

BOROUGH OF GLASSBORO

1 South Main Street
Glassboro, NJ 08028-2592

PATRICIA A. FRONTINO, RMC / MMC / CMR
Municipal Clerk
pfrontino@glassboro.org



856-881-9230, ext. 88116
FAX 856-881-4248

"Summit City USA"



November 8, 2017

ASK NJ Media Co.

Dear ASK NJ Media Co.:

The Borough of Glassboro received your Open Public Records Act (OPRA) request on November 21, 2017. The Records Custodians Patricia Frontino received your OPRA request on November 21, 2017. As such, the seven (7) business day deadline to respond to your request is December 4, 2017. This response to your request is being provided to you on the 3rd business day after the custodian's receipt of said request.

The following records are being provided in their entirety and are responsive to your request.

Requesting copies of all OPRA requests from August 1, 2017 to November 20, 2017.

- 74 pages-

These records are being transmitted to you via e-mail at:

opra+request-578cdb112d9@requests.opramachine.com, as per your request. Pursuant to N.J.S.A. 47:1A-5.b., the cost associated with this request is nothing.

If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the Borough of Glassboro to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. Box 819, Trenton, NJ, 08625, by e-mail to the following at grc@dca.state.nj.us, or at their web site at www.state.nj.us/grc.

The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.

Sincerely,

A handwritten signature in cursive script that reads "Patricia A. Frontino".

Patricia A. Frontino, RMC/MMC/CMR
Municipal Clerk
pfrontino@glassboro.org

Sent: Tuesday, November 21, 2017 8:13 AM
To: Pat Frontino <PFrontino@glassboro.org>
Subject: Open Public Records Act request - OPRA Requests

RECEIVED
NOV 21 2017
Borough Clerk
Borough of Glassboro

Dear Glassboro Borough,

This is a request for public records made under OPRA and the common law right of access. I certify under penalty of NJSA 2C:28-3 that I have not been convicted of an indictable offense. Please acknowledge receipt of this message.

Records requested:

I'm requesting copies of all OPRA requests from August 1, 2017 to November 20, 2017.

Yours faithfully,

ASK NJ Media Co.

Please use this email address for all replies to this request:
opra+request-578-cdb112d9@requests.opramachine.com

Is pfrontino@glassboro.org the wrong address for Open Public Records Act requests to Glassboro Borough? If so, please contact us using this form:
https://opramachine.com/change_request/new?body=glassboro_borough

Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies:
<https://opramachine.com/help/officers>

If you find this service useful as an OPRA officer, please ask your web manager to link to us from your organisation's OPRA page.

RECEIVED



~~EX~~ AUG 10 2017

"Summit City USA"

BOROUGH OF GLASSBORO

Borough of **OPEN PUBLIC RECORDS ACT REQUEST FORM**

Borough Clerk
Borough of Glassboro

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frondino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Alexandria MI Last Name Brown

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one. Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature: [Signature] Date: 08/10/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash	Check	Money Order
------	-------	-------------

Fees: Letter size pages - \$0.05
per page
Legal size pages - \$0.07
per page
Other materials (CD, DVD,
etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge
dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

In search of any open code violations and vacant property registration for property address 10 Andrews Ct, Glassboro, NJ, 08028. I need a copy of the vacant registration Ordinance. If there is an ordinance I need to know if the property has been registered. If the property has been registered what is the registration date, amount paid and who registered the property.

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filed	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost
Tracking # _____	Total _____	
Rec'd Date _____	Deposit _____	
Ready Date _____	Balance Due _____	
Total Pages _____	Balance Paid _____	

Records Provided

Custodian Signature

Date _____

RECEIVED

AUG 11 2017



"Summit City USA"

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

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Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

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Requestor Information - Please Print

First Name Richard MI W Last Name Gaeckle
 E-mail Address [REDACTED]
 Mailing Address [REDACTED]
 City [REDACTED] State [REDACTED] Zip [REDACTED]
 Telephone [REDACTED] FAX [REDACTED]
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 8-11-17

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual
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The name and address of the record owner of the property located at 22 East high Street, Glassboro, New Jersey on the date of January 27, 2017.

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extra Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

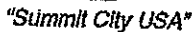
AGENCY USE ONLY

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 In Progress ☐ Open ☐
 Denied ☐ Closed ☐
 Filled ☐ Closed ☐
 Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information
 Tracking # _____ Total _____
 Rec'd Date _____ Deposit _____
 Ready Date _____ Balance Due _____
 Total Pages _____ Balance Paid _____
 Records Provided _____
 Custodian Signature _____ Date _____

AUG 11 2017



Borough Clerk
Borough of Gloucester

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Doreen MI Last Name Frega

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City _____ State _____ Zip _____

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Doreen Frega

Date 07/31/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash	Check	Money Order
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Fees: Letter size pages - \$0.05
per page
Legal size pages - \$0.07
per page
Other materials (CD, DVD,
etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

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Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am requesting the following records.

Copies of all current names and addresses
of all dog and cat pet license holders/applications in Glassboro, NJ.
If possible and not to much trouble, to have this request in Excel or Label Format.

Thank You,
Doreen Frega

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
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AGENCY USE ONLY.

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Filled	-	Closed	_____
Partial	-	Closed	_____

~~AGENCY USE ONLY~~

Tracking information		Final Cost
Tracking # _____	Total _____	
Rec'd Date _____	Deposit _____	
Ready Date _____	Balance Due _____	
Total Pages _____	Balance Paid _____	
Records Provided		

Custodian Signature

Date _____

RECEIVED

AUG 11 2017



"Summit City USA"

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Danice MI MI Last Name Tufano

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Danice Tufano Date 7/28/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

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Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide rental inspection report for
507 North Main Street, 2nd Floor

Apartment has been rented as of 7/1/17 for
my daughter and I would like to confirm
that all inspections are done and up-to-date
Prior to moving in.

