

2/18/26, 9:44 AM

Spotswood Borough Mail - FW: OPRA request - Tax Liens

If certain data fields are not available, please provide the records with whatever fields are maintained, and do not exclude records due to missing fields.

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Please confirm receipt of this request. Thank you for your assistance.

Yours faithfully,

Drew R

Please deliver records electronically via email to the below UNIQUE address for all replies to this request:

opra+request-87583-0634e3a5@requests.opramachine.com

Is fcarr@spotswoodboro.com the wrong address for OPRA requests to Spotswood Borough? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=spotswood_borough

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

View this OPRA request & responses online:

https://opramachine.com/request/tax_liens_460

Please note that in some cases publication of requests and responses will be delayed.

If you find this service useful as an OPRA custodian, please ask your web manager to link to us from your organisation's website.

<https://mail.google.com/mail/u/0/?ik=426d788c49&view=pt&search=all&permthid=thread-f:1857418376152013936&simpl=msg-f:18574183761520139...> 2/3

S0060



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Amanda MI A Last Name Smith
Email amanda@hcfpropertiesllc.com
Phone [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.
Signature [Signature] Date 3/9/2026

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependant upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.**

Please let us know if there are any open permits on property address 25 Evergreen St, Spotswood, NJ 08884

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open _____
Denied ☐ Closed _____
Filed ☐ Closed _____
Partial ☐ Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Amanda MI A Last Name Smith
E-mail Address amanda@hcfpropertiesllc.com
M _____
C _____
T _____
F _____
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.
Signature [Signature] Date 3/9/2026

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash Check Money Order
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Please let us know if there are any open permits on property address 25 Evergreen St, Spotswood, NJ 08884

AGENCY USE ONLY		AGENCY USE ONLY		AGENCY USE ONLY	
Est. Document Cost	_____	Disposition Notes Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. In Progress * Open _____ Onhold * Closed _____ Filed * Closed _____ Partial * Closed _____	Tracking Information		Final Cost
Est. Delivery Cost	_____		Tracking # _____	Total _____	
Est. Extras Cost	_____		Rec'd Date _____	Deposit _____	
Total Est. Cost	_____		Ready Date _____	Balance Due _____	
Deposit Amount	_____		Total Pages _____	Balance Paid _____	
Estimated Balance	_____	Records Provided			
Deposit Date	_____	Custodian Signature _____		Date _____	

2/25/26, 9:10 AM

Spotswood Borough Mail - Fwd: Opra Request Emails and Insurance Information



Anthony Ventrone <aventrone@spotswoodboro.com>

Fwd: Opra Request Emails and Insurance Information

Melissa Hallerman <mhallerman@spotswoodboro.com>
To: Anthony Ventrone <aventrone@spotswoodboro.com>

Tue, Feb 24, 2026 at 5:09 PM

Secret squirrel either needs to fill out the form or answer the questions

Melissa Hallerman, RMC, CMR
Borough of Spotswood
77 Summerhill Road
Spotswood, NJ 08884
732-251-0700

----- Forwarded message -----

From: **Secret Squirrel** <secretsquirrel035@gmail.com>
Date: Tue, Feb 24, 2026 at 4:06 PM
Subject: Opra Request Emails and Insurance Information
To: <clerk@spotswoodboro.com>

Please accept this message as a formal request for government records under the New Jersey Open Public Records Act (OPRA), N.J.S.A. 47:1A-1 et seq. I am requesting the following records:

1. All emails sent to or from ****JPalmer@spotswoodboro.com**** containing the keyword *****animal control***** for the period ****January 1, 2021 through December 31, 2024****.

2. The name of the ****insurance company**** currently used by the Borough of Spotswood for municipal coverage, including whether the Borough is insured through ****Statewide Insurance Fund**** or another provider.

If any portion of this request is unclear or requires clarification, please advise. If any records are withheld, please provide the legal basis for the denial as required by OPRA. I request that these records be provided electronically via email. Thank you for your attention to this matter.

2/18/26, 2:12 PM

Spotswood Borough Mail - Fwd: OPRA Request for 321 Manalapan Rd, Spotswood, NJ 08884



Anthony Ventrone <aventrone@spotswoodboro.com>

Fwd: OPRA Request for 321 Manalapan Rd, Spotswood, NJ 08884

2 messages

Melissa Hallerman <mhallerman@spotswoodboro.com>
To: Anthony Ventrone <aventrone@spotswoodboro.com>

Wed, Feb 18, 2026 at 9:56 AM

----- Forwarded message -----

From: **Stunning NJ Homes Admin** <admin@stunningnjhomes.com>
Date: Wed, Feb 18, 2026 at 9:54 AM
Subject: OPRA Request for 321 Manalapan Rd, Spotswood, NJ 08884
To: <clerk@spotswoodboro.com>
Cc: Francis Clarin <francis@stunningnjhomes.com>

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

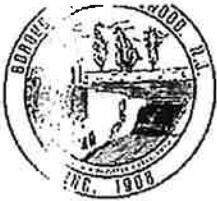
Property Address **321 Manalapan Rd, Spotswood**

1. Open and closed construction, electric, and plumbing permits for work on the property.
2. Documents regarding any variance pending, granted or denied for the property.
3. Any deed, easement or other restriction of record for the property.

My preferred delivery method for response(s) to this request is by E-mail as attachments. **Please confirm you have received this request.** If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Thank you!

Regards,



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	MICHAEL	Mi		Last Name	TAMM
E-mail Address	MICHAEL.TAMM@SPOTSWOODBORO.COM				
Mailing Address	111 NORTHFIELD AVENUE				
City	SPOTSWOOD	State	NJ	Zip	08884
Telephone	973-251-7444		FAX		
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that					
1.	☐ HAVE / ☐ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;				
2.	I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;				
3.	☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.				
Signature				Date	2/17/26

Payment Information

Maximum Authorization Cost \$		
Select Payment Method		
Cash	Check	Money Order
Fees: Letter size pages - \$0.05 per page		
Legal size pages - \$0.07 per page		
Other materials (CD, DVD, etc) - actual cost of material		
Delivery: Delivery / postage fees additional depending upon delivery type.		
Extras: Special service charge dependent upon request.		

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding identification of that proceeding is required below.**

Copies of any after on (1/1/26) Parents for
2017 Police Station, Unit 6E.

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	



Important Notice

Important Notice
The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

Requestor Information - Please Print

First Name Aaron MI _____ Last Name Vard

E-mail Address Aaronvard83@gmail.com

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ FAX _____

Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail ☒

Under penalty of N.J.S.A. 2C:28-3, I certify that

1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;

2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;

3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.

Signature [Handwritten Signature] Date 02/21/2026

Payment Information

Maximum Authorization Cost \$		
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual cost of material	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: *If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.*

Hi, Could you please provide the following information?

1. Tax Delinquent List for the last 12 months.
2. Tax Liens that have been sold for the last 2 year
3. Current Vacant Property list.

