

**MAYOR**  
Denice DiCarlo

**TOWNSHIP COMMITTEE**  
Megan Kerr  
James Mehaffey  
Adam Reid  
Jim Robinson



**WEST DEPTFORD TOWNSHIP**

**Municipal Building**  
400 Crown Point Road  
West Deptford, New Jersey 08086  
Phone (856) 845-4004

**Acting Township Administrator**  
Lee Ann DeHart

**Chief Finance Officer**  
Michael Kwasizur

**Registered Municipal Clerk**  
Lee Ann DeHart

June 10, 2020

**Via email only ([opra+request-11226-55e17bad@requests.opramachine.com](mailto:opra+request-11226-55e17bad@requests.opramachine.com))**  
Anonymous

**Re: Open Public Records Act/Common Law Records Request**

Dear Anonymous:

The West Deptford Township Clerk's Office received your request for records pursuant to the Open Public Records Act (OPRA) on May 22, 2020. Accordingly, the seven (7) business day deadline to respond to your request under OPRA was June 3, 2020.

Your OPRA request was as follows:

----- Original message -----

From: Anonymous <[opra+request-11226-55e17bad@requests.opramachine.com](mailto:opra+request-11226-55e17bad@requests.opramachine.com)>  
Date: 5/21/20 8:45 PM (GMT-05:00)  
To: Lee Ann DeHart <[LDeHart@westdeptford.com](mailto:LDeHart@westdeptford.com)>  
Subject: [External]OPRA request - OPRA Requests

Dear West Deptford Township,

This is a request for public records made under OPRA and the common law right of access. I am not required to fill out an official form. Please acknowledge receipt of this message.

Records requested:

OPRA Requests for April 2017, May 2017 and April 2020 and May 2020.

Thank You

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Please use deliver records electronically via email to the below UNIQUE address for all replies to this request:  
[opra+request-11226-55e17bad@requests.opramachine.com](mailto:opra+request-11226-55e17bad@requests.opramachine.com)

By correspondence sent via email on June 2, 2020, we provided our response, requesting a special service charge for further processing of your request, and alternatively offered to provide logs of OPRA requests received during the noted timeframes.

By email on June 3, 2020, you requested that we provide the OPRA logs for the relevant time periods.

A search of our available records has identified the following records as responsive to your request:

OPRA response logs - April-May 2017

OPRA response logs - April-May 2020

Copies of the identified records are enclosed. Please note that, after consultation with the Township Solicitor, portions of these records have been redacted as follows:

**Advisory/Consultative/Deliberative.** Portions of the identified records which constitute inter-agency or intra-agency advisory, consultative or deliberative materials, which are exempt from disclosure under both OPRA and the common law, have been redacted. N.J.S.A. 47:1A-1.1; *Education Law Center v. New Jersey Dept. of Educ.*, 198 N.J. 274 (2009); *Larkins v. Solter*, 450 N.J. Super. 519 (App. Div. 2017); *DeEugenio v. Borough of Glassboro*, GRC Complaint No. 2016-254 (June 2019).

**Attorney-Client/Attorney Work Product.** Portions of the identified records have been redacted where appropriate pursuant to the attorney-client privilege and/or the attorney work product doctrine. *O'Boyle v. Borough of Longport*, 218 N.J. 168 (2014).

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the West Deptford Township Clerk's Office to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,



Jill S. Magill  
Deputy Clerk  
[jmagill@westdeptford.com](mailto:jmagill@westdeptford.com)  
856-845-4004 Extension 174