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

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Partial ☐ Closed ☐

AGENCY USE ONLY

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Tracking # _____ Total _____

Rec'd Date _____ Deposit _____

Ready Date _____ Balance Due _____

Total Pages _____ Balance Paid _____

Records Provided _____

Custodian Signature _____ Date _____

RECEIVED

AUG 09 2017



"Summit City USA"

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Kayleigh MI L Last Name Sena

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ E-mail

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE (HAVE NOT) been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 8/7/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

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Please See attached letter.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

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In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____	Total _____
Rec'd Date _____	Deposit _____
Ready Date _____	Balance Due _____
Total Pages _____	Balance Paid _____

Records Provided _____

Custodian Signature _____

Date _____



MARATHON

Engineering & Environmental Services

WWW.MARATHONCONSULTANTS.COM

August 7, 2017

SCR 014.01

Patricia Frontino, Municipal Clerk
Borough of Glassboro
1 South Main Street
Glassboro, New Jersey 08028

RE: Ale's Auto Service Inc.
11 College Avenue
Block 26, Lot 15
Borough of Glassboro, Gloucester County, New Jersey

AUG 9 '17 AM 11:45

Dear Ms. Frontino:

Marathon Engineering & Environmental Services, Inc., (Marathon) is conducting a Phase I Environmental Site Assessment for the above referenced property. We request information your office may have regarding illegal waste discharges, underground and/or above ground storage tank information, environmental contamination and violations of environmental laws and/or permits at this location. In addition, we would like information your office may have regarding the following:

- Prior uses of the property;
- Conditions or events related to the environmental condition of the property;
- Any prior assessments of the property; and,
- Any proceedings involving the property.

Enclosed please find the completed Borough of Glassboro Request for Public Records Form.

Thank you for your time and cooperation. If you have any questions or comments, please contact me at (609) 437-2100 or via email at kayleigh.sena@marathonconsultants.com.

Sincerely,

Marathon Engineering & Environmental Services, Inc.

Kayleigh Sena,
Environmental Scientist

P:\SCR01401\Phase I\Inquiries\SCR01401_Glassboro.docx

Enclosure (1)

RECEIVED

AUG 15 2017

Borough Clerk
Borough of GlassboroState of New Jersey
BOROUGH OF GLASSBORO
GOVERNMENT RECORDS REQUEST FORM

Important Notice

The reverse side of this form contains important related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Adam MI _____ Last Name Szyfman

Company _____

Mailing Address _____

City _____ State _____ Zip _____ Email _____

Business Hours Telephone: Area Code _____ Number _____ Extension _____

Preferred Delivery: Pick up ☒ US Mail _____ On Site Inspect _____Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE/HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, and other state, or the United States.Signature: Adam Szyfman 8/15/2017

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐Fees: Pages 1-10 @\$0.75
Pages 11-20 @\$0.50
Pages 21 - @\$0.25

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

Copy of any and all rental applications including diagrams, copy of all construction permits and zoning applications, as well as any violation notices and summons' for the following properties from January 2016 to current.**115 Silver Ave. (Block 4 Lot 1)**

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____

Denied - Closed _____

Filed - Closed _____

Partial - Closed _____

Tracking Information

Final Cost

Tracking # _____ Total _____

Rec'd Date _____ Deposit _____

Ready Date _____ Balance Due _____

Total Pages _____ Balance Paid _____

Records Provided

Custodian Signature

Date

RECEIVED

AUG 14 2017

Borough Clerk
Borough of GlassboroState of New Jersey
BOROUGH OF GLASSBORO
GOVERNMENT RECORDS REQUEST FORM

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Requestor Information - Please Print

First Name Adam MI _____ Last Name Szyfman

Company _____

Mailing Address _____

City _____ State _____ Zip _____ Email _____

Business Hours Telephone: Area Code _____ Number _____ Extension _____

Preferred Delivery: Pick up ☒ US Mail _____ On Site Inspect _____Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE/HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, and other state, or the United States.Signature: Adam Szyfman 8/14/2017

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐Fees: Pages 1-10 @\$0.75
Pages 11-20 @\$0.50
Pages 21 - @\$0.25Delivery: Delivery / postage fees
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upon delivery type.Extras: Extraordinary service fees
dependent upon request.

Record Request Information: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

Copy of any and all rental applications including diagrams, copy of all construction permits and zoning applications, as well as any violation notices and summons' for the following properties from January 2016 to current.**11 Williamsburg Court (Block 389 Lot 29)
39 Williamsburg Court (Block 389 Lot 15)
420 Villanova Rd (Block 118 Lot 9)**

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____Disposition Notes
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detail reasons here.In Progress - Open _____
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Filed - Closed _____
Partial - Closed _____Tracking Information Final Cost
Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____
Records Provided _____

Custodian Signature _____

Date _____

RECEIVED



AUG 16 2017

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Zola MI J Last Name CORNISH

E-mail Address _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ FAX _____

Preferred Delivery: Pick B-2 17 A-1 On-Site _____
Up ✓ US Mail ✓ Inspect _____ Fax _____ E-mail _____

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Zola J. Cornish Date _____

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

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Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Letter to:
Ryan & Christene DeFaleo
110 Lakeside Drive
Glassboro, NJ 08028-1221
Trees to be pruned

Empty Property
416 South Cummings Avenue
Glassboro, N.J. 08028-1221

Sent approximately 8/6-14/2017 by R. DeClaudio

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

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Rec'd Date _____ Deposit _____

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Total Pages _____ Balance Paid _____

Records Provided

Custodian Signature _____

Date _____

RECEIVED

AUG 21 2017



PETRILLO & GOLDBERG LAW
Great strength in times of great need.

