

RECEIVED NOV 21 2017

ASK NJ Media Co. <opra+request-583-431792b3@requests.opramachine.com> 11/21/2017 8:17 AM

Open Public Records Act request - OPRA Requests

To OPRA requests at Clayton Borough <cnewcomb@claytonnj.com>

Dear Clayton Borough,

This is a request for public records made under OPRA and the common law right of access. I certify under penalty of NJSA 2C:28-3 that I have not been convicted of an indictable offense. Please acknowledge receipt of this message.

Records requested:

I'm requesting copies of all OPRA requests from August 1, 2017 to November 20, 2017.

Yours faithfully,

ASK NJ Media Co.

Please use this email address for all replies to this request:
opra+request-583-431792b3@requests.opramachine.com

Is cnewcomb@claytonnj.com the wrong address for Open Public Records Act requests to Clayton Borough? If so, please contact us using this form:
https://opramachine.com/change_request/new?body=clayton_borough

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:
<https://opramachine.com/help/officers>

If you find this service useful as an OPRA officer, please ask your web manager to link to us from your organisation's OPRA page.

Print Management Solutions
P O Box 350
Trexlertown, PA 18087

RECEIVED AUG 2 2017

Open Record Officer
CLAYTON BORO
125 N Delsea Dr
Clayton, NJ 08312

06/15/2017

Re: NJ Open Records Law

Dear Open Records Officer,

Under the provisions of the NJ Open Records Law. We are requesting access to the following information: We are asking for information about your mail machine, or postage equipment from Manufacturers Neopost, Hasler, MailFinance, Francotyp Postalia (FP Mailing), or Pitney Bowes

A copy of the MOST RECENT, CURRENT lease agreements or Most Recent Purchase Order for your current mailing equipment which shows lease commencement date and term of contract for mail machine from vendors Neopost, Hasler, Pitney Bowes, FP Mailing

Or

If the equipment was purchased, we are requesting a copy of your MOST RECENT meter rental bill, equipment rental bill, and maintenance / service contract bill or bill from last service call.

We will entertain suggestions you feel will make my request more responsive and thereby ensure that you can meet our request. If possible we would like to have the data sent to us at the address below.

Please email your request to me at adorward@printandmailing.net or mail to my attention at:

Print Management Solutions
Attn: Amy Dorward
P O Box 350
Trexlertown, PA 18087

If all or any part of this request is denied, please cite the specific exemption(s) that you think justifies your refusal to release the information, and inform me of the appeal procedures available to me under the law.

We would appreciate you handling this request as quickly as possible, and look forward to hearing from you.

Respectfully,

Amy Dorward
P O Box 350
Trexlertown, PA 18087

RECEIVED AUG 10 2017



AGENCY NAME HERE
OPEN PUBLIC RECORDS ACT REQUEST FORM
 Agency Address
 Agency Telephone Number & Fax Number
 Agency e-mail address
 Name of Agency Custodian



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Jim MI _____ Last Name O'Donnell
 E-mail Address James.O'Donnell@nbcuni.com
 Mailing Address 10 Monument Road
 City Bala Cynwyd State PA Zip 19004
 Telephone 215-913-0273 FAX 610-668-5649
 Preferred Delivery: Pick Up _____ On-Site _____
 US Mail _____ Inspect _____ Fax _____ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature James O'Donnell Date 08/10/2017

Payment Information

Maximum Authorization Cost \$ 1
 Select Payment Method
 Cash ☐ ☒ Check Money Order
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please see attached 3 pages

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____ Est. Delivery Cost _____ Est. Extras Cost _____ Total Est. Cost _____ Deposit Amount _____ Estimated Balance _____ Deposit Date _____	Disposition Notes Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. In Progress - Open _____ Denied - Closed _____ Filled - Closed _____ Partial - Closed _____	Tracking Information <table border="0"> <tr> <td>Tracking # _____</td> <td>Total _____</td> </tr> <tr> <td>Rec'd Date _____</td> <td>Deposit _____</td> </tr> <tr> <td>Ready Date _____</td> <td>Balance Due _____</td> </tr> <tr> <td>Total Pages _____</td> <td>Balance Paid _____</td> </tr> </table> Records Provided Custodian Signature _____ Date _____	Tracking # _____	Total _____	Rec'd Date _____	Deposit _____	Ready Date _____	Balance Due _____	Total Pages _____	Balance Paid _____
Tracking # _____	Total _____									
Rec'd Date _____	Deposit _____									
Ready Date _____	Balance Due _____									
Total Pages _____	Balance Paid _____									

DEPOSITS

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven business days.**)

N.J.S.A. 47:1A-1.1

- ☒ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☒ Legislative records
- ☒ Law enforcement records:
 - ☒ Medical examiner photos
 - ☒ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☒ Victims' records
- ☒ Trade secrets and proprietary commercial or financial information
- ☒ Any record within the attorney-client privilege
- ☒ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☒ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☒ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety or persons, property, electronic data or software
- ☒ Information which, if disclosed, would give an advantage to competitors or bidders
- ☒ Information generated by or on behalf of public employers or public employees in connection with:
 - ☒ Any sexual harassment complaint filed with a public employer
 - ☒ Any grievance filed by or against an employee
 - ☒ Collective negotiations documents and statements of strategy or negotiating
- ☒ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☒ Information that is to be kept confidential pursuant to court order
- ☒ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☒ Social security numbers
- ☒ Credit card numbers
- ☒ Unlisted telephone numbers
- ☒ Drivers' license numbers
- ☒ Certain records of higher education institutions:
 - ☒ Research records
 - ☒ Questions or scores for exam for employment or academics
 - ☒ Charitable contribution information
 - ☒ Rare book collections gifted for limited access
 - ☒ Admission applications
 - ☒ Student records, grievances or disciplinary proceedings revealing a students' identification
- ☒ Biotechnology trade secrets N.J.S.A. 47:1A-1.2
- ☒ Convicts requesting their victims' records N.J.S.A. 47:1A-2.2
- ☒ Ongoing investigations of non-law enforcement agencies (must prove disclosure is inimical to the public interest) N.J.S.A. 47:1A-3.a.
- ☒ Public defender records N.J.S.A. 47:1A-5.k.
- ☒ Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and privileges created by State Constitution, statute, court rule or judicial case law N.J.S.A. 47:1A-9
- ☒ Personnel and pension records (however, the following information must be disclosed:
 - An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received
 - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
 - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information N.J.S.A. 47:1A-10

N.J.S.A. 47:1A-1

- ☐ "a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests."

Executive Order No. 21 (McGreevey 2002)

- ☒ Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
- ☒ Records exempted from disclosure by State agencies' proposed rules.

Executive Order No. 26 (McGreevey 2002)

- ☒ Certain records maintained by the Office of the Governor
- ☒ Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing
- ☒ Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments
- ☒ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☒ Information in a personal income or other tax return
- ☒ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☒ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
- ☒ Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9.

Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to N.J.S.A. 47:1A-9.a.
(Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records. If multiple records are requested, be specific as to which exemption(s) apply to each record.)

REQUEST FOR RECORDS UNDER THE COMMON LAW

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of the **Name of Agency**, that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the **Name of Agency**.
5. **You may be charged a 50% or other deposit when a request for copies exceeds \$25.** The **Name of Agency** custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, the **Name of Agency** must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If the **Name of Agency** is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the **Name of Agency** to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at gro@dca.state.nj.us, or at their web site at www.state.nj.us/grc. The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.



TRACE MEDIA, INC.
P.O. Box 4184,
New York, NY 10163

Info@thetrace.org
thetrace.org

August 10, 2017

Dear Records Officer,

This is a joint request from Trace Media Inc. and NBC10 to your Police Department for certain records pertaining to stolen and seized firearms, information that we understand to be public under public records laws.

We request the following:

Part 1) The below listed information for each firearm reported stolen to your agency from January 1, 2012, to August 1, 2017:

- Serial Number
- Year
- Date
- Incident No
- Report Type
- Property Type – Description
- Property Gun Description
- Property Description
- Property Model
- Property Gun Caliber
- Property Count
- Any other columns available

Part 2) The below listed information for each firearm seized by your agency from January 1, 2012, to August 1, 2017:

- Serial Number
- Occur From Date
- Property Description
- Property Brand
- Property Model
- Property Gun Description
- Property Gun Caliber
- Incode Description
- Incode
- Any other columns available
- Crime Category Code

Part 3) Any and all available data dictionaries and/or code sheets so that we can ascertain the meaning of column headings, codes, abbreviations, and other information contained in the CDW BI.



TRACE MEDIA, INC.
P.O. Box 4184,
New York, NY 10163

info@thetrace.org
thetrace.org

As members of the news media, Trace Media and NBC10 will be making information obtained from this request available to the general public and are not requesting the records for commercial purposes.

The serial number is the most important piece of descriptive information for a firearm.

Serial numbers are assigned to specific firearms, not specific individuals, so any argument that releasing a serial number could identify, let alone endanger, a witness is without merit. Furthermore, because serial numbers serve as the identification markings for firearms, not people, any argument that gun owners have a right to privacy regarding the serial numbers of their weapons is equally flawed.

Firearm serial numbers by themselves cannot be used to identify an individual or a witness. The U.S. federal government does not have a comprehensive firearm registry, and in even in states where registries do exist, the information contained therein is not open to the general public. Moreover, while serial numbers are designed to aid in the identification of specific firearms, their distinctiveness is not absolute. Under federal regulations, serial numbers may be duplicated by different manufacturers. For example, if Manufacturer A produces a handgun with serial number 12345, Manufacturer B can also produce a handgun with serial number 12345 and still be in compliance with the law.

The release of serial numbers would also not hinder a law enforcement investigation. To argue such would be akin to saying that serial numbers somehow open a window into a police investigative file, which they do not. Besides, serial numbers often appear in publicly accessible court documents, albeit without the centralization key for newsgathering and analysis.

This request is part of a national project exploring the use of stolen guns in crime, an issue of paramount import to the citizens of your community and the brave police officers who protect and serve them.

So far, more than 200 public law enforcement agencies around the country have released serial number information to us in response to public records requests for this project.

We hope that your agency takes our arguments into consideration when reviewing our records request.

We ask that the requested records be provided in a .xlsx, .xls, .csv, .txt, or another spreadsheet-compatible format. We also ask that you email the records to Jim.ODonnell@NBCUNI.com



TRACE MEDIA, INC.
P.O. Box 4184,
New York, NY 10163

Info@thetrace.org
thetrace.org

When releasing the records, please be mindful that .xlsx and .xls file extensions may delete leading zeros from serial numbers – turning, for example, a serial number that is actually 012345 into 12345. This could skew our analysis. To ensure that this does not happen, please take care to download and import the serial number column in a "Text" number format.

If there are fees associated with this request, we would appreciate if you informed us of the estimated charges in advance.

If you have any questions or concerns, please do not hesitate to contact

Jim O'Donnell
Senior Investigative Producer
NBC10
215-913-0273

The Sentinel Of Gloucester County <ftsentinel@comcast.net>

8/11/2017 6:54 AM

OPRA request

To cnewcomb@claytonnj.com

Good morning Chris,

Please accept this email as my official request for records (OPRA). I would like a copy of the approved Bill List from the 8/10/17 Borough Council meeting emailed to me at: ftsentinel@comcast.net.
Thank you,

Cindy Merckx/Sentinel of GC Editor

330 Oak Avenue, Malaga, NJ 08328

(856)694-1600 www.thenjsentinel.com

PUBLIC RECORD REQUEST FORM

BOROUGH OF CLAYTON

GLOUCESTER COUNTY

IMPORTANT NOTICE

The reverse side of this form contains important information related to your rights to request government records. Please read it carefully.

REQUESTOR INFORMATION: (PLEASE PRINT)

First Name Dorothy MI A Last Name Horne
 Company NTIS
 Mailing Address 945 S Florida Avenue
 City Lakeland State FL Zip 33803 Mail liens@ntis.com
 Business Hours Telephone Area Code 863 Number 698-7557 Extension 1212
 Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ ☒ email ☒
 Circle One: Under penalty of N.J.S.A. 2C: 28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey or any other state of the United States.
 Signature Dorothy A Horne Date 08/28/2017

PAYMENT INFORMATION**Select Payment Method**Cash ☐ Check ☐ Money Order ☐

Fees: Pages 1-10 \$0.75@
 Pages 11-20 \$0.50@
 Pages 21- \$0.25@

Police Accident Rpt. via Mail
 Pages 1-3 \$5.00
 Pages 4 - \$1.00@
 as per N.J.S.A. 39:4-131

Delivery: Delivery/postage fees additional depending upon delivery service.

Extras: Extraordinary service fees dependent upon request.

INFORMATION REQUESTED: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

- ☐ Copy of Minutes (specify board or entity, date, topic or other identifying information)
☐ Copy of Ordinance or Resolution (specify date, number, or other identifying information)
☐ Police Accident Report: (Identify Accident) Fee: _____
☒ Other Type of Report (specify) Any code violations and open/expired permits to include fines/fees associated with them please
☐ License Information (specify) _____

Information on Specific Property Address 1003 Brown Lane, Clayton, NJ 08312 Blk # 1704 Lot # 3

Municipal Lien Search

Municipal Lien Searches are provided by the designated search officer and will be provided within 15 days after the request is received and the fee paid, as provided in N.J.S.A. 54:5-11, et seq.

List of Property Owners within 200 feet

As provided in N.J.S.A. 40:55D-12, the fee is the greater of \$.25 per name or \$10.00

Describe from Above: Please provide any code violations and any open/expired permits to include and fines/fees associated with them for the following property please.

Information Requested will be ready on: _____ Estimated Cost: _____
 Disposition: Date Filled _____ Date Mailed _____ Date Picked Up _____ Date Denied _____
 Reason for Denial: _____

Custodian Name (Please Print)

Signature

Date

RECEIVED AUG 28 2017

PUBLIC RECORD REQUEST FORM
BOROUGH OF CLAYTON
GLOUCESTER COUNTY

IMPORTANT NOTICE

The reverse side of this form contains important information related to your rights to request government records. Please read it carefully.

REQUESTOR INFORMATION: (PLEASE PRINT)

First Name Brandi MI L Last Name Hascak
Company Orange Coast Lender Services: Title Company
Mailing Address 1000 Commerce Drive Suite 520
City Pittsburgh State PA Zip 15275 E-Mail brandih@oclendervices.com
Business Hours Telephone Area Code 412 Number 788-2923 Extension 6097
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspection ☐ EMAIL ☒
Circle One: Under penalty of N.J.S.A. 2C: 28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey or any other state of the United States.
Signature Brandi L Hascak Date 8/28/17

PAYMENT INFORMATION

Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Pages 1-10 \$0.75@
Pages 11-20 \$0.50@
Pages 21- \$0.25@
Police Accident Rpt. via Mail
Pages 1-3 \$5.00
Pages 4- \$1.00@
as per N.J.S.A. 39:4-13.1
Delivery: Delivery/postage fees additional depending upon delivery service.
Extras: Extraordinary service fees dependent upon request.

INFORMATION REQUESTED: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

☐ Copy of Minutes (specify board or entity, date, topic or other identifying information)
☐ Copy of Ordinance or Resolution (specify date, number, or other identifying information)
☐ Police Accident Report: (Identify Accident) Fee: _____
☒ Other Type of Report (specify) Open code violations, Open permits, any liens on the property
☐ License Information (specify) _____
Information on Specific Property Address 806 N New St. Clayton, NJ 08312 Blk # 1507 Lot # 21
☐ Municipal Lien Search Fee: _____
Municipal Lien Searches are provided by the designated search officer and will be provided within 15 days after the request is received and the fee paid, as provided in N.J.S.A. 54:5-11, et seq.
☐ List of Property Owners within 200 feet Fee: _____
As provided in N.J.S.A. 40:55D-12, the fee is the greater of \$.25 per name or \$10.00

Describe from Above:

Information Requested will be ready on: _____ Estimated Cost: _____
Disposition: Date Filled _____ Date Mailed _____ Date Picked Up _____ Date Denied _____
Reason for Denial: _____
Custodian Name (Please Print) _____ Signature _____ Date _____

**PUBLIC RECORD REQUEST FORM
BOROUGH OF CLAYTON
GLOUCESTER COUNTY**

RECEIVED AUG 14 2017
8/23 due

IMPORTANT NOTICE

The reverse side of this form contains important information related to your rights to request government records. Please read it carefully.

REQUESTOR INFORMATION: (PLEASE PRINT)

First Name Doreen MI Last Name Frega
Company Individual
Mailing Address 123 Danna Way
City Saddle Brook State NJ Zip 07663 E-Mail dfrega@yahoo.com
Business Hours Telephone Area Code 201 Number 294-0118 Extension
Preferred Delivery: Pick Up US Mail On Site Inspect XEmail
Circle One: Under penalty of N.J.S.A. 2C: 28-3, I certify that I HAVE ~~X~~HAVE NOT been convicted of any indictable offense under the laws of New Jersey or any other state of the United States.
Signature Doreen Frega Date 7/31/2017

PAYMENT INFORMATION

Select Payment Method

Cash Check X Money Order

Fees: Pages 1-10 \$0.75@
Pages 11-20 \$0.50@
Pages 21- \$0.25@

Police Accident Rpt. via Mail
Pages 1-3 \$5.00
Pages 4 - \$1.00@
as per N.J.S.A. 39:4-131

Delivery: Delivery/postage fees additional depending upon delivery service.

Extras: Extraordinary service fees dependent upon request.

INFORMATION REQUESTED: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

 Copy of Minutes (specify board or entity, date, topic or other identifying information)

 Copy of Ordinance or Resolution (specify date, number, or other identifying information)

 Police Accident Report: (Identify Accident) Fee:

X Other Type of Report (specify) Copies of all current names and addresses of all dog and cat pet license holders/applications in Clayton NJ. If possible, to have this request in

 License Information (specify) Excel or Label Format. Thank You, Doreen Frega (201-294-0118)

Information on Specific Property Address Blk # Lot #

Municipal Lien Search

Fee:

Municipal Lien Searches are provided by the designated search officer and will be provided within 15 days after the request is received and the fee paid, as provided in N.J.S.A. 54:5-11, et seq.

List of Property Owners within 200 feet

Fee:

As provided in N.J.S.A. 40:55D-12, the fee is the greater of \$.25 per name or \$10.00

Describe from Above:

Information Requested will be ready on: Estimated Cost:

Disposition: Date Filled Date Mailed Date Picked Up Date Denied

Reason for Denial:

Custodian Name (Please Print)

Signature

Date

RECEIVED AUG 31 2017

PUBLIC RECORD REQUEST FORM
BOROUGH OF CLAYTON
GLOUCESTER COUNTY

IMPORTANT NOTICE

The reverse side of this form contains important information related to your rights to request government records. Please read it carefully.

REQUESTOR INFORMATION: (PLEASE PRINT)

First Name Kevin MI G Last Name Nesko
Company _____
Mailing Address 184 Deschler Boulevard
City Clayton State NJ Zip 08312 E-Mail knesko@deloitte.com
Business Hours Telephone Area Code 703 Number 622-4076 Extension _____
Preferred Delivery: Pick Up X US Mail _____ On Site Inspect _____

Circle One: Under penalty of N.J.S.A. 2C: 28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey or any other state of the United States.

Signature Kevin Nesko Date 8-31-17

PAYMENT INFORMATION

Select Payment Method

Cash Check Money Order

Fees: ... Pages 1-10 \$0.75@
Pages 11-20 \$0.50@
Pages 21- \$0.25@

Police Accident Rpt. via Mail
Pages 1-3 \$5.00
Pages 4 - \$1.00@
as per N.J.S.A. 39:4-131

Delivery: Delivery/postage fees additional depending upon delivery service.

Extras: Extraordinary service fees dependent upon request.

INFORMATION REQUESTED: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested(copying or inspection), and if data, the medium requested.

 Copy of Minutes (specify board or entity, date, topic or other identifying information)

X Copy of Ordinance or Resolution (specify date, number, or other identifying information)

 Police Accident Report: (Identify Accident) Fee: _____

X Other Type of Report (specify) Vacant House reports and listing compiled by Mr. Robert Broughton

 License Information (specify) _____

Information on Specific Property Address _____ Blk # _____ Lot # _____

Municipal Lien Search

Municipal Lien Searches are provided by the designated search officer and will be provided within 15 days after the request is received and the fee paid, as provided in N.J.S.A. 54:5-11, et seq. Fee: _____

List of Property Owners within 200 feet

As provided in N.J.S.A. 40:55D-12, the fee is the greater of \$.25 per name or \$10.00 Fee: _____

Describe from Above: Ordinances regarding Vacant Properties

Information Requested will be ready on: 9-6-17

Estimated Cost: _____

Disposition: Date Filled _____ Date Mailed _____

Date Picked Up _____ Date Denied _____

Reason for Denial: _____

Custodian Name (Please Print)

Signature

Date

*Ord A-2016
Public Notice - Aband Prop List*

RECEIVED SEP 7 2017

PUBLIC RECORD REQUEST FORM
BOROUGH OF CLAYTON
GLOUCESTER COUNTY

IMPORTANT NOTICE

The reverse side of this form contains important information related to your rights to request government records. Please read it carefully.

REQUESTOR INFORMATION: (PLEASE PRINT)

First Name Brandi MI L Last Name Hascak
Company Orange Coast Lender Services: Title Company
Mailing Address 1000 Commerce Drive Suite 520
City Pittsburgh State PA Zip 15275 E-Mail brandih@oclenderservices.com
Business Hours Telephone Area Code 412 Number 788-2923 Extension 6097
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site ☐ Inspect ☐ EMAIL ☒
Circle One: Under penalty of N.J.S.A. 2C: 28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey or any other state of the United States.
Signature Brandi L Hascak Date 8/28/17

PAYMENT INFORMATION

Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Pages 1-10 \$0.75@
Pages 11-20 \$0.50@
Pages 21- \$0.25@
Police Accident Rpt. via Mail
Pages 1-3 \$5.00
Pages 4 - \$1.00@
as per N.J.S.A. 39:4-131
Delivery: Delivery/postage fees additional depending upon delivery service.
Extras: Extraordinary service fees dependent upon request.

INFORMATION REQUESTED: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested(copying or inspection), and if data, the medium requested.

☐ Copy of Minutes (specify board or entity, date, topic or other identifying information)
☐ Copy of Ordinance or Resolution (specify date, number, or other identifying information)
☐ Police Accident Report: (Identify Accident) Fee: _____
☒ Other Type of Report (specify) Open code violations, Open permits, any liens on the property
☐ License Information (specify) _____
Information on Specific Property Address 806 N New St. Clayton, NJ 08312 Blk # 1507 Lot # 21
☐ Municipal Lien Search Fee: _____
Municipal Lien Searches are provided by the designated search officer and will be provided within 15 days after the request is received and the fee paid, as provided in N.J.S.A. 54:5-11, et seq.
☐ List of Property Owners within 200 feet Fee: _____
As provided in N.J.S.A. 40:55D-12, the fee is the greater of \$.25 per name or \$10.00

Describe from Above:

Information Requested will be ready on: _____ Estimated Cost: _____
Disposition: Date Filled _____ Date Mailed _____ Date Picked Up _____ Date Denied _____
Reason for Denial: _____

Custodian Name (Please Print)

Signature

Date

RECEIVED SEP 7 2017

PUBLIC RECORD REQUEST FORM
BOROUGH OF CLAYTON
GLOUCESTER COUNTY

IMPORTANT NOTICE

The reverse side of this form contains important information related to your rights to request government records. Please read it carefully.

REQUESTOR INFORMATION: (PLEASE PRINT)

PAYMENT INFORMATION

First Name Joseph MI Last Name Mellace
Company
Mailing Address 260 West Chestnut Street MellaceSells@aol.com
City Clayton State NS Zip 08312 E-Mail jmellace579@gmail.com
Business Hours Telephone Area Code 856 Number 417-6466 Extension
Preferred Delivery: Pick Up US Mail On Site Inspect
Circle One: Under penalty of N.J.S.A. 2C: 28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey or any other state of the United States.
Signature Joseph Mellace Date 9-7-2017

Select Payment Method

Cash Check Money Order

Fees: Pages 1-10 \$0.75@
Pages 11-20 \$0.50@
Pages 21- \$0.25@

Police Accident Rpt. via Mail
Pages 1-3 \$5.00
Pages 4 - \$1.00@
as per N.J.S.A. 39:4-131

Delivery: Delivery/postage fees additional depending upon delivery service.

Extras: Extraordinary service fees dependent upon request.

INFORMATION REQUESTED: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

 Copy of Minutes (specify board or entity, date, topic or other identifying information)

 Copy of Ordinance or Resolution (specify date, number, or other identifying information)

 Police Accident Report: (Identify Accident) Fee:

X Other Type of Report (specify)

 License Information (specify)

Information on Specific Property Address Blk # Lot #

 Municipal Lien Search Fee:
Municipal Lien Searches are provided by the designated search officer and will be provided within 15 days after the request is received and the fee paid, as provided in N.J.S.A. 54:5-11, et seq.

 List of Property Owners within 200 feet Fee:
As provided in N.J.S.A. 40:55D-12, the fee is the greater of \$.25 per name or \$10.00

Describe from Above: landlord registration information, copy of any construction permits

Information Requested will be ready on: Estimated Cost:

Disposition: Date Filled Date Mailed Date Picked Up Date Denied

Reason for Denial:

Custodian Name (Please Print)

Signature

Date

PUBLIC RECORD REQUEST FORM
BOROUGH OF CLAYTON
GLOUCESTER COUNTY

RECEIVED SEP 1 2017

IMPORTANT NOTICE

The reverse side of this form contains important information related to your rights to request government records. Please read it carefully.

REQUESTOR INFORMATION: (PLEASE PRINT)

PAYMENT INFORMATION

First Name Stacie MI _____ Last Name Butz
Company _____
Mailing Address 599 Morris Ave
City Newfield State NJ Zip 08344 E-Mail butzstacie@gmail.com
Business Hours Telephone Area Code 856 Number 419-5558 Extension _____
Preferred Delivery: Pick Up ☒ US Mail _____ On Site Inspect _____
Circle One: Under penalty of N.J.S.A. 2C: 28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey or any other state of the United States.
Signature Stacie Butz Date 9-1-17

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Pages 1-10 \$0.75@
Pages 11-20 \$0.50@
Pages 21- \$0.25@

Police Accident Rpt. via Mail
Pages 1-3 \$5.00
Pages 4- \$1.00@
as per N.J.S.A. 39:4-131
Delivery: Delivery/postage fees additional depending upon delivery service.

Extras: Extraordinary service fees dependent upon request.

INFORMATION REQUESTED: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

_____ Copy of Minutes (specify board or entity, date, topic or other identifying information)

_____ Copy of Ordinance or Resolution (specify date, number, or other identifying information)

_____ Police Accident Report: (Identify Accident)

Fee: _____

☒ Other Type of Report (specify) Permit records

_____ License Information (specify) _____

Information on Specific Property Address 129 N New St Clayton NJ Blk # 1307 Lot # 11e

Municipal Lien Search

Municipal Lien Searches are provided by the designated search officer and will be provided within 15 days after the request is received and the fee paid, as provided in N.J.S.A. 54:5-11, et seq.

Fee: _____

List of Property Owners within 200 feet

As provided in N.J.S.A. 40:55D-12, the fee is the greater of \$.25 per name or \$10.00

Fee: _____

Describe from Above:

Information Requested will be ready on: _____

Estimated Cost: .40 8 pages @ .054 =

Disposition: Date Filled _____ Date Mailed _____

Date Picked Up _____ Date Denied Ad. 40

Reason for Denial: _____

9-11-17

Custodian Name (Please Print) Stacie Butz

Signature Stacie Butz

Date 9-1-17

RECEIVED SEP 8 2017

PUBLIC RECORD REQUEST FORM
BOROUGH OF CLAYTON
GLOUCESTER COUNTY

IMPORTANT NOTICE

The reverse side of this form contains important information related to your rights to request government records. Please read it carefully.

REQUESTOR INFORMATION: (PLEASE PRINT)

First Name Tara MI MI Last Name Vargo
Company Law Office of Tara L. Vargo
Mailing Address PO Box 370
City Franklinville State NJ Zip 08322 E-Mail tarav@govargo.com
Business Hours Telephone Area Code 856 Number 694-0800 Extension
Preferred Delivery: Pick Up US Mail On Site Inspect email x
Circle One: Under penalty of N.J.S.A. 2C: 28-3, I certify that I **HAVE** / **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey or any other state of the United States.
Signature Tara L. Vargo Date 9/8/17

PAYMENT INFORMATION

Select Payment Method

Cash Check x Money Order

Fees: Pages 1-10 \$0.75@
Pages 11-20 \$0.50@
Pages 21- \$0.25@

Police Accident Rpt. via Mail
Pages 1-3 \$5.00
Pages 4 - \$1.00@
as per N.J.S.A. 39-4-131

Delivery: Delivery/postage fees additional depending upon delivery service.

Extras: Extraordinary service fees dependent upon request.

INFORMATION REQUESTED: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested(copying or inspection), and if data, the medium requested.

 Copy of Minutes (specify board or entity, date, topic or other identifying information)

 Copy of Ordinance or Resolution (specify date, number, or other identifying information)

 Police Accident Report: (Identify Accident)

Fee:

x Other Type of Report (specify) Municipal Engineering Inspection Results as described in addendum

 License Information (specify)

Information on Specific Property Address Blk # Lot #

Municipal Lien Search

Municipal Lien Searches are provided by the designated search officer and will be provided within 15 days after the request is received and the fee paid, as provided in N.J.S.A. 54:5-11, et seq.

Fee:

List of Property Owners within 200 feet

As provided in N.J.S.A. 40:55D-12, the fee is the greater of \$.25 per name or \$10.00

Fee:

Describe from Above:

Information Requested will be ready on:

Estimated Cost:

Disposition: Date Filled Date Mailed

Date Picked Up Date Denied

Reason for Denial:

Custodian Name (Please Print)

Signature

Date

RE: Clayton Block 1817, Lot 4
Sickels File No. CWS-584B or C-584B

Requested documents:

1. In a letter from S&A dated October 19, 2016 to Lisa Tran, it was indicated that over the course of time there were "several failed water and sewer tests" conducted on Ms. Tran's property. Please provide a copy of the engineer's notes regarding each of the multiple tests performed, indicating the date of each test, what was tested, and the outcome of each test.
2. Please provide a copy of the engineer's notes regarding the following tests which appeared on S&A Invoice # 32427 dated October 31, 2016, indicating the date of each test, what was tested, and the outcome of each test:
 - a. "Observ/Coord. of sewer pressure testing, Construction technician, 0.50 hours"
 - b. "Observ/Coord. water pressure tests, Construction Technician, 1.50 hours"
3. Please provide a copy of any engineer's notes or report indicating what was tested, and the outcome of each test, concerning the water/sewer main testing which was scheduled for January 9, 2017 and January 24, 2017 as billed to Lisa Tran on invoice 40327.
4. Please provide a copy of the engineer's notes regarding the testing scheduled or conducted on May 4 and May 11, 2017 – indicating the result of each test performed.
5. Please provide a copy of the engineer's notes regarding each test of the water and/or sewer main which has occurred subsequent to May 11, 2017, indicating the result of each test performed.
6. Please provide a copy of each "Pass" or "Fail" notification or communication sent by the engineer to the property owner or the municipality in connection with the water and/or sewer main testing.

RECEIVED SEP 21 2017

September 18, 2017

From: Brad Austin
Subject: Public Records/OPRA/FOIA Request

To Whom It May Concern:

Pursuant to the laws and regulations regarding public information in your state, I hereby request:

1. A copy of any existing records showing such details as the depositor names, deposit amounts, deposit dates, and deposit purpose for every unrefunded cash escrow, certificate of deposit, cashier's check, personal check, and company checks that was a delivered guarantee for construction and/or maintenance of privately owned improvements to real property or for the restoration of publicly owned property to its original condition (e.g., for excavations in the city/county right of way).
2. A copy of any records showing the (i) payee names and vendor numbers, (ii) check issue dates, (iii) check identification numbers, and (iv) dollar amounts of every **vendor check/uncashed check/stale-dated check** which have been refundable for more than (6) months from the date of this letter in an amount equal to or greater than one thousand dollars (\$1,000.00) that remains uncashed as of today.
3. Financial spreadsheet, ledger, or any other accounting record of **property tax overpayments, or unclaimed/unredeemed tax lien certificates** which have been refundable for more than (6) months from the date of this letter showing the (i) payee names (ii) check issue dates, (iii) check identification numbers, and (iv) dollar amounts. Please also provide the last known address of the payee if possible. If a dollar amount threshold is necessary I ask that you provide amounts of \$1,000 or more. Please only include items that are still eligible for release as of today and have not been escheated to the state.

In regards to #1, Responsive documents to this request may include but not be limited to: Bond History Log, Performance Bond Deposit Report/List, Construction Cash Bond Report, Active/Open Cash Bond Report, Deposit List, Active/Open Cash Deposit List, Reimbursable Bond Report, and/or Outstanding/Active/Open Balances Report.

Some examples of the cash deposits that are being sought after may include, but not be limited to: tap fees, temporary trailer, right of way, landscaping, traffic/street lights, demolition, sidewalk/curb, trees, impact fees, winter handling, signs/temporary signs, seeding, street opening, monuments, driveway, grading/paving, earth moving, hydrant, maintenance, conservation, subdivision, wetlands conservation, erosion, and storm sewer.

In regards to #2, Responsive documents to this request may include but not be limited to: Stale Dated/Uncashed Checks Report, Stale Dated Vendor/Payroll Checks, A/P Check/Warrant Reconciliation Report, Check/Warrant Reconciliation Report/Register Outstanding Check Warrants Report, Unclaimed Checks Report, and/or Outstanding Warrants Report.

Please **E-MAIL** any correspondences in regards to my request as I deal with several municipalities and it is much easier for record keeping. If the requested records are available in an electronic format (e.g., Excel) that can be delivered to me as an email attachment, then that is the format in which I would prefer to receive the records. If there is any cost to me for providing the requested records, then please give me an estimate of that cost by return email prior to incurring it on my behalf so that I can determine whether I can afford to prepay it. If

PUBLIC RECORD REQUEST FORM **BOROUGH OF CLAYTON** **CLOUCESTER COUNTY**

RECEIVED SEP 14 2017
 9/25/17 due

IMPORTANT NOTICE

The reverse side of this form contains important information related to your rights to request government records. Please read it carefully.

REQUESTOR INFORMATION: (PLEASE PRINT)

First Name Amanda MI R Last Name Jimenez
 Company NTIS
 Mailing Address 945 S Florida Ave
 City Lakeland State FL Zip 33803 E-Mail liens@ntis.com
 Business Hours Telephone Area Code 863 Number 698-7557 Extension 1223
 Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ **EMAIL X**
 Circle One: Under penalty of N.J.S.A. 2C: 28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey or any other state of the United States.
 Signature Amanda Jimenez Date 9/14/2017

PAYMENT INFORMATION**Select Payment Method**Cash ☐ Check ☐ Money Order ☐

Fees: Pages 1-10 \$0.75@
 Pages 11-20 \$0.30@
 Pages 21+ \$0.25@

Police Accident Rpt. via Mail
 Pages 1-3 \$5.00
 Pages 4 - \$1.00@
 as per N.J.S.A. 39:4-131

Delivery: Delivery/postage fees additional depending upon delivery service.

Extras: Extraordinary service fees dependent upon request.

INFORMATION REQUESTED: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

- ☐ Copy of Minutes (specify board or entity, date, topic or other identifying information)
☐ Copy of Ordinance or Resolution (specify date, number, or other identifying information)
☐ Police Accident Report: (Identify Accident) Fee: _____
 Please verify if there are currently any open or active code violations, any open/expired
☒ Other Type of Report (specify) building permits, or any unpaid fines/fees related to violations or permits for this property.
☐ License Information (specify) _____

Information on Specific Property Address 1303 Willow Street Blk # 1820 Lot # 6

Municipal Lien Search

Fee: _____
 Municipal Lien Searches are provided by the designated search officer and will be provided within 15 days after the request is received and the fee paid, as provided in N.J.S.A. 54:5-11, et seq.

List of Property Owners within 200 feet

Fee: _____
 As provided in N.J.S.A. 40:55D-12, the fee is the greater of \$.25 per name or \$10.00

Describe from Above:

Information Requested will be ready on: _____ Estimated Cost: _____
 Disposition: Date Filled _____ Date Mailed _____ Date Picked Up _____ Date Denied _____
 Reason for Denial: _____

Custodian Name (Please Print)

Signature

Date

The Sentinel Of Gloucester County <ftsentinel@comcast.net>

10/13/2017 7:17 AM

OPRA request

To Christine Newcomb <cnewcomb@claytonnj.com>

Good morning Chris,

Please accept this email as my official request for records (OPRA). I would like a copy of the approved Bill List from the 10/12/17 Clayton council meeting emailed to me at ftsentinel@comcast.net when it is available. Thank you and I hope you have a wonderful weekend.

Cindy Merckx/Sentinel of GC Editor

330 Oak Avenue, Malaga, NJ 08328

(856)694-1600 www.thenjsentinel.com

PUBLIC RECORD REQUEST FORM
BOROUGH OF CLAYTON
GLOUCESTER COUNTY

IMPORTANT NOTICE

The reverse side of this form contains important information related to your rights to request government records. Please read it carefully.

REQUESTOR INFORMATION: (PLEASE PRINT)

First Name SERGE MI Last Name CARDOSO
Company THE AMBIENT GROUP, LLC
Mailing Address 222 THIES RD.
City SEWELL State ND Zip 08083 E-Mail SCARDOSO@AMBIENTGR.COM
Business Hours Telephone Area Code 856 Number 371-0319 Extension _____
Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐
EMAIL OR FAX
Circle One: Under penalty of N.J.S.A. 2C: 28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey or any other state of the United States.
Signature [Signature] Date 10/11/17

PAYMENT INFORMATION

Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Pages 1-10 \$0.75@
Pages 11-20 \$0.50@
Pages 21- \$0.25@
Police Accident Rpt. via Mail
Pages 1-3 \$3.00
Pages 4 - \$1.00@
as per N.J.S.A. 39:4-131
Delivery: Delivery/postage fees additional depending upon delivery service.
Extras: Extraordinary service fees dependent upon request.

INFORMATION REQUESTED: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

_____ Copy of Minutes (specify board or entity, date, topic or other identifying information)
_____ Copy of Ordinance or Resolution (specify date, number, or other identifying information)
_____ Police Accident Report: (Identify Accident) Fee: _____
☒ Other Type of Report (specify) ENVIRONMENTAL REMEDIATION, 719 N. DELSA
LOWEST BIDDER (EIR) SUBMISSION DR.
_____ License Information (specify) _____

Information on Specific Property Address _____ Blk # _____ Lot # _____

Municipal Lien Search

Fee: _____

Municipal Lien Searches are provided by the designated search officer and will be provided within 15 days after the request is received and the fee paid, as provided in N.J.S.A. 54:5-11, et seq.

List of Property Owners within 200 feet

Fee: _____

As provided in N.J.S.A. 40:55D-12, the fee is the greater of \$.25 per name or \$10.00

Describe from Above:

Information Requested will be ready on: _____ Estimated Cost: _____
Disposition: Date Filled _____ Date Mailed _____ Date Picked Up _____ Date Denied _____
Reason for Denial: _____

Custodian Name (Please Print)

Signature

Date

RECEIVED OCT 20 2017

PUBLIC RECORD REQUEST FORM
BOROUGH OF CLAYTON
GLOUCESTER COUNTY

IMPORTANT NOTICE

The reverse side of this form contains important information related to your rights to request government records. Please read it carefully.

REQUESTOR INFORMATION: (PLEASE PRINT)

PAYMENT INFORMATION

First Name Kathy MI MI Last Name Lyons
Company Construction Journal
Mailing Address 400 SW 7th Street
City Stuart State FL Zip 34994 E-Mail klyons@constructionjournal.com
Business Hours Telephone Area Code 800 Number 785-5165 Extension 442
Preferred Delivery: Pick Up US Mail On Site Inspect Email ☒
Circle One: Under penalty of N.J.S.A. 2C: 28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey or any other state of the United States.
Signature Kathy Lyons Date 10/20/2017

Select Payment Method

Cash Check Money Order

Fees: Pages 1-10 \$0.75@
Pages 11-20 \$0.50@
Pages 21- \$0.25@

Police Accident Rpt. via Mail
Pages 1-3 \$5.00
Pages 4 - \$1.00@
as per N.J.S.A. 39:4-131

Delivery: Delivery/postage fees additional depending upon delivery service.

Extras: Extraordinary service fees dependent upon request.

INFORMATION REQUESTED: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

Copy of Minutes (specify board or entity, date, topic or other identifying information)

Copy of Ordinance or Resolution (specify date, number, or other identifying information)

Police Accident Report: (Identify Accident)

Fee: _____

☒ Other Type of Report (specify) Bid Tabulation: Environmental Remediation Former Wayne's Repair Center Former Gulf Oil Filling Station

License Information (specify) CJ#1494943

Information on Specific Property Address _____ Blk # _____ Lot # _____

Municipal Lien Search

Municipal Lien Searches are provided by the designated search officer and will be provided within 15 days after the request is received and the fee paid, as provided in N.J.S.A. 54:5-11, et seq.

List of Property Owners within 200 feet

As provided in N.J.S.A. 40:55D-12, the fee is the greater of \$.25 per name or \$10.00

Describe from Above:

Information Requested will be ready on: _____

Estimated Cost: _____

Disposition: Date Filled _____ Date Mailed _____

Date Picked Up _____ Date Denied _____

Reason for Denial: _____

Custodian Name (Please Print) _____

Signature _____

Date _____

Larry Higgins <opra@njpropertyrecords.com>

10/20/2017 5:51 PM

OPRA Request (0801.GLOUCESTER_CLAYTON BORO)

To cnewcomb@claytonnj.com <cnewcomb@claytonnj.com>

Note for clerk: Please discuss this request with your engineering department as they will be the BEST source for the requested documents and information.

