

APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

Construction

TOWNSHIP OF MANALAPAN DATE 10/19/17

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS
FOR MUNICIPAL USE ONLY

Date Received: 10-19-2017 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Louis Caiola (potential buyer)

Address: 25 MANALAPAN Woods Dr.
MANALAPAN NJ 07726

Required E-Mail: REMANK97@AOL.COM

Telephone [Home] (732) 492-2573 Unlisted? Yes ___ No ___
Telephone [Work] () _____

Information Requested:(must be specific)

CHECKING IF THERE ARE ANY OPEN PERMITS
CHECKING IF COMPLETED WORK HAS BEEN INSPECTED
CONFIRMING LAST TIME PROPERTY WAS INSPECTED
BY THE TOWNSHIP
(view file & make possible copies)

Information on a Specific Property

Address 8 Woodward Road
Block 7701 Lot 30

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

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Municipal Clerk

Date: _____

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Applicant

Date: _____

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The information requested will be ready on _____

Estimated Number of Pages _____

Estimated Cost _____

Deposit

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Applicant

Date: _____

10-19-2017

Municipal Official

Date: _____

10-19-17

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TOWNSHIP OF MANALAPAN

DATE 10/19/17

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS
FOR MUNICIPAL USE ONLY

Date Received: 10/19/17 Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name:

Serenity Calbavac
"contractor"

Address:

458 Elizabeth ave #376
Manalapan NJ 08873

Required E-Mail: manager@clerkguardian.com

Telephone [Home] () _____ Unlisted? Yes _____ No _____
Telephone [Work] (732) ~~853~~ 799-5757

Information Requested:(must be specific)

Survey to A/CAD (copy)

Information on a Specific Property

Address 7 Briar Hill DR
Block 1802 Lot 16

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Estimated Cost _____

Deposit

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Applicant

Date:

Derek J. Calabrese
10/19/17

Deputy

Municipal Official

Date:

[Signature]
10/19/17

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GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

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TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726

E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

Construction

DATE 10/19/17

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: Oct 19 2017 Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name:

Robin Lipton Goldstein (realtor)

Address:

335 Rt 9 SO
Manalapan 07726

Required E-Mail:

Robin.liptongoldstein@gmail.com

Telephone [Home] ()

Unlisted? Yes ☒ No ☐

Telephone [Work]

(732) 598-9516

Information Requested: (must be specific)

all permits that are open
all permits that are closed

(view file and make possible copies)

Information on a Specific Property

Address

200 Autumn DR

Block

76.03

Lot

13.03

**COLDWELL
BANKER**

RESIDENTIAL BROKERAGE

(732) 462-4242 OFFICE
(732) 598-9516 CELL
(973) 387-4612 EFAX

Coldwell Banker Residential Brokerage
335 Route 9 South
Manalapan, NJ 07726

Robin.LiptonGoldstein@cbmoves.com
www.robinliptongoldstein.cbintouch.com
Operated by a subsidiary of NRT LLC.

MLS



ROBIN LIPTON GOLDSTEIN
Sales Associate

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Estimated Number of Pages

Estimated Cost

Deposit

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Applicant

Date:

John J. ...
10/19/17

Municipal Official

Date:

10-19-17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO:

DATE:

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Municipal Clerk

Date:

ACKNOWLEDGMENT

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Date:



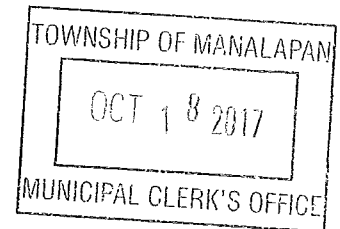
ATLANTIC ENVIRONMENTAL SOLUTIONS, INC

Tax Assessor - YES
Const - YES
Fire - YES
Health - YES

October 16, 2017

Township of Manalapan
Clerk's Office
120 Route 522
Manalapan, NJ 07726

Re: Open Public Records Act (OPRA) Request
195 Highway 9, Manalapan, Monmouth County, New Jersey
Block: 18.01, Lot: 8.01



Dear Sir or Madam:

Atlantic Environmental Solutions, Inc. (AESI) has been retained to perform an environmental assessment of the referenced property. The purpose of this letter is to request any information which may be in your files in connection with the subject properties. Please share this request with the Tax Assessor, Buildings Department, and Fire Prevention Bureau in addition to reviewing your files for any of the following:

- Copy of the Subject Property Tax Map
- History of Building Construction, Previous Owners and Operators
- Environmental violations, incidents, complaints, etc.
- Community Right to Know (RTK) Information
- Underground Storage Tank (UST) registrations, installation or removal permits
- Hazardous substance (including petroleum) discharges, leaks, spills, etc.
- Monitoring well, potable well, or other well installation records
- Industrial Site Recovery Act (ISRA) or ECRA correspondence
- Groundwater contamination reports, including Classification Exception Areas (CEAs)
- Declaration of Environmental Restrictions (DERs)
- Hazardous Substance Inventories
- Air emission permits, records
- Solid waste or sanitary waste permits, records

Thank you in advance for your help regarding this matter. In the event that there is a fee associated with obtaining this information, or if your office would rather make the file available for my review, please do not hesitate to contact me at (201) 876-9400. Our fax number is (201) 876-9563.

Sincerely,

Marzena Sobilo
Environmental Scientist

TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: _____ Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name: ATLANTIC ENVIRONMENTAL SOLUTIONS, INC.
MARZENA SOBILLO

Address: 5 MARINE VIEW PLAZA, SUITE 401
MOBOKEN, NJ 07030

Required E-Mail: marzena@solutionsenvironmental.com

Telephone [Home] (201) 876-8400 Unlisted? Yes _____ No _____

Telephone [Work] () _____

Fax (201) 876-9563
Information Requested: (must be specific)

Please see attached letters

Information on a Specific Property

Address 195 Hwy 9, Manalapan, NJ
Block 18.01 Lot 8.01

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Applicant

Date: _____

Municipal Official

Date: _____

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GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

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TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
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APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

Construction
DATE 10/18/17

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 10/18/17 Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name:

SUZAN MARCELLE (owner)

Address:

9 INVERNESS DRIVE
MANALAPAN NJ 07726

Required E-Mail:

SUZAN@OPTONLINE.NET

Telephone [Home] () _____

Unlisted? Yes _____ No _____

Telephone [Work] () _____

732 259-3502 cell

Information Requested:(must be specific)

copy of my survey —

Information on a Specific Property

Address

9 INVERNESS DRIVE

Block _____

Lot _____

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Applicant

Date: 10/18/17

Deputy Municipal Official

Date: 10/18/17

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MUNICIPAL BUILDING
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E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 10-16-17 Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Catherine Kim

Address: 955 Route 34; Suite 200

Matawan, NJ 07747

Required E-Mail: ckim@cgajlaw.com

Telephone [Home] () _____ Unlisted? Yes _____ No _____

Telephone [Work] (732) 583-7474

Information Requested:(must be specific)

Resolutions for approvals from Manalapan Township Planning Board and/or Zoning Board
pertaining to Block 18.01, Lot 8.01, other than resolution dated January 11, 2001.

Information on a Specific Property

Address 195 Route 9 South, Manalapan

Block 18.01 Lot 8.01

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The information requested will be ready on _____

Estimated Number of Pages _____

Estimated Cost _____

Deposit

[required where the anticipated cost of reproduction exceeds \$5.00]

Applicant

Date:

10/16/2017

Municipal Official

Date:

10-17-17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: Catherine Lim

DATE: 10/16/2017

The document or documents listed below and requested by you are not being provided because the document or documents are not public records as provided by law, for the following reason:

You have a right to appeal the decision that the document or documents are not public records. You may take your appeal to the Government Records Council or to the New Jersey Superior Court, as provided by N.J.S.A. 47:1A-1 et seq.. If your request has been denied, a statement of the procedures for the appeal will be attached to this notification.

Municipal Clerk

Date: _____

ACKNOWLEDGMENT

I hereby acknowledge that I have received the documents requested except for any documents specifically listed above on which a determination has been made that the documents will not be provided. If any documents have not been provided, I have received information on the procedures for any appeal of the determination.