Borough Clerk
Borough of Glassboro

Cooper River Law Building
6951 North Park Drive
Pennsauken, NJ 08109
856-486-4343
fax 856-486-7979
petrilloandgoldberg.com

Steven M. Petrillo, Esq.
^Scott M. Goldberg, Esq.
*Scott D. Schulman, Esq.
*Jeffrey M. Thiel, Esq.

*Member of NJ & PA Bars
^Certified Civil Trial Attorney

August 16, 2017

Patricia Frontino, Municipal Clerk
Borough of Glassboro
1 South Main Street
Glassboro, NJ 08028

James N. Hogan, County Clerk
Gloucester County
P.O. Box 129
Woodbury, NJ 08096

New Jersey Department of Transportation
South Region
One Executive Campus
Route 70 West
Cherry Hill, NJ 08002

Re: Our Client: Bianca Rizzo, now deceased
D/Accident: 4/1/15
Location of Accident: North Delsea Drive (Rt. 47)
Approximately 157 feet from its
Intersection with William Dalton Drive,
Glassboro, NJ

Rizzo v. Short, et al.
Docket No.: GLO-L-195-17

*Kindly forward all
correspondence to
Pennsauken office.*

Philadelphia Office
19 South 21st Street
Philadelphia, PA 19103

Woodbury Office
70 South Broad Street
Woodbury, NJ 08096

OPRA REQUEST

Dear Sir/Madam:

We represent the Estate of a Bianca Rizzo. Ms. Rizzo sustained injury in a motor vehicle accident that occurred in Glassboro, New Jersey on 4/1/15. She died of unrelated causes.



I have attached a copy of the police accident report regarding the subject incident. The same indicates that, at the time of the accident, Ms. Rizzo was "slowing her speed to avoid a pothole in the roadway."

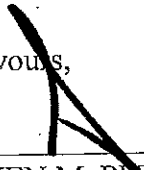
Hence, and pursuant to the Open Public Records Act, I request that you supply my office with a copy of any records of inspection or repair regarding any potholes on North Delsea Drive (Rt. 47) at the situs of the vehicular collision as referenced and described in the attached police accident report.

My request for this documentation is for the time period from 4/1/15 up through and inclusive of the present time.

We seek any documents verifying inspection of the roadway, verification of any pothole or potholes present at or about the situs of the injuring vehicular collision and any documents verifying any repairs or patches made pertaining to such potholes at or about the situs of the vehicular collision referenced and described on the attached police report.

I SUBMIT THIS REQUEST PURSUANT TO THE OPEN PUBLIC RECORDS ACT. MY OFFICE WILL BE RESPONSIBLE FOR YOUR RECORD REPRODUCTION FEE CONSONANT WITH THE ACT.

Very truly yours,

BY: 
STEVEN M. PETRILLO, ESQUIRE

SMP/nmg

Enclosure

Sent Via Certified Mail, r/r/r

RECEIVED

AUG 22 2017

Borough Clerk
Borough of GlassboroState of New Jersey
BOROUGH OF GLASSBORO
GOVERNMENT RECORDS REQUEST FORM

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Company _____

Mailing Address _____

City _____ State _____ Zip _____ Email _____

Business Hours Telephone: Area Code _____ Number _____ Extension _____

Preferred Delivery: Pick up ☒ US Mail _____ On Site Inspect _____Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE/HAVE NOT been convicted of any indictable offense under the laws of New Jersey, and other state, or the United States.Signature: Adam Szyfman 8/22/2017

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Pages 1-10 @\$0.75
Pages 11-20 @\$0.50
Pages 21 - @\$0.25Delivery: Delivery / postage fees
additional depending
upon delivery type.Extras: Extraordinary service fees
dependent upon request.

Record Request Information: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

Audio recording of June 27, 2017 council meeting

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes

Custodian: If any part of request cannot
be delivered in seven business days,
detail reasons here.

In Progress - Open _____

Denied - Closed _____

Filed - Closed _____

Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Final Cost

Tracking # _____ Total _____

Rec'd Date _____ Deposit _____

Ready Date _____ Balance Due _____

Total Pages _____ Balance Paid _____
Records Provided

Custodian Signature _____

Date _____

RECEIVED

AUG 22 2017



"Summit City USA"

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name David MI L Last Name Klein

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature David L. Klein Date 08/22/17

Payment Information

Maximum Authorization Cost \$ 100

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) -- actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Since my wife Joanne Klein and I are contract purchasers of the property known as 108 Sylvan Terrace, Glassboro, we are hereby requesting copies of all permits related to this address from 1954 to 2017 for additions or improvements to be made to the home, including but not limited to construction permits, electrical permits, home-improvement permits, or any other related permits obtained for the purpose of verifying the legality of additions and improvements made to the premises.

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____

Denied - Closed _____

Filled - Closed _____

Partial - Closed _____

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided		_____	
Custodian Signature _____		Date _____	



BOROUGH OF GLASSBORO

RECEIVED OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk

"Summit City USA"

Borough Clerk
Borough of Glassboro



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Zola MI J. Last Name COENISH

E-mail Address _____

Mailing Address _____

City _____ State _____ Zi _____

Telephone _____ FAX _____

Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☐

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Zola J. Coenish Date August 23, 2017

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) -- actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Council Meeting Minutes of July 25, 2017

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

Custodian Signature _____

Date _____

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Borough of Glassboro

Date _____

RECEIVED

AUG 25 2017



"Summit City USA"

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Patrick MI 5 Last Name Murphy
 E-mail Address [REDACTED]
 Mailing Address [REDACTED]
 City [REDACTED] State [REDACTED] Zip [REDACTED]
 Telephone [REDACTED] FAX [REDACTED]
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date Aug/25/17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) -- actual
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