The clerk or engineer can fulfil this OPRA easily by visiting our website

www.StateInfoServices.com/opra

We've built this website to avoid sending large files by email, CD, USB, etc. It's a drag/drop file operation and there's no restriction on the file size. You do not need to register or login. You'll receive an email after successfully uploading all the requested files and information so you can close the OPRA request.

You can also submit all the requested information & documents by email if you'd like.

Requested Information:

1.a) A complete set of your municipalities **MOST CURRENT** tax maps. **Note:** If your tax maps are on your website, please provide the direct link and **CONFIRM they are the most current maps** available.

1.b) The date the tax maps were last modified/updated.

1.c) The approximate date to check back for newer/updated tax maps. **Note:** If there's currently no plans on updating the maps anytime soon, please mention that to us.

2.a) The **MOST CURRENT** municipality zoning map(s). **Note:** If your zoning map(s) are on your website, please provide the direct link and **CONFIRM they are the most current map(s)** available.

2.b) The date the zoning map(s) was last modified/updated.

2.c) The approximate date to check back for newer/updated zoning map(s). **Note:** If there's currently no plans on updating the map(s) anytime soon, please mention that to us.

3.a) What is the Engineers Company Name, Email, and Phone Number?

NOTE: Fulfil this OPRA easily by visiting our website **www.StateInfoServices.com/opra**

If you have any questions, please email **ORPA@NJPropertyRecords.com** –

PHONE CALLS WILL NOT BE ACCEPTED

Thanks,

Larry Higgins

OPRA@NJPropertyRecords.com

-
- 0801.GLOUCESTER_CLAYTON BORO.pdf (163 KB)

Rec'd 11/3/17

Erika Kidera <ekidera@ramboll.com>

11/3/2017 3:35 PM

OPRA 838 N. Delsea Drive in Clayton, New Jersey (Block 1902, Lots 18, 19, 26, and 33).

To cnewcomb@claytonnj.com <cnewcomb@claytonnj.com>

To Whom It May Concern:

Ramboll Environ US Corporation (Ramboll Environ) is conducting an environmental assessment of the **Aleris facility** located at **838 N. Delsea Drive in Clayton, New Jersey (Block 1902, Lots 18, 19, 26, and 33)**. We are interested in any records since April 2015.

Please let me know if the records are associated with a cost prior to placing the charge.
Thank you!

Yours sincerely
Erika Kidera

ekidera@ramboll.com
D +1 973 2864282

Ramboll Environ
One Riverfront Plaza, Seventh Floor
1037 Raymond Boulevard, Box 778
Newark, NJ 07102
USA
www.ramboll-environ.com

RAMBOLL ENVIRON

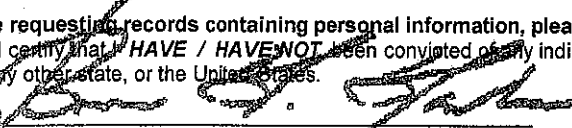
- [img-Y03152728-0001.pdf](#) (342 KB)
- [image002.png](#) (2 KB)

CLAYTON, NEW JERSEY
OPEN PUBLIC RECORDS ACT REQUEST FORM
125 N. Delsea Drive, Clayton, New Jersey
(856)881-2882
Construction/Building Department

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	Bonnie	MI	H.	Last Name	Hanlon, Esq.
E-mail Address	Ktalluto@goldbergsegalla.com				
Mailing Address	902 Carnegie Blvd West, Suite 100				
City	Princeton	State	NJ	Zip	08540
Telephone	609-986-1300	FAX	609-986-1301		
Preferred Delivery:	Pick Up	US Mail	X	On-Site Inspect	Fax
E-mail					
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE</u> / <u>HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature					Date
					11/8/2017

Payment Information

Maximum Authorization Cost \$	
Select Payment Method	
Cash	Check Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual cost of material
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Any and all initial inspection reports and approvals performed any and all building inspector employed for the following street addresses within the development Countryside:

402 Moore Boulevard, 424 Moore Boulevard, 426 Moore Boulevard, 447 Moore Boulevard, 441 Moore Boulevard, 427 Moore Boulevard, 421 Moore Boulevard, 417 Moore Boulevard, 415 Moore Boulevard, 405 Moore Boulevard, 403 Moore Boulevard.

AGENCY USE ONLY

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RECEIVED NOV 15 2017

November 14, 2017

VIA Electronic Mail

Christine Newcomb, Borough Clerk
Clayton Borough Clerk's Office
125 N. Delsea Drive
Clayton, New Jersey

Re: Open Public Records Act (OPRA) Request
Environmental Assessment
838 N. Delsea Drive, Clayton, New Jersey

To Whom It May Concern:

Ramboll Environ US Corporation (Ramboll Environ) is conducting an environmental assessment of the **Aleris facility** located at **838 N. Delsea Drive in Clayton, New Jersey** (Block 1902, Lots 18, 19, 26, and 33). We are interested in any records since April 2015 to present.

I am seeking information pertaining to environmental matters at the site, including, but not limited to, information regarding storage tank registrations, hazardous material incident reports, fire response reports, CEA certification, deed notice certification, and any other local permits.

Please contact me regarding a review of these records (emailed or faxed copies preferred). You can reach me at 973-2864282 or ekidera@ramboll.com with any questions.

Yours sincerely


Erika Kidera

ekidera@ramboll.com
D +1 973 2864282

Ramboll Environ
One Riverfront Plaza, Seventh Floor
1037 Raymond Boulevard, Box 778
Newark, NJ 07102
USA
www.ramboll-environ.com

RAMBOLL ENVIRON

Ramboll Environ will begin using the Ramboll name in all markets on 1st January. As Ramboll's Environment & Health division, we are one of its largest global practices. To learn more, visit ramboll.com/environment-and-health and follow [Ramboll on LinkedIn](#). My personal contact information remains unchanged.