

received
8-5-17

BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM
2 West Main Street, Mendham, NJ 07945
973-543-7152 (Fax) 973-543-7202
mkaye@mendhamnj.org
Margot G. Kaye, Borough Clerk

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Meredith Last Name Arena
E-mail Address [REDACTED]
Mailing Address 9 N Linden Lane
City Mendham State NJ Zip 07945
Telephone [REDACTED] FAX [REDACTED]
Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 9/5/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Inquiring about the oil tank is there one underground? 7 Townsend Rd Block 1901 lot 32
Are there any open permits on the property
Is there a survey on file
Is there a fountain in the pond on record?
Since the new owner 2004 has there been any renovations?

P - Pre
C - yes
N - no
J - no
M - no

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 8-5
Denied - Closed
Filled - Closed 8-8
Partial - Closed

AGENCY USE ONLY

Tracking Information
Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____
Final Cost
Total 0
Deposit _____
Balance Due _____
Balance Paid _____
Records Provided
See attached
Custodian Signature [Signature] Date 8-7-17

BOROUGH OF MENDHAM **OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-643-7152 (Fax) 973-643-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
 9-7-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name John MI _____ Last Name Mancini

E-mail Address _____

Mailing Address 1121 Bristol Road

City Mountainside State NJ Zip 07092

Telephone 908-222-0522 FAX 908-222-0522

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please state one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 9-8-17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

**Please provide a copy of the Monthly Permit Fee LOG
 for all building construction permits issued from**

Aug. 1 to Aug. 31, 2017

A Sample report can be supplied upon request.

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extra Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 9-7
 Denied - Closed _____
 Filled - Closed 9-12
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____ Total _____
 Rec'd Date _____ Deposit _____
 Ready Date _____ Balance Due _____
 Total Pages _____ Balance Paid _____

Records Provided

Custodian Signature

Date

9-12-17

William H. Gettler
98 Gemmer Road
Wantage, N.J. 07461
[REDACTED]



23 August 2017

Custodian of Records
Mendham Borough
Municipal Building
6 West Main Street
Mendham, N.J. 07945

Subject: Open Public Records Act and Common Law Request

Dear Sir,

As provide for under OPRA and Common Law, please provide me with copies of the following public records:

1. Based on the information provided to me by the County Board of Taxation, Scott Holzhauer is the tax assessor for Mendham Borough. If this is not correct, please provide to me copies of public records listing the name of the Mendham Borough tax assessor for calendar years 2016 and 2017.
2. Whether the tax assessor is a municipal employee or a contracted service, please provide to me copies of public records indicating the salary, wages or contracted price paid to the tax assessor in 2016 and what will be paid in 2017.
3. Whether the tax assessor is a municipal employee or a contracted service, please provide to me copies of public records indicating the costs paid by the Borough for any benefits provided to the tax assessor in 2016 and what will be paid in 2017 to the extent known to date. The benefits could include, but would not be limited to, medical, dental, prescription and life insurance, a pension plan, Social Security tax, Medicare tax, etc.
4. Please provide to me a copy of every invoice, bill, expense voucher, time sheet, etc submitted to the Borough by the tax assessor in calendars years 2016 and 2017.
5. The information provided to me indicates that in 2017 the Borough had about (69) Class 3B farmland assessed parcels.
N.J.S.A. 54:4-23.13. Determination of eligibility for each tax year; application; added assessment reads in part: "The application review shall include an on-site inspection of the land at least once every three years." (Accent and underlining added)
Based on this, please provide to me a copy of the tax assessor's inspection report for every on-site inspection of a farmland assessed parcel that the tax assessor conducted as part of the application (Form FA-1) review process, as required by N.J.S.A. 54:4-23.13., for tax years 2015, 2016, 2017, and now for tax year 2018.
6. The New Jersey State Constitution, Article VIII, Section I, paragraph 1(b) requires that farmland be assessed at "that value which such land has for agricultural or horticultural use."
N.J.S.A. 54:4-23.2. Value of land actively devoted to agricultural or horticultural use reads in part: "be that value which such land has for agricultural or horticultural use."

N.J.S.A. 54:4-23.7. Consideration of assessor in valuing land reads in part: “---, shall consider only those indicia of value which such land has for agricultural or horticultural use.” and “---, the assessor shall, in arriving at the value of such land, consider available evidence of agricultural and horticultural capacity derived from the soil survey data at Rutgers, The State University, the National Co-operative Soil Survey, the recommendations of value of such land as made by any county or Statewide committee which may be established to assist the assessor, ---.”

N.J.S.A. 54:4-23.20. State Farmland Evaluation Committee reads in part: “b. The committee shall meet from time to time on the call of the Secretary of Agriculture or the Director of the Division of Taxation and annually determine and publish a range of values for each of the several classifications of land in agricultural and horticultural use in the various areas of the State. The committee shall determine the ranges in fair value of such land based upon its productive capabilities when devoted to agricultural or horticultural uses.”

The State of New Jersey Fifty Third Report of The State Farmland Evaluation Committee Productivity Values for 2017 Tax Year, issued October 2016, quotes the Laws of 2013 Chapter 43 as stating in part: “The committee shall meet from time to time on the call of the Secretary of Agriculture or the Director of the Division of Taxation and annually determine and publish a range of values for each of the several classifications of land in agricultural and horticultural use in the various areas of the State. The committee shall determine the ranges in fair value of such land based upon its productive capabilities when devoted to agricultural or horticultural uses.”

This Report then provides that the assessment of the value of farmland is broken down into five (5) Land Use Classes and five (5) Soil Groups, both of which must be considered in determining “that value which such land has for agricultural or horticultural use.” One size does not fit all!