List of vacant abandoned properties in glassboro NJ

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Final Cost

Total _____
 Deposit _____
 Balance Due _____
 Balance Paid _____

Records Provided

Custodian Signature

Date

AUG 21 2017



"Summit City USA"

Borough Clerk
Borough of Glenboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Mildred MI _____ Last Name Rodriguez

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Mildred Rodriguez Date 08/21/17

Payment Information

Maximum Authorization Cost \$ \$ 20.00

Select Payment Method

Cash	Check	Money Order
------	-------	-------------

Fees: Letter size pages - \$0.05
per page
Legal size pages - \$0.07
per page
Other materials (CD, DVD,
etc) – actual

Delivery: Delivery / postage fees
additional depending upon
delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Copy of certificate of occupancy rental application and inspection reports for the following addresses please:

2016-2017 year
108 Villanova Road
Glassboro, NJ 08028

2017-2018 year
49 Williamsburg Court
Glassboro, NJ

~~AGENCY USE ONLY~~

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature

Date _____

RECEIVED

AUG 24 2017



"Summit City USA"

Borough Clerk
Borough of

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Susan MI L Last Name Fager
 E-mail Address [REDACTED]
 Mailing Address [REDACTED]
 City [REDACTED] State [REDACTED] Zip [REDACTED]
 Telephone [REDACTED] FAX [REDACTED]
 Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☐

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 8/24/17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Plans of the common area, open space behind Block # 197.08
 There are 15 homes on Heritage Loop and Smortz Lane surrounding this open space. I am specifically looking for the one page showing the open space and the details.

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

RECEIVED

AUG 25 2017



"Summit City USA"

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-861-9230 X 88198 Fax 856-861-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Scott MI M Last Name Schocket
 E-mail Address [REDACTED]
 Mailing Address [REDACTED]
 City [REDACTED] State [REDACTED] Zip [REDACTED]
 Telephone [REDACTED] FAX [REDACTED]
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature Scott Schocket Date 8/24/17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Want to verify that the house my son
will be renting is a registered rental property.

706 Heston St.
Glassboro

Thank You

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extra Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress ☐ Open ☐
 Denied ☐ Closed ☐
 Filed ☐ Closed ☐
 Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information
 Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____
Final Cost
 Total _____
 Deposit _____
 Balance Due _____
 Balance Paid _____
 Records Provided _____
 Custodian Signature _____ Date _____

RECEIVED

AUG 24 2017



"Summit City USA"

Borough Clerk
Borough of

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Susan MI L Last Name Fagan
 E-mail Address [REDACTED]
 Mailing Address [REDACTED]
 City [REDACTED] State [REDACTED] Zip [REDACTED]
 Telephone [REDACTED] FAX [REDACTED]
 Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☐
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 8/24/17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

*Plans of the common area, open space behind Block # 197.08
 There are 15 homes on Heritage Loop and Smartz Lane surrounding this open space. I am specifically looking for the one page showing the open space and the details.*

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extra Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

RECEIVED

AUG 21 2017



"Summit City USA"

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-861-9230 X 88198 Fax 856-861-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Kaylesgh MI L Last Name Sena

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 8/18/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) -- actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please see attached letter.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filed ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature

Date



MARATHON

Engineering & Environmental Services

WWW.MARATHONCONSULTANTS.COM

AUG 21 '17 PM 1:29

August 18, 2017

GWP 001.02

Patricia Frontino, Municipal Clerk
Borough of Glassboro
1 South Main Street
Glassboro, New Jersey 08028

RE: Madeth & Associates LLC Property
116 Grove Street (Block 53, Lot 1);
120 Grove Street (Block 53, Lot 1.02); and
Brown Street (Block 53, Lot 3)
Borough of Glassboro, Gloucester County, New Jersey

Dear Ms. Frontino:

Marathon Engineering & Environmental Services, Inc., (Marathon) is conducting a Phase I Environmental Site Assessment for the above referenced property. We request information your office may have regarding illegal waste discharges, underground and/or above ground storage tank information, environmental contamination and violations of environmental laws and/or permits at this location. In addition, we would like information your office may have regarding the following:

- Prior uses of the property;
- Conditions or events related to the environmental condition of the property;
- Any prior assessments of the property; and,
- Any proceedings involving the property.

Enclosed please find the completed Borough of Glassboro Request for Public Records Form.

Thank you for your time and cooperation. If you have any questions or comments, please contact me at (609) 437-2100 or via email at kayleigh.sena@marathonconsultants.com.

Sincerely,

Marathon Engineering & Environmental Services, Inc.

Kayleigh Sena,
Environmental Scientist

P:\GWP00102 - GWP Paving Site Glassboro\Phase I\Inquiries\GWP00102_Glassboro.docx

Enclosure (1)

RECEIVED

AUG 25 2017



"Summit City USA"

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information -- Please Print

First Name Matthew MI R Last Name Morse
 E-mail Address [REDACTED]
 Mailing Address [REDACTED]
 City [REDACTED] State [REDACTED] Zip [REDACTED]
 Telephone [REDACTED] FAX N/A
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature Matthew Morse Date 8/25/17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) -- actual
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am requesting open public records for the address: 56 Autumn Ridge Dr. Glassboro NJ Lot number: 00028. I need any permits on the house for the years 1990-2017. My preferred method of delivery is email with the email address provided above.