| Date    | Name          | Request                                                                                   | Department             | Due date  | Request to Department | Response                                | Charge | Paid |
|---------|---------------|-------------------------------------------------------------------------------------------|------------------------|-----------|-----------------------|-----------------------------------------|--------|------|
| 4/3/17  | DeCosmo       | 3601 Clubhouse Drive - police and fire reports                                            | WDPD & Fire            | 4/12/2017 |                       | AI sent response via email on 4/12      |        |      |
| 4/3/17  | Schaller, V   | Newspaper info                                                                            | Clerk                  | 4/12/2017 |                       | AI sent response via email on 4/6       |        |      |
| 4/4/17  | Han, A        | Delinquent taxes - last quarter                                                           | Penny                  | 4/13/2017 |                       | AI sent response via email on 4/6       |        |      |
| 4/4/17  | Weiss, M      | All motor vehicle accidents - 3/1-3/31                                                    | WDPD                   | 4/13/2017 |                       | AI sent response via email on 4/10      |        |      |
| 4/4/17  | Tesauro, J    | 1562 Center Street - permits, police records, violations, landlord registration statement | Shirley, Sandi, WDPD   | 4/13/2017 |                       | AI sent response via email on 4/10      |        |      |
| 4/5/17  | Feskos, B     | Police arrest records 3/8-9                                                               | WDPD                   | 4/14/2017 |                       | AI sent response via email on 4/7       |        |      |
| 4/5/17  | Levine, J.    | 39 Phoenix Drive - permits, co, violations                                                | Shirley, Sandi, John A | 4/14/2017 |                       | AI sent response via email on 4/10      |        |      |
| 4/5/17  | McGeehan, D   | 1451 Metropolitan Avenue - site plan                                                      | Rost                   | 4/14/2017 |                       | AI sent response via email on 4/10      |        |      |
| 4/5/17  | McGeehan, D   | 1414 Metropolitan Avenue - site plan                                                      | Rost                   | 4/14/2017 |                       | AI sent response via email on 4/10      |        |      |
| 4/5/17  | McGeehan, D   | 1451 Metropolitan Avenue - deed                                                           | Penny                  | 4/14/2017 |                       | AI sent response via email on 4/6       |        |      |
| 4/7/17  | NAPC          | Bidders for Well #5- 4/13/17                                                              | Ed Steck               | 4/18/2017 |                       | AI sent response via email on 4/10      |        |      |
| 4/7/17  | McArdle, J    | 5 Maplewood Ct - body cam video                                                           | WDPD                   | 4/18/2017 |                       | LD sent response via email on 4/17      |        |      |
| 4/10/17 | Hartman, V    | Tax search export                                                                         | Penny                  | 4/19/2017 |                       | AI sent response via email on 4/10      |        |      |
| 4/10/17 | Devlin, J     | Accident Reports - 4/2-4/8                                                                | WDPD                   | 4/19/2017 |                       | AI sent response via email on 4/10      |        |      |
| 4/10/17 | NAPC          | Bid results for Riverview & Roosevelt                                                     | Barb                   | 4/19/2017 |                       | AI sent response via email on 4/17      |        |      |
| 4/11/17 | Shindle, J    | 224 Delaware Street - permit, plans, etc                                                  | Shirley                | 5/1/2017  |                       | AI sent email for on-site review on 5/1 |        |      |
| 4/11/17 | Weiss, M      | All motor vehicle accidents - 4/1-4/7                                                     | WDPD                   | 4/20/2017 |                       | AI sent response via email on 4/19      |        |      |
| 4/13/17 | Leanna, S     | Permits for 14 Colonial Ave                                                               | Shirley                | 4/25/2017 |                       | AI sent response via email on 4/19      |        |      |
| 4/17/17 | Calello, M    | Bid Results - Pump Station 4 & 6                                                          | Barb                   | 4/26/2017 |                       | AI sent response via email on 4/17      |        |      |
| 4/17/17 | Warren, J     | Bid Results - Pump Station 4 & 6                                                          | Barb                   | 4/26/2017 |                       | AI sent response via email on 4/17      |        |      |
| 4/17/17 | Schlump, J    | CO for 1133 Parliament Way                                                                | Shirley                | 4/26/2017 |                       | AI sent response via email on 4/17      |        |      |
| 4/18/17 | Hartman, V    | Tax search export                                                                         | Penny                  | 4/27/2017 |                       | AI sent response via email on 4/19      |        |      |
| 4/18/17 | Kealy, M      | 815 Lancing - permits                                                                     | Shirley                | 4/27/2017 |                       | AI sent response via email on 4/19      |        |      |
| 4/18/17 | Weiss, M      | Accident reports 4/8-4/17                                                                 | WDPD                   | 4/27/2017 |                       | AI sent response via email on 4/20      |        |      |
| 4/20/17 | Massiah, J    | Police report Miguel Fuller                                                               | WDPD                   | 5/1/2017  |                       | AI sent response via email on 4/27      |        |      |
| 4/20/17 | Lepore, N     | 226 DuBois Ave - variance resolution                                                      | Sandi                  | 5/1/2017  |                       | AI sent response via email on 4/24      |        |      |
| 4/20/17 | Vincent, J    | 685 Lawnton - permits                                                                     | Shirley                | 5/1/2017  |                       | AI sent response via email on 4/24      |        |      |
| 4/20/17 | Lieb, J       | 1555 Gateway Blvd tank removals                                                           | Shirley                | 5/1/2017  |                       | AI sent response via email on 4/24      |        |      |
| 4/21/17 | Moya, A       | Solar Array Development Ordinance                                                         | Sandi                  | 5/2/2017  |                       | AI sent response via email on 5/1       |        |      |