To quote from page 3 of this Report:

“RANGES IN FAIR VALUES OF FARMLAND

When land use and estimate of soil productivity are combined, a range in fair value of farmland can be determined. These ranges in value are shown in Tables 1 and 2 for each county in New Jersey. The values shown in Table 1 are the ranges in good value between the land use classes. The values in Table 1 are then modified by the soil ratings shown in Table 2. **The values in Table 2 are the Committee’s estimates of the value of farmland based upon its productive capabilities when devoted to agricultural or horticultural use. These are the ranges in value which the Committee is making available to the assessing authority in each of the taxing districts in accordance with the provisions of Section 20 of the Farmland Assessment Act of 1964.”** (Accent added) Again, one size does not fit all!

Based on the above, when assessing farmland the assessor is required by law to consider both the various uses that the farmer is using the farmland for and the various soil types or soil groups that exist on the farm. Not just one of the two! Again, one size does not fit all!

Based on the above, please provide to me a copy of the tax assessor’s calculation sheet for determining the assessed value (based on both the farmers use of the land and the various soil types or soil groups that exist on the farm parcel) for each of the (69) Class 3B farmland assessed parcels in Mendham Borough for tax year 2017.

Maximum authorized cost: \$10.00. Please contact me prior to exceeding this cost.

Since I do not have access to the Internet, please either mail the requested copies to me with a bill enclosed and I will pay by return mail, or telephone me with the cost and I will mail a check in. Normally the best time to contact me by phone is about 1 pm when I come in for lunch.

Your prompt attention to this Request would be greatly appreciated.

Sincerely,

William H. Gettler
William H. Gettler

BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
 9-8-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Jared MI A Last Name KOCAS
 E-mail Address [REDACTED]
 Mailing Address 126 SOUTH ST.
 City MORRISTOWN State NJ Zip 07960
 Telephone [REDACTED] FAX
 Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☐ E-mail ☐
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 9.8.2017

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☒ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Permit #052115
 #062005
 #052133
 > 243 Pleasant Valley Rd.

9-15 - said he would pick up tomorrow 12⁴⁵ pm

AGENCY USE ONLY

Est. Document Cost
 Est. Delivery Cost
 Est. Extras Cost
 Total Est. Cost
 Deposit Amount
 Estimated Balance
 Deposit Date

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 9-8
 Denied - Closed
 Filled - Closed 9-15
 Partial - Closed

AGENCY USE ONLY

Tracking Information
 Tracking #
 Rec'd Date
 Ready Date
 Total Pages
Records Provided
landscape / pool plans
 (3)
 Custodian Signature [Signature] Date 9-15-17

Final Cost
 Total 15.00
 Deposit 15.00
 Balance Due 0
 Balance Paid

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
9-18-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Anthony MI J Last Name Spasaro, Esq.

E-mail Address [REDACTED]

Mailing Address 444 E Main St

City Chester State NJ Zip 07930

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 9/18/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Regarding the application of Zenjon Enterprises, Inc., Block 1801, Lot 37. Please provide minutes from the following meetings held by the zoning Board of Adjustment: 4/5/11, 5/3/11, 6/8/11, 8/3/11, 7/10/12, 9/12/12 & 10/7/14. Please also provide any + all resolutions adopted by the Historic Preservation Commission regarding this application together with copies of the minutes of all HPC meetings where this matter was discussed.

Regarding the application of Aryan of Mendham, LLC, please provide copies of any + all resolutions adopted by the H.P.C., together with copies of the minutes of all HPC meetings where this matter was discussed.

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

mailed

In Progress	•	Open	<u>9-18</u>
Denied	•	Closed	
Filled	•	Closed	<u>9-19</u>
Partial	•	Closed	

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
<i>See attached</i>			
Custodian Signature <u>[Signature]</u>		Date <u>9-19-17</u>	

BOROUGH OF MENDHAM **OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
 9-12-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Amy MI Last Name Miller

E-mail Address [REDACTED]

Mailing Address 9 County Line Rd

City Mendham Boro State Nj Zip 07945

Telephone [REDACTED] FAX

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Amy Miller Date 9-12-2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☒

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

A Survey of 9 County Line Rd, Mendham B2401 Lots
 Oil Tank Removal Permit
 Easment for the use of County Line Rd to pass thru 6 County Line Rd
 Easment for the driveway use to Carriage House Rd.

FARM LAND ASSESSMENT PAPERS

me - none
 J - none
 P - PRC
 C - none
 N - none

✓ subdivision records,
 if any

AGENCY USE ONLY

Est. Document Cost

Est. Delivery Cost

Est. Extras Cost

Total Est. Cost

Deposit Amount

Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 9-12
 Denied - Closed
 Filled - Closed 9-19
 Partial - Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided			
<u>PRC</u> <u>2017 farmland assess</u>		<u>9-19-17</u>	
Custodian Signature <u>[Signature]</u>		Date <u>9-19-17</u>	

BOROUGH OF MENDHAM **OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
 9-15-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Robert MI D Last Name Rosselli
 E-mail Address [REDACTED]
 Mailing Address 6 Adams PL
 City Mendham State NJ Zip 07945
 Telephone [REDACTED] FAX [REDACTED]
 Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature R D Rosselli Date 9/15/17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☒ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I own property at 4 Emery Ave. B 704 LIS
 Please pull all paperwork regarding the oil
 tank abandonment in July of 2010 for
 a potential buyer of the property's
 Mortgage Company. Thanks, Rob Rosselli.

me - none
 J - none
 N - none
 C - ☒

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 9-15
 Denied - Closed 9-21
 Filled - Closed 9-21
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information **Final Cost**

