



Borough of Deal
OPEN PUBLIC RECORDS ACT REQUEST FORM
190 Norwood Avenue
732-531-1454/Fax 732-531-1705
WWW.DEALNJ.ORG
Stephen R. Carasia Agency Custodian



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Andrew MI L Last Name Chambers
E-mail Address AChambers @ gillandchambers.com
Mailing Address 655 N. Florida Grove Rd.
City Woodbridge State NJ Zip 07095
Telephone 732-324-7600 FAX 732-324-7606
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ or E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature _____ Date _____

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check Money Order
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

1. Any and all documents relating to the purchase of "\$100,000" worth of equipment to "clean the beaches".
2. Any and all written complaints regarding parking on the five streets listed in Ordinance 1143 within the last seven years.
3. Accounting of beach revenues for 10 years.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	<u>4/5/17</u>	Deposit	_____
Ready Date	<u>4/6/17</u>	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
INVOICE,			
BUDGET AND AUDITS ONLINE			
Stephen Carasia		4/6/17	
Custodian Signature		Date	



Borough of Deal
OPEN PUBLIC RECORDS ACT REQUEST FORM
190 Norwood Avenue
732-531-1454/Fax 732-531-1705
WWW.DEALNJ.ORG
Stephen R. Carasia Agency Custodian



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name R S. MI Last Name GASIOROWSKI
E-mail Address gasiorowskiLAW@gmail.com
Mailing Address 54 BROAD STREET
City RED BANK State NJ Zip 07701
Telephone 732-212-9930 FAX 732-219-9980
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 4/4/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

See Schedule A ATTACHED.

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u>41417</u>	Total	<u> </u>
Rec'd Date	<u>4/6/17</u>	Deposit	<u> </u>
Ready Date	<u>4/6/17</u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided			
<u>Application Sent</u>			
<u>[Signature]</u> Custodian Signature		<u>4/6/17</u> Date	



Borough of Deal
OPEN PUBLIC RECORDS ACT REQUEST FORM
190 Norwood Avenue
732-531-1454/Fax 732-531-1705
WWW.DEALNJ.ORG
Stephen R. Carasia Agency Custodian



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Barbara MI L Last Name Coppy
E-mail Address Bobbi.Coppy@Yahoo.com
Mailing Address 85 Norwood Ave
City Deal State NJ Zip 07723
Telephone 917-941-9910 FAX _____
Preferred Delivery: Pick Up _____ On-Site Inspect _____ Fax _____ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 4-10-17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

- Town laws regarding camps - licensing & permits.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information
Tracking # _____
Rec'd Date 4/10/17
Ready Date 4/10/17
Total Pages _____
Final Cost
Total _____
Deposit _____
Balance Due _____
Balance Paid _____
Records Provided

MORRISVILLE LICENSE

[Signature] 4/10/17
Custodian Signature Date



Borough of Deal
OPEN PUBLIC RECORDS ACT REQUEST FORM
190 Norwood Avenue
 732-531-1454/Fax 732-531-1705
 WWW.DEALNJ.ORG
 Stephen R. Carasia Agency Custodian



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Barbara MI L Last Name COPY
 E-mail Address Bobb.COPY@yahoo.com
 Mailing Address 85 Norwood Ave
 City Deal State NJ Zip 07723
 Telephone 917-941-9910 FAX _____
 Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 4-10-17

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash _____ Check _____ Money Order _____
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

- AFTER Aug paper work or information about the DSN using the land/Barclays year round or before Memorial Day.

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress _____ Open _____
 Denied _____ Closed _____
 Filled _____ Closed _____
 Partial _____ Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	<u>4/10/17</u>	Deposit	_____
Ready Date	<u>4/10/17</u>	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
<u>LEASE AGREEMENT</u>			
<u>Steph Carasia</u> Custodian Signature		<u>4/10/17</u> Date	



Borough of Deal
OPEN PUBLIC RECORDS ACT REQUEST FORM
190 Norwood Avenue
 732-531-1454/Fax 732-531-1705
 WWW.DEALNJ.ORG
 Stephen R. Carasla Agency Custodian

**Important Notice**

The last page of this form contains Important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Andrew MI L Last Name Chambarry
 E-mail Address AChambarry@gillandchambers.com
 Mailing Address 655 N. Florida Grove Rd.
 City Woodbridge State NJ Zip 07095
 Telephone 732-324-7600 FAX 732-324-7606
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey.
 Signature [Signature] Date 4-10-17

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash ☐ Check Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

1. Revenue Account Status Reports;
 2. Detailed General Ledgers;
 for 2015, 2014, 2013, 2012, 2011 and 2010.

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost
Tracking # _____	Total _____	
Rec'd Date <u>4/10/17</u>	Deposit _____	
Ready Date <u>4/10/17</u>	Balance Due _____	
Total Pages _____	Balance Paid _____	

Records Provided

2010-2015 Revenue Acct Status
 2010-2015 GL Total Balance
 Both from EDMUNDS System

Steph Carasla 4/10/17
 Custodian Signature Date

VILLAGE OF LOCH ARBOUR

550 MAIN STREET
LOCH ARBOUR, NJ 07711
(732) 881-4740
FAX (732) 881-8778

REQUEST FOR PUBLIC RECORDS

(Information, instructions and copying fees are on the other side of this form.)