AGENCY USE ONLY

AGENCY USE ONLY	
Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open _____
Denied * Closed _____
Fitted * Closed _____
Partial * Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost
Tracking #	_____	Total _____
Rec'd Date	_____	Deposit _____
Ready Date	_____	Balance Due _____
Total Pages	_____	Balance Paid _____
Records Provided		
Custodian Signature _____		Date _____



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name YINGSHAN MI _____ Last Name WAN
E-mail Address yingshanw88@gmail.com
[Redacted Address]
Preferred Delivery: Pick Up _____ US Mail ☒ On-Site Inspect _____ Fax _____ E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
3. ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.
Signature _____ Date 03/12/2026

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding identification of that proceeding is required below.**

Request construction permit that is still open at:
9 parkside drive, spotswood, NJ, 08884

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open _____
Denied * Closed _____
Filed * Closed _____
Partial * Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided _____

Custodian Signature _____

Date _____

1/8/26, 11:03 AM

Spotswood Borough Mail - Fwd: Opra request "freda" bwc & pd reports



Anthony Ventrone <aventrone@spotswoodboro.com>

Fwd: Opra request "freda" bwc & pd reports

3 messages

Melissa Hallerman <mhallerman@spotswoodboro.com>
To: Anthony Ventrone <aventrone@spotswoodboro.com>

Thu, Jan 8, 2026 at 10:32 AM

----- Forwarded message -----

From: Steven Wronko <wronko@hotmail.com>
Date: Thu, Jan 8, 2026 at 10:31 AM
Subject: Opra request "freda" bwc & pd reports
To: clerk@spotswoodboro.com <clerk@spotswoodboro.com>

Opra request

Opra request

Dear Records Custodian,

Please accept this electronic request for public records made under OPRA and the common law right of access. I am not required to fill out an official form or use a particular software platform to submit my request per NJSA 47:1A-6(f), which states that an email from a requestor including all of the information required on the adopted form shall suffice in place of a completed form as a valid government record request.

I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

I WILL NOT use the requested government records for a commercial purpose.

I AM NOT seeking records in connection with a legal proceeding.

Records requested:

I would like a copy of all police reports and bwc video footage for all incidents at 140 Fernhead Avenue and or with the subject "freda" from October 8, 2025 through January 7, 2026

My preferred delivery method for response(s) to this request is by E-mail as attachments. Please confirm you have received this request. If you are not the custodian of records, please forward my request to that person and provide their email address to me for future reference.

Semper Fidelis,

2/9/26, 12:09 PM

Spotswood Borough Mail - OPRA Request Invoices



Anthony Ventrone <aventrone@spotswoodboro.com>

OPRA Request Invoices

Anthony Ventrone <aventrone@spotswoodboro.com>

Mon, Feb 9, 2026 at 12:08 PM

To: Steven Wronko <wronko@hotmail.com>

Cc: Melissa Hallerman <mhallerman@spotswoodboro.com>, Lawrence Sachs <larry@sachslawnj.com>

Dear Requestor,

Please be advised, I am the Assistant to the Municipal Clerk for the Borough of Spotswood.

I am in receipt of your OPRA request for "Item 1: I would like a copy of all invoices for water main break repairs from January 1, 2026 through February 4, 2026. Item 2:

I would like a copy of all attorney invoices for Attorney Hatfield's office from January 1, 2022 through February 4, 2026."

Please see attached.

Your OPRA request is now COMPLETE! Should you have any questions, please advise.

Thank you

Anthony Ventrone

[Quoted text hidden]

 **OPRA Purchase Orders Redacted S.Wronko.pdf**
478K

2/13/26, 11:15 AM

Spotswood Borough Mail - OPRA Request bank statements



Anthony Ventrone <aventrone@spotswoodboro.com>

OPRA Request bank statements

Anthony Ventrone <aventrone@spotswoodboro.com>
To: Steven Wronko <swronko@hotmail.com>
Cc: Melissa Hallerman <mjhallerman@spotswoodboro.com>, Lawrence Sachs <larry@sachslawnj.com>

Dear Requestor,

Please be advised, I am the Assistant to the Municipal Clerk for the Borough of Spotswood.

I am in receipt of your OPRA request for "I would like a copy of all bank statements for the Borough from December 1, 2026 through January 7, 2026."

Please see attached.

Your OPRA request is now COMPLETE! Should you have any questions, please advise.

Thank you

Anthony Ventrone

On Thu, Feb 5, 2026 at 1:17 PM Anthony Ventrone <aventrone@spotswoodboro.com> wrote:
Dear Mr. Wronko,

This email is in response to your Open Public Records Act (OPRA) request dated January 9, 2026.

Attached please find the responsive records currently available. Portions of the documents have been redacted to remove confidential information contained within financial statements. The exemptions:

N.J.S.A. 47:1A-1.1 – Confidential financial information

N.J.S.A. 47:1A-1 – Information exempt from disclosure under State law

N.J.A.C. 5:30-10.1 et seq., where applicable – Confidentiality of certain financial data

All remaining non-exempt portions of the records have been provided.

Please be advised that additional records responsive to your request, specifically those related to disbursement financial account information, require further review due to the volume of records requiring redaction. Accordingly, pursuant to N.J.S.A. 47:1A-5(g), the Finance Department requires additional time to complete its review and production of these records.

The Borough is continuing to process these records diligently and will provide the remaining responsive documents as soon as practicable. We appreciate your patience and cooperation.

If you have any questions regarding this response, please feel free to contact the Clerk's Office
On Tue, Jan 20, 2026 at 1:07 PM Anthony Ventrone <aventrone@spotswoodboro.com> wrote:

Dear Mr. Wronko,

This email is in response to your Open Public Records Act (OPRA) request dated 1/9/2026.

Attached please find the responsive records. Portions of the documents have been redacted to remove confidential information contained within financial statements. These redactions w

- N.J.S.A. 47:1A-1.1 – Confidential financial information
- N.J.S.A. 47:1A-1 – Information exempt from disclosure under State law
- N.J.A.C. 5:30-10.1 et seq. (if applicable) – Confidentiality of certain financial data

All remaining non-exempt portions of the records have been provided.

If you have any questions regarding this response, please feel free to contact the Clerk's Office.

On Thu, Jan 8, 2026 at 11:00 AM Anthony Ventrone <aventrone@spotswoodboro.com> wrote:
To Whom It May Concern,

Please be advised, I am the Assistant to the Municipal Clerk for the Borough of Spotswood.

I am in receipt of your OPRA request for "I would like a copy of all bank statements for the Borough from December 1, 2026 through January 7, 2026"

Thank you

Anthony Ventrone

Assistant to the Borough Clerk
Municipal Clerk's Office
77 Summerhill Road
Spotswood, NJ 08884
(732) 251-0700, ext. 8085

**

Assistant to the Borough Clerk
Municipal Clerk's Office

<https://mail.google.com/mail/u/0/?ik=426d788c49&view=pt&search=all&permmsgid=msg-a:r4238774844453889923&dsqt=1&siml=msg-a:r42387748...>

1/2

S0070



Anthony Ventrone <aventrone@spotswoodboro.com>

OPRA Request bank statements

Thu, Feb 5, 2026 at 1:17 PM

Anthony Ventrone <aventrone@spotswoodboro.com>

To: Steven Wronko <wronko@hotmail.com>

Cc: Melissa Hallerman <mhallerman@spotswoodboro.com>, Lawrence Sachs <larry@sachslawnj.com>

Dear Mr. Wronko,

This email is in response to your Open Public Records Act (OPRA) request dated January 8, 2026.

Attached please find the responsive records currently available. Portions of the documents have been redacted to remove confidential information contained within financial statements. These redactions were made pursuant to the following statutory exemptions:

N.J.S.A. 47:1A-1.1 – Confidential financial information

N.J.S.A. 47:1A-1 – Information exempt from disclosure under State law

N.J.A.C. 5:30-10.1 et seq., where applicable – Confidentiality of certain financial data

All remaining non-exempt portions of the records have been provided.