| 4/21/17 | Cetrullo, E   | Permits for 751 Lynn Ave                                                                  | Shirley                | 5/2/2017  |                       | AI sent response via email on 4/24      |        |      |
| 4/24/17 | Devlin, J     | Accident reports for 4/16 to 4/22                                                         | WDPD                   | 5/3/2017  |                       | AI sent response via email on 4/24      |        |      |
| 4/24/17 | Dinesh, A     | Accident reports for 4/16 to 4/22                                                         | WDPD                   | 5/3/2017  |                       | AI sent response via email on 4/24      |        |      |
| 4/24/17 | Lafera, T     | Courtroom sound system quotes, invoices                                                   | Barb                   | 5/3/2017  |                       | AI sent response via email on 5/1       |        |      |
| 4/25/17 | Hartman, V    | Tax search export                                                                         | Penny                  | 5/4/2017  |                       | AI sent response via email on 4/26      |        |      |
| 4/26/17 | Weiss, M      | Accident reports 4/18-4/24                                                                | WDPD                   | 5/5/2017  |                       | AI sent response via email on 4/27      |        |      |
| 4/27/17 | Gonzalez, K   | arrest reports, warrants 3-3-3/9/16                                                       | WDPD                   | 5/8/2017  |                       | AI sent response via email on 5/8       |        |      |
| 5/2/17  | Hartman, V    | Tax search export                                                                         | Penny                  | 5/11/2017 |                       | AI sent response via email on 5/3       |        |      |
| 5/2/17  | Bowe, M       | Bid Results well #5                                                                       | Barb                   | 5/11/2017 |                       | AI sent response via email on 5/3       |        |      |
| 5/2/17  | Hulseapple, P | 240 mantua Rd - permits                                                                   | Shirley                | 5/11/2017 |                       | AI sent response via email on 5/3       |        |      |
| 5/2/17  | Weiss, M      | Motor Vehicle Accidents 4/25-5/1                                                          | WDPD                   | 5/11/2017 |                       | AI sent response via email on 5/10      |        |      |
| 5/3/17  | McBride, C    | Vacant property list                                                                      | Ron                    | 5/12/2017 |                       | AI sent response via email on 5/10      |        |      |
| 5/4/17  | Ehrmann, H    | 945 Hessian - poolece reports                                                             | WDPD                   | 5/15/2017 |                       | AI called for pick up on 5/11           |        |      |
| 5/4/17  | LaPlante, P   | 3 Shivers Ave - building permits/code                                                     | Shirley/Ron            | 5/15/2017 |                       | AI sent response via email on 5/8       |        |      |
| 5/8/17  | Sessa, J      | List of contracts                                                                         | Clerk                  | 5/17/2017 |                       | AI sent response via email on 5/8       |        |      |
| 5/8/17  | Hartman, V    | Tax search export                                                                         | Penny                  | 5/17/2017 |                       | AI sent response via email on 5/10      |        |      |
| 5/8/17  | Devlin, J     | Accident reports for 4/30-5/6                                                             | WDPD                   | 5/17/2017 |                       | AI sent response via email on 5/10      |        |      |
| 5/8/17  | Kachman, K    | claims against WD regarding WDPD                                                          | ??                     | 6/1/2017  |                       | AI sent response via email on 5/26      |        |      |
| 5/8/17  | Vedder, T     | Hydrant on Morris Ave-incident reports                                                    | Keith, barb, WDPD      | 5/17/2017 |                       | AI sent response via email on 5/15      |        |      |
| 5/8/17  | Ehrmann, H    | CO for 945 Hessian Ave                                                                    | Shirley                | 5/17/2017 |                       | AI called for pick up on 5/11           |        |      |
| 5/8/17  | Christy, S    | Auto Body Work Payouts                                                                    | Barb                   | 5/17/2017 |                       | AI sent response via email on 5/10      |        |      |
| 5/8/17  | Wilcox, J     | Police records Brittany Croux                                                             | WDPD                   | 5/17/2017 |                       | AI sent response via email on 5/10      |        |      |
| 5/8/17  | Paynter, D    | Police Incident video                                                                     | WDPD                   | 5/17/2017 |                       | AI called for pick up on 5/17           |        |      |
| 5/9/17  | McGeehan, D   | Block 347.04 Lot 7/8 const. budget                                                        | Sandi                  | 5/18/2017 |                       | AI sent response via email on 5/10      |        |      |
| 5/9/17  | Gosney, E     | 200 feet list                                                                             | Sandi                  | 5/18/2017 |                       | Sandi sent response as this is not OPRA |        |      |
| 5/9/17  | Myers, B      | bid results for lawn landscaping                                                          | Barb                   | 5/18/2017 |                       | AI sent response via email on 5/10      |        |      |
| 5/9/17  | Gardner, S    | Building permits - 17 Budd Blvd                                                           | Shirley                | 5/18/2017 |                       | AI sent response via email on 5/18      |        |      |
| 5/9/17  | Weiss, M      | Accident reports 5/2-5/8                                                                  | WDPD                   | 5/18/2017 |                       | AI sent response via email on 5/11      |        |      |
| 5/10/17 | Burnett, D    | 155 Grove Ave -permit                                                                     | Shirley                | 5/19/2017 |                       | AI sent response via email on 5/18      |        |      |
| 5/11/17 | Watson, J     | 1761 6th St. building plans and foundation plan                                           | Shirley/sandi          | 6/1/2017  |                       | AI sent email for pick up on 5/26       |        |      |