Applicant

Date: _____

TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

10-16-2017

DATE

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 10-16-2017 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: THOMAS LINN, Potential Buyer

Address:

1 HALIFAX DR
MORGANVILLE, NJ 07751

Required E-Mail: ~~clerk@mtnj.org~~ EconomyWash@hotmail.com

Telephone [Home] (1) 732-972-5990 Unlisted? Yes ☐ No ☐
Telephone [Work] () _____

Information Requested:(must be specific)

SURVEY OF 56 WILSON AVE BLOCK #32 Lot 1
SURVEY OF 58 WILSON AVE BLOCK #32 Lot 2

Information on a Specific Property

Address 56-58 Wilson Ave

Block 32 Lot 1-2

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- Except as otherwise provided by law or regulation, the fee assessed for the duplication of a printed record shall be \$0.05 per letter size page or smaller; and \$0.07 per legal size page or larger.

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Estimated Number of Pages _____

Estimated Cost _____

Deposit

[required where the anticipated cost of reproduction exceeds \$5.00] _____

Applicant

Date: 10-16-17

Deputy Municipal Official

Date: 10/16/17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

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Municipal Clerk

Date: _____

ACKNOWLEDGMENT

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Applicant

Date: _____

TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

10-16-2017
DATE

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 10-16-2017 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Vincent Licitra Potential Buyer

Address: 188 Duckie ave.
Staten Island, NY
10314

Required E-Mail: magibe vi @ gmail . com

Telephone [Home] (718) 8150 981 Unlisted? Yes ☐ No ☐

Telephone [Work] ()
Cell # 718 787 6702

Information Requested:(must be specific)

Copies of Complete building's Dept File on below
home to included and Filed Blue Prints
for Approved extensions, electrical work,
plumbing, exterior fencing, cement works,
Approved pool in ground with electrical, heating
and A/C systems work and or updating,
roofing or exterior facing work and, sewer + municipal
work; Fireplace chimney work if Available.
Copies of All Above items or whatever is in file

Information on a Specific Property

Address 273 Union H.11 Rd., Manalapan
NJ

Block 4.03 Lot 23.02

A request for access to or for a copy of Government Records should be submitted on this form which has been adopted by the Municipal Clerk as the Custodian of Records. Some records will be immediately available during normal business hours. Some records will require time to compile and to make the copies requested, but will normally be available during normal business hours and within seven (7) business days. If any document or copy which has been requested is not a public record or cannot be provided within the seven (7) business days, you will be provided with a response with that information within the seven (7) business days. Some records requested have specific fees or other response times established by statute. There is no fee involved in simply inspecting a document during normal business hours. This request may be filed electronically. In general:

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Estimated Number of Pages _____

Estimated Cost _____

Deposit

[required where the anticipated cost of reproduction exceeds \$5.00] _____

Applicant

Date:

10-16-2017

Municipal Official

Date:

10-16-17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

The document or documents listed below and requested by you are not being provided because the document or documents are not public records as provided by law, for the following reason:

SEWER + MUNICIPAL WATER DOES NOT COME OUT OF THE
TWP. PLEASE CONTACT

SEWER CONTACT - W MVA 732-446-9300 Pension Road

WATER GORDONS CORNER WATER CO. 732-946-9333
SUEZ 732-446-5102 x114

You have a right to appeal the decision that the document or documents are not public records. You may take your appeal to the Government Records Council or to the New Jersey Superior Court, as provided by N.J.S.A. 47:1A-1 et seq.. If your request has been denied, a statement of the procedures for the appeal will be attached to this notification.

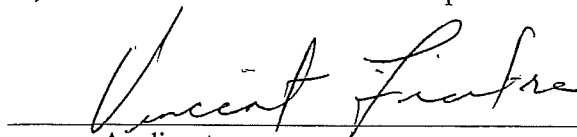


Municipal Clerk

Date: 10-16-17

ACKNOWLEDGMENT

I hereby acknowledge that I have received the documents requested except for any documents specifically listed above on which a determination has been made that the documents will not be provided. If any documents have not been provided, I have received information on the procedures for any appeal of the determination.



Applicant

Date: 10-16-2017

Carmen Sevilla

From: Hope Ingram-Lewis
Sent: Tuesday, October 17, 2017 8:46 AM
To: Regina Preteroti
Cc: Carmen Sevilla
Subject: RE: OPRA REQUEST 10-16-17 Michael Newman of Signature Info - Tax Search Export File

This was completed

Hope Ingram-Lewis
Tax Collector
Township of Manalapan
120 Route 522
Manalapan, NJ 07726
Ph 732-446-8358
Fx 732-446-7998
taxcollector@mtnj.org

From: Regina Preteroti
Sent: Monday, October 16, 2017 12:27 PM
To: Hope Ingram-Lewis
Cc: Carmen Sevilla
Subject: OPRA REQUEST 10-16-17 Michael Newman of Signature Info - Tax Search Export File

Please advise via email when complete.