Please be advised that additional records responsive to your request, specifically those related to disbursement financial account information, require further review due to the volume of records involved and the extent of confidential information requiring redaction. Accordingly, pursuant to N.J.S.A. 47:1A-5(g), the Finance Department requires additional time to complete its review and production of these records.

The Borough is continuing to process these records diligently and will provide the remaining responsive documents as soon as practicable. We appreciate your patience and cooperation.

If you have any questions regarding this response, please feel free to contact the Clerk's Office
(Quoted text hidden)

16 attachments

-  Payroll Acct - Jan 26.pdf
965K
-  Trust Other - Jan 26.pdf
1578K
-  Water-Sewer Utility - Jan 26.pdf
1899K
-  Tax Lien Redemption - Jan 26.pdf
1413K
-  Water-Sewer Cap - Jan 26.pdf
1413K
-  Recreation Acct - Jan 26.pdf
1572K
-  Current Acct - Jan 26.pdf
2242K
-  EMS Acct - Jan 26.pdf
2067K
-  Animal Control - Jan 26.pdf
1415K

2/18/26, 9:32 AM

Spotswood Borough Mail - OPRA Request bank statements

-  **COAH - Jan 26.pdf**
1413K
-  **Drug & Alcohol Trust - Jan 26.pdf**
1413K
-  **LETF-FED - Jan 26.pdf**
1415K
-  **Gen Capital - Jan 26.pdf**
1420K
-  **LETF-State - Jan 26.pdf**
1413K
-  **Election Acct - Jan 26.pdf**
1413K
-  **Escrow Acct - Jan 26 (2).pdf**
1413K

2/11/26, 8:48 AM

Spotswood Borough Mail - OPRA 83 Walnut St. Spotswood



Anthony Ventrone <aventrone@spotswoodboro.com>

S0073

OPRA 83 Walnut St. Spotswood

2 messages

Wed, Feb 11, 2026 at 8:18 AM

Anthony Ventrone <aventrone@spotswoodboro.com>

To: derrickwoolf87@gmail.com

Cc: Melissa Hallerman <mhallerman@spotswoodboro.com>

To Whom It May Concern

Under OPRA, Governor Murphy signed a bill last year (S2930/A40450) into law as P.L. 2024, c.16 and a requestor will either have to fill out an OPRA form that is attached for your convenience or provide in writing a response to the following questions:

Under penalty of N.J.S.A. 2C:28-3, I certify that:

- I have/ have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
- I will/ will not use the requested government records for a commercial purpose.
- I am/ am not seeking records in connection with a legal proceeding.

OPRA Form

Thank you

Anthony Ventrone

Wed, Feb 11, 2026 at 8:25 AM

Derrick Woolf <derrickwoolf87@gmail.com>

To: Anthony Ventrone <aventrone@spotswoodboro.com>

Hello,
I have not been convicted of any indictable offense in any state. I will not use the information for commercial purposes, and I am not seeking records in connection with any legal proceedings.

Derrick Woolf

<https://mail.google.com/mail/u/0/?ik=426d788c48&view=pt&search=all&permthid=thread-ar-3762321015197385364&siml=msg-ar-460130375423425737&siml=msg-t:185683514427013007>



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Steven MI _____ Last Name Wren
E-mail Address _____
Mailing Address _____
City _____ State _____ Zip _____
Telephone _____ FAX _____
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail _____
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE / ☐ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☐ AM NOT seeking records in connection with a legal proceeding.
Signature _____ Date _____

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

I would like a copy of all Bank Statements for the borough from April 1, 2025 through Aug 1, 2025.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open _____
Denied * Closed _____
Filled * Closed _____
Partial * Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
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(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Justin MI Last Name Wang
E-mail Address justin@starbridgeopangovdata.com
Mailing Address 189 Madison Ave STE 11217
City New York State NY Zip 10018
Telephone (315) 896-0031 FAX
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. ☐ **HAVE I** ☒ **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☒ **WILL I** ☐ **WILL NOT** use the requested government records for a commercial purpose;
3. ☐ **AM I** ☒ **AM NOT** seeking records in connection with a legal proceeding.
Signature Justin Wang Date February 12, 2026

Payment Information

Maximum Authorization Cost \$100
Select Payment Method
Cash ☐ Check ☒ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Payment records for non-person/vendor entities from January 1, 2025 to current date including, at minimum: purchase date, vendor name, description of goods/services purchased, quantity, and price/amount.

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open
Denied ☐ Closed
Filled ☐ Closed
Partial ☐ Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided			
Custodian Signature <u> </u>		Date <u> </u>	

2/13/26, 11:15 AM

Spotswood Borough Mail - OPRA Purchase data



Anthony Ventrone <aventrone@spotswoodboro.com>

OPRA Purchase data

1 message

Fri, Feb 13, 2026 at 9:05 AM

Anthony Ventrone <aventrone@spotswoodboro.com>
To: Justin@starbridgeopengovdata.com
Cc: Melissa Hallerman <mhallerman@spotswoodboro.com>

Dear Requestor,
Please be advised, I am the Assistant to the Municipal Clerk for the Borough of Spotswood.
I am in receipt of your OPRA request for "All purchase orders and/or payment records for non-person/vendor entities, such as companies, organizations, or contractors from January 1, 2025 to current date. Records should include, at minimum:

- Purchase date
- Vendor name
- Line item description
- Line item quantity
- Line item Amount."

Please see attached.
Your OPRA request is now COMPLETE! Should you have any questions, please advise.
Thank you
Anthony Ventrone

Assistant to the Borough Clerk

Municipal Clerk's Office

77 Summerhill Road

Spotswood, NJ 08884

(732) 251-0700, ext. 8085

 **Payment Records 1-1-2025-2-12-2026.pdf**
285K

Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Steven MI Last Name Haddad
E-mail Address Luke@sphlaw.com
Mailing Address 100 West Pond Road
City Hopelawn State NJ Zip 08861
Telephone FAX 732-826-1008
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

Under penalty of N.J.S.A. 2C:28-3, I certify that

- under penalty of § 2A-22(a)(4), I certify that:
1. ☐ I HAVE / ☒ I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
3. ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.
- Signature Steve P. Haddad Date 3-9-26

Signature _____

Steve P. Haddad

Date _____

3-9-26

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash	Check	Money Order
------	-------	-------------

Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc.) — actual cost of material
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.**

Car Accident police reports from: 3-2-26 - 3-8-26

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Express Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	•	Open	
Denied	•	Closed	
Filled	•	Closed	
Partial	•	Closed	

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total	
Deposit	
Balance Due	
Balance Paid	

Records Provided

Custodian Signature

Date _____

RECEIVED
MAR 31 1964

Phone: 732-251-0700
clerk@muniswaco.nj.us, 60m
Municipal Clerk's Office

732-0131-15210

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

Fastest Payment Method		
Cash	Check	Money Order
Fee:	Letter size paper - \$0.08 per page Legal size paper - \$0.07 per page Other materials (CB, CV, etc.) - actual cost of material	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Refunds:	Special handling charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be recommended if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

All LIVA reports dated 3/2/2006-3/8/2006

Thank you

AGENCY-USE ONLY

Breakfast Information		Final Cost	
Rooming #	_____	Room	_____
Room Date	_____	Bedroll	_____
Ready Date	_____	Shower Cup	_____
Total Pages	_____	Shower Pub	_____
Receipts Provided			
Custodian Signature		Date	