|         |                |                                         |                   |           |  |                                    |  |  |
|---------|----------------|-----------------------------------------|-------------------|-----------|--|------------------------------------|--|--|
| 5/11/17 | Zammarrelli, I | 1762 6th St. permits for addition       | Shirley           | 5/22/2017 |  | AI sent response via email on 5/23 |  |  |
| 5/11/17 | Goldsmith, C   | Fire reports-729 Mehorter               |                   | 5/22/2017 |  | AI sent response via email on 5/15 |  |  |
| 5/11/17 | Christy, S     | Auto Body Work Payouts 2016             | Barb              | 5/22/2017 |  | AI sent response via email on 5/15 |  |  |
| 5/15/17 | Hartman, V     | Tax search export                       | Penny             | 5/24/2017 |  | AI sent response via email on 5/15 |  |  |
| 5/16/17 | Weiss, M       | Motor Vehicle Accidents 5/9-5/15        | WDPD              | 5/25/2017 |  | AI sent response via email on 5/18 |  |  |
| 5/16/17 | Han, A         | latest quarter delinquent taxes         | Penny             | 5/25/2017 |  | AI sent response via email on 5/25 |  |  |
| 5/17/17 | Rancapan, L    | Planning Bd app for 240 Mantua Grove Rd | Sandi             | 5/26/2017 |  | AI sent response via email on 5/17 |  |  |
| 5/18/17 | Henwood, M     | 320 DuBois Ave - tax info and reports   | Penny and Shirley | 5/30/2017 |  | AI sent response via email on 5/22 |  |  |
| 5/22/17 | Hartman, V     | Tax search export                       | Penny             | 6/1/2017  |  | AI sent response via email on 5/22 |  |  |
| 5/22/17 | Devlin, J      | Accident reports for 5/14-5/20          | WDPD              | 6/1/2017  |  | AI sent response via email on 5/22 |  |  |
| 5/22/17 | Scull, W       | Valerie Loeffler reports                | WDPD              | 6/1/2017  |  | AI sent response via email on 5/31 |  |  |
| 5/23/17 | Dijoseph, L    | 48 N. Broad St -Const permits           | Shirley           | 6/2/2017  |  | AI sent response via email on 5/26 |  |  |
| 5/23/17 | Weiss, M       | Motor Vehicle Accidents 5/16-5/22       | WDPD              | 6/2/2017  |  | AI sent response via email on 6/1  |  |  |
| 5/24/17 | Roberts, J     | Mallroom documents                      | Barb              | 6/5/2017  |  | AI sent response via email on 5/26 |  |  |
| 5/24/17 | Atkins, J      | 1318 and 1322 Lafayette - grading docs  | Ron, Shirley      | 6/5/2017  |  | AI sent response via email on 5/26 |  |  |
| 5/25/17 | Celano, Peter  | 718 Tatum St - constr file              | Shirley           | 6/6/2017  |  | AI sent response via email on 5/26 |  |  |
| 5/25/17 | Paul, S        | 10 Colonial Ave - permits               | Shirley           | 6/6/2017  |  | AI sent response via email on 6/1  |  |  |
| 5/26/17 | Kaplan, A      | 1027 Moore Road -ownership              | Penny             | 6/7/2017  |  | AI sent response via email on 6/1  |  |  |
| 5/30/17 | Colanero, L    | Police report Cimarone, 5/6/17          | WDPD              | 6/8/2017  |  | AI sent response via email on 6/1  |  |  |
| 5/30/17 | Scull, W       | Police/fire reports 423 Green Lane      | WDPD, John A      | 6/8/2017  |  | AI sent response via email on 6/1  |  |  |
| 5/30/17 | Hartman, V     | Tax search export                       | Penny             | 6/8/2017  |  | AI sent response via email on 5/31 |  |  |
| 5/30/17 | Weiss, M       | Motor vehicle accident 5/23-5/29        | WDPD              | 6/8/2017  |  | AI sent response via email on 6/6  |  |  |
| 5/31/17 | Doncheva, F    | 709 Hessian police reports              | WDPD              | 6/9/2017  |  | AI sent response via email on 6/8  |  |  |