Tracking # _____	Total <u>0</u>
Rec'd Date _____	Deposit _____
Ready Date _____	Balance Due _____
Total Pages _____	Balance Paid _____

Records Provided

see attached

Custodian Signature [Signature] Date 9-21-17

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-643-7162 (Fax) 973-643-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
9-19-17/MS

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	Elayne	MI		Last Name	Faduska
E-mail Address	[REDACTED]				
Mailing Address	P.O. Box 110				
City	Gladstone	State	NJ	Zip	07934
Telephone	[REDACTED]		FAX		
Preferred Delivery:	Pick Up ☐	US Mail ☐	On-Site Inspect ☐	Fax ☐	E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 20:28-3, I certify that I <u>HAVE / HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	[Signature: Elayne Faduska]			Date	9/19/17

Payment Information

Maximum Authorization Cost	\$
Select Payment Method	
Cash ☐ Check ☐ Money Order ☐	
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual cost of material
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I would like to obtain the Construction Permit and Approval for the removal of the underground oil tank at 6 East Main Street, Block 601, Lot 3. Our records indicate that this occurred in June, 1993.

Thank you.

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extra Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	
In Progress	- Open 9-19
Denied	- Closed
Filed	- Closed 9-21
Partial	- Closed

AGENCY USE ONLY

Tracking Information		Final Cost
Tracking #	_____	Total <u>0</u>
Rec'd Date	_____	Deposit _____
Ready Date	_____	Balance Due _____
Total Pages	_____	Balance Paid _____
Records Provided		
See attached		
Custodian Signature <u>[Signature]</u>		Date 9-21-17

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07845

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
9-19-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Brianne MI A Last Name Talmadge

E-mail Address [REDACTED]

Mailing Address 96 U.S. Highway 206, Suite 101

City Flanders State NJ Zip 07836

Telephone [REDACTED]

FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Brianne Talmadge

Date

9/19/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05

per page

Legal size pages - \$0.07

per page

Other materials (CD, DVD,

etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am requesting a copy of the full proposal package of the Awarded Consultant submitted in response to the 2016 Borough Engineer position.

Please send via email. Thank you!

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extra Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 9-19
Denied - Closed 9-21
Filed - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____

Rec'd Date _____

Ready Date _____

Total Pages _____

Final Cost

Total _____

Deposit _____

Balance Due _____

Balance Paid _____

Records Provided

see attached denial

Custodian Signature _____

Date

9-21-17

BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM
2 West Main Street, Mendham, NJ 07945
973-543-7152 (Fax) 973-543-7202
mkaye@mendhamnj.org
Margot G. Kaye, Borough Clerk

received
9-14-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name RONALD MI P Last Name WEISSMAN
E-mail Address [REDACTED]
Mailing Address 15 TEMPE WICK RD
City MENDHAM State NJ Zip 07945
Telephone [REDACTED] FAX [REDACTED]
Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☐
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 13 SEPT 2017

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☒ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

THIS REQUEST IS FOR DOCUMENTS REGARDING THE POSSIBLE APPROVAL OF A COMMERCIAL PROPERTY IN MENDHAM BOROUGH BEING USED TO LOCATE A RETAIL "DUNKIN DONUTS" SHOP. DOCUMENTS REQUESTED INCLUDE BUT ARE NOT LIMITED TO:

1. APPLICANT CORRESPONDENCES, FILED APPLICATION, ENVIRONMENTAL IMPACT REVIEW OR INITIAL SUMMARY, TRAFFIC IMPACT REPORT, SKETCH PLANS OF PROPOSED SITE, DEMOLITION PROPOSAL, HISTORICAL EXISTING STRUCTURE UTILIZATION OR CONVERSION PLAN
2. MENDHAM BOROUGH BOARD OF ADJUSTMENT MINUTES RELATED TO SITE PROPOSAL

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 9-14
Denied - Closed
Filled - Closed 9-25
Partial - Closed

AGENCY USE ONLY

Tracking Information		Final Cost
Tracking #	_____	Total <u>0</u>
Rec'd Date	_____	Deposit _____
Ready Date	_____	Balance Due _____
Total Pages	_____	Balance Paid _____
Records Provided		
none - reviewed in person		
Custodian Signature <u>[Signature]</u>		Date <u>9-25-17</u>

Margot G. Kaye, Borough Clerk

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Date _____

Margot Kaye

From: [REDACTED]
Sent: Monday, September 25, 2017 8:34 AM
To: mkaye@mendhamnj.org
Subject: Mendham borough Building Permits - Public Records Request



Dear Margot Kaye,

NJ.7945.10590

Pursuant to New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq., I am requesting copies of public records for your building permit report or log dating back as many years as you have on file. Ideally, this report or log would contain the physical addresses, issue dates, type/category of work, description of work, contractor, and other items for all building permits.

An electronic copy in Excel or CSV format is preferred, but we will accept the report in whatever format you have it and for all information fields you have available. Please feel free to contact me with any questions or concerns.

Thank you very much for your time.

Kelsie Waechter
Data Acquisition Specialist, DataRole

(212) 231-8935

(415) 670-2805

kelsie@datarole.com

Should you deny any part of this request, you must state in writing the basis for the denial, including the exact statutory citation authorizing the denial as required by as required by New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq., Your office has 7 days to respond and 30 days (21 business days) to satisfy this request.

PS: If you don't want to hear from me anymore, just let me know

filled 10-2-17.

elec report 1980-2017

A large, stylized handwritten signature in dark ink.