Borough of Spotswood OPEN PUBLIC RECORDS ACT REQUEST FORM

77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700

clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Joel MI Last Name Neuenhaus
E-mail Address records@outboundln.com
Mailing Address 32 Central Ave
City Midland Park State NJ Zip 07432
Telephone FAX
Preferred Delivery: Pick Up US Mail On-Site Fax E-mail X
Under penalty of N.J.S.A. 2C:28-3, I certify that:
1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.
Signature Date 03/08/2026

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Please email all motor vehicle accident reports that are currently in your possession for incidents from:

03/02/2026

through

03/08/2026

AGENCY USE ONLY

1. Document Cost
2. Delivery Cost
3. Extras Cost
4. Total Est. Cost
5. Deposit Amount
6. Estimated Balance
7. Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open
Denied ☐ Closed
Filed ☐ Closed
Partial ☐ Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>

Records Provided

Custodian Signature

Date



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Ioana MI _____ Last Name Enescu
E-mail Address info@affinityinjurylaw.com
Mailing Address 185 Kingsland St
City Nutley State NJ Zip 07110
Telephone [REDACTED] FAX _____
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail X
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☒ WILL ☐ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.
Signature Ioana Enescu Date 3/09/26

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.**

all motor vehicle accidents reports from 3.02.26 to 3.08.26

AGENCY USE ONLY

Document Cost _____
Delivery Cost _____
Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com

Municipal Clerk's Office

Important Notice

The last page of this form contains Important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name LEON MI Last Name MATCHIN, ESQ
E-mail Address Matchinleon@gmail.com
Mailing Address 50 US HIGHWAY 9, SUITE 202,
City MORGANVILLE State NJ Zip 07751
Telephone 732-490-5800 FAX 732-7923540
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose; X
3. I ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.
Signature [Signature] Date 3/9/26

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

MVA REPORTS FROM

3/2/26

THROUGH

3/8/26

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be met varied in seven business days, detail reasons here

In Progress * Open
Denied * Closed
Filled * Closed
Partial * Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided			
Custodian Signature <u> </u>		Date <u> </u>	

BOROUGH OF SPOTSWOOD
OPEN PUBLIC RECORDS ACT REQUEST FORM
 77 Summerhill Road, Spotswood, NJ 08884
 Phone: 732.251-0700
 clerk@spotswoodboro.com
 Municipal Clerk's Office

RECEIVED
 MAR 31 2026

Important Notice

The last page of this form contains Important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Sandra MI C Last Name Alves
 E-mail Address Info.abcadvertisingco@gmail.com mvarequests.abcadvertisingco@gmail.com
 Mailing Address 296 Summerhill Road
 City Spotswood State NJ Zip 08884
 Telephone [REDACTED] FAX _____
 Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail X
 Under penalty of N.J.S.A. 2C:28-3, I certify that
 1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
 2. I, or another person, ☒ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;
 3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.
 Signature ABC Advertising LLC Date 3/9/2026

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash _____ Check _____ Money Order _____
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Requesting:
 MVA Reports 3/2/26-3/8/26
 Weekly Request
 Thank you,
 ABC Advertising LLC
 Sandra C. Alves
 Info.abcadvertisingco@gmail.com
 mvarequests.abcadvertisingco@gmail.com

AGENCY USE ONLY

Est. Document Cost _____
 C-1. Delivery Cost _____
 C-2. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	



Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM

Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com

Municipal Clerk's Office



Released at
time of request

Important Notice

The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Emile MI MI Last Name Gabriel

E-mail Address

Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☐ E-mail ☐

Under penalty of N.J.S.A. 2C:28-3, I certify that

1. ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
3. ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.

Signature [Signature] Date 3/17/2026

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Property Report - #26-02627

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open _____
Denied ☐ Closed _____
Fulfilled ☐ Closed _____
Partial ☐ Closed _____

AGENCY USE ONLY

Tracking Information
Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____
Final Cost
Total _____
Deposit _____
Balance Due _____
Balance Paid _____
Records Provided _____

Custodian Signature _____

Date _____

S0083



Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM

77 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com

Municipal Clerk's Office



RECEIVED
3/17/26
Released at
time of request

Important Notice

The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Emile MI _____ Last Name Gabriel

E-mail Address _____

Preferred Delivery: ☒ Up ☐ US Mail ☐ Inspect ☐ Fax ☐ E-mail

Under penalty of N.J.S.A. 2C:28-3, I certify that

1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.

Signature [Signature] Date 3/17/2026

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding identification of that proceeding is required below.

Property Report - #26-02627

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filed ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided _____

Custodian Signature _____

Date _____

S0084



3/12/20-
Emailed

PUBLIC RECORDS ACT REQUEST FORM
Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com
Municipal Clerk's Office



The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

Requester Information - Please Print

First Name Christopher MI Last Name lake

E-mail Address admin@claimdv.com

Mailing Address 75 s franklin tpke

City ramsey State nj Zip 07446

Telephone [REDACTED] FAX

Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail ☒

Under penalty of N.J.S.A. 2C:28-3, I certify that

1. I ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;

2. I, or another person, ☒ WILL ☐ WILL NOT use the requested government records for a commercial purpose;

3. I ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.

Signature christopher lake Date 3/11/2026

Maximum Authorization Cost \$		
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) — actual cost of material Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note:** *If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.*

Pursuant to the New Jersey Open Public Records Act (OPRA), I am requesting the following records: I am requesting all NJTR-1 motor vehicle crash reports created by your police department between October 1, 2025 and October 30, 2025. This request is for a specific and identifiable set of records within a closed date range, and therefore it is not overly broad under OPRA. If any reports contain information that requires redaction, please provide the redacted versions rather than withholding the entire report. Electronic copies (PDF or email) are preferred. Please advise me of any statutory fees before fulfillment.

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extrae Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in even business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
_____		_____	
Custodian Signature		Date	

RECEIVED
2/19/26

2/25/26 - mailed



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requester Information - Please Print

First Name Adelisa M D Last Name Castles
Email Address castlesmisty@gmail.com

Preferred Delivery: ☐ Up ☐ Mail ☒ In-person ☐ Fax ☐ Other

Under penalty of N.J.S.A. 2C:28-2, I certify that:

- ☒ I HAVE NOT BEEN convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
- ☒ I WILL NOT use the requested government records for a commercial purpose.
- ☒ I AM NOT seeking records in connection with a legal proceeding.

Signature Adelisa Castles Date 2-19-26

Payment Information

Maximum Acceptable Fee \$

Select Payment Method

☐ Cash ☐ Check ☐ Money Order

Fees: ☐ Notarize pages - \$0.65

per page

Legal size pages - \$0.07

per page

Other materials (CD, DVD,

etc) - actual cost of material

Delivery: Delivery / postage fees

additional depending upon

delivery type.

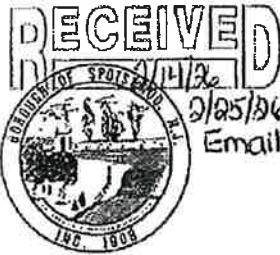
Other: Special service charge

dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, admission of that proceeding is required below.

I am requesting a copy of the police report from the incident I reported on January 30, 2026, for my record keeping purposes.