| Date                                                 | Name                          | Request                                                                                                                                                                                                                                                                                                                                           | Department         | Due date  | Request to Department                                                                                                                                                                                                                      | Response                                                             | Charge | Paid |
|------------------------------------------------------|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|--------|------|
| 4/1/20 (rec'd mail dated 3/28/20 from Chief McKenna) | Stack, Hailey                 | Current resume and most recent employment application of the chief of police (OPRA & Common Law noted in email request)                                                                                                                                                                                                                           | Police             | 4/8/2020  | 4/1-JM rec'd email from Chief McKenna and Gary M. - GM has requested Chief to provide application & resume; 4/6 JM rev'd w/GM, HR & police clerk for resume & employment appl. GM provided resp ltr noting N/A.                            | JM sent response 4/6/20                                              | NC     | NA   |
| 4/2/20 (4/1 email rec'd 5:09 pm)                     | Schultz, Kimberly A.          | 29 Tattersall Dr - any/all permits & attached docs from applied for/granted permits Oct 1, 2019 - current                                                                                                                                                                                                                                         | C/I                | 4/14/2020 | JM gave to AV 4/2; requestor emailed after resp ltr rec'd re: fence - sent zoning appl/approval & survey                                                                                                                                   | JM sent response 4/3/20                                              | NC     | NA   |
| 4/2/20 (Fed Ex dropped overnight in drop box)        | Haworth, David A.             | 1) maps show location and direction of sewer lines tax sheets 33.01, 33.02, 33.05 & 35; 2) docs noting installation/connection dates of sewer lines connected to Polyrez plant B: 342, L: 1 & 31-33; 3) documents for employee to explain the direction of sewer flow; 4) docs showing when sewer mains were installed to service the Properties. | W&S, Clerk         | 4/14/2020 | JM to review w/GM for 2nd resp; sent to GM 4/3; 4/14 GM provided response ltr; 4/24/20 UPDATE - GM sent a supplemental response w/PDF map                                                                                                  | JM sent response 4/14/20; JM sent supplemental response 4/24/20      | NC     | NA   |
| 4/7/20                                               | Martin, Jessica (OPRAMachine) | 316 Coventry Ct - Construction & Zoning permits; certs of approval & permit appl pending app/prymt submitted from 2/19/20 to present. Specify if any open and/or need pymt                                                                                                                                                                        | C/I, Zoning        | 4/17/2020 | JM gave to AV & SR 4/7                                                                                                                                                                                                                     | JM sent response 4/7/20                                              | NC     | NA   |
| 4/9/20                                               | Abutin, Ray Nelson            | 106 St. Regis Dr - code violations, open permits, bldg violations; delinquent taxes; liens/fines; W&S fees owed; is trash included in tax bill?                                                                                                                                                                                                   | C/E, C/I, Tax, W&S | 4/21/2020 | JM gave to BG, AV, Tax, W&S 4/9                                                                                                                                                                                                            | JM sent response 4/15/20                                             | NC     | NA   |
| 4/9/20                                               | Anonymous (OPRAMachine)       | Copies of email logs sent by municipality's police chief from 4.27.17 to 4.29.17 - recipient and date only                                                                                                                                                                                                                                        | Police             | 4/21/2020 | JM sent email request to GM 4/9 - req has noted resp on core purpose in resp to prev request; 4/21 GM provided resp ltr                                                                                                                    | JM sent response 4/21/20                                             | NC     | NA   |
| 4/13/20                                              | Chang, Anna (Legalplex)       | MVARs 3.28 to 4.10.20                                                                                                                                                                                                                                                                                                                             | Police             | 4/22/2020 | JM emailed to Carol S. 4/13; 5/7/20 - additional report provided from Carol S.                                                                                                                                                             | JM sent response 4/16/20; JM sent 2nd response w/add'l report 5/7/20 | NC     | NA   |
| 4/14/20                                              | Ben (OPRAMachine)             | Tax surplus list; overages not claimed 2014-2020; tax lien sale/mortgage foreclosure auction sale surplus funds not redeemed after auction; non municipal lien master file list.                                                                                                                                                                  | Tax                | 4/23/2020 | JM gave to PS 4/15                                                                                                                                                                                                                         | JM sent response 4/21/20                                             | NC     | NA   |
| 4/14/20                                              | Stanley, David D.             | 633/637 Red Bank Ave install of force main to tie into sewer - 625 Red Bank done - records indication location of force main & where ties in for 625.                                                                                                                                                                                             | W&S - ref to C/I   | 4/23/2020 | JM gave to Dan B. 4/14; Dan ref to Construction for plumbing permits-gave to AV                                                                                                                                                            | JM sent response 4/16/20                                             | NC     | NA   |
| 4/14/20                                              | Myles, Alexis (BRON)          | 226 Mansion Ave - registration status & fees due; foreclosure or vacancy status?                                                                                                                                                                                                                                                                  | Construction       | 4/23/2020 | JM gave to Ron S. 4/23                                                                                                                                                                                                                     | JM sent response 4/16/20                                             | NC     | NA   |
| 4/15/20                                              | Denning, Kerri                | Unofficial bid figures - 4/14/20 opening for Mid-Atlantic Pkwy resurfacing and Storrie & Snyder resurfacing                                                                                                                                                                                                                                       | Clerk              | 4/24/2020 | JM pulled bid tabulation from T&M                                                                                                                                                                                                          | JM sent response 4/16/20                                             | NC     | NA   |
| 4/15/20                                              | Forsyth, Angela L.            | 27 Cooper Dr - permits specific to kitchen remodel in 2012                                                                                                                                                                                                                                                                                        | C/I                | 4/24/2020 | JM gave to AV 4/15                                                                                                                                                                                                                         | JM sent response 4/16/20                                             | NC     | NA   |
| 4/15/20                                              | Olt, Christina                | 8 Cypress Circle (B:356.05 L:26.01) - any open or closed permits 2017 to present                                                                                                                                                                                                                                                                  | C/I                | 4/24/2020 | JM gave to AV 4/15                                                                                                                                                                                                                         | JM sent response 4/16/20                                             | NC     | NA   |
| 4/15/20                                              | Kehler, Annemarie             | 1223 Royal Lane - copy of property survey and/or plot lines                                                                                                                                                                                                                                                                                       | C/I                | 4/24/2020 | JM gave to AV 4/15                                                                                                                                                                                                                         | JM sent response 4/16/20                                             | NC     | NA   |
| 4/17/20 (email rec'd 4/16 @ 4:50 pm)                 | No One                        | Copy of email logs for the office of emergency mgmt 4.1 - 4.15.20 (name of sender, date & subject); copy of municipal clerks email log 3.25-4.25.20 (name of sender, date & subject)                                                                                                                                                              | OEM / Clerk        | 4/28/2020 | JM emailed to GM 4/17 to review & advise if I/T should fulfill or deny; emailed Tom Tucci (I/T) for records; 4/20 TT prov email count-req hrly/salary from Payroll for Bill G. & Lee Ann for redactions; 4/23-GM prov spec svc ch resp ltr | JM sent response 4/23/20                                             | NC     | NA   |



