



CITY OF SOMERS POINT
OPEN PUBLIC RECORDS ACT REQUEST FORM
1 West New Jersey Avenue, Somers Point, N.J. 08244
Phone: 609-927-9088 x 144; Fax: 609-926-3016
smollenkopf@spgov.org
Lucy R. Samuelson, RMC, City Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name	Larry	MI		Last Name	Higgins
E-mail Address	OPRA@NJPropertyRecords.com				
Mailing Address	174 Lamington Rd, P.O. Box 180				
City	Oldwick	State	NJ.	Zip	08858
Telephone	(908) 255-9919		FAX		
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of <u>N.J.S.A. 2C:28-3</u> , I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature				Date	

Payment Information

Maximum Authorization Cost	\$
Select Payment Method	
Cash	Check Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) – actual cost of material
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

There's not enough space here to write the records being requested. Please view the attached document.

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