AGENCY USE ONLY		AGENCY USE ONLY		AGENCY USE ONLY	
RM, Document Cost		Disposition Note		Tracking Information	
RM, Query Cost		Custodian: If any part of request cannot be		Tracking #	Total
RM, Other Cost		fulfilled in seven business days,		Rec'd Date	Dispatch
Total RM Cost		unless otherwise noted.		Ready Date	Dispatch Date
Disposal/Retrieval				Total Pages	Dispatch Date
Estimated Retention				Records Provided	
Current Date					
		In Progress	Open	City/County/State	
		Disputed	Closed	Date	
		Filed	Closed		
		Partial	Closed		



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Joel MI _____ Last Name Neuenhaus
E-mail Address records@outboundin.com
Mailing Address 32 Central Ave
City Midland Park State NJ Zip 07432
Telephone [REDACTED] FAX _____
Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.
Signature [Signature] Date 02/14/2026

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Please email all motor vehicle accident reports that are currently in your possession for incidents from:

02/09/2026

through

02/15/2026

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open _____
Denied ☐ Closed _____
Filed ☐ Closed _____
Partial ☐ Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

RECEIVED
2/17/26
2/25/26 - Emailed

MUNICIPALITY OF SPOTSWOOD
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summit Hill Road, Spotswood, NJ 08854
Phone: 732-251-0700
clerk@spotswoodnj.com
Municipal Clerk's Office 732-251-1320

Important Notice

The last page of this form contains important information relating to your rights concerning government records. Please read it carefully.

Requester Information - Please Print

First Name John MI J Last Name Dimian
E-mail Address John.Dimian@spotswoodnj.com
Mailing Address 5101 Route 515, Suite 15
City Spotswood State NJ Zip 08857
Telephone 732-305-0000 FAX 732-305-0001
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Fax ☐ Email ☒
If you are requesting records and/or information, please provide one: Under penalty of N.J.S.A. 20:28-3, I certify that I have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 01/17/26

Payment Information

(Anytime Application Cost: \$)
Select Payment Method:
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.00
per page
Legal size pages - \$0.07
per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Notes: Standard service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery may only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

All LIVA reports dated 01/06 - 01/15/26

Thank you

AGENCY USE ONLY

Ext. Document Cost _____
Ext. Material Cost _____
Ext. Service Cost _____
Total Ext. Cost _____
Deposit Amount _____
Returned Balance _____
Cancel Date _____

AGENCY USE ONLY

Unprocessed Status _____
Customer: If any bill of request remains outstanding in current business days, date received: _____
In Process ☐ Open ☐
Closed ☐ Closed ☐
Filed ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information _____
Total Pages _____
Research Performed _____
Final Cost _____
Total _____
Research Performed _____
Date _____

RECEIVED
2/16/26

2/25/26 - Emailed

BOROUGH OF SPOTSWOOD
OPEN PUBLIC RECORDS ACT REQUEST FORM
17 Summerhill Road, Spotswood, NJ 08884
Phone: 732-251-0700
clerk@spotswoodnj.com
Municipal Clerk's Office

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Sandra MI C Last Name Alves
E-mail Address Info.abcadvertisingco@gmail.com myarequests.abcadvertisingco@gmail.com
Mailing Address 296 Summerhill Road
City Spotswood State NJ Zip 08884
Tel. [REDACTED] FAX [REDACTED]
Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☒ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.
Signature ABC Advertising LLC Date 2/16/2026

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Requesting:
MVA Reports 2/9/26-2/15/26
Weekly Request
Thank you,
ABC Advertising LLC
Sandra C. Alves
Info.abcadvertisingco@gmail.com
myarequests.abcadvertisingco@gmail.com

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filled ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	



Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM

77 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com

Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Ioana MI _____ Last Name Enescu

E-mail Address info@affinityinjurylaw.com

Mailing Address 185 Kingsland St

City Nutley State NJ Zip 07110

Telephone [REDACTED] FAX _____

Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail ☒

Under penalty of N.J.S.A. 2C:28-3, I certify that

1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;

2. I, or another person, ☒ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;

3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.

Signature Ioana Enescu Date 2/16/26

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

all motor vehicle accidents reports from 2.09.26 to 2.15.26

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____

Denied - Closed _____

Filled - Closed _____

Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	



Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM

77 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

2/16/26
2/25/26 - Emailed clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Saad MI Waqas Last Name Waqas

E-mail Address reportscrash7@gmail.com

Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ Inspect ☐ Fax ☒ E-mail

Under penalty of N.J.S.A. 2C:28-3, I certify that

- ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
- ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
- ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.

Signature Saad Waqas Date 02-16-2026

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

I would like to request car accident reports from February 9 2026 to February 15

2026 only for data search & analysis purposes.

Thanks,

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open _____
Denied * Closed _____
Filled * Closed _____
Partial * Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	



Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM

7 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com

Municipal Clerk's Office



RECEIVED
2/16/26
2/25/26 - Emailed

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	Steven	MI		Last Name	Haddad
E-mail Address	Luke@sphlaw.com				
Mailing Address	100 West Pond Road				
City	Hopelawn	State	NJ	Zip	08861
Telephone	732-447-9072	FAX	732-826-1008		
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that					
1.	☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;				
2.	I, or another person, ☒ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;				
3.	☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.				
Signature	Steve P Haddad			Date	2-16-26

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05

per page

Legal size pages - \$0.07

per page

Other materials (CD, DVD,

etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Car Accident police reports from: 2-9-26 - 2-15-26

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

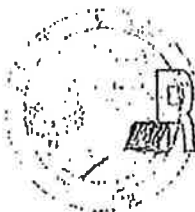
AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	•	Open	_____
Denied	•	Closed	_____
Filed	•	Closed	_____
Partial	•	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	



RECEIVED
2/16/26
2/25/26 - Email

Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM

177 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com

Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	LEON	MI		Last Name	MATCHIN, ESQ
E-mail Address	Matchinleon@gmail.com				
Mailing Address	50 US HIGHWAY 9, SUITE 202,				
City	MORGANVILLE	State	NJ	Zip	07751
Telephone	732-490-5800		FAX	732-7923540	
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that					
1.	☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;				
2.	I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;				
3.	☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.				
Signature				Date	2/16/26

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05

per page

Legal size pages - \$0.07

per page

Other materials (CD, DVD,

etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

MVA REPORTS FROM

2/9/26

THROUGH

2/15/26

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filed	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

Spotswood Borough



OPEN PUBLIC RECORDS ACT REQUEST FORM

Ph: 732-251-2121

Fax: 7322515910

PUBLIC RECORDS

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Kella MI _____ Last Name Mora

E-mail Address data@vinsafety.com

Mailing Address 2733 NOTTINGHAM WAY SUITE 11

City HAMILTON State NJ Zip 08619

Telephone 855-955-4846 FAX 609-961-6861

Preferred Delivery: Pick Up _____ US Mail _____ On-Site _____ Inspect _____ Fax X E-mail _____

Under penalty of N.J.S.A. 2C:28-3, I certify that

- I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
- I, or another person, ☒ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;
- I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.

Signature Keila Mora Date 2/27/2026

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: _____

Delivery: _____

Extras: _____

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Motor Vehicle accident reports APPROVED FOR RELEASE TO THE PUBLIC ON THE DATES LISTED BELOW. Please email to data@vinsafety.com if possible (or) fax to 609-961-6861.