|                              |                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |        |                                              |                                                                                                                                                                                                  |                                             |    |    |
|------------------------------|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|----|----|
| 4/17/20                      | Glaser, Theresa                            | Current W9 for Township copy for processing payment for 301 Grove Rd jobsite for Blue Rock Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | CFO    | 4/28/2020                                    | JM gave to MK 4/17                                                                                                                                                                               | JM sent response 4/21/20                    | NC | NA |
| 4/21/20                      | Olt, Christina                             | 179 Morris Ave (B: 207 L: 55) - open/closed permits 2017-present                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | C/I    | 4/30/2020                                    | JM gave to AV 4/21                                                                                                                                                                               | JM sent response 4/23/20                    | NC | NA |
| 4/23/20                      | Ferretti, Greg C.                          | Certified payroll for Well #8 water/pump facility bldg - Napoli GC, Healy Long-footings; Brecknock Builders under Napoli                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Clerk  | 5/4/2020                                     | 4/23-JM emailed Ed Steck to confirm project thru Solvay; 4/24-Ed confirmed Napoli is contracted directly thru Solvay; JM sent to GM for review on resp verbiage; GM reviewd & provided verbiage. | JM sent response 4/24/20                    | NC | NA |
| 4/24/20                      | Chang, Anna (Legalplex)                    | MVARs 4.11 to 4.24.20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Police | 5/5/2020                                     | 4/27-JM emailed to Carol S.                                                                                                                                                                      | JM sent response 5/1/20                     | NC | NA |
| 4/28/20                      | Davenport, Barbara                         | Laxton/289 Dubois Ave - Jan 1, 2020 to present: any/all correspondence Code violations & notices of violations/orders to correct, including Notice of Violations/Order to Correct dated 4/27/20; any/all corresp/emails sent by Laxton to WD Twp re: code violations for 289 Dubois Ave; any/all municipal court documents related to Laxton/289 Dubois re: code violations for address                                                                                                                                                                                                                                                                                                                                                                                                                                                | C/E    | 5/7/2020                                     | JM gave to Brian G. 4/28                                                                                                                                                                         | JM sent response 5/1/20                     | NC | NA |
| 4/29/20 (rec'd in US mail)   | African American Data & Research Institute | Police dept's policy on Early Warning System; records on use & disc actions 2018 to present; records use of force incidents 2018 to present; records of citizen complaints against officers/dept 2018-present; records of civil complaints filed officers/dept relating to duties 2018-present; records of discr or civil rights complaints 2018-present; records of criminal charges filed against officers 2018-present; records of officers who pleaded guilty or no contest to criminal offenses/misdemeanors; records of dept members terminated or suspended for any misconduct include but not limited to use of excessive force 2018-present; records of FBI or local, state prosecutors or Attny General investigations against officers or dept 2018-present (Common Law to use records for statistical research & analysis) | Police | 5/8/2020 - ltr to ext to 5/20/20 sent 5/8/20 | 4/29 - JM emailed GM to review & advise on processing; [REDACTED] - JM sent ext ltr; 5/13 @ 6:02 pm - rec'd email resp from requestor granting ext                                               |                                             |    |    |
| 4/29/20                      | Turner, Matt                               | Number, if any such statistic is available, of Police Officers and EMS technicians in government agencies within WDT who have tested positive for COVID-19.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Police | 5/8/2020                                     | 4/29 - JM emailed GM to review & advise on processing; Lee Ann also rec'd & emailed GM & Tim S.; 5/1 - rev'd resp ltr w/GM                                                                       | JM sent response 5/1/20                     | NC | NA |
| 5/4/20 (email rec'd Sat 5/2) | Hickman, Charlene                          | 1308 Lafayette Ave (B: 163 L:3) - open/closed permits; large detached garage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | C/I    | 5/13/2020                                    | JM gave to AV 5/4                                                                                                                                                                                | JM sent response 5/5/20                     | NC | NA |
| 5/4/20                       | Daniels, Julia                             | 902 Doncaster Dr (B:35411 L:40) - open/closed permits from construction, plumbing, electrical for past 10 yrs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | C/I    | 5/13/2020                                    | JM gave to AV 5/4                                                                                                                                                                                | JM sent response 5/5/20                     | NC | NA |
| 5/4/20                       | Jefferson, Shadae                          | Property Mgr or Hampton Court; reports from March 2020 to most current                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Clerk  | 5/13/2020                                    | JM called req 5/4 to clarify                                                                                                                                                                     | JM sent clarification ltr 5/5 (email & fax) | NC | NA |
| 5/7/20                       | Caruthers, Sean P.                         | Case# 5 2013-551 2C:36-2, 6/18/2013 offense date; court date 11/12/13 - copy of arresting file including complaint/summons report and disposition                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Police | 5/18/2020                                    | JM emailed to Carol S. 5/8                                                                                                                                                                       | JM sent response 5/14/20                    | NC | NA |
| 5/8/20                       | Chang, Anna (Legalplex)                    | MVARs 4.25 to 5.8.20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Police | 5/19/2020                                    | JM emailed to Carol S. 5/8                                                                                                                                                                       | JM sent response 5/14/20                    | NC | NA |

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| 5/8/20                               | Olt, Christina                       | 1056 Buckingham Dr (B: 351.26 L: 38, Qual C0038) - open/closed permits 2017-present                                                                                      | C/I                | 5/19/2020 | JM gave to AV 5/8                                                                                       | JM sent response 5/8/20  | NC | NA |
| 5/12/20                              | Davenport, Barbara                   | Laxton/289 Dubois Ave - Zoning permit appl 7/31/2015 to present; notices of violations orders to correct sent since 4/28/20                                              | Zoning, C/E        | 5/21/2020 | JM gave to SR & BG 5/12                                                                                 | JM sent response 5/13/20 | NC | NA |
| 5/12/20                              | Turner, Matt                         | All arrest, offense & accident reports from the police dept 5/4 to 5/10/20                                                                                               | Police             | 5/21/2020 | JM sent to GM for review 5/12; [REDACTED]; 5/14-JM emailed to Carol S. for availability of WDPD records | JM sent response 5/15/20 | NC | NA |
| 5/13/20                              | Martin, Jessica (OPRAmachine)        | 691 Grove (B: 351 L: 7.03) - construction permits from 1975 to present                                                                                                   | C/I                | 5/22/2020 | JM gave to AV 5/13                                                                                      | JM sent response 5/14/20 | NC | NA |
| 5/13/20                              | Davenport, Barbara                   | 751 Barlow Ave/Viola - zoning permit appl & construction permits w/Twp approval &/or rejection 1/2019 to present - zoning appl for fencing w/attachments                 | Zoning, C/I        | 5/22/2020 | JM gave to AV & SR 5/13                                                                                 | JM sent response 5/13/20 | NC | NA |
| 5/15/20                              | Hon, Rong                            | Latest quarter's tax delinquent homes in excel format                                                                                                                    | Tax                | 5/27/2020 | JM gave to PS 5/15                                                                                      | JM sent response 5/15/20 | NC | NA |
| 5/19/20                              | Frost, Kim                           | Bid results for WD public works bi-annual/spring brush grinding April 2020                                                                                               | Purchasing         | 5/29/2020 | Barb L. provided bid sheets                                                                             | JM sent response 5/19/20 | NC | NA |
| 5/19/20                              | Olt, Christina                       | 1286 Puritan Ave (B: 182 L: 8.01) - open/closed permits 2017 - present                                                                                                   | C/I                | 5/29/2020 | JM gave to AV 5/19                                                                                      | JM sent response 5/20/20 | NC | NA |
| 5/19/20                              | Long, Jessica                        | 12 Budd Blvd - copy of survey from deck permit 2007                                                                                                                      | C/I                | 5/29/2020 | JM gave to AV 5/19                                                                                      | JM sent response 5/27/20 | NC | NA |
| 5/19/20                              | Iannelli, Danielle                   | 276 Monmouth Ct - land survey from 2009                                                                                                                                  | C/I                | 5/29/2020 | JM gave to AV 5/20                                                                                      | JM sent response 5/28/20 | NC | NA |
| 5/20/20                              | Kramer, Darrel D.                    | Email request for info/response to questions on registered lot numbers; notice of tort claims                                                                            | Clerk              | N/A       | JM sent emails to GM for review, GM provided response letter addressing Mr. Kramer's questions          | JM sent response 6/1/20  | NC | NA |
