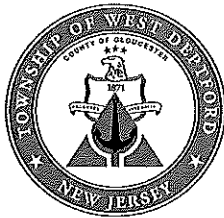


MAYOR
Denice DiCarlo

TOWNSHIP COMMITTEE
Megan Kerr
James Mehaffey
Adam Reid
Jim Robinson



WEST DEPTFORD TOWNSHIP

Municipal Building
400 Crown Point Road
West Deptford, New Jersey 08086
Phone (856) 845-4004

Township Administrator
Lyman Barnes

Chief Finance Officer
Christine Greenwood

Registered Municipal Clerk
Lee Ann DeHart

January 4, 2018

Cynthia Moore
opra+request-1125-e1f6f8be@requests.opramachine.com

Dear Cynthia,

The West Deptford Township Clerk's Office received your Open Public Records Act (OPRA) request on December 26, 2017. The official Records Custodian, Amy Leso, RMC, received your OPRA request on December 26, 2017. As such, the seven (7) business day deadline to respond to your request is January 5, 2018. This response is being provided on the 6th business day following receipt of your request.

Your OPRA request sought access to the following:

*"This is a request for public records made under OPRA and the common law right of access. I certify under penalty of N.J.S.A. 2C:28-3 that I have not been convicted of an indictable offense. Please acknowledge receipt of this message.
Records requested:*

I'm requesting copies of all OPRA requests from October 15, 2017 to October 21, 2017."

A search of our records was conducted and found the following documents to be responsive to your request:

1. 10/16/17 Hartman, V
2. 10/18/17 Smith, T
3. 10/20/17 Huber, N

Portions of the identified records containing personal information for which identified individuals have a reasonable expectation of privacy have been redacted. N.J.S.A. 47:1A-1; Executive Order No. 21 (McGreevey 2002); *In the Matter of the New Jersey State Fireman's Association*, 230 N.J. 259 (2017); *Burnett v. County of Bergen*, 198 N.J. 408 (2009); *Nelson v.*

N.J. Department of Law & Public Safety, No. 2013-124 (GRC 2014); *Merino v. Borough of Ho-Ho-Kus*, No. 2003-110 (GRC 2004).

These records are being sent to you via electronic communication as requested. Pursuant to N.J.S.A. 47:1A-5.b., there is no cost associated with this request.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the West Deptford Township Clerk's Office to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

A handwritten signature in black ink, appearing to read "Amy Leso" with a stylized flourish at the end.

Amy Leso, RMC
West Deptford Township Clerk's Office
lesoa@westdeptford.com
856-845-4004 ext. 129

due 10/25

ACCURATE ABSTRACTS

RECEIVED OCT 10 2017



OPEN PUBLIC RECORDS ACT REQUEST FORM

0820-WEST DEPTFORD-GLOUCESTER

COMPLETED



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name	Veronica	MI		Last Name	Hartman
E-mail Address	tax@actiontitleresearch.com				
Mailing Address	PO Box 1734				
City	Rutherford	State	NJ	Zip	07070
Telephone			FAX		
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail X
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	Veronica Hartman			Date	10/16/2017

Payment Information

Maximum Authorization Cost	\$	
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) – actual cost of material	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We request a copy of the "Tax Search Export" (0820txsr.zip) file produced by the software system used in your tax collector's office. This file contains taxes billed and collected data and is maintained in your tax collector's office. The file should be sent to our email address: tax@actiontitleresearch.com

Receipt of this file avoids the time spent on individual tax search requests and interruptions to the routine of the tax office. Should you have any questions please contact our office. If necessary, we will be happy to assist the collector with step by step instructions should they require any assistance in sending the file.

Thank you,

Veronica Hartman
Municipal Research Specialist
Accurate Abstracts
An Action Title Research Company

of to Perry on 10/16
of sent via email on 10/16



due 10/31

received 10/20

WEST DEPTFORD TOWNSHIP

OPEN PUBLIC RECORDS ACT REQUEST FORM

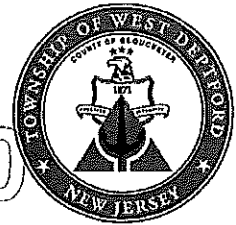
400 Crown Point Road PO Box 89 West Deptford, NJ 08086

856.845-4004 Fax 856.384.4729

aleso@westdeptford.com

Amy Leso, Acting Township Clerk

COMPLETED
10/29



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name NICOLE MI Last Name HUBER
E-mail Address NICOLE.HUBER@REDFIN.COM
Mailing Address 50 Harrison Street, 303
City Hoboken State NJ Zip 07030
Telephone FAX N/A
Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Nicole Huber Date 10/20/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Requesting ALL permits and close for construction, plumbing & electrical for transfer of sale.-WITHIN THE LAST 5 YEARS
Property - 1208 Karen Ann Ct., West Deptford, NJ 08086

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

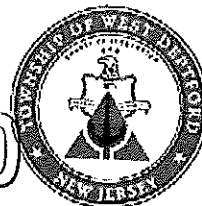
of to Sheriff on 10/20
of sent response on 10/29 for 10/30 via email

due 10/27

Rec 10/18



WEST DEPTFORD TOWNSHIP
OPEN PUBLIC RECORDS ACT REQUEST FORM
 400 Crown Point Road PO Box 89 West Deptford, NJ 08086
 856.845-4004 Fax 856.384.4729
 ales@westdeptford.com
 Amy Leso, Acting Township Clerk



COMPLETED

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Trisha MI MI Last Name Smith
 E-mail Address [REDACTED]
 Mailing Address [REDACTED]
 City Northbury State NJ Zip 08096
 Telephone [REDACTED] FAX [REDACTED]
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 10/18/17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check Money Order
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Notes, emails, logs, memos or any other documentation reflecting the inspection and telephone calls by Mark Hallahan between July 21st and July 24, 2017 regarding the porch at 102 Crescent Ave., Northbury, NJ 08096. This request is made per OPRA and Common Law. I have written communications from our former contractor that Mark Hallahan inspected the porch and spoke to him about the inspection and proposed materials prior to the permit being issued.

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Off to Kent + Sherly on 10/19