Block 408.23 Lot 28

Fire, Construction, Planning/Zoning, Health/Planning

AGENCY USE ONLY

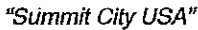
AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

Tracking Information
 Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____
Final Cost
 Total _____
 Deposit _____
 Balance Due _____
 Balance Paid _____
 Records Provided _____
 Custodian Signature _____ Date _____

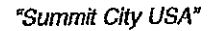


AUG 28 2017

Borough of Clark
Borough of Grassb

OPEN PUBLIC RECORDS ACT REQUEST FORM

Patricia A. Frontino, Municipal Clerk



The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

First Name Deborah Robles MI _____ Last Name Robles
E-mail Address _____
Mailing Address _____
City _____ State _____ Zip _____
Telephone _____ FAX _____
Preferred Delivery: Pick Up _____ On-Site Inspect _____ Fax _____ ☒ E-mail _____
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Deborah Robles Date 8/28/17

Maximum Authorization Cost \$	
Select Payment Method	
Cash	Check Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependant upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am Requesting all Rental inspection, and Complaints on Property 21 Broxton Way Glassboro NJ 08028 From 2015 - ~~to~~ Present. and any open/closed Permits and Gas Complaint in 2016 and Electrical Problem on Bill From. Electrical Complaint Block 411.13. Lot 49

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

Disposition Notes

**Custodian: If any part of request cannot be
delivered in seven business days,
detail reasons here.**

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
_____		_____	
Custodian Signature		Date	

RECEIVED

AUG 28 2017

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

Borough of Glassboro
Borough of Glassboro

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk

"Summit City USA"



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Name Alan MI m Last Name Forke
 All Address [REDACTED]
 Mailing Address [REDACTED]
 State [REDACTED] Zip [REDACTED]
 Telephone [REDACTED] FAX [REDACTED]
 Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ E-mail ☒
 You are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 17-28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 8/28/17

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I would like a copy of any and all permits, Leaks, violations, owned by Amourts.
 38 Green Ave
 Glassboro, NJ 08028
 Blk 389.03 Lot 7
 Permits Requested
 Construction, Plumbing, Fire Inspection
 Renovation, Electrical.
 Ranging from 1990 - Current

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Final Cost

Total _____
 Deposit _____
 Balance Due _____
 Balance Paid _____

Records Provided

Custodian Signature

Date

RECEIVED

SEP 11 2017



"Summit City USA"

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Ashley MI N Last Name StasioE-mail Address [REDACTED]Mailing Address [REDACTED]City [REDACTED] State [REDACTED] Zip [REDACTED]Telephone [REDACTED]

FAX

Preferred Delivery:

Pick Up ☐US Mail ☐On-Site
Inspect ☐Fax ☐E-mail ☒If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.Signature ASHLEY STASIO

Date

09/08/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide a copy of the planning board resolutions / approvals for the following property from the time period of January 1, 2005 to the present or what may be applicable or approved for the property today.

11 - 53 Poplar Street
Block 49.03, Lots 1 - 10, Block 49.05, Lot 1 - 4,
Block 49.06, Lots 1 - 16, Block 49.07, Lot 1 - 15I appreciate the help in advance,
Thank you!

AGENCY USE ONLY

AGENCY USE ONLY

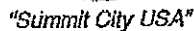
AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

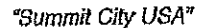
Deposit Date _____Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____Tracking Information
Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____
Final Cost
Total _____
Deposit _____
Balance Due _____
Balance Paid _____
Records Provided

Custodian Signature _____

Date _____



1 South Main Street, Glassboro, NJ 08028
Telephone 856-881-9230 X 88198 Fax 856-881-4248
pfrontino@glassboro.org
Patricia A. Frontino, Municipal Clerk



The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

Maximum Authorization Cost \$		
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am requesting the following records.

Copies of all current names and addresses
of all dog and cat pet license holders/applications in Glassboro, NJ.
If possible and not to much trouble, to have this request in Excel or Label Format.

Thank You,
Doreen Frega

AGENCY USE ONLY		AGENCY USE ONLY		AGENCY USE ONLY		
Est. Document Cost	_____	Disposition Notes Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	Tracking Information		Final Cost	
Est. Delivery Cost	_____		Tracking #	_____	Total	_____
Est. Extras Cost	_____		Rec'd Date	_____	Deposit	_____
Total Est. Cost	_____		Ready Date	_____	Balance Due	_____
Deposit Amount	_____		Total Pages	_____	Balance Paid	_____
Estimated Balance	_____			Records Provided		
Deposit Date	_____					
		In Progress	-	Open	_____	
		Denied	-	Closed	_____	
		Filled	-	Closed	_____	
		Partial	-	Closed	_____	
				Custodian Signature	Date	

Law Offices of
Walter M. Luers, LLC

Suite 2
122 West Main Street
Clinton, New Jersey 08809
Telephone: 908.894.5656
Facsimile: 908.894.5729
www.luerslaw.com

September 1, 2017

Walter M. Luers, Esq.*

*Also admitted in New York

Writer's Direct Email: wluers@luerslaw.com

VIA EMAIL ONLY

Patricia A. Frontino, Municipal Clerk
Borough of Glassboro
1 South Main Street
Glassboro, New Jersey 08028

Dear Ms. Frontino:

We represent Doreen Frega. On August 1, 2017, Ms. Frega filed an OPRA request for the names and addresses of all dog and cat pet licenses holders and applications in your town, which was denied on August 14.

While I think that the OPRA request was reasonably clear, I want to emphasize that in the event that you interpreted this request as a request for information, please accept this letter as modifying and amending that OPRA request to include a request for copies of all current dog and cat owner licenses, or copies of the applications for dog and cat licenses filed within the last twelve months, if you do not have copies of the licenses themselves.

In addition, we write to advise you that Ms. Frega wishes to use the records as part of her political activism. She will only use the records for her own direct mailings and will not divulge the information to any third party. She has no commercial purpose whatsoever.

