



TOWNSHIP OF LACEY
OPEN PUBLIC RECORDS ACT REQUEST FORM
818 West Lacey Road, Forked River, NJ 08731
1-609-693-1100, ext. 2200 / Fax: 1-609-693-0526
laceyclerk@laceytownship.org
Veronica Laureigh – Municipal Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Patricia MI Last Name Swift
E-mail Address pswift@healyrealtors.cim
Mailing Address 92 E. Water St. Healy Realtors
City Toms River State NJ Zip 08753
Telephone 732-557-0971 FAX 732-557-0975
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Pat Swift Date 12/3/18

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Address: 918 Clubhouse Drive, Forked River, NJ 08731

Block: 104.01 Lot: 10

Requesting copies of: All open permits and violations

Bldg
Zoning
Code

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - ☐ Open
Denied - ☐ Closed
Filed - ☐ Closed
Partial - ☐ Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided			
NONE			
12/4/18		SG	
Custodian Signature <u> </u>		Date <u> </u>	

639
Due 12-10



TOWNSHIP OF LACEY
OPEN PUBLIC RECORDS ACT REQUEST FORM
818 West Lacey Road, Forked River, NJ 08731
1-609-693-1100, ext. 2200 / Fax: 1-609-693-0526
laceyclerk@laceytownship.org
Veronica Laureigh - Municipal Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name <u>Patricia</u> MI <u> </u> Last Name <u>Swift</u>	
E-mail Address <u>pswift@healyrealtors.cdm</u>	
Mailing Address <u>92 E. Water St. Healy Realtors</u>	
City <u>Toms River</u> State <u>NJ</u> Zip <u>08753</u>	
Telephone <u>732-557-0971</u> FAX <u>732-557-0975</u>	
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒	
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE</u> / <u>HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.	
Signature <u>Pat. Swift</u>	Date <u>12/3/18</u>

Payment Information

Maximum Authorization Cost \$ <u> </u>	
Select Payment Method	
Cash ☐	Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual cost of material	
Delivery: Delivery / postage fees additional depending upon delivery type.	
Extras: Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Address: 918 Clubhouse Drive, Forked River, NJ 08731

Block: 104.01 Lot: 10

Requesting copies of: All open permits and violations

Bldg
Zoning
Code

AGENCY USE ONLY

Est. Document Cost	<u> </u>
Est. Delivery Cost	<u> </u>
Est. Extras Cost	<u> </u>
Total Est. Cost	<u> </u>
Deposit Amount	<u> </u>
Estimated Balance	<u> </u>
Deposit Date	<u> </u>

AGENCY USE ONLY

Disposition Notes Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	
In Progress	- Open <u> </u>
Denied	- Closed <u> </u>
Filled	- Closed <u> </u>
Partial	- Closed <u> </u>

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided			
NONE 12/4/18		SC-	
Custodian Signature <u> </u>		Date <u> </u>	



TOWNSHIP OF LACEY
OPEN PUBLIC RECORDS ACT REQUEST FORM
818 West Lacey Road, Forked River, NJ 08731
1-609-693-1100, ext. 2200 / Fax: 1-609-693-0526
laceyclerk@laceytownship.org
Veronica Laureleigh – Municipal Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Patricia MI Last Name Swift
E-mail Address pswift@healyrealtors.cim
Mailing Address 92 E. Water St. Healy Realtors
City Toms River State NJ Zip 08753
Telephone 732-557-0971 FAX 732-557-0975
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Pat Swift Date 12/3/18

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Address: 918 Clubhouse Drive, Forked River, NJ 08731

Block: 104.01 Lot: 10

104.10/10

Requesting copies of: All open permits and violations

Bldg
Zoning
Code

RECEIVED

DEC - 4 2018

AGENCY USE ONLY

Lacey Township Code Enforcement
Disposition Notes
Custodian: If any part of request cannot be delivered, it shall be closed with the following reason:
In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filed ☐ Closed ☐
Partial ☐ Closed ☐
Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Tracking Information
Tracking # Total
Rec'd Date 12-4-18 Deposit
Ready Date 12-4-18 Balance Due
Total Pages 1 Balance Paid
Records Provided
NO OPEN RECORDS
[Signature] 12-4-18
Custodian Signature Date