From: 02-21-2026

To: 02-27-2026

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress _____ Open _____

Denied _____ Closed _____

Filed _____ Closed _____

Partial _____ Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

S0094



Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM
3/18/26
3/19/26 Emailed
Sumner Hill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	Ioana	Mi		Last Name	Enescu
E-mail Address	info@affinityinjurylaw.com				
Mailing Address	185 Kingsland St				
City	Nutley	State	NJ	Zip	07110
Telephone				FAX	
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that					
1.	☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;				
2.	I, or another person, ☒ WILL ☐ WILL NOT use the requested government records for a commercial purpose;				
3.	☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.				
Signature	Ioana Enescu			Date	3/02/26

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.**

all motor vehicle accidents reports from 02.23.26 to 3.01.26

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Omitted	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

RECEIVED
3/2/26

3/9/26 Emailed

BOROUGH OF SPOTSWOOD
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Road, Spotswood, NJ 08884
Phone: 732-851-0700
clerk@spotswoodboro.com
Municipal Clerk's Office

Important Notice

The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Sandra MI C Last Name Alves
E-mail Address Info.abcadvertisingco@gmail.com mvarequests.abcadvertisingco@gmail.com
Mailing Address 298 Summerhill Road
City Spotswood State NJ Zip 08884
Telephone 201-355-0706 FAX _____
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail X
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☒ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.
Signature ABC Advertising LLC Date 3/2/2026

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Requesting:
MVA Reports 2/23/26-3/1/26
Weekly Request
Thank you,
ABC Advertising LLC
Sandra C. Alves
Info.abcadvertisingco@gmail.com
mvarequests.abcadvertisingco@gmail.com

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

RECEIVED
3/2/26

3/9/26 Emailed

UDENOVEN OF SPOTSWOOD
OPEN PUBLIC RECORDS ACT REQUEST FORM

77 Summerhill Road, Spotswood, NJ 08864

Phone: 732-261-0700
alerk@spotswoodnj.com
Municipal Clerk's Office

732-261-0700

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requester Information - Please Print

First Name Steven MI 1 Last Name Dimian
 E-mail Address Stkay@hawaii.com
 Mailing Address 501 Prince St Suite 11
on Clark Bridge State LA Zip 90007
 Telephone 732-333-0000 FAX 732-333-0001
 Preferred Delivery: ☒ Pick Up ☐ US Mail ☐ On-Site ☐ Fax ☒ E-mail ☒
 If you are requesting records concerning a specific information, please circle one: Under penalty of P.L.A. 20-28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 3/2/26

Payment Information

Maximum Amount Due: \$
 Select Payment Method
☐ Cash ☐ Check ☐ Money Order
 Fees: Letter size pages - \$0.08 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Notes: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be compromised by such method of delivery.

All LIVA reports dated 2/23/26-3/1/26

Thank you

AGENCY USE ONLY

Not Document Cost: _____
 Not Delivery Cost: _____
 Not Printing Cost: _____
 Total Fee Cost: _____
 Deposition Amount: _____
 Estimated Balance: _____
 Deposit Date: _____

AGENCY USE ONLY

Disposition Notes:
 Overviews (any list of records requested)
 removed or even business reply,
 other reasons help.
 In Progress: ☐ Open ☐
 Unsettled: ☐ Unsettled ☐
 Pending: ☐ Pending ☐
 Pending: ☐ Pending ☐

AGENCY USE ONLY

Tracking Information
 Tracking # _____ Term _____
 Ack'd Date _____ Date Rec'd _____
 Ready Date _____ Release Date _____
 Total Pages _____ Number Pages _____
 Remarks Provided
 Collector Signature _____ Date _____



Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM

77 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com

Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	Steven	MI		Last Name	Haddad
E-mail Address	Luke@sphlaw.com				
Mailing Address	100 West Pond Road				
City	Hopelawn	State	NJ	Zip	08861
Telephone	732-447-9072	FAX	732-826-1008		
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that					
1.	☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;				
2.	I, or another person, ☒ WILL ☐ WILL NOT use the requested government records for a commercial purpose;				
3.	☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.				
Signature	Steve P Haddad			Date	3-2-26

Payment Information

Maximum Authorization Cost \$	
Select Payment Method	
Cash	☐
Check	☐
Money Order	☐
Fees:	Letter size pages - \$0.05 per page
	Legal size pages - \$0.07 per page
	Other materials (CD, DVD, etc) - actual cost of material
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.**

Car Accident police reports from: 2-23-26 - 3-1-26

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM

77 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com

Municipal Clerk's Office

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name LEON MI Last Name MATCHIN, ESQ
 E-mail Address Matchinleon@gmail.com
 Mailing Address 50 US HIGHWAY 9, SUITE 202,
 City MORGANVILLE State NJ Zip 07751
 Telephone 732-490-5800 FAX 732-7923540
 Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X
 Under penalty of N.J.S.A. 2C:28-3, I certify that:
 1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
 2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
 3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding
 Signature [Signature] Date 3/2/26

Payment Information

Maximum Authorized Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type

Extras: Special service charge dependent upon request

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

MVA REPORTS FROM 2/23/26 THROUGH 3/1/26

AGENCY USE ONLY

Est. Document Cost
 Est. Delivery Cost
 Est. Extras Cost
 Total Est. Cost
 Deposit Amount
 Estimated Balance
 Deposit Date

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
 Denied ☐ Closed ☐
 Filled ☐ Closed ☐
 Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information

Tracking # <u> </u>	Total <u> </u>
Rec'd Date <u> </u>	Deposit <u> </u>
Ready Date <u> </u>	Balance Due <u> </u>
Total Pages <u> </u>	Balance Paid <u> </u>

Records Provided

Custodian Signature

Spotswood Borough



OPEN PUBLIC RECORDS ACT REQUEST FORM

Ph: 732-251-2121

Fax: 7322515910

2/17/26 - Emailed

PUBLIC RECORDS

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	<u>Keila</u>	MI		Last Name	<u>Mora</u>
E-mail Address	<u>data@vinsafety.com</u>				
Mailing Address	<u>2733 NOTTINGHAM WAY SUITE 11</u>				
City	<u>HAMILTON</u>	State	<u>NJ</u>	Zip	<u>08619</u>
Telephone	<u>855-955-4846</u>	FAX	<u>609-961-8861</u>		
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	<u>X</u> E-mail
Under penalty of N.J.S.A. 2C:28-3, I certify that					
1	I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;				
2	I, or another person, ☒ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;				
3	I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.				
Signature	<u>Keila Mora</u>				Date <u>1/30/2026</u>

Payment Information

Maximum Authorization Cost	\$	
Select Payment Method		
Cash	Check	Money Order
Fees:		
Delivery:		
Extras:		

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Motor Vehicle accident reports APPROVED FOR RELEASE TO THE PUBLIC ON THE DATES LISTED BELOW. Please email to data@vinsafety.com if possible (or) fax to 609-961-8861.

