



RECEIVED
OCT 11 2018

TOWNSHIP OF LACEY

OPEN PUBLIC RECORDS ACT REQUEST FORM

818 West Lacey Road, Forked River, NJ 08731

1-609-693-1100, ext. 2200 / Fax: 1-609-693-0526

laceyclerk@laceytownship.org

Veronica Laureigh - Municipal Clerk

LOG# 572

Date Due: 10-18

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name John MI H Last Name Lighbody, CFI, CFEI, CFII

E-mail Address jlightbody@valentineassoc.com

Mailing Address PO Box 343

City Island Heights State NJ Zip 08732-0343

Telephone 732-606-2960 FAX 7362-929-4656

Preferred Delivery: Pick Up ☒ US Mail ☒ On-Site ☐ Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date October 11, 2018

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide the following information relative to the Structure Fire at Caffery's Restaurant on September 5, 2018

1. Police Department Initial/ First arriving Officer's report and first three officers vehicle video camera footage (if equipped).
2. Lacey Twp. Police Detective Reports and photographs.
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4. Lacey Twp. Police Department CAD records for the incident.
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Police Bldg. Code

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filed ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information		Final Cost
Tracking #	_____	Total <u>154</u>
Rec'd Date	<u>10-11</u>	Deposit _____
Ready Date	<u>10-18</u>	Balance Due _____
Total Pages	<u>3</u>	Balance Paid _____
Records Provided		
CD - \$3.00		
Copies .15		
<u>53.15</u> total		
Custodian Signature <u>[Signature]</u>		Date <u>10/31/18</u>

Lisa Monbleau

From: Veronica Laureigh <laceyclerk@laceytownship.org>
Sent: Thursday, October 11, 2018 1:59 PM
To: Lisa Monbleau
Subject: Fwd: OPRA Request Form Caffrey's Restaurant Fire September 9, 2018, My File #18-057-JHL
Attachments: Filled out OPRA request Lacey Twp. 10-11-18.pdf

Thank you

Veronica Laureigh
Municipal Clerk/Administrator
Township of Lacey
818 Lacey Road
Forked River, NJ 08731
609-693-1100, ext. 2200
Fax: 609-693-0526
laceyclerk@laceytownship.org
www.laceytownship.org

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----- Forwarded message -----

From: John Lightbody <jlighbody@valentineassoc.com>
Date: Thu, Oct 11, 2018 at 1:53 PM
Subject: OPRA Request Form Caffrey's Restaurant Fire September 9, 2018, My File #18-057-JHL
To: "laceyclerk@laceytownship.org" <laceyclerk@laceytownship.org>
Cc: John Lightbody <jlighbody@valentineassoc.com>, "mwaldman@hurvitzlaw.com" <mwaldman@hurvitzlaw.com>

Ms. Laureigh,

Attached please find my OPRA Form for the stated records. I realize that some of the records would require me to review the files prior to copying, please email or call me at the below number so that I can schedule an appointment with the departments.

If you should have any questions regarding the request please feel free to call me anytime on the below number.

Thank you,

John H. Lightbody, CFI, CFEL, CFII
Fire Investigator, James F. Valentine & Associates
PO Box 343
Island Heights, NJ 08732-0343
Phone: 732-606-2960
Fax: 732-929-4656



LACEY TOWNSHIP POLICE DEPARTMENT

808 Lacey Road, Forked River, New Jersey 08731
Telephone: 609-693-6636 • Fax: 609-693-3894

Michael C. DiBella
Chief of Police

TO: Veronica Laureigh
Township Clerk/Administrator
Custodian of Records

FROM: Linda J. Cortese 
Administrative Secretary

DATE: October 12, 2018

SUBJECT: OPRA Request – Lightbody – October 11, 2018
Log #572

On Thursday, October 11, 2018, this agency received the attached Open Public Records Act Request as faxed from the Township Clerk's Office. The requested incident report on file from the Police Department, as well as the 911 recordings, have been provided as governed by the provisions of OPRA.

Please be advised that the Lacey Township Police Department does not employ dashboard or body worn cameras and does not possess any photographs in this matter.

Enclosed: Incident Report
CD containing 911 recordings



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laceyclerk@laceytownship.org

Veronica Laureigh - Municipal Clerk

LOG#

572

Date Due:

10-18

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First Name John MI H Last Name Lightbody, CFI, CFEI, CFII

E-mail Address jlightbody@valentineassoc.com

Mailing Address PO Box 343

City Island Heights State NJ Zip 08732-0343

Telephone 732-606-2960 FAX 732-929-4656

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✓ Police Bldg. Code

AGENCY USE ONLY

Est. Document Cost

Est. Delivery Cost

Est. Total Cost

Deposit Amount

Estimated Balance

OCT 11 2018

Deposit Date

Lacey Township
Code Enforcement

AGENCY USE ONLY

Disposition Notes

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In Progress - ☐ Open ☐
Decided - ☐ Closed ☐
Filed - ☐ Closed ☐
Partial - ☐ Closed ☐

AGENCY USE ONLY

Tracking Information

Final Cost

Tracking #

Rec'd Date

Ready Date

Total Pages

Total

Deposit

Balance Due

Balance Paid

Records Provided

NO RECORDS

[Signature]
Custodian Signature

10-12-18
Date



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Police
Bldg.
Code

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Ready Date	Balance Due
Total Pages	Balance Paid

Records Provided

NOTICE OF VIOLATION ATTACHED

10/16/18 J.C.

Custodian Signature

Date