Please let us know whether, with this new information, you will produce the records requested by Ms. Frega. If we have not received your reply or the records by September 8, 2017, we intend to file an OPRA lawsuit thereafter.

Sincerely,

/s/ Walter M. Luers

Walter M. Luers



RECEIVED

SEP - 8 2017

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Borough Clerk
Borough of Glassboro Telephone 856-881-9230 X 88198 Fax 856-881-4248
pfrontino@glassboro.org
Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Lewis MI J Last Name DeEugenio JrE-mail Address [REDACTED]Mailing Address [REDACTED]City [REDACTED]State [REDACTED]Zip [REDACTED]Telephone [REDACTED]FAX [REDACTED]

Preferred Delivery:

Pick
Up ☒US Mail ☐On-Site
Inspect ☐Fax ☐E-mail ☐

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature]Date 9-7-17

Payment Information

Maximum Authorization Cost \$ 500

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Any and all bills, invoices, purchase orders, vouchers, or requests for payment, and any memoranda or other attachments or enclosures included therewith, that have been submitted to the Borough of Glassboro or to the Borough of Glassboro Planning Board between June 1, 2017 and August 31, 2017 by any of the following persons or entities:

ZELLER & WIELICZKO, LLP
ALLEN S. ZELLER
MATTHEW B. WIELICZKO
COSMAS P. DIAMANTIS
AMY L. GILLETTE
MICHAEL J. HUNTOWSKI
DEAN R WITTMAN
TIMOTHY D. SCAFFIDI
GARY M. MAREK

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			

Custodian Signature _____

Date _____

RECEIVED

SEP 19 2017

September 18, 2017

Borough Clerk
Borough of Glassboro

From: Brad Austin
Subject: Public Records/OPRA/FOIA Request

To Whom It May Concern:

Pursuant to the laws and regulations regarding public information in your state, I hereby request:

1. A copy of any existing records showing such details as the depositor names, deposit amounts, deposit dates, and deposit purpose for every unrefunded cash escrow, certificate of deposit, cashier's check, personal check, and company checks that was a delivered guarantee for construction and/or maintenance of privately owned improvements to real property or for the restoration of publicly owned property to its original condition (e.g., for excavations in the city/county right of way).
2. A copy of any records showing the (i) payee names and vendor numbers, (ii) check issue dates, (iii) check identification numbers, and (iv) dollar amounts of every **vendor check/uncashed check/stale-dated check** which have been refundable for more than (6) months from the date of this letter in an amount equal to or greater than one thousand dollars (\$1,000.00) that remains uncashed as of today.
3. Financial spreadsheet, ledger, or any other accounting record of **property tax overpayments, or unclaimed/unredeemed tax lien certificates** which have been refundable for more than (6) months from the date of this letter showing the (i) payee names (ii) check issue dates, (iii) check identification numbers, and (iv) dollar amounts. Please also provide the last known address of the payee if possible. If a dollar amount threshold is necessary I ask that you provide amounts of \$1,000 or more. Please only include items that are still eligible for release as of today and have not been escheated to the state.

In regards to #1, Responsive documents to this request may include but not be limited to: Bond History Log, Performance Bond Deposit Report/List, Construction Cash Bond Report, Active/Open Cash Bond Report, Deposit List, Active/Open Cash Deposit List, Reimbursable Bond Report, and/or Outstanding/Active/Open Balances Report.

Some examples of the cash deposits that are being sought after may include, but not be limited to: tap fees, temporary trailer, right of way, landscaping, traffic/street lights, demolition, sidewalk/curb, trees, impact fees, winter handling, signs/temporary signs, seeding, street opening, monuments, driveway, grading/paving, earth moving, hydrant, maintenance, conservation, subdivision, wetlands conservation, erosion, and storm sewer.

In regards to #2, Responsive documents to this request may include but not be limited to: Stale Dated/Uncashed Checks Report, Stale Dated Vendor/Payroll Checks, A/P Check/Warrant Reconciliation Report, Check/Warrant Reconciliation Report/Register Outstanding Check Warrants Report, Unclaimed Checks Report, and/or Outstanding Warrants Report.

Please **E-MAIL** any correspondences in regards to my request as I deal with several municipalities and it is much easier for record keeping. If the requested records are available in an electronic format (*e.g.*, Excel) that can be delivered to me as an email attachment, then that is the format in which I would prefer to receive the records. If there is any cost to me for providing the requested records, then please give me an estimate of that cost by return email prior to incurring it on my behalf so that I can determine whether I can afford to prepay it. If this request should be addressed to some other public official, then I would appreciate your so advising and providing me with contact information for that official.

Thanks,
Brad Austin

[REDACTED]

[REDACTED]

Ph: [REDACTED]

Fax: [REDACTED]

[REDACTED]

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

First Name Spencer MI _____ Last Name Peveto

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Spencer Peveto Date 08/29/17

Maximum Authorization Cost		\$ 75.00
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide a zoning verification letter; copies of any open/active Zoning, Building, and Fire Code Violations; copies of any Variances and special/conditional use permits; copies of a final approved site plan; copies of any certificates of occupancy on file for the property located at: 116 Rowan Boulevard, Block 18.03, Lot 1. Please do not exceed \$75.00 without prior approval.
(Our reference 106272-1)

~~AGENCY USE ONLY~~

AGENCY USE ONLY.

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

Tracking Information

Tracking # _____	Total _____
Rec'd Date _____	Deposit _____
Ready Date _____	Balance Due _____
Total Pages _____	Balance Paid _____
Records Provided _____	

Custodian Signature

Date _____

SEP 20 2017



"Summit City USA"

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Jim MI _____ Last Name Westlake

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A.
2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New
Jersey, any other state, or the United States.