Margot G. Kaye, Borough Clerk

received
9-29-17

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

~~Resolution
approval~~

Custodian Signature

Date _____

10-5-17

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
9-29-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Joseph MI P Last Name Misko
E-mail Address _____
Mailing Address Box 245 CONVENT, N.J. 0796
City CONVENT State NJ Zip 07961
Telephone _____ FAX _____
Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☐
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Joseph Misko Date 9/28/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Board Adjustment File # 93-08 P-✓
Board of Adjustment File # 93-05 C-
OPEN AND CLOSED PERMITS
PLANS & DRAWINGS OF THE CONSTRUCTION
BUILDING FILES
PERMIT FILES
PROPERTY RECORD CARD
279 PLEASANT VALLEY WAY
Block 2701 Lot 19

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 9-29
Denied - Closed 10-10
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information
Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____
Final Cost
Total 0
Deposit _____
Balance Due _____
Balance Paid _____
Records Provided
PRC + permits
review files in person
Custodian Signature _____ Date 10-10-17

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
10-5-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name John MI M Last Name Pellecchia

E-mail Address [REDACTED]

Mailing Address P. O. Box 25

City Mendham State N. J. Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☐

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature John M. Pellecchia Date 10/04/2017

Payment Information

Maximum Authorization Cost \$ 5.00

Select Payment Method

Cash ☐ Check ☒ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Property Record card for 176 Mountainside Road, Mendham, N. J.--my home.

P-

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 10-5
Denied - Closed 10-10
Filled - Closed 10-10
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	<u>0</u>
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

PRC
[Signature]
Custodian Signature

10-10-17
Date

received
10-6-17 (18)

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Denise MI _____ Last Name Mortenson

E-mail Address _____

Mailing Address 11 N. Linden Lane

City Mendham State NJ Zip 07945

Telephone _____ FAX _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature _____ Date 10/6/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Want to check to see if there are any open permits for 15 Pembroke in the Commons.

all closed

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extra Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 10-6
Denied - Closed
Filled - Closed 10-13
Partial - Closed

AGENCY USE ONLY

Tracking Information

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

no resp docs

Custodian Signature _____

10-13-17
Date

BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
10-10-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Guy MI _____ Last Name Poggi

E-mail Address _____

Mailing Address 97 Cranshaw Dr

City Flanders State NJ Zip 07836

Telephone _____

Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site ☐ FAX ☐ Inspect ☐ Fax ☐ E-mail ☐

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Guy Poggi Date 10/10/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☒ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Final
Fire report from the fire at Village Shopping Cntr
from Dec 29 2016

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 10-10
Denied - Closed _____
Filled - Closed 10-13
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

fire report

Custodian Signature _____

10-13-17
Date

BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
10-6-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Denise MI _____ Last Name Mortenson
E-mail Address _____
Mailing Address 11 N. Linden Lane
City Mendham State NJ Zip _____
Telephone _____ FAX _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 10/6/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☒

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Want to check to see if there are any open permits for 23 Drake Road. – attached
Also is there any information on age of furnace? – denied

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 10-6
Denied - Closed _____
Filled - Closed _____
Partial - Closed 10-13

AGENCY USE ONLY

Tracking Information

Tracking # _____	Total _____
Rec'd Date _____	Deposit _____
Ready Date _____	Balance Due _____
Total Pages _____	Balance Paid _____

Records Provided

permits attached

Custodian Signature [Signature] Date 10-13-17



Founded 1749

TOWNSHIP OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM
2 WEST MAIN ST. & CHERRY LANE

PO BOX 520
BROOKSIDE, NJ 07926
PHONE 973-543-4555 Ext. 111
mzichelli@mendhamtownship.org
Township Clerk
FAX 873-543-6630

received
10-10-17



Founded 1749

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name WILLIAM MI A Last Name NELSON, III

Email Address [REDACTED]

Mailing Address 1014 ROUTE 173 EAST

City BLOOMSBURY State NJ Zip 08804

Telephone [REDACTED] FAX [REDACTED]

BEST WAY FOR YOU PICK Preferred Delivery: ☐ Up ☐ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☐ E-mail ☐

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature William A. Nelson III Date 10/5/17

Payment Information

Maximum Authorization Cost: \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type

Extras: Special service charge dependent upon request

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

What if any permits were provided regarding work on the auditorium sound system at West Morris Mendham High School auditorium.
What was the fine for regarding this work that was issued to the school?

permit log
2 fines

10-19-17

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
10-10-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Nancy MI _____ Last Name Doyle
E-mail Address _____
Mailing Address 31 N. Linden Ln.
City Mend State NJ Zip 07945
Telephone _____ FAX _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☐
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Nancy Doyle Date 10/10/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) -- actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

20 N. Linden.
Lot 60.01
B1 201

I would like to look
at the ^{set of} plans for
the new construction.

Thank you.
Nancy.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

invited to review
in person - appt
made for 10-20-17

[Signature] 10-19-17
Custodian Signature Date

BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM
 2 West Main Street, Mendham, NJ 07945
 973-543-7152 (Fax) 973-543-7202
 mkaye@mendhamnj.org
 Margot G. Kaye, Borough Clerk

received
 10-20-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name John MI _____ Last Name Mancini
 E-mail Address [REDACTED]
 Mailing Address 1121 Bristol Road
 City Mountainside State NJ Zip 07092
 Telephone [REDACTED] FAX [REDACTED]
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 20:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 10-20-17

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide a copy of the Monthly Permit Fee LOG
 for all building construction permits issued from

Sept. 1 to Sept. 30 2017

A Sample report can be supplied upon request.