From: 01-24-2026

To: 01-30-2026

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filed	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			

Custodian Signature

Date

S0101



Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM

Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com

Municipal Clerk's Office



2/17/26-Emails

Important Notice

The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	Ioana	MI		Last Name	Enescu
E-mail Address	Info@affinityinjurylaw.com				
Mailing Address	185 Kingsland St				
City	Nutley	State	NJ	Zip	07110
Telephone				FAX	
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail X
Under penalty of N.J.S.A. 2C:28-3, I certify that					
1.	I ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;				
2.	I, or another person, ☒ WILL ☐ WILL NOT use the requested government records for a commercial purpose;				
3.	I ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.				
Signature	Ioana Enescu			Date	2/02/26

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.06 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note:** If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

all motor vehicle accidents reports from 1.26.26 to 2.1.26

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filed	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

RECEIVED
MVA 2/2/26

2/17/26-Emailed

BOROUGH OF SPOTSWOOD
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Road, Spotswood, NJ 08884
Phone: 732-251-0700
clerk@spotswoodboia.com
Municipal Clerk's Office

Important Notice

The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Sandra MI C Last Name Alves
E-mail Address Info.abcadvertisingco@gmail.com mvarequests.abcadvertisingco@gmail.com
Mailing Address 296 Summerhill Road
City Spotswood State NJ Zip 08884
Telephone [REDACTED] FAX [REDACTED]
Preferred Delivery: Pick Up US Mail On-Site Fax E-mail X
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☒ **HAVE** / ☐ **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☒ **WILL** / ☐ **WILL NOT** use the requested government records for a commercial purpose;
3. I ☒ **AM** / ☐ **AM NOT** seeking records in connection with a legal proceeding.
Signature ABC Advertising LLC Date 2/2/2026

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Requesting:
MVA Reports 1/26/26-2/1/26
Weekly Request
Thank you,
ABC Advertising LLC
Sandra C. Alves
Info.abcadvertisingco@gmail.com
mvarequests.abcadvertisingco@gmail.com

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

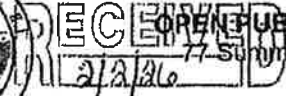
AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open _____
Denied ☐ Closed _____
Fulfilled ☐ Closed _____
Partial ☐ Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	



OPEN PUBLIC RECORDS ACT REQUEST FORM

(732) 251-0700

Municipal Clerk's Office



The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

Maximum Authorization Cost \$		
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual cost of material	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological and the integrity of the records will not be jeopardized by such method of delivery.

Note: if you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Please email all motor vehicle accident reports that are currently in your possession for incidents from:

01/26/2026

through

02/01/2026

AGENCY USE ONLY

Est. Document Cost _____ Est. Delivery Cost _____ Est. Extras Cost _____ Total Est. Cost _____ Deposit Amount _____ Estimated Balance _____ Deposit Date _____	Disposition Notes Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. In Progress • Open _____ Denied • Closed _____ Filled • Closed _____ Partial • Closed _____	Tracking Information Tracking # _____ Rec'd Date _____ Ready Date _____ Total Pages _____ Records Provided _____ Custodian Signature	Final Cost Total _____ Deposit _____ Balance Due _____ Balance Paid _____ _____ Date
--	--	---	---



RECEIVED
2/17/26 - Emailed

Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM

Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com

Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Saad MI MI Last Name Wagas

E-mail Address reportsrash7@gmail.com

Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail ☒

Under penalty of N.J.S.A. 2C:28-3, I certify that

1. ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
3. ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.

Signature Saad Wagas

Date 02.02.2026

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc.) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

I would like to request car accident reports from January 26 2026 to February 1 2026 only

for data search & analysis purposes.

Thanks,

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open _____
Denied * Closed _____
Filled * Closed _____
Partial * Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			

Custodian Signature _____

Date _____



RECEIVED
3/2/26
3/17/26

Emailed

Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM

77 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com

Municipal Clerk's Office



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	Steven	MI		Last Name	Haddad
E-mail Address	Luke@sphlaw.com				
Mailing Address	100 West Pond Road				
City	Hopelawn	State	NJ	Zip	08861
Telephone	732-447-8072		FAX	732-826-1008	
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that					
1.	☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;				
2.	I, or another person, ☒ WILL / ☐ WILL NOT use the requested government records for a commercial purpose;				
3.	☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.				
Signature	Steve P Haddad			Date	2-2-26

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05

per page

Legal size pages - \$0.07

per page

Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.**

Car Accident police reports from: 1-26-26 - 2-1-26

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open _____
Denied * Closed _____
Filed * Closed _____
Partial * Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

RECEIVED
2/17/26

Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com
Municipal Clerk's Office

Important Notice

The last page of this form contains Important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name LEON MI _____ Last Name MATCHIN, ESQ
E-mail Address Matchinleon@gmail.com
Mailing Address 50 US HIGHWAY 9, SUITE 202,
City MORGANVILLE State NJ Zip 07751
Telephone 732-490-5800 FAX 732-7923540
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail ☒
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose; ☒
3. I ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.
Signature _____ Date 2/2/26

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

MVA REPORTS FROM 1/26/26 THROUGH 2/1/26

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

RECEIVED
2/2/06

2/17/06 - Emailed

OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Bunnell Hill Road, Spotswood, NJ 08884

Phone: 732-251-8700
clerk@spotswoodnj.org
Municipal Clerk's Office

732-251-7500

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requester Information - Please Print

First Name: Staver MI: MI Last Name: Dimian
E-mail Address: staver@spotswoodnj.org
Mailing Address: 2101 Route 57 Suite 12
City: Spotswood State: NJ Zip: 08857
Telephone: 732-347-8990 FAX: 732-347-8901
Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-site Inspection ☐ Fax ☒ E-mail
If you are requesting records on behalf of a third party, please circle one: Under penalty of N.J.A.C. 17:27-3, I certify that I have no financial or other interest in the records requested, nor do I have any other interest in the records requested.
Signature: [Signature] Date: 2/2/06

Payment Information

(Amount Attached to Request)

Select Payment Method

Cash ☐ Check ☐ Money Order ☐
Postal Letter size pages - \$0.05
per page
Legal size pages - \$0.07
per page
Other materials (CD, DVD, etc) - \$0.01 per minute of audio
or video
Delivery / postage fees additional depending upon delivery type
Notes: Special service charges dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your request is subject to the provisions of the Open Public Records Act. If the requester has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

All LIVA reports dated 1/26/06 - 2/1/06

Thank you

AGENCY USE ONLY

Full Document Cost: _____
Full Delivery Cost: _____
Full Search Cost: _____
Total Cost: _____
Depository: _____
Returned to Requester: _____
Document Title: _____

AGENCY USE ONLY

Disposition Notes
Overseas (only part of request processed)
Delayed by event, holidays, etc.
Other relevant info:

In Progress: _____ Open: _____
Delayed: _____ Closed: _____
Filed: _____ Closed: _____
Handled: _____ Closed: _____

AGENCY USE ONLY

Tracking Information

Tracking Information	Final Cost
Working: _____	Total: _____
Ready Date: _____	Delayed: _____
Ready Date: _____	Delayed: _____
Total Pages: _____	Delayed: _____

Remarks Provided: _____

Collector's Signature: _____ Date: _____

RECEIVED
2/9/26

2/17/26, Emailed

Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM

77 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com,

Municipal Clerk's Office

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name LEON MI _____ Last Name MATCHIN, ESQ
E-mail Address Matchinleon@gmail.com
Mailing Address 50 US HIGHWAY 9, SUITE 202,
City MORGANVILLE State NJ Zip 07751
Telephone 732-490-5800 FAX 732-7923540
Preferred Delivery: Pick Up _____ On-Site _____ Fax _____ E-mail X
Under penalty of N.J.S.A. 2C:28-3, I certify that
1. I ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.
Signature _____ Date 2/9/26

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash Check Money Order
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

MVA REPORTS FROM 2/2/26 THROUGH 2/8/26

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here:

In Progress * Open
Denied * Closed
Filed * Closed
Partial * Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Ready Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

RECEIVED
 01/27/26

2/17/26-Emailed

SPRINGFIELD TOWNSHIP
OPEN PUBLIC RECORDS ACT REQUEST FORM
 77 Bunker Hill Road, Springfield, NJ 07084

Phone: 732-261-0700
 Clerk@springfieldnj.org
 Municipal Clerk's Office

732-261-0700

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requester Information - Please Print

First Name Steven MI MI Last Name Dimian
 E-mail Address stevendimian@gmail.com
 Mailing Address 201 Route 56 Suite 15
 City Old Bridge State NJ Zip 08857
 Telephone 732-347-8990 FAX 732-347-8991
 Preferred Delivery: ☒ Pick Up ☐ US Mail ☐ On-Site Inspection ☐ Fax ☒ Email
 If you are requesting records containing personal information, please state one: Under penalty of 5 U.S.C. 552(a)(7), I certify that I have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 1/27/26

Payment Information

Payment Authorization Ref # _____
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.04 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of the item
 Delivery: ☒ Delivery / postage (any additional depending upon delivery type)
 Notes: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be compromised by such method of delivery.

All LVA reports dated 1/19/26-1/25/26

Thank you

AGENCY USE ONLY

Ref. Requested On: _____
 Ref. Requested By: _____
 Ref. Requested For: _____
 Title of Request: _____
 Description of Request: _____
 Estimated Amount: _____
 Current Date: _____

AGENCY USE ONLY

Disposition Notes
 Describe any part of request that is denied or not processed.
 Date: _____
 By: _____
 Reason: _____
 Status: _____
 Date: _____
 By: _____
 Reason: _____
 Status: _____

AGENCY USE ONLY

Tracking Information
 Tracking # _____
 Date Rec'd _____
 Date Delivered _____
 Total Pages _____
 Final Cost
 Total _____
 Balance Due _____
 Balance Paid _____
 Remarks/Notes: _____
 Custodian Signature _____ Date _____



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA
(732) 251-0700
clerk@spotswoodnj.com



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requester Information - Please Print

First Name Richard Last Name Mazzella
Email Address rmaz2013@verizon.net
Mail [Redacted]
City [Redacted]
State [Redacted]
Zip [Redacted]
Phone Number [Redacted]
Under penalty of N.J.S.A. 32:26A, I certify that:
1. ☐ I HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose.
3. ☐ YES; ☒ NO I am NOT seeking records in connection with a legal proceeding.
Signature Richard Mazzella Date 3/5/24

Payment Information

Nonmonetary Information: Cost's
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05
per page
Legal size pages - \$0.07
per page
Other charges (CD, DVD, etc.) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

Report # 20-1556

AGENCY USE ONLY		AGENCY USE ONLY		AGENCY USE ONLY	
Est. Denial Cost		Disposition Notes		Tracking #	
Est. Delivery Cost		Costs for any special services requested are indicated in lower business days.		Rec'd Date	
Est. Extra Cost				Ready Date	
Total Est. Cost				Total Pages	
Disposal Amount		In Progress	☐	Balance Due	
Estimated Balance		On Hold	☐	Balance Paid	
Original Date		Filed	☐	Records Provided	
		Closed	☐		
		Partial	☐		
				Custodian Signature	Date



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



RECEIVED
MAR 24 2026
forwarded 3/3/26

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Saad MI Last Name Wagas

E-mail Address reportscrash7@gmail.com

Preferred Delivery: Up US Mail Inspect Fax E-mail ✓

Under penalty of N.J.S.A. 2C:28-3, I certify that

1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.

Signature saad wagas

Date 02-27-2026

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.

I would like to request car accident reports from February 23 2026 to February

26 2026 only for data search & analysis purposes.

Thanks,

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress * Open
Denied * Closed
Filed * Closed
Partial * Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided <u> </u>			

Custodian Signature

Date



Borough of Spotswood
OPEN PUBLIC RECORDS ACT REQUEST FORM
77 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700
clerk@spotswoodboro.com
Municipal Clerk's Office



Important Notice
The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Diane MI _____ Last Name Kene-Oster

E-mail Address drostaro1@gmail.com

Preferred Delivery: ☒ US Mail ☐ On Site ☐ Fax ☒ E-mail

Under penalty of N.J.S.A. 2C:28-3, I certify that

- ☐ I HAVE been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
- ☐ I or another person, ☐ WILL use the requested government records for a commercial purpose;
- ☐ I AM seeking records in connection with a legal proceeding.

Signature Diane Oster Date 2/26/26

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.06 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding identification of that proceeding is required below.

I am looking to obtain a copy of the police report regarding case number 07001251 to provide to the NJ board of nursing - Thank you

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filed ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

Custodian Signature

Date

S0113



Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM

Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com

Municipal Clerk's Office



RECEIVED
3/9/26
3/10/26 - No response
records -
emailed

Important Notice

The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mindy MI Last Name Crawford

E-mail Address nj.records@riskjockey.com

Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X

Under penalty of N.J.S.A. 2C:28-3, I certify that

1. I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
2. I, or another person, ☐ WILL / ☒ WILL NOT use the requested government records for a commercial purpose;
3. I ☐ AM / ☒ AM NOT seeking records in connection with a legal proceeding.

Signature MC

Date 3-9-2026

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. **Note: If you confirmed above that the records sought are in connection with a legal proceeding, identification of that proceeding is required below.**

Date/Time of Incident: 2023-10-05 18:08:00
Investigating Agency: Spotswood Police (NJ)
Report#: IS202317948
Investigating Officer: George Eskander
Location: Summerhill Road and Old Stage Road
Involved Party: Stanley Kremen

Requesting: Accident/Intersection Video(s), Body Camera Video(s) - Investigating Officer,
Dash/In-Car Video(s) - Investigating Officer, Scene Photo(s), Security Camera Video(s) -
Private Property/Commercial/CCTV, Statement(s) - Witness, 911 Recording(s), Dispatch/Radio Traffic
Recording(s)

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extra Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filed - Closed
Partial - Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided			

Custodian Signature

Date



Borough of Spotswood

OPEN PUBLIC RECORDS ACT REQUEST FORM

77 Summerhill Rd, Spotswood, NJ 08884, USA

(732) 251-0700

clerk@spotswoodboro.com

Municipal Clerk's Office



12/30/25
12/30-Released
at time of request

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Kristal MI M Last Name Nemeth
 E-mail Address SR0106NAR@wakefern.com
 Mailing Address 380 Summerhill Rd (Spotswood ShopRite)
 City SPOTSWOOD State NJ Zip 08884
 Telephone 732 381 2025 FAX _____
 Preferred Delivery: Pick Up ☒ US Mail _____ On-Site Inspect _____ Fax _____ E-mail _____
 Under penalty of N.J.S.A. 2C:28-3, I certify that
 1. ☐ HAVE ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States;
 2. I, or another person, ☐ WILL ☒ WILL NOT use the requested government records for a commercial purpose;
 3. ☐ AM ☒ AM NOT seeking records in connection with a legal proceeding.
 Signature Kristal Nemeth Date 12/30/25

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery. Note: If you confirmed above that the records sought are in connection with a legal proceeding identification of that proceeding is required below.

#25-12396

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposited Amount _____
 Estimated Balance _____
 Deposited Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filed - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

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