| 5/22/20 (email rec'd 5/21 @ 8:45 pm) | Anonymous (OPRAmachine)              | OPRA & common law - OPRA requests for April & May 2017 and April & May 2020                                                                                              | Clerk              | 6/3/2020  | JM sent to GM to review 5/22; 6/2-JM provided resp ltr w/spec svc ch to GM for review                   | JM sent response 6/2/20  | NC | NA |
| 5/22/20                              | Chang, Anna (Legalplex)              | MVARs 5.9 to 5.22.20                                                                                                                                                     | Police             | 6/3/2020  | JM emailed to Carol S. 5/22                                                                             | JM sent response 6/2/20  | NC | NA |
| 5/26/20                              | Turner, Matt (Gloucester Daily News) | Simple Call List - 5.11 to 5.23.20                                                                                                                                       | Police             | 6/4/2020  | JM emailed to Carol S. 5/26                                                                             | JM sent response 5/28/20 | NC | NA |
| 5/27/20                              | D'Agostino, Maryann                  | 111 Chestnut Ave - any open permit on any improvements (basement, 1/2 bath in basement & screen porch noted in request)                                                  | C/I                | 6/5/2020  | JM gave to AV 5/27                                                                                      | JM sent response 6/3/20  | NC | NA |
| 5/27/20                              | Taeho, Kim (OPRAmachine)             | Total number of body cameras currently deployed by PD; date cameras deployed for first time (yr/mos); invoice of purchase                                                | Police             | 6/5/2020  | JM emailed to Carol S. & Chief McKenna 6/27                                                             |                          |    |    |
| 5/27/20                              | Griffin, Ciera                       | 1 Catalina Ct - outstanding W&S charges; active or pending code violations; open/expired bldg permits; open liens                                                        | C/I, C/E, W&S, Tax | 6/5/2020  | JM gave to AV, BG, W&S, Tax 5/27                                                                        | JM sent response 6/2/20  | NC | NA |
| 5/27/20                              | Taeho, Kim (OPRAmachine)             | Purchase order history 2012 to 2019 for the Police dept: date, description, vendor & amt of each purchase                                                                | Purchasing         | 6/5/2020  | JM emailed to Barb w/cc: Chris D. Chief & MK                                                            |                          |    |    |
| 5/27/20                              | Sy, Robert A.                        | Storrie & Snyder Ave resurfacing project - awarded contractor, amt, anticipated start date                                                                               | Clerk              | 6/5/2020  | JM to review and provide Resolution                                                                     | JM sent response 6/2/20  | NC | NA |
| 5/28/20 (fax rec'd 5/27 @ 5:20 pm)   | Eustace, Linda (FBI)                 | FBI background check/arrest record - Courtney Paige Childress (aka C. Kopach); auth for release of info included                                                         | Police             | 6/8/2020  | JM emailed to Carol S. to fulfill & GM to review 5/28                                                   | JM sent response 5/28/20 | NC | NA |
| 5/28/20 (email rec'd 5/27 @ 8:23 pm) | Taeho, Kim (OPRAmachine)             | List of lawsuits & cases involving office of PD 2012-2019 (date of alleged incident, excessive force, settlement amt, final compensation amt ruled); copies of complaint | Police             | 6/8/2020  | JM emailed GM to review 5/28                                                                            |                          |    |    |

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| 5/28/20 | Taeho, Kim<br>(OPRAMachine) | Police dept employees 2012-2019 - name, hire date, current status (active or separated), date of separation                            | Police      | 6/8/2020 | JM emailed GM to review 5/28 |                         |    |    |
| 5/28/20 | Taeho, Kim<br>(OPRAMachine) | All use of force reports - 1/1/17 to 12/31/19                                                                                          | Police      | 6/8/2020 | JM emailed GM to review 5/28 |                         |    |    |
| 5/29/20 | Schultz, Kimberly           | 29 Tattersall Dr - any/all permits or variances; specifically related to hydrology or changing typography of land/water runs from prop | C/I, Zoning | 6/9/2020 | JM gave to AV & SR 6/1       | JM sent response 6/2/20 | NC | NA |