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extra Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 10-20
 Denied - Closed _____
 Filled - Closed 10-26
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided		_____	
Custodian Signature <u>[Signature]</u>		Date <u>10-26-17</u>	

received
10-24-17 (R)

BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requester Information – Please Print

First Name Deborah MI MI Last Name Campbell
E-mail Address [REDACTED]
Mailing Address 8 Eagle Ct
City Randolph State NJ Zip 07869
Telephone [REDACTED] FAX [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 20:28-3, I certify that I HAVE / (HAVE NOT) been convicted of any indictable offenses under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 10/23/27

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05

per page

Legal size pages - \$0.07
 201-7711

Other materials (CD, DVD)

Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees
additional depending upon
delivery type.

Extras: Special service charge
dependant upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

OPRA request for all open / closed
permits electrical, plumbing, construction
for 13 Gunther = 425

Thank you

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	2	Open	<u>10-24</u>
Denied	3	Closed	
Filled	4	Closed	<u>10-26</u>
Partial	3	Closed	

AGENCY USE ONLY

Tracking Information		Final Cost
Tracking # _____	Total _____	
Rec'd Date _____	Deposit _____	
Ready Date _____	Balance Due _____	
Total Pages _____	Balance Paid _____	

Records Provided

See attached

Custodian Signature _____

Date _____

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

Received
9-14-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name RONALD MI P Last Name WEISSMAN
 E-mail Address _____
 Mailing Address 15 TEMPLE WICK RD
 City MENDHAM State NJ Zip 07945
 Telephone _____ FAX _____
 Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☐
 (If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.)
 Signature [Signature] Date 13 SEPT 2017

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash ☐ Check ☒ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

THIS REQUEST IS FOR DOCUMENTS REGARDING THE POSSIBLE APPROVAL OF A COMMERCIAL PROPERTY IN MENDHAM BOROUGH BEING USED TO LOCATE A RETAIL "DUNKIN DONUTS" SHOP. DOCUMENTS REQUESTED INCLUDE BUT ARE NOT LIMITED TO:

1. APPLICANT CORRESPONDENCES, FILED APPLICATION, ENVIRONMENTAL IMPACT REVIEW OR INITIAL SUMMARY, TRAFFIC IMPACT REPORT, SKETCH PLANS OF PROPOSED SITE, DEMOLITION PROPOSAL, HISTORICAL EXISTING STRUCTURE UTILIZATION OR CONVERSION PLAN - NONE
2. MENDHAM BOROUGH BOARD OF ADJUSTMENT MINUTES RELATED TO SITE PROPOSAL - NONE

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extra Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress _____ Open _____
 Denied _____ Closed _____
 Filled _____ Closed _____
 Partial _____ Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07845

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
10-26-17 (MS)

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Susan MI B Last Name Miller

E-mail Address _____

Mailing Address 163 Morrisstown Rd.

City Berkeley State NJ Zip 07934

Telephone _____ FAX _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Susan Miller Date 10/26/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Any open permits
6 N. Linden Lane
B 202 L 4

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 10-26
Denied - Closed _____
Filled - Closed 10-27
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____	Total _____
Rec'd Date _____	Deposit _____
Ready Date _____	Balance Due _____
Total Pages _____	Balance Paid _____

Records Provided

see attached

[Signature]
Custodian Signature

10-27-17
Date

Maureen Massey, Borough Clerk

received
10-24-17

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

First Name Larry MI Last Name Higgins
E-mail Address [REDACTED]
Mailing Address 174 Lamington Rd, P.O. Box 180
City Oldwick State NJ Zip 08858
Telephone [REDACTED] FAX
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

There's not enough space here to write the records being requested. Please view the attached document.

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	<u>10-24</u>
Denied	-	Closed	<u> </u>
Filled	-	Closed	<u> </u>
Partial	-	Closed	<u>10-27</u>

Final Cost

Tracking # _____	Total _____
Rec'd Date _____	Deposit _____
Ready Date _____	Balance Due _____
Total Pages _____	Balance Paid _____

Records Provided

zoning map link
uploaded tax map
~~denied~~ the rest

Custodian Signature

10-27-19
Date

Maureen Massey, Borough Clerk

received
10-26-17 (ms)

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Custodian Signature

10-27-17
Date

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-543-7162 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
10-27-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	HILARY	MI		Last Name	BATES
E-mail Address	[REDACTED]				
Mailing Address	59 LAKESIDE BLVD (KING REATLY ASSOCIATES)				
City	HOPATCONG	State	NJ	Zip	07843
Telephone	[REDACTED]		FAX	[REDACTED]	
Preferred Delivery:	Pick Up ☐	US Mail ☐	On-Site Inspect ☐	Fax ☐	E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE</u> / <u>HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	[Signature]			Date	10/27/17

Payment Information

Maximum Authorization Cost	\$	
Select Payment Method		
Cash ☐	Check ☐	Money Order ☐
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual cost of material	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am looking for the septic/well records for 10 Franklin Rd, Mendham Boro- Blk 1704 / Lot 13. Specifically I am interested in learning the size/# of BR's the septic system is, the age, location, any repairs, and distance to the well on the property.

Thank you in advance for your assistance on this matter.
Kindest Regards, Hilary

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extra Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	
In Progress	• Open 10-27
Denied	• Closed 10-30
Filled	• Closed _____
Partial	• Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost
Tracking #	_____	Total ☒
Rec'd Date	_____	Deposit _____
Ready Date	_____	Balance Due _____
Total Pages	_____	Balance Paid _____
Records Provided		
public sewer - no records		
Custodian Signature [Signature]		Date 10-30-17

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-643-7162 (Fax) 973-643-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
10-31-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Ken MI J Last Name Hydock

E-mail Address [REDACTED]

Mailing Address 35 Calais Rd.

City Mendham State NJ Zip 07945

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 10/30/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☒

Fees: Letter size pages - \$0.05 per page

Legal size pages - \$0.07 per page

Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

All building permit applications and inspections reports on file for the subject property related to Plumbing, Electrical, General Construction and any fire life safety reports.