Signature [Handwritten Signature] Date 9/19/17

Payment Information

Maximum Authorization Cost \$ 25.00

Select Payment Method

Cash ☒ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) -- actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Would like copies of the Rental Registration and Rental Inspections for 12 Normal Ave, Glassboro for the years 2016 through 2017.

Block 2 Lot 5

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes	
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	
In Progress	Open
Denied	Closed
Fried	Closed
Partial	Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	



"Summit City USA"

SEP 25 2017

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

Request #1

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028
Telephone 856-881-9230 X 88198 Fax 856-881-4248
pfrontino@glassboro.org
Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mark MI S Last Name WEXLER
E-mail Address [REDACTED]
Mailing Address [REDACTED]
City [REDACTED] State [REDACTED] Zip [REDACTED]
Telephone [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒ **NOTE**
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 9/22/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

FLOOR PLAN/SCHEMATIC OF
124 S. DELSEA DRIVE
GLASSBORO NJ

Block: 427
LOT: 10:03

BUILDING FOR SALE
AND NEED FLOOR
PLAN TO REVIEW
WITH MY CLIENT
I'm A Broker/SALES
WITH KEVIN WILLIAMS
PRINCETON NJ

AGENCY USE ONLY

Document Cost _____
Delivery Cost _____
Extras Cost _____
Est. Cost _____
Deposit Amount _____
Unpaid Balance _____
Post Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Fulfilled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking #	Total	Final Cost
Rec'd Date	Deposit	
Ready Date	Balance Due	
Total Pages	Balance Paid	
Records Provided		

Custodian Signature _____

Date _____



"Summit City USA"

RECEIVED

SEP 25 2017

Borough Clerk
Borough of Glassboro

Request #2

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name MARK MI S Last Name WEXLER

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] **NOTE**

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 9/22/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

FLOOR PLAN/SCHEMATIC OF BUILDING FOR SALE
128 S. DELSEA DRIVE AND NEED FLOOR
GLASSBORO NJ PLAN TO REVIEW
WITH MY CLIENT.
BLOCK: 427 I'm a BROKER SALES
LOT: 10:04 PERSON
with KEUER WILLIAMS
PRINCETON NJ

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

Patricia A. Frontino, RMC/MMC/CMR
Municipal Clerk
Borough of Glassboro
1 South Main Street
Glassboro, NJ 08028
(856) 881-9230 X88116
(856) 881-4248 (Fax)
pfrontino@glassboro.org
www.glassboro.org

Confidentiality Notice: This electronic message transmission contains information from the Borough of Glassboro which may be confidential and/or privileged, and only for this use of the individual(s) and/or entity(ies) named above. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this information is strictly prohibited. If you have received this electronic transmission in error, please let me know by reply and then delete it from your system. Thank you!

WARNING:

Email received by or sent to Borough officials is subject to the Open Public Records Act [OPRA]. This means that absent some specific privilege, all such communications are considered a public record and are subject to publication and/or dissemination to the public upon request.

 Go Green! Please do not print this e-mail unless it is completely necessary.

From: Kate Baker [REDACTED]

Sent: Thursday, September 21, 2017 2:45 PM

To: Pat Frontino <PFrontino@glassboro.org>

Subject: OPRA

Dear Municipal Clerk,

Pursuant to the provisions of the New Jersey Open Public Records Act ("OPRA"), I am requesting copies of the following documents for the timeframe January 1, 2014 – September 20, 2017:

1. All Complaints (lawsuits) filed against the municipality by attorney, Jacqueline M. Vigilante, Esq., 99 N. Main Street, Mullica Hill, NJ 08062.
2. All Settlement Agreements or Memorandum of Understanding relating to a municipal employee wherein Jacqueline M. Vigilante, Esq. represented the employee of the municipality.
3. All correspondence from Jacqueline M. Vigilante, Esq. wherein she advised of her attorney representation of an employee of the municipality.
4. All claims or correspondence by Jacqueline M. Vigilante, Esq. for attorney fees to be paid the municipality.
5. All payments made to Jacqueline M. Vigilante, Esq. from the municipality, the municipality's Joint Insurance Fund or insurance carrier.

I am requesting the documents and information be provided in electronic format. If there is any costs for reproduction, please immediately advise.

Thank you for your assistance. If you have any questions, please contact me at [REDACTED]

RECEIVED



"Summit City USA"

27 2017

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Danielle MI M Last Name Key

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Danielle M. Key Date 9/27/17

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am the attorney for Christopher Stoney, former tenant at 634 Roosevelt Ave, Glassboro New Jersey. I am requesting a copy of the inspection records done by the Health Department and Code Enforcement for 634 Roosevelt Avenue, Glassboro Block 124 Lot 4 January 1, 2015 to September 27, 2017

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐

Denied ☐ Closed ☐

Filed ☐ Closed ☐

Partial ☐ Closed ☐

Tracking Information

Tracking # _____

Rec'd Date _____

Ready Date _____

Total Pages _____

Records Provided _____

Final Cost

Total _____

Deposit _____

Balance Due _____

Balance Paid _____

Custodian Signature _____

Date _____

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SEP 22 2017



"Summit City USA"

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	Cliff	MI		Last Name	Goldsmith
E-mail Address	[REDACTED]				
Mailing Address	[REDACTED]				
State	[REDACTED]	Zip	[REDACTED]		
Telephone	[REDACTED]		FAX	[REDACTED]	
Preferred Delivery:	Pick Up ☒	US Mail ☐	On-Site Inspect ☐	Fax ☐	E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE</u> / <u>HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	[Signature]			Date	9/22/17

Payment Information

Maximum Authorization Cost	\$
Select Payment Method	
Cash	☐
Check	☐
Money Order	☐
Fees:	Letter size pages - \$0.05 per page
	Legal size pages - \$0.07 per page
	Other materials (CD, DVD, etc) -- actual
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Requesting information to determine who the architect(both original and any new construction) was for property ; TD Bank 700 Delsea Dr North Glassboro New Jersey and also the architect for the new construction which included the parking lot.

