

APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

Construction

TOWNSHIP OF MANALAPAN

DATE 8/31/17

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 8/31/17 Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Shari Wishengrad

Diamond Builders, Inc.

Address: 764 Reed Road

Jackson, NJ 08527

Required E-Mail: Diamondgirl729@optonline.net

Telephone [Home] () 908670 6911 Unlisted? Yes ___ No ___

Telephone [Work] () 908670 6911

Information Requested:(must be specific)

8 Lakeview Plumbing technical card

Information on a Specific Property

Address 8 Lakeview Drive

Block 79 Lot 12.05

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The information requested will be ready on _____

Estimated Number of Pages _____

Estimated Cost _____

Deposit

[required where the anticipated cost of reproduction exceeds \$5.00]

Applicant

Date: 8-31-17

Deputy

Municipal Official

Date: 8/31/17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

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Municipal Clerk

Date: _____

ACKNOWLEDGMENT

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Applicant

Date: _____

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MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 8-31-17 Date of Response: _____
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Name: Pam HULSEAPPLE

Address: 5 GARRISON LN
BALLSTON LK, NY 12019

Required E-Mail: _____

Telephone [Home] (518) 518 877 84108 Unlisted? Yes _____ No ☒
Telephone [Work] () _____

Information Requested: (must be specific)

CARY COMPOUNDS
CAN YOU PLEASE PROVIDE A PERMIT FOR RENOVATION WORK
FOR THE PROJECT ABOVE?
I DO NOT NEED PLUMBING, ELEC, FENCING ETC - JUST
INTERIORS FOR THE 124,000 SF RENOV.
THANKS!

Information on a Specific Property

Address 75 MOUNT VERNON RD
Block 59 Lot 9.01

Please email back to pam.hulseapple@construction.com

APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

TOWNSHIP OF MANALAPAN *Construction*

DATE 8/30/17

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS
FOR MUNICIPAL USE ONLY

Date Received: 8/30/17 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Linda Babino (Prospective Buyer)

Address: 1000 Arden Ae
S.I. N.Y. 10312

Required E-Mail: VJB769@aol.com

Telephone [Home] (718) 753-9455 Unlisted? Yes _____ No X
Telephone [Work] () _____

Information Requested:(must be specific)

House file - to review file

Information on a Specific Property

Address 24 Woodward
Block 7701 Lot 22

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Deposit

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Applicant

Date: 8/30/17

Deputy Municipal Official

Date: 8/30/17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

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Municipal Clerk

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MANALAPAN, NEW JERSEY 07726
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APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

8-30-2017
DATE

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 8/30/17 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: STEPHEN LUBERA (Trustee)

Address: 10 WEST DEY
ENGLISHTOWN N.J. 07726

Required E-Mail: _____

Telephone [Home] (732) 446-6110 Unlisted? Yes ☒ No ☐
Telephone [Work] () _____

Information Requested:(must be specific)

SURVEY'S

Information on a Specific Property

Address 11 SANFORD AVE
Block 41 Lot 4

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Stephen Lubere
Applicant

Date: 8-30-17

Deputy

Municipal Official

Date: 8/30/17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

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REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 8-29-17 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Kerri-Ann Matthews - DuBois Environmental Consultants, LLC

Address: 249 South Main Street, Suite 6
Barneget, NJ 08005

Required E-Mail: kmatthews@denviro.com

Telephone [Home] (609) 488-2857 Unlisted? Yes ☐ No ☐ Unknown
Telephone [Work] () same

Information Requested:(must be specific)

Block 7232, Lot 1.03 - Manalapan Township / Monmouth County

Dates of Interest: 1931 - Present

Tax Assessor: current and older property record cards

Building/Construction Dept: permits, certificate of occupancy, and architectural and engineering drawings

Planning/Zoning Dept: site plans

Fire Dept (if any): records of tank removal, storage of hazardous substances & petroleum products, and haz-mat responses

Information on a Specific Property

Address Highway 33

Block 7232 Lot 1.03

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Kerri-Ann Matthews

Applicant

Date: 8/28/2017

Municipal Official

Date: _____

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GOVERNMENT RECORDS REQUEST RESPONSE**

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120 ROUTE 522 MANALAPAN,
NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 8-29-17 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Donald DiMarzio, P.P.