Name of person

requesting record: JENNIFER S. KRIMKO, ESQUIRE

Address: 1500 LAWRENCE AVENUE, OCEAN, NEW JERSEY 07712

Phone: 732-643-5284

Information Requested (Please indicate if you want to examine records or obtain copies):
(Specify board or entity, date, topic or other identifying information)

COPIES OF ANY ZONING AND/OR BUILDING PERMITS ISSUED FOR PROPERTY KNOWN AS 401 EDMONT DRIVE,

BLOCK 12, LOT 11, FOR THE LAST TWO (2) YEARS.

Information requested may contain any personal information pertaining to a victim or the victim's family; the requester hereby certifies that he or she has not been convicted of any indictable offense under the laws of NJ, any other state or the United States.

Requester Signature

Jennifer S. Krimko, Esquire

(Please Do Not Write Below this Line)

Request Date April 4, 2017

Municipal Action and Response

Date _____ Completion Date 4/11/17 ☐ Records Request Response issued.

Information will be available on _____ Copies will be available on _____

Number of Copied Pages _____

Cost _____

Deposit _____

As required where the anticipated cost exceeds \$5, this form shall constitute a deposit receipt when signed by the municipal official.

Joseph Cairns
Municipal Clerk

I acknowledge that I have received the documents requested or a Records Request Response.

Requestor _____

Date _____



Borough of Deal
OPEN PUBLIC RECORDS ACT REQUEST FORM
190 Norwood Avenue
 732-531-1454/Fax 732-531-1705
 WWW.DEALNJ.ORG
 Stephen R. Carasla Agency Custodian



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Andrew MI L Last Name Chambers
 E-mail Address AChambers@jillandchambers.com
 Mailing Address 655 N. Florida Grove Rd.
 City Woodbridge State NJ Zip 07095
 Telephone 732-324-7600 FAX 732-324-7606
 Preferred Delivery: Pick ☐ On-Site ☐
 Up ☐ US Mail ☐ Inspect ☐ Fax ☒ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 4-13-17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check Money Order
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

1. Is the "beach sweep" machine being purchased by residents?
 A. If so, please provide the name, address and amount of each persons contribution.
2. Provide any and all written documents, including emails, letters and notes regarding resident contribution to the aforementioned equipment.
3. Provide an estimate for the cost of operating the aforementioned equipment.

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

Tracking Information
 Tracking # _____
 Rec'd Date 4/13/17
 Ready Date 4/13/17
 Total Pages 1
Final Cost
 Total _____
 Deposit _____
 Balance Due _____
 Balance Paid _____
 Records Provided _____
 WRITTEN Response
[Signature] 4/13/17
 Custodian Signature Date



Borough of Deal
OPEN PUBLIC RECORDS ACT REQUEST FORM
 190 Norwood Avenue
 732-531-1454/Fax 732-531-1705
 WWW.DEALNJ.ORG
 Stephen R. Carasia Agency Custodian



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name THOMAS MI W Last Name Pegel
 E-mail Address Njclaims@optonline.net
 Mailing Address MS CLAIMS Associates, PO Box 710
 City Wayne State NJ Zip 07474
 Telephone 973-237-9555 FAX 973-237-9888
 Preferred Delivery: ☒ Pick Up ☐ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☐ E-mail ☐
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 3/28/17

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Copies of all plumbing permits AND plumbing inspections.
AND demolition records/permits for prior dwelling
18 Queen Run

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress ☐ Open ☐
 Denied ☐ Closed ☐
 Filled ☐ Closed ☐
 Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u>3/28</u>	Total	<u>1.25</u> 1.25
Rec'd Date	<u>3/29</u>	Deposit	_____
Ready Date	<u>05</u>	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided <u>copies of building files</u>		_____	
Custodian Signature <u>[Signature]</u>		Date <u>4/13/17</u>	

State of New Jersey Standard
Open Public Records Act Request Form

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Doris MI MI Last Name Kobza
E-mail Address Permit@NJPella.com
Mailing Address 4 Dedrick Place
City West Caldwell State NJ Zip 07006
Telephone 973-852-6538 FAX 866-396-9931
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 4/4/2017

Payment InformationMaximum Authorization Cost \$ 10.00

Select Payment Method

Cash ☐ Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide a Permit Fee Log Detail Report or Permit Activity March 2017

If the municipality cannot separate new construction houses or additions, then I would like a copy of all residential new construction, renovations, additions and alterations permitted.

Copies can be faxed or emailed using the information above.

I can also pick up the information in person if that is preferred.

I realize there may be charges associated with providing this information. Please call me if there are any questions.

I respect your time and appreciate your help.

