

MAYOR
Denice DiCarlo

TOWNSHIP COMMITTEE
Megan Kerr
James Mehaffey
Adam Reid
Jim Robinson



WEST DEPTFORD TOWNSHIP

Municipal Building
400 Crown Point Road
West Deptford, New Jersey 08086
Phone (856) 845-4004

Township Administrator
Lyman Barnes

Chief Finance Officer
Christine Greenwood

Registered Municipal Clerk
Lee Ann DeHart

December 14, 2017

Cynthia Moore
opra+request-786-e673adec@requests.opramachine.com

Dear Cynthia,

The West Deptford Township Clerk's Office received your Open Public Records Act (OPRA) request on December 6, 2017. The official Records Custodian, Amy Leso, RMC, received your OPRA request on December 6, 2017. As such, the seven (7) business day deadline to respond to your request is December 15, 2017. This response is being provided on the 6th business day following receipt of your request.

Your OPRA request sought access to the following:

"This is a request for public records made under OPRA and the common law right of access. I certify under penalty of NJSA 2C:28-3 that I have not been convicted of an indictable offense. Please acknowledge receipt of this message.

Records requested:

I'm requesting copies of all OPRA requests from October 8, 2017 to October 14, 2017."

A search of our records was conducted and found the following documents to be responsive to your request:

- | | |
|-------------|---------------|
| 1. 10/10/17 | Mota, C |
| 2. 10/10/17 | Krichilsky, M |
| 3. 10/10/17 | Hartman, V |
| 4. 10/10/17 | Clayborne, A |
| 5. 10/11/17 | Levengood, J |

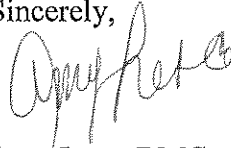
Portions of the identified records containing personal information for which identified individuals have a reasonable expectation of privacy have been redacted. N.J.S.A. 47:1A-1; Executive Order No. 21 (McGreevey 2002); *In the Matter of the New Jersey State Fireman's Association*, 230 N.J. 259 (2017); *Burnett v. County of Bergen*, 198 N.J. 408 (2009); *Nelson v.*

N.J. Department of Law & Public Safety, No. 2013-124 (GRC 2014); *Merino v. Borough of Ho-Ho-Kus*, No. 2003-110 (GRC 2004).

These records are being sent to you via electronic communication as requested. Pursuant to N.J.S.A. 47:1A-5.b., there is no cost associated with this request.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the West Deptford Township Clerk's Office to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

A handwritten signature in cursive script, appearing to read "Amy Leso".

Amy Leso, RMC
West Deptford Township Clerk's Office
lesoa@westdeptford.com
856-845-4004 ext. 129

due 10/19

West Deptford Township

RECEIVED OCT 10 2017

OPEN PUBLIC RECORDS ACT REQUEST FORM

Ph: 856-845-4004

Fax: 8563844729

PUBLIC RECORDS

COMPLETED
10/12/17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Christina MI Last Name Mota
E-mail Address data@legalplex.com
Mailing Address 2022 WASHINGTON BLVD
City ROBBINSVILLE State NJ Zip 08691
Telephone FAX 609-961-6661
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax X E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Christina Mota Date 10/9/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Motor vehicle accident reports for the dates listed below. Please email to data@legalplex.com if possible (or) fax to 609-961-6661.

Start Date 9/24/2017

End Date 10/7/2017

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open
Denied ☐ Closed
Filled ☐ Closed
Partial ☐ Closed

AGENCY USE ONLY

Tracking Information

Tracking #
Rec'd Date
Ready Date
Total Pages

Final Cost

Total
Deposit
Balance Due
Balance Paid

Records Provided

Custodian Signature

Date

Q send response via email on 11/12



WEST DEPTFORD TOWNSHIP
OPEN PUBLIC RECORDS ACT REQUEST FORM

400 Crown Point Road PO Box 89 West Deptford, NJ 08086

856.845-4004 Fax 856.384.4729
aleso@westdeptford.com
Amy Leso, Acting Township Clerk

COMPLETED
10/11/17



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name John MI B Last Name LEVENSON
E-mail Address [REDACTED]
Mailing Address [REDACTED]
City WEST DEPTFORD State NJ Zip 08086
Telephone [REDACTED] FAX 856-853-0647
Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 10/10/2017

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

NEED RECORDS OF ANY PERMITS
THAT HAVE TO DO WITH THE BASEMENT
BEING FINISHED AND THE MASTER BATH
RENOVATION. ALSO TO SEE IF
THEY WERE REQUIRED FOR THE CO
INSPECTION

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Shirley 10/11/17

of sent response via email on 10/17

Due 10/29, 10/27

RECEIVED OCT 10 2017



WEST DEPTFORD TOWNSHIP

OPEN PUBLIC RECORDS ACT REQUEST FORM

400 Crown Point Road PO Box 89 West Deptford, NJ 08086

856.845-4004 Fax 856.384.4729

aleso@westdeptford.com

Amy Leso, Acting Township Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Marc MI J Last Name Krichilsky
E-mail Address mkrichilsky@dynamicec.com
Mailing Address 1904 Main Street
City Lake Como State NJ Zip 07719
Telephone 732-974-0198 FAX 732-974-3521
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Marc Krichilsky Date 10/6/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Our office would like to request copies of any previous permits, Site Plans, Subdivision Plans, drawings, reports, resolutions, statements and approvals for the specific properties listed below:

Block 353, Lot 1
Township of West Deptford
Gloucester County, NJ

Block 351 & 14, Lot 28
Township of West Deptford
Gloucester County, NJ

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

of to Shirley ✓ on 10/10
Sandi

Sand needs 15 Business days
ext to 10/27 then again if needed

AT sent docs via email on 10/29

Due 10/19

RECEIVED OCT 16 2017

ACCURATE ABSTRACTS

OPEN PUBLIC RECORDS ACT REQUEST FORM



0820-WEST DEPTFORD-GLOUCESTER



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Veronica MI MI Last Name Hartman

E-mail Address tax@actiontitleresearch.com

Mailing Address PO Box 1734

City Rutherford State NJ Zip 07070

Telephone [REDACTED] FAX

Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Veronica Hartman Date 10/10/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) -- actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We request a copy of the "Tax Search Export" (0820txsr.zip) file produced by the software system used in your tax collector's office. This file contains taxes billed and collected data and is maintained in your tax collector's office. The file should be sent to our email address: **tax@actiontitleresearch.com**

Receipt of this file avoids the time spent on individual tax search requests and interruptions to the routine of the tax office. Should you have any questions please contact our office. If necessary, we will be happy to assist the collector with step by step instructions should they require any assistance in sending the file.

Thank you,

Veronica Hartman
Municipal Research Specialist
Accurate Abstracts
An Action Title Research Company

*Off to Perry on 10/10
if sent response via email on 10/10*

due 10/19

RECEIVED OCT 10 2017

Amy Leso

From: Alexander Clayborne <AClayborne@unitehere.org>
Sent: Tuesday, October 10, 2017 3:44 PM
To: Amy Leso
Subject: Request for Voting District Map

COMPLETED
10/19

To Whom it May Concern,

My name is AJ Clayborne. I am an organizer with UNITE HERE, a labor union with members all over the state of New Jersey. We will be doing some elections work in West Deptford and I am writing to request a copy of a map depicting the voting districts in West Deptford.

A PDF file would be great if you can manage it.

Thanks,

AJ Clayborne

UNITE HERE

[REDACTED]
aclayborne@unitehere.org

I emailed to Mark Harris on 10/10
of sent via email on 10/19