Regina Preteroti
Municipal Clerk
Manalapan Township
120 Route 522 & Taylors Mills Road
Manalapan, NJ 07726
Tel. No.: 732-446-8314
Email: rpreteroti@mtnj.org
Fax: 732-446-5796

From: Newman, Michael (RIS-HBE) [<mailto:Minewman@signatureinfo.com>]
Sent: Monday, October 16, 2017 7:40 AM
To: Newman, Michael (RIS-HBE)
Subject: 10/16/2017 OPRA REQUEST

Please consider this an official OPRA request on behalf of Signature Information Solutions. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Data Trace/Signature

And thank you for your time and consideration concerning this request.

Michael Newman

TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 10/16/17 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Nicole Tenthoere

Keller Williams Realty

Address: 150 Broad St

Shrewsbury, NJ 07701

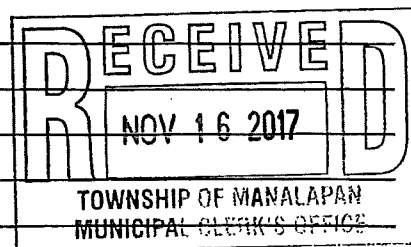
Required E-Mail: ntenthoere@kw.com

Telephone [Home] () _____ Unlisted? Yes _____ No _____

Telephone [Work] () 732 598 5687

Information Requested: (must be specific)

List of all closed permits, details
on any open permits and the
survey if in the file.



Information on a Specific Property

Address 6 Dogwood Ct.

Block 9.02 Lot 1.10

10/23 - called
Will pick up

APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

Zoning
TOWNSHIP OF MANALAPAN DATE 10/16/17

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtni.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS
FOR MUNICIPAL USE ONLY

Date Received: 10-16-17 Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Nick A. Liuzzi

Address: 19 Rockingham Ct Manalapan
07726

Required E-Mail: _____

Telephone [Home] (917) 502-4948 Unlisted? Yes ___ No ___
Telephone [Work] () _____

Information Requested: (must be specific)

Copy of memorialized resolution
for Mamma Mia Focaccceria, LLC

Information on a Specific Property

Address 345 Route 9 S
Block 10 Lot 15.02

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The information requested will be ready on _____

Estimated Number of Pages _____

Estimated Cost _____

Deposit

[required where the anticipated cost of reproduction exceeds \$5.00] _____

Applicant

Date:

10-16-17

Municipal Official

Date:

10-16-17

APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

TOWNSHIP OF MANALAPAN

Construction
DATE 10-13-17

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 10-13-17 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Wendy Strumpf - owner
2

Address: 273 Union Hill Rd
Manalapan, NJ 07726

Required E-Mail: Queenw @ optonline.net

Telephone [Home] (732) 972-6097 Unlisted? Yes ___ No ___
Telephone [Work] (732) 598-1290
cell

Information Requested:(must be specific)

copy permits for new roof
and electrical panel 1999

Information on a Specific Property

Address 273 Union Hill
Block 4.03 Lot 23.02

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The information requested will be ready on _____

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Deposit

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Wendy Strype
Applicant
Date: 10/13/11

Deputy Municipal Official
Date: 10/13/11

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

The document or documents listed below and requested by you are not being provided because the document or documents are not public records as provided by law, for the following reason:

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Municipal Clerk

Date: _____

ACKNOWLEDGMENT

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Applicant

Date: _____

Fire - NO

TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 10-12-17 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: LAVKESH RAVAL (Buyer)

Address: 2602 GIORNIAC DRIVE
PARLIN, NJ 08859

Required E-Mail: LAVKESH_99@YAHOO.COM

Telephone [Home] (551-208-8755) Unlisted? Yes ☐ No ☐
Telephone [Work] () _____

Information Requested:(must be specific) Looking for any violations on the home.

I would like to buy this property as I want to
raise my family in Manalapan Township.
Before putting offer, want to understand
if there are any legal issues with this property,
as it was listed as fore-closer. or there are
any violations against it that I should be aware
about. Construction files, any violations, oil tanks
tax lien, fire violation, code violations
review entire file with possible copies.

Information on a Specific Property

Address 27 Old Queens Blvd, Manalapan, NJ
07726
Block _____ Lot _____

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The information requested will be ready on _____

Estimated Number of Pages _____

Estimated Cost _____

Deposit

[required where the anticipated cost of reproduction exceeds \$5.00]

LAVKESH RAVAL
Applicant
Date: 10/12/17

[Signature]
Municipal Official
Date: 10-12-17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

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Municipal Clerk

Date: _____

ACKNOWLEDGMENT

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Applicant

Date: _____

Preteroti

From: bradberger . <bradberger29@gmail.com>
Sent: Thursday, October 12, 2017 4:44 PM
To: Regina Preteroti
Subject: OPRA 10-12-17 (Official date is 10-13-17)
Attachments: OPRA Oct 12 2017.pdf



Dear Regina,

Attached is an OPRA request.

Thank you
Brad Berger

TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 10/12/17 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Brad Berger

Address: 45 Hedgerow Lane
Manalapan NJ 07726

Required E-Mail: brad.berger29@gmail.com

Telephone [Home] 732-462-7373 Unlisted? Yes _____ No ☒
Telephone [Work] 619-985-4227

Information Requested: (must be specific)

Copies of any traffic studies of Tennent Rd. from Craig Rd. to Millhurst Rd. that were requested, obtained and paid for by the Township of Manalapan's chosen traffic experts picked and retained by the Township from Jan 2012 to present. Please provide copies of any bills for the aforesaid traffic studies to the Township and proof of payment by the Township.

Information on a Specific Property

Address Tennent Rd.

Block _____ Lot _____

APPLICANT BROUGHT
DIRECTLY
TO DEPARTMENT

10-12-17

TOWNSHIP OF MANALAPAN DATE

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS
FOR MUNICIPAL USE ONLY

Date Received: 10/12/17 Date of Response: 10/12/17

SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Grace Fisher, Buyer

Address: 19 Stratford Dr
Manalapan

Required E-Mail: Gigie803@gmail.com

Telephone [Home] () _____ Unlisted? Yes _____ No _____

Telephone [Work] (✓) _____
cell (201) 906-7401

Information Requested: (must be specific)

Survey of property
oil tank?

Construction
HERO

Information on a Specific Property

Address 234 Century Way

Block _____ Lot _____

A request for access to or for a copy of Government Records should be submitted on this form which has been adopted by the Municipal Clerk as the Custodian of Records. Some records will be immediately available during normal business hours. Some records will require time to compile and to make the copies requested, but will normally be available during normal business hours and within seven (7) business days. If any document or copy which has been requested is not a public record or cannot be provided within the seven (7) business days, you will be provided with a response with that information within the seven (7) business days. Some records requested have specific fees or other response times established by statute. There is no fee involved in simply inspecting a document during normal business hours. This request may be filed electronically. In general:

- Immediate access is ordinarily available for to budgets, bills, vouchers, contracts, including collective negotiations agreements and individual employment contracts, and public employee salary and overtime information. Minutes of public meetings will be generally available immediately after the minutes have been approved.
- Records which are not readily available or which will require a search of records will be made available as soon as possible and the applicant will be provided with an interim report within seven [7] business days indicating the time which will be required to provide the records.
- Except as otherwise provided by law or regulation, the fee assessed for the duplication of a printed record shall be \$0.05 per letter size page or smaller; and \$0.07 per legal size page or larger.

On September 10, 2010 Governor Christie signed legislation that changed OPRA's copy fee provision at N.J.S.A. 47:1A-5.b. Said provision of OPRA has since been amended to provide that: "[a] copy or copies of a government record may be purchased by any person upon payment of the fee prescribed by law or regulation."

- Where a request is for a copy in a format other than a photocopy, reasonable efforts will be made to provide the information in the format requested. The cost will be based on the costs of producing the format requested.
- Where a legal determination must be made as to whether records are "public records" as provided by law, the request will be reviewed by the Municipal Attorney.

The term "public records" generally includes those records determined to be public in accordance with N.J.S.A. 47:1A-1. The term does not include employee personnel files, police investigation records, public assistance files or other matters in which there is a right of privacy or confidentiality or inter-agency or intra-agency advisory, consultative, or deliberative material or other material which is specifically exempted by law.

The Applicant hereby acknowledges receipt of a copy of this form with the date on which the information is expected to be available and the estimated cost. The applicant hereby certifies that he or she has not been convicted of any indictable offense under the laws of this State, any other state or the United States and is not seeking government records containing personal information pertaining the victim or the victim's family as provided by N.J.S.A. 47:1A-1 et seq.

This form, when signed by the municipal official shall constitute a receipt for any deposit received.

The information requested will be ready on _____

Estimated Number of Pages _____

Estimated Cost _____

Deposit

[required where the anticipated cost of reproduction exceeds \$5.00]

Race Lushie

Applicant

Date: 10/12/17

[Signature]

Municipal Official

Date: 10-12-17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

The document or documents listed below and requested by you are not being provided because the document or documents are not public records as provided by law, for the following reason:

You have a right to appeal the decision that the document or documents are not public records. You may take your appeal to the Government Records Council or to the New Jersey Superior Court, as provided by *N.J.S.A. 47:1A-1 et seq.* If your request has been denied, a statement of the procedures for the appeal will be attached to this notification.

Municipal Clerk

Date: _____

ACKNOWLEDGMENT

I hereby acknowledge that I have received the documents requested except for any documents specifically listed above on which a determination has been made that the documents will not be provided. If any documents have not been provided, I have received information on the procedures for any appeal of the determination.

Applicant

Date: _____

TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: _____ Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name:

KERSTIN MCKITRICK

Address:

223 HAMILTON AVE
LONG BRANCH NJ 07740

Required E-Mail: KERSHICK@YAHOO.COM

Telephone [Home] ^{cell} (732) 757-5181 Unlisted? Yes ☒ No ☐
Telephone [Work] () SAME

Information Requested: (must be specific)

BLOCK 13 LOT 22.04 138 PINEBROOK RD
THERE IS A RESOLUTION OF JUNE 22, 2000
APPLICATION # 99-40 SP-P TO JEWISH LEARNING CENTER.
IT GRANTS APPROVALS FOR TWO BUILDINGS IN
TWO PHASES. THE FIRST ONE WAS BUILT IN 2003
MY QUESTIONS: (1) ARE THE APPROVALS FOR THE
SECOND BUILDING IN FULL FORCE AND EFFECT?
(2) ARE THERE ANY SUBSEQUENT / ADDITIONAL /
CHANGED APPROVALS, OR AN APPLICATION FOR SUCH.

Information on a Specific Property

Address 138 PINE BROOK RD + 130 PINE BROOK RD
Block 13 Lot 22.04 + 23.01

(3) ARE THERE ANY APPROVALS FOR LOT 23.01, 130 PINEBROOK

TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: _____ Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: ROBERT F. MUNOZ, ESQ.

DAVISON, EASTMAN, MUNOZ, LEDERMAN & PAONE, P.A.

Address: MONMOUTH EXECUTIVE CENTER

100 WILLOW BROOK ROAD, SUITE 100, FREEHOLD, NJ 07728

Required E-Mail: RMUNOZ@DEMLPLAW.COM

Telephone [Home] () _____ Unlisted? Yes ____ No ____

Telephone [Work] (732) 462-7170

Information Requested:(must be specific)

Any and all Planning Board or Zoning Board Resolutions granting approval from 2007 through 2017 for property
known as 146 Daum Road, and any and all building permits issued from 2007 through 2017 for 146 Daum Road

Information on a Specific Property

Address 146 Daum Road

Block _____ Lot _____

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The Applicant hereby acknowledges receipt of a copy of this form with the date on which the information is expected to be available and the estimated cost. The applicant hereby certifies that he or she has not been convicted of any indictable offense under the laws of this State, any other state or the United States and is not seeking government records containing personal information pertaining the victim or the victim's family as provided by *N.J.S.A. 47:1A-1 et seq.*

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The information requested will be ready on _____

Estimated Number of Pages _____

Estimated Cost _____

Deposit _____

[required where the anticipated cost of reproduction exceeds \$5.00]

Applicant _____

Date: _____

Municipal Official _____

Date: _____

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

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Municipal Clerk

Date: _____

ACKNOWLEDGMENT

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Applicant

Date: _____