Please let me know if you have any suggestions that will help the municipality process this request more efficiently

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

OPEN PUBLIC RECORDS ACT REQUEST FORM

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Susanne MI M Last Name Cervenka
 E-mail Address scervenka@app.com
 Mailing Address 3600 Highway 66
 City Neptune State NJ Zip 07754
 Telephone 732-643-4229 FAX _____
 Preferred Delivery: Pick Up _____ On-Site Inspect _____ Fax _____ E-mail X
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 4/19/17

Payment Information

Maximum Authorization Cost \$ 10
 Select Payment Method
 Cash _____ Check _____ Money Order _____
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I would like to request immediate access to the following payroll records for Robert Simmen, Bill Cittadino and Chris Kelly: Hire date; position, including full-time/part-time/seasonal status; salary; date of separation; reason for separation

Additionally, I would like to request records relating to the upcoming May 1, 2017 elimination of Deal's paid firefighters, including resolutions authorizing the change and minutes from meeting during which the decision was made.

No RECORD EXIST.

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information
 Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____
Final Cost
 Total _____
 Deposit _____
 Balance Due _____
 Balance Paid _____
 Records Provided
Payroll Records Provided
 [Signature] _____
 Custodian Signature _____ Date 4/20/17

OPEN PUBLIC RECORDS ACT REQUEST FORM

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Susanne MI M Last Name Cervenka
E-mail Address scervenka@app.com
Mailing Address 3600 Highway 66
City Neptune State NJ Zip 07754
Telephone 732-643-4229 FAX _____
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail X
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 4/25/17

Payment Information

Maximum Authorization Cost \$ 10
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I would like to request the following:

- Correspondence from Deal Fire Company to Deal Borough from April 20 to present.
- A copy of Deal's borough ordinance pertaining to the volunteer fire department

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date 4/25/17
Ready Date 4/25/17
Total Pages 10
Total _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

2 Letter AND ORDINANCE

[Signature]
Custodian Signature

4/25/17
Date

OPEN PUBLIC RECORDS ACT REQUEST FORM

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Susanne MI M Last Name Cervenka
 E-mail Address scervenka@app.com
 Mailing Address 3600 Highway 66
 City Neptune State NJ Zip 07754
 Telephone 732-643-4229 FAX _____
 Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail X
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 4/25/17

Payment Information

Maximum Authorization Cost \$ 10
 Select Payment Method
 Cash _____ Check _____ Money Order _____
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I would like to request the draft copy of the agreement with Oakhurst Fire Department that will be discussed at the Friday, April 28, 2017 special meeting.

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	<u>4/25/17</u>	Deposit	_____
Ready Date	<u>4/25/17</u>	Balance Due	_____
Total Pages	<u>3</u>	Balance Paid	_____
Records Provided			
DRAFT SHARED SERVICE AGREEMENT SANT			
Custodian Signature <u>[Signature]</u>		Date <u>4/25/17</u>	



Borough of Deal
OPEN PUBLIC RECORDS ACT REQUEST FORM
 190 Norwood Avenue
 732-531-1454/Fax 732-531-1705
 WWW.DEALNJ.ORG
 Stephen R. Carasla Agency Custodian



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Andrew MI L Last Name Chambarry
 E-mail Address AChambarry @ gillandcharas.com
 Mailing Address 655 N. Florida Grove Rd.
 City Woodbridge State NJ Zip 07095
 Telephone 732-324-7600 FAX 732-324-7606
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☒ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 4-26-17

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash ☐ Check Money Order
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

1. Please provide a more specific answer to question #2 on my OPRA request of 4-13-17.
2. Please provide any and all written communications, notes, emails, contracts, agreements or other documents made or signed by and/or between the Deal Endowment Fund and the Borough of Deal (Cohen, Simon and/or Ades) or the Borough Admin.

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #		Total	
Rec'd Date	<u>4/26/17</u>	Deposit	
Ready Date	<u>4/26/17</u>	Balance Due	
Total Pages		Balance Paid	
Records Provided			
No Records exist			
Custodian Signature <u>[Signature]</u>		Date <u>4/26/17</u>	



Borough of Deal
OPEN PUBLIC RECORDS ACT REQUEST FORM
190 Norwood Avenue
732-531-1454/Fax 732-531-1705
WWW.DEALNJ.ORG
Stephen R. Carasia Agency Custodian



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name David MI M Last Name Bander
 E-mail Address dbander@msmlaborlaw.com
 Mailing Address Mets Schiro McGovern & Paris, 555 U.S. Highway One South, Suite 320
 City Iselin State NJ Zip 08830
 Telephone 732-636-0040 FAX 732-636-5705
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 4/26/17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I respectfully request any and all agreements, for the period January 1, 2007 through the present, that the Borough of Deal has involving shared services with other jurisdictions and the Borough of Deal Fire Department, and any and all related documents.

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	<u>4/27/17</u>	Deposit	_____
Ready Date	<u>4/27/17</u>	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
DRAFT Agreement			
[Signature]		4/27/17	
Custodian Signature		Date	