Address: 104 Oak Avenue, PO Box 1172
Island Heights NJ 08732

Required E-Mail: ddimarzio104@comcast.net

Telephone [Home] () _____ Unlisted? Yes ___ No ___ Telephone
[Work] (732) 506 9625

Information Requested:(must be specific)

We are performing a Phase I environmental assessment
for the property. We are interested in any records of
environmental incidents (spills; hazardous materials use/storage);
records of construction permits; and ownership history. We
can review any records at your office, at your convenience.

Information on a Specific Property

Address 293 Gordons Corner Road

Block 11.02 Lot 27.06

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Applicant _____

Date: _____

Municipal Official _____

Date: _____

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REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: _____ Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Manny Ruffin

Address: 2727 LBJ Freeway Suite 420
Dallas TX 75234

Required E-Mail: manish.kumar@slkgroup.com

Telephone [Home] () _____ Unlisted? Yes _____ No _____
Telephone [Work] () 8555124803

Information Requested:(must be specific)

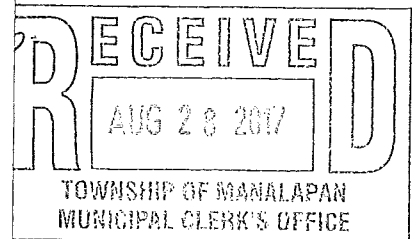
Please check and advise for the below address:

1. Liens & Special assessments
2. Code Violations
3. Open/Expired Building Permits

File - 600893

Information on a Specific Property

Address 7 Champions Way Manalapan NJ 07726
Block 7401 Lot 4



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Manny Ruffin

Applicant

Date: 08/16/2017

Municipal Official

Date: _____

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MANALAPAN, NEW JERSEY 07726
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: _____ Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name: jacquelyn wilfinger

Address: 25 vista road, hamilton, nj 08690

Telephone [Home] () 609-471-1214 Unlisted? Yes ___ No ___

Telephone [Work] () _____

Information Requested:(must be specific)

requesting all open and closed permits for construction, electrical, and plumbing for the transfer of sale

Information on a Specific Property

Address 7 Champions Way, Manalapan, NJ 07726

Block 7401 Lot 4

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The term "public records" generally includes those records determined to be public in accordance with *N.J.S.A. 47:1A-1*. The term does not include employee personnel files, police investigation records, public assistance files or other matters in which there is a right of privacy or confidentiality or inter-agency or intra-agency advisory, consultative, or deliberative material or other material which is specifically exempted by law.

The Applicant hereby acknowledges receipt of a copy of this form with the date on which the information is expected to be available and the estimated cost. The applicant hereby certifies that he or she has not been convicted of any indictable offense under the laws of this State, any other state or the United States and is not seeking government records containing personal information pertaining the victim or the victim's family as provided by *N.J.S.A. 47:1A-1 et seq.*

This form, when signed by the municipal official shall constitute a receipt for any deposit received.

The information requested will be ready on _____

Estimated Number of Pages _____

Estimated Cost _____

Deposit _____
[required where the anticipated cost of reproduction exceeds \$5.00]

Applicant
Date: _____

Municipal Official
Date: _____

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

The document or documents listed below and requested by you are not being provided because the document or documents are not public records as provided by law, for the following reason:

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Municipal Clerk

Date: _____

ACKNOWLEDGMENT

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jacquelyn wilfinger

Applicant

Date: 8/8/17

Carmen Sevilla

From: Hope Ingram-Lewis
Sent: Monday, August 28, 2017 11:05 AM
To: Regina Preteroti
Cc: Carmen Sevilla
Subject: RE: OPRA Request Michael Newman of Signature Info - Tax Search Export File

This was completed.