Block 408.05

LOT

CHECK BACK AS FOR [REDACTED] FROM 1995 to PRESENT

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes	
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	
In Progress	- Open _____
Denied	- Closed _____
Filled	- Closed _____
Partial	- Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

RECEIVED

OCT 02 2017



"Summit City USA"

Borough Clerk
BOROUGH OF GLASSBORO, NJ

PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4240

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Kari MI MI Last Name Hogan

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Kari P. Hogan Date 09/13/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please send any OPEN code violations for the below referenced property:

95 Yellowwood Ct
Glassboro, NJ 08028
Lot 1 C0095 Block 408.04

*Asset is now closed.
- Kar*

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐

Deposited ☐ Closed ☐

Filed ☐ Closed ☐

Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information

Tracking # _____

Rec'd Date _____

Ready Date _____

Total Pages _____

Final Cost

Total _____

Deposit _____

Balance Due _____

Balance Paid _____

Records Provided

Custodian Signature

Date

RECEIVED

OCT - 3 2017

BOROUGH OF GLASSBORO



"Summit City USA"

Borough Clerk
Borough of Glassboro

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Alexandria MI MI Last Name Brown

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 10/03/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

To whom it may concern,

This OPRA request is in regards to property address

6 Boro Commons, Glassboro, NJ, 08028

Please provide the following information as soon as possible:

1. Copies of open permits
2. Copies of open code violations attached to the property of reference and could result in a fine/summons and/or prevent the sale of the property.
3. Has this property been registered as vacant? If yes: when was it registered, what was the registration fee and who was it registered under?
4. If property HAS NOT been registered please provide the proper registration instructions along with the registration fees.

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost

Est. Delivery Cost

Est. Extra Cost

Total Est. Cost

Deposit Amount

Estimated Balance

Deposit Date

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐

Denied ☐ Closed ☐

Filed ☐ Closed ☐

Partial ☐ Closed ☐

Tracking Information

Tracking # Total

Rec'd Date Deposit

Ready Date Balance Due

Total Pages Balance Paid

Records Provided

Custodian Signature Date

RECEIVED

OCT - 3 2017



"Summit City USA"

BOROUGH OF GLASSBORO
OPEN PUBLIC RECORDS ACT REQUEST FORM
 1 South Main Street, Glassboro, NJ 08028
 Telephone 856-881-9230 X 88198 Fax 856-881-4248
 pfrontino@glassboro.org
 Patricia A. Frontino, Municipal Clerk

Borough Clerk
 Borough of Glassboro



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Danielle MI L Last Name Perry
 E-mail Address [REDACTED]
 Mailing Address [REDACTED]
 City [REDACTED] State [REDACTED] Zip [REDACTED]
 Telephone [REDACTED] FAX [REDACTED]
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 10.3.2017

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) -- actual
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I'm looking for a fire report/response of responding to a Verizon utility pole that was down possibly in a MVA. This incident was back around 12/26/2014 near 1210 Glen Ridge Dr. Please reference my file# 22646, thank you.

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open _____
 Denied ☐ Closed _____
 Filled ☐ Closed _____
 Partial ☐ Closed _____

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

OCT 11 2017

OPEN PUBLIC RECORDS ACT REQUEST FORM

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Maximum Authorization Cost		\$ 25.00
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc.) - actual	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Rental Registration and Rental Inspection for 12 Normal Avenue for the years 2014 and 2015

~~AGENCY USE ONLY~~

AGENCY USE ONLY

~~AGENCY USE ONLY~~

Est. Document Cost		Disposition Notes Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	Tracking Information		Final Cost	
Est. Delivery Cost			Tracking # _____	Total _____		
Est. Extras Cost			Rec'd Date _____	Deposit _____		
Total Est. Cost			Ready Date _____	Balance Due _____		
Deposit Amount			Total Pages _____	Balance Paid _____		
Estimated Balance			Records Provided _____			
Deposit Date		In Progress - Open _____				
		Denied - Closed _____				
		Filled - Closed _____				
		Partial - Closed _____				
			Custodian Signature _____	Date _____		

RECEIVED

OCT 04 2017

Borough Clerk
Borough of Glassboro

CONNOR

May 22, 2017

Glassboro Code Enforcement Officer
10 South Poplar Street
Glassboro, NJ 08028

ENVIRONMENTAL SITE
ASSESSMENTS

Subject: Official Request for Information

PROPERTY CONDITION
ASSESSMENTS

Reference: CONNOR Project # 7280007002
Park Crest Village
275 East High Street
Glassboro, NJ 08028

COST SEGREGATION
STUDIES

Dear Code Enforcement Officer:

LEAD PAINT SERVICES

CONNOR is a consulting firm acting pursuant to the request of the owners of the subject facility to conduct an investigation of current and historical conditions which could potentially impact the condition of this property. CONNOR respectfully requests available information on file related to potential issues concerning the referenced facility. Specifically, please conduct a search of your files, as they relate to past or present violation of Fire Codes. Please provide any information related to the subject facility in conjunction with the following topics or areas of concern:

ASBESTOS SURVEYS

EXPERT TESTIMONY

- o Copies of any existing fire code violations on file
- o Any known current or previous underground storage tanks
- o Copies of any existing Building Code violations on file
- o Copy of the original Certificate of Occupancy
- o Zoning Verification

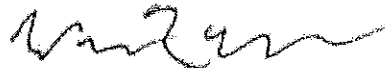
TRAINING

MOLD AND MOