

TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 11-6-17 Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Luke S. Pontier, Esq.
c/o Day Pitney LLP
Address: One Jefferson Road
Parsippany, NJ 07054

Required E-Mail: lpontier@daypitney.com

Telephone [Home] () _____ Unlisted? Yes _____ No _____
Telephone [Work] (973) 966-8714

Information Requested:(must be specific)

Request related to specific property (please see property information below) and Planning Board records:

(1) All board professional review letters in connection with Resolution of Memorialization Approval Granting Amended Preliminary and Final Major Site Plan Approval to Anne Yures / Andee Plaza II, Application No. PFS0501 on October 11, 2007 and the underlying application and (2) any correspondence among township officials, professionals, board members, or the public relating to the property since January 1, 2011.

Information on a Specific Property

Address 12 Millhurst Road, Manalapan
Block 65 Lot 30.01

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- Except as otherwise provided by law or regulation, the fee assessed for the duplication of a printed record shall be \$0.05 per letter size page or smaller; and \$0.07 per legal size page or larger.
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The Applicant hereby acknowledges receipt of a copy of this form with the date on which the information is expected to be available and the estimated cost. The applicant hereby certifies that he or she has not been convicted of any indictable offense under the laws of this State, any other state or the United States and is not seeking government records containing personal information pertaining to the victim or the victim's family as provided by N.J.S.A. 47:1A-1 et seq.

This form, when signed by the municipal official shall constitute a receipt for any deposit received.

The information requested will be ready on _____

Estimated Number of Pages _____

Estimated Cost _____

Deposit

[required where the anticipated cost of reproduction exceeds \$5.00] _____

Applicant

Date:

NOV 6, 2017

Municipal Official

Date:

11-7-17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

The document or documents listed below and requested by you are not being provided because the document or documents are not public records as provided by law, for the following reason:

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E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

APPLICANT BROUGHT
DIRECTLY

TO DEPARTMENT

11-7-2017

DATE

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 11/7/17 Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name:

Colleen Meyler

Address:

40 ERA Central Realty

3338 Hwy 9

Freehold

Required E-Mail: ColleenMeylere@gmail.com

Telephone [Home] () 732.995.5102 Unlisted? Yes _____ No _____

Telephone [Work] () _____

Information Requested:(must be specific)

Looking to see if permits were filed
when home was built in '85 for
a gazebo or shed.

Information on a Specific Property

Address

74 Daum Road

Block

70

Lot

19.10

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REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

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SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Jenna Moore

Address: CLEARY GIACOBBE ALFIERI JACOBS, LLC
855 STATE ROUTE 34
SUITE 200
MANALAPAN, NJ 07747

Required E-Mail: jmoore@CGATLAW.com

Telephone (Home) () _____ Unlisted? Yes _____ No _____
Telephone (Work) (732) 583-7474

Information Requested: (must be specific)

Please provide the CD recording of the
public hearings for Boy Scouts Adventure Park
application. There were 2 hearings
June 1, 2017
October 5, 2017

Information on a Specific Property

Address 76 TROEN DR. RD. / LAVALLEY DRIVE & 110 DROWN ROAD

Block _____ Lot _____
Block 72, Lots 20 and 30
Block 70, Lot 21

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Municipal Official _____

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MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 11-6-17 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Denise Remeta _____
Riley and Gutman, Esqs, _____
Address: 31 West Main Street _____
Freehold, NJ 07726 _____
dremeta@rileyandgutman.com _____
Required E-Mail: 732-431-0300 _____
fax: 732-431-2574 _____
Telephone [Home] _____
Telephone [Work] _____

Information Requested:(must be specific)

We are requesting digital format.

1. Construction permits opened and closed from Jan. 1984 – present;
2. Oil installation and/or decommissioning permits opened and closed from Jan. 1984 – present;
3. Septic system installation and/or decommissioning permits opened and closed from Jan. 1984 – present;
4. Well installation and/or decommissioning permits opened and closed from Jan. 1984 – present;
5. Propane tanks installation and/or decommissioning permits opened and closed from Jan. 1984 – present;
6. Variances/permits for pools opened and closed from Jan. 1984 – present;
7. Variance/permits for sheds, additions, decks and fence opened and closed from Jan. 1984 – present.

If the above requested records are not maintained by your office, kindly forward OPRA request to the proper records custodian or direct as to the proper records custodian (N.J.S.A. 47:1A-5.h.).

We are requesting ALL available documents pertaining to:

28 Fawn Run, Manalapan, NJ

Lot 1.16, Block 29.11

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Municipal Official
Date: _____

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REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 11-6-77 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Karen Markowitz

Address: 427 Saint Andrews Place
Manalapan, NJ 07726

Required E-Mail: Karen_eve@hotmail.com

Telephone [Home] (561) 212-9646 Unlisted? Yes ☒ No ☐
Telephone [Work] () _____

Information Requested:(must be specific)

Names, dates and nature of complaints of
all who have placed complaints regarding
hoarding residence listed below. Complaints have
been placed with the Board of Health along with at
least two other departments within the Manalapan
Township. Requesting info above from all departments
within the Township with which complaints have
been placed.
Thank you.

Information on a Specific Property

Address 423 Saint Andrews Place, Manalapan
NJ
07726
Block _____ Lot _____

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Date Received: _____ Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Brittany Smith

Address: 42 E Main St
Freehold, NJ 07728

Required E-Mail: appraisals@stuartappraisalco.com

Telephone [Home] () _____ Unlisted? Yes _____ No _____
Telephone [Work] () 732-409-6080

Information Requested:(must be specific)

Please provide property record card for property
listed below.

Information on a Specific Property

Address 10 Station Street

Block 62 Lots 1+2

and

Block 64 Lot 38 (same address)

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Applicant

Date: _____

Carmen Sevilla

From: Hope Ingram-Lewis
Sent: Monday, November 06, 2017 3:10 PM
To: Regina Preteroti
Cc: Carmen Sevilla
Subject: RE: OPRA REQUEST 11-06-17 Michael Newman - Tax Search Export File

This was completed.

Hope Ingram-Lewis
Tax Collector
Township of Manalapan
120 Route 522
Manalapan, NJ 07726
Ph 732-446-8358
Fx 732-446-7998
taxcollector@mtnj.org

From: Regina Preteroti
Sent: Monday, November 06, 2017 1:07 PM
To: Hope Ingram-Lewis
Cc: Carmen Sevilla
Subject: OPRA REQUEST 11-06-17 Michael Newman - Tax Search Export File

Please advise via email when complete.

Regina Preteroti
Municipal Clerk
Manalapan Township
120 Route 522 & Taylors Mills Road
Manalapan, NJ 07726
Tel. No.: 732-446-8314
Email: rpreteroti@mtnj.org
Fax: 732-446-5796

From: Newman, Michael (RIS-HBE) [<mailto:Minewman@signatureinfo.com>]
Sent: Friday, November 03, 2017 4:20 PM
To: Newman, Michael (RIS-HBE)
Subject: 11/6/2017 OPRA REQUEST

Please consider this an official OPRA request on behalf of Signature Information Solutions. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Data Trace/Signature

And thank you for your time and consideration concerning this request.

Michael Newman

Operations Records Manager

TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 11/6/17 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: alexandra seibert

Address: 9 steeplechase dr.
blackwood nj 08012

Required E-Mail: alexandra.seibert@redfin.com

Telephone [Home] () 856 649 4631 Unlisted? Yes ___ No ___
Telephone [Work] () _____

Information Requested:(must be specific)

Requesting ALL permits both open and closed for construction, plumbing, and electrical
for a transfer of sale.

Property- 43 Springhouse Circle Manalapan NJ 07726

Lot- 12

Block- 66.03

Information on a Specific Property Address _____

Block _____ Lot _____

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- Immediate access is ordinarily available for to budgets, bills, vouchers, contracts, including collective negotiations agreements and individual employment contracts, and public employee salary and overtime information. Minutes of public meetings will be generally available immediately after the minutes have been approved.
- Records which are not readily available or which will require a search of records will be made available as soon as possible and the applicant will be provided with an interim report within seven [7] business days indicating the time which will be required to provide the records.
- Except as otherwise provided by law or regulation, the fee assessed for the duplication of a printed record shall be \$0.05 per letter size page or smaller; and \$0.07 per legal size page or larger.
On September 10, 2010 Governor Christie signed legislation that changed OPRA's copy fee provision at N.J.S.A. 47:1A-5.b. Said provision of OPRA has since been amended to provide that: "[a] copy or copies of a government record may be purchased by any person upon payment of the fee prescribed by law or regulation."
- Where a request is for a copy in a format other than a photocopy, reasonable efforts will be made to provide the information in the format requested. The cost will be based on the costs of producing the format requested.
- Where a legal determination must be made as to whether records are "public records" as provided by law, the request will be reviewed by the Municipal Attorney.

The term "public records" generally includes those records determined to be public in accordance with *N.J.S.A. 47:1A-1*. The term does not include employee personnel files, police investigation records, public assistance files or other matters in which there is a right of privacy or confidentiality or inter-agency or intra-agency advisory, consultative, or deliberative material or other material which is specifically exempted by law.

The Applicant hereby acknowledges receipt of a copy of this form with the date on which the information is expected to be available and the estimated cost. The applicant hereby certifies that he or she has not been convicted of any indictable offense under the laws of this State, any other state or the United States and is not seeking government records containing personal information pertaining the victim or the victim's family as provided by *N.J.S.A. 47:1A-1 et seq.*

This form, when signed by the municipal official shall constitute a receipt for any deposit received.

The information requested will be ready on _____

Estimated Number of Pages _____

Estimated Cost _____

Deposit _____

[required where the anticipated cost of reproduction exceeds \$5.00]

Applicant _____

Date: _____

Municipal Official _____

Date: _____

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

The document or documents listed below and requested by you are not being provided because the document or documents are not public records as provided by law, for the following reason:

You have a right to appeal the decision that the document or documents are not public records. You may take your appeal to the Government Records Council or to the New Jersey Superior Court, as provided by *N.J.S.A. 47:1A-1 et seq.* If your request has been denied, a statement of the procedures for the appeal will be attached to this notification.

Municipal Clerk

Date: _____

ACKNOWLEDGMENT

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Applicant

Date: _____

TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

**REQUEST FOR ACCESS TO GOVERNMENT RECORDS
FOR MUNICIPAL USE ONLY**

Date Received: 11-3-17 Date of Response: _____
SEE INSTRUCTIONS ON THE OTHER SIDE

Name: Jenn Reynolds

Address: 930 Bedford Road
York, PA 17404

Required E-Mail: MCGJennr@aol.com

Telephone [Home] (717) 650-2112 Unlisted? Yes ☐ No ☐
Telephone [Work] () _____

Information Requested:(must be specific)

I am requesting copies of all inground pool permits issued between 10/01/2017 thru 10/31/2017. Information
needed is homeowners address, pool contractor and cost or project. Information is for research
purposes only, homeowner will not be contacted in any way

Thank you

Information on a Specific Property

Address _____

Block _____ Lot _____

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The information requested will be ready on _____

Estimated Number of Pages _____

Estimated Cost _____

Deposit

[required where the anticipated cost of reproduction exceeds \$5.00] _____

Applicant

Date: 08/31/2017

Municipal Official

Date: _____

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

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Municipal Clerk

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Applicant

Date: 11/03/17

TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

APPLICANT BROUGHT
DIRECTLY

TO DEPARTMENT

11-2-2017

DATE

REQUEST FOR ACCESS TO GOVERNMENT RECORDS

FOR MUNICIPAL USE ONLY

Date Received: 11/2/2017 Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name:

Frances Colon

Address:

81 Main St

Englishtown N.J

Required E-Mail:

Specialnurse67@yahoo.

Telephone [Home] (732) ^{Cell} 646-3122

Unlisted? Yes _____ No _____

Telephone [Work] () _____

Information Requested:(must be specific)

Need NAME & ADDRESS OF Area Veterans

For: American Legion Post 434

Englishtown / Manalapan

SANFORD ST.

we as the Legion would like to send CARDS

AND possible gifts.

American Legion Non-Profit organization For
Veterans.

American Legion

Information on a Specific Property

Address

POST 434 - 11 SANFORD ST Manalapan

Block _____

Lot _____

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Estimated Cost _____

Deposit

[required where the anticipated cost of reproduction exceeds \$5.00]

Applicant

Date: 11/2/2017

Municipal Official

Date: 11-2-17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

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Municipal Clerk

Date: _____

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Applicant

Date: _____

TOWNSHIP OF MANALAPAN

MUNICIPAL BUILDING
120 ROUTE 522
MANALAPAN, NEW JERSEY 07726
E-MAIL: clerk@mtnj.org
FAX: 732-446-5796

REQUEST FOR ACCESS TO GOVERNMENT RECORDS FOR MUNICIPAL USE ONLY

Date Received: 11/2/17 Date of Response: _____

SEE INSTRUCTIONS ON THE OTHER SIDE

Name: EWA & MARK WHITLOCK - BUYER

Address: 723 PROSPECT AVE
MILLTOWN NJ 08850

Required E-Mail: ewa.whitlock@gmail.com

Telephone [Home] () 732-309-5232 Unlisted? Yes _____ No X
Telephone [Work] () _____

Information Requested:(must be specific)

OIL TANK REMOVAL RECORDS

Information on a Specific Property

Address 55 KINNEY RD.
Block 7900 Lot 32

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Deposit

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Applicant
Date: 11/2/2017

[Signature]
Municipal Official
Date: 11-2-17

**TOWNSHIP OF MANALAPAN
GOVERNMENT RECORDS REQUEST RESPONSE**

TO: _____

DATE: _____

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Applicant

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