Hope Ingram-Lewis
Tax Collector
Township of Manalapan
120 Route 522
Manalapan, NJ 07726
Ph 732-446-8358
Fx 732-446-7998
taxcollector@mtnj.org

From: Regina Preteroti
Sent: Monday, August 28, 2017 9:05 AM
To: Hope Ingram-Lewis
Cc: Carmen Sevilla
Subject: OPRA Request Michael Newman of Signature Info - Tax Search Export File

Please advise via email when complete.

Regina Preteroti
Municipal Clerk
Manalapan Township
120 Route 522 & Taylors Mills Road
Manalapan, NJ 07726
Tel. No.: 732-446-8314
Email: rpreteroti@mtnj.org
Fax: 732-446-5796

From: Newman, Michael (RIS-HBE) [<mailto:Minewman@signatureinfo.com>]
Sent: Sunday, August 27, 2017 11:14 PM
To: Newman, Michael (RIS-HBE)
Subject: 8/28/2017 OPRA REQUEST

Please consider this an official OPRA request on behalf of Signature Information Solutions. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Data Trace/Signature

And thank you for your time and consideration concerning this request.

Michael Newman

Operations Records Manager

APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

Construction/Zoning
TOWNSHIP OF MANALAPAN DATE 8-25-17

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS
FOR MUNICIPAL USE ONLY

Date Received: 8/26/2017 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: CONSTANCE LONG (OWNER)

Address: 4 THOMAS DRIVE

Required E-Mail: constancelong8@gmail.com

Telephone [Home] (201) 675-1850 Unlisted? Yes _____ No ✓
Telephone [Work] () _____

Information Requested:(must be specific)

- ① Permits ~~Permits~~ Permits associated with work done on the property to date
- ② Revocable Fence Licence Agreement
- ③ Surveys of the property

Information on a Specific Property

Address 4 THOMAS DRIVE
Block 1908 Lot 2

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The information requested will be ready on _____

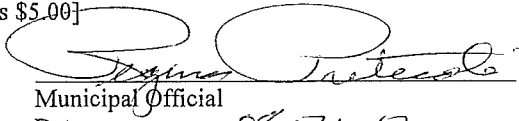
Estimated Number of Pages _____

Estimated Cost _____

Deposit

[required where the anticipated cost of reproduction exceeds \$5.00]

Applicant
Date: 8/26/2017


Municipal Official
Date: 08-26-17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

The document or documents listed below and requested by you are not being provided because the document or documents are not public records as provided by law, for the following reason:

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Municipal Clerk

Date: _____

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Applicant

Date: _____

APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

TOWNSHIP OF MANALAPAN

Construction

DATE 8-25-17

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 8/25/17 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Adam Heitner

Address: 7 Fletcher Drive
Morganville, NJ 07751

Required E-Mail: heitneradam@gmail.com

Telephone [Home] () 732-977-4926 Unlisted? Yes ___ No ___
Telephone [Work] () _____

Information Requested:(must be specific)

Review OPA request and obtain a copy
Review entire copy and obtain copy of gazebo permit

Information on a Specific Property

Address 12 Brandywine Ct.

Block _____ Lot _____

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Applicant

Date: 8/25/17



Municipal Official

Date: 8-25-17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

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Applicant

Date: _____

APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

CONSTRUCTION

TOWNSHIP OF MANALAPAN

DATE 8-24-17

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS
FOR MUNICIPAL USE ONLY

Date Received: 8/24/17 Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name:

Andrea Gutauskas POTENTIAL BUYER

Address:

8 Bayside Terrace
Seaside Heights, NJ 08751

Required E-Mail:

agutauskas@yahoo.com

Telephone [Home] () _____ Unlisted? Yes _____ No _____

Telephone [Work] () _____

973 652-0722

Information Requested:(must be specific)

20 Wildflower Ct Manalapan
active permits for construction

POSSIBLE COPIES

ELECTRICAL PLUMBING, BUILDING, ANY ADDITIONS
TO HOUSE

Information on a Specific Property

Address _____

Block _____ Lot _____

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Andrea Gutauskas

Applicant

Date: 8/24/17

[Signature]

Municipal Official

Date: 08-24-17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

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