Subject Property address inquiry: 14 Essex Ave. Mendham, NJ AKA 'Mendham Commons'

C - file
Cr - see file

B1 1003
L 155

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 10-3
Denied - Closed
Filed - Closed 11-8
Partial - Closed

AGENCY USE ONLY

Tracking Information

Final Cost

Tracking # _____	Total _____
Rec'd Date _____	Deposit _____
Ready Date _____	Balance Due _____
Total Pages _____	Balance Paid _____

Records Provided

Custodian Signature _____

Date 11-8-17

received
11-7-17

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name John MI H Last Name Suminski
E-mail Address [REDACTED]
Mailing Address 1300 Mount Kemble Avenue
City Morristown State NJ Zip 07962
Telephone [REDACTED] FAX 973 425 0161
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:2B-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature John H. Suminski Date 11/7/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☒ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

COPY OF THE MUNICIPAL ATTORNEY'S LEGAL SERVICES CONTRACT FOR YEAR 2017.

*emailed Fred for
confirmation 11-7-17*

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extra Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 11-7
Denied - Closed _____
Filed - Closed 11-8
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature <u>[Signature]</u>		Date <u>11-8-17</u>	

11-8-17



TOWNSHIP OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM
2 WEST MAIN ST. & CHERRY LANE
PO BOX 520
BROOKSIDE, NJ 07926
PHONE 973-543-4555
FAX 973-543-6630

received
10-30-17



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Stephanie MI _____ Last Name Glickman
Company Olivia Nilson & Co
Mailing Address 21 E Main Street
City Mendham State NJ Zip 07945 Email _____
Business Hours Telephone: Area Code 973 Number _____ Extension _____
Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On Site ☐ Inspect ☐ Fax _____
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature S. Glickman Date 10/29/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: 1-9 pages n/c
10 or more pages @\$0.07 per page
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Hi - Checking for open permits on
5 Stevens Rd., Mendham (attached)
Lot 11 Bk 2501
Also, we are looking for the original
pool contractor
If possible, we are pressed for this information
and need it ASAP. Please email or call me.
Thank you

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
P - no
C - 2 file
In Progress - Open 10-30
Denied - Closed _____
Filled - Closed _____
Partial - Closed 11-8

AGENCY USE ONLY

Tracking Information
Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____
Records Provided _____
Final Cost
Total 0
Deposit _____
Balance Due _____
Balance Paid _____
Custodian Signature _____
Date 11-8-17

received
11-14-17

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name American Realty MI _____ Last Name Services Group
E-mail Address _____
Mailing Address 560 Springfield Ave
City Westfield State NJ Zip 07090
Telephone _____ FAX _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature _____ Date 11/14/2017

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Can you please advise if there are any open permits, liens or violations on this property

Property address: 51 East Main St Mendham, NJ 07945

Block 1501 Lot 23

Thank you :)

C
F - file
CB - no

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress _____ Open 11-14
Denied _____ Closed _____
Filled _____ Closed 11-15
Partial _____ Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

attached & lien calc


Custodian Signature

11-15-17
Date

BOROUGH OF MENDHAM **OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-643-7162 (Fax) 973-643-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
11-9-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name CRAIG MI GUARENTE
 Last Name GUARENTE
 E-mail Address [REDACTED]
 Mailing Address 16 N Linden Lane
 City Mendham State NJ Zip 07945
 Telephone [REDACTED] FAX [REDACTED]
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offenses under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 11/9/17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extra: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Any and all Records, Permits open/closed for
 3 Windymere Lane Mendham, NJ

B1401
L 10-02

Building
Plumbing
Electric
Septic

Roof
Hot water Heater
Siding
Patio/Deck

Underground Tank(s)
C - ☒
J - no
N - else
me - no

etc.

Thank you -

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extra Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress - Open 11-9
 Denied - Closed _____
 Filed - Closed 11-15
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information
 Tracking # _____ Total _____
 Rec'd Date _____ Deposit _____
 Ready Date _____ Balance Due _____
 Total Pages _____ Balance Paid _____
 Records Provided
 See attached
 Custodian Signature [Signature] Date 11-15-17

received
11-14-17

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07845

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Nicholas MI P Last Name Luciano

E-mail Address [REDACTED]

Mailing Address 70 Dean Rd

City Mendham State NJ Zip 07945

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 11-13-17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Requesting all files for work orders and information pertaining to: (CONSTRUCTION PERMITS)

70 Dean Rd Mendham, NJ 07945

Block #705

Lot# 11

Information needed for house sale,

please allow my Realtor: Janice Domiter permission to retrieve all files requested in my absence.

Regards,
Nicholas Luciano

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 11-14
Denied - Closed _____
Filed - Closed 11-15

AGENCY USE ONLY

Tracking Information
Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____
Final Cost
Total _____
Deposit _____
Balance Due _____
Balance Paid _____
Records Provided

see attached

[Signature]

11-15-17

Margot Kaye

received
11-9-17

From: Curtis Blanding
Sent: Wednesday, November 08, 2017 8:34 PM
To: mkaye@mendhamnj.org
Subject: SmartProcure OPRA Request Borough Of Mendham For PO/Vendor Information
Attachments: Preprogrammed Software Reports by Manufacturer.pdf

Dear Margot or Custodian of Public Records,

SmartProcure is submitting an OPRA request to the Borough Of Mendham for purchasing records from 2017-05-04 (yyyy-mm-dd) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

The attached document may be helpful as a reference to fulfill this request if the Borough Of Mendham stores the records using any of the pre-programmed software reports, but the records request is not limited to the reports listed.

Please email the information or use the following web link. There is no file size limitation:
<http://upload.smartprocure.com/?st=NJ&org=BoroughOfMendham>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at 954-637-0742.

Regards,

Curtis Blanding
Data Acquisition Specialist
SmartProcure
Direct: [REDACTED] Email: [REDACTED]

See - see e file

Ø

open 11-9

filled 11-16

Ø

11-16-17

**BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM**

2 West Main Street, Mendham, NJ 07945

973-543-7152 (Fax) 973-543-7202

mkaye@mendhamnj.org

Margot G. Kaye, Borough Clerk

received
11-15-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Christopher MI S Last Name Flood
E-mail Address [REDACTED]
Mailing Address 22 N Park Pl, Fl 3
City Morristown State NJ Zip 07960
Telephone [REDACTED] FAX [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 11/14/2017

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Complete permit history for 11 Franklin Road, Mendham, Lot 6 in Block 1708.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open 11-15
Denied ☐ Closed _____
Filled ☐ Closed 11-16
Partial ☐ Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total 0
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature [Signature]

Date 11-16-17

BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM
2 West Main Street, Mendham, NJ 07945
973-543-7152 (Fax) 973-543-7202
mkaye@mendhamnj.org
Margot G. Kaye, Borough Clerk

received
11-15-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Christopher MI S Last Name Flood
E-mail Address [REDACTED]
Mailing Address 22 N Park Pl, Fl 3
City Morristown State NJ Zip 07960
Telephone [REDACTED] FAX [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 11/14/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Complete permit history for 11 Franklin Road, Mendham, Lot 6 in Block 1708.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open 11-15
Denied - Closed 11-16
Filed - Closed 11-16
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature [Signature]

Date 11-16-17

follow up 11/22/17

Margot Kaye

From: Curtis Blanding [REDACTED]
Sent: Thursday, November 16, 2017 2:31 PM
To: mkaye@mendhamnj.org
Subject: Re: OPRA Request

*emailed
11-21-17*

11/9/17

Good Afternoon Margot,

Thank you very much for providing the response in regards to my OPRA request, although I have a quick follow up question.

The record provided is only a vendor listing which can only be used to partially fulfill our request as we are looking for a report of purchases issued to these vendors for a now amended date range of 07/01/2017 to current.

Could you please reach out to the finance department to have them provide a report of purchases to go along with this vendor listing in order to fulfill our request entirely?

I very much appreciate your attention to this matter and should you have any questions or concerns, please do not hesitate to reach out to me.

Best Regards,

Curtis Blanding
Data Acquisition Specialist
SmartProcure
Dire [REDACTED] | Email [REDACTED]

On Nov 16, 2017, at 11:56 AM, Margot Kaye <mkaye@mendhamnj.org> wrote:

Good morning,

I have attached the documentation responsive to your OPRA request received on November 9, 2017. Please note that Mendham Borough migrated to a new financial management system over the summer. Accordingly, the records provided are from July 1, 2017 to present. Have a great day!

Warm regards,

Margot

Margot G. Kaye, RMC, CMR

Borough of Mendham

BOROUGH OF MENDHAM
OPEN PUBLIC RECORDS ACT REQUEST FORM
2 West Main Street, Mendham, NJ 07945
973-543-7152 (Fax) 973-543-7202
mkaye@mendhamnj.org
Margot G. Kaye, Borough Clerk

received
11-21-17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Jennifer MI _____ Last Name Roy
E-mail Address _____
Mailing Address _____
City _____ State _____ Zip _____
Telephone _____ FAX _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Jennifer Roy Date 11/20/2017

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependant upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please advise if there are any open code violations; open/expired building permits and liens/special assessments such as weeds or tall for the property listed below:

Address: 4 OAK KNOLL RD
Parcel: Block: 112 LOT: 46
ATR#: 622597

~~CR
N
C
P~~

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open 11-21
Denied ☐ Closed 11-21
Filled ☐ Closed _____
Partial ☐ Closed _____

Tracking Information
Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____
Final Cost
Total _____
Deposit _____
Balance Due _____
Balance Paid _____
Records Provided _____
Custodian Signature _____ Date 11-21-17

Margot G. Kaye, Borough Clerk

received
11-21-17

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

First Name Linda MI _____ Last Name Howe
E-mail Address [REDACTED]
Mailing Address 30 West Mt. Pleasant Avenue
City Livingston State nj Zip 07039
Telephone [REDACTED] FAX [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A.
2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New
Jersey, any other state, or the United States.
Signature [Handwritten Signature] Date 11/26/17

Extras: Special service charge dependant upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Kindly provide any open and/or closed permits for the property located at 5 Stevens Road, Mendham, NJ. Blk 2501 lot 11

Thank you

Linda Howe
Duberman associates

AGENCY USE ONLY

Est. Document Cost	
Est. Delivery Cost	
Est. Extras Cost	
Total Est. Cost	
Deposit Amount	
Estimated Balance	
Deposit Date	

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	11-21
Denied	-	Closed	
Filled	-	Closed	11-21
Partial	-	Closed	

Tracking Information

Final Cost:

Tracking #	Total
Rec'd Date	Deposit
Ready Date	Balance Due
Total Pages	Balance Paid

Records Provided

see attached

Custodian Signature

Date _____

Margot Kaye

From: ASK NJ Media Co. [REDACTED]
Sent: Tuesday, November 28, 2017 2:32 AM
To: OPRA requests at Mendham Borough
Subject: Open Public Records Act request - Dog and Cat pet license holders/applications

Dear Mendham Borough,

This is a request for public records made under OPRA and the common law right of access. I certify under penalty of NJSA 2C:28-3 that I have not been convicted of an indictable offense. Please acknowledge receipt of this message.

Records requested:

1. Copies of all current names and addresses of all dog and cat pet license holders/applications for the year of 2017.

Yours faithfully,

ASK NJ Media Co.

Please use this email address for all replies to this request:
[REDACTED]

Is mkaye@mendhamnj.org the wrong address for Open Public Records Act requests to Mendham Borough? If so, please contact us using this form:

https://opramachine.com/change_request/new?body=mendham_borough

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:

<https://opramachine.com/help/officers>

If you find this service useful as an OPRA officer, please ask your web manager to link to us from your organisation's OPRA page.

see attached

[Signature]

11-30-17

PRIORITY SEARCH SERVICES, LLC

788 Shrewsbury Avenue, Suite 2131, Tinton Falls, NJ 07724

OFFICE

Fax:

Mendham Borough, Morris County

Thursday, November 30, 2017

Attention: Russ Heiney

Fax: (973) 543-2290

Please provide any open/due/paid fees for Code Enforcement violations and Vacant/Abandoned Property Registration Fees and the dates those fees cover for the following properties:
(ie. VPR Fee \$500.00 paid for 12/17/15-12/16/16. \$1,500.00 due 12/17/16 for 12/17/16-12/16/17)

Block: **2502**

Lot: **1.05**

Qual:

Owner: GORYEB. JOSEPH

Address: 6 STEVENS RD

N - no

C - no

received
11-30-17

Please Direct Inquiries and Faxes to:

Email: customerservice@prioritysearchservices.com **Priority Search Services**

Phone: (732) 741-5080

Fax: (732) 741-5068

--- PSS REF ID 18000087 ---

PRIORITY SEARCH SERVICES, LLC

788 Shrewsbury Avenue, Suite 2131, Tinton Falls, NJ 07724

OFFICE: [REDACTED] Fax: [REDACTED]

Mendham Borough, Morris County

Thursday, November 16, 2017

Attention: Russ Heiney

Fax: [REDACTED]

Please provide any open/due/paid fees for Code Enforcement violations and Vacant/Abandoned Property Registration Fees and the dates those fees cover for the following properties:
(ie. VPR Fee \$500.00 paid for 12/17/15-12/16/16. \$1,500.00 due 12/17/16 for 12/17/16-12/16/17)

Block: **1708**

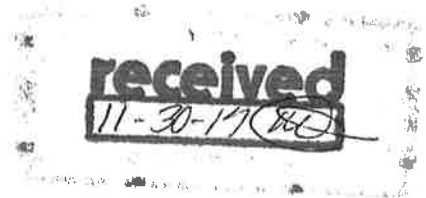
Lot: **6**

Qual:

Owner: **VERONIKA FERRANTE DI RUFFANO**

Address: **11 FRANKLIN RD**

N - no
C - no



Please Direct Inquiries and Faxes to:

Email: customerservice@prioritysearchservices.com **Priority Search Services**

Phone: (732) 741-5080

Fax: (732) 741-5068

--- PSS REF ID 17240329 ---

PRIORITY SEARCH SERVICES, LLC

788 Shrewsbury Avenue, Suite 2131, Tinton Falls, NJ 07724

OFFICE: (732) 741-5080 Fax: (732) 741-5068

Mendham Borough, Morris County

Friday, December 01, 2017

Attention: Russ Heiney

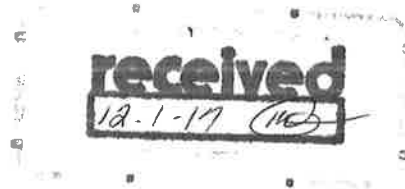
Fax: (973) 543-2290

Please provide any open/due/paid fees for Code Enforcement violations and Vacant/Abandoned Property Registration Fees and the dates those fees cover for the following properties:
(ie. VPR Fee \$500.00 paid for 12/17/15-12/16/16. \$1,500.00 due 12/17/16 for 12/17/16-12/16/17)

Block:	1901	Lot:	32	Qual:
Owner:	SKUBA, ELIZABETH V			
Address:	7 TOWNSEND RD			

Block:	2502	Lot:	1.04	Qual:
Owner:	GORYEB, JOSEPH			
Address:	4 STEVENS RD			

Craig - no
Neil - no



Please Direct Inquiries and Faxes to:

Email: customerservice@prioritysearchservices.com Priority Search Services

Phone: (732) 741-5080

Fax: (732) 741-5068

--- PSS REF ID 18056831 ---

Tracking Information		Final Cost	
Tracking #		Total	
Rec'd Date		Deposit	
Ready Date		Balance Due	
Total Pages		Balance Paid	
Records Provided			
Custodian Signature		Date	

Margot Kaye

From: Priority Search Services <customerservice@prioritysearchservices.com>
Sent: Tuesday, December 05, 2017 11:11 AM
To: mkaye@mendhamnj.org
Subject: Request for Information

Please provide any open/due/paid fees for Code Enforcement violations and Vacant/Abandoned Property Registration Fees and the dates those fees cover for the following properties in Mendham Borough, Morris County:
(ie. VPR Fee \$500.00 paid for 12/17/15-12/16/16. \$1,500.00 due 12/17/16 for 12/17/16-12/16/17)

Block 1102 Lot 157 at 8 ABERDEEN DRIVE SOUTH owned by WALTER SPROULS AND ALICE SPROULS

Priority Search Services, LLC
788 Shrewsbury Avenue, Suite 2131
Tinton Falls, NJ 07724
Phone: (732) 741-5000
Fax: (732) 741-5000

Neil - no
Craig - no



--- PSS REF ID 18285329 ---

12/7/17

A handwritten signature, possibly "Walter Sprouls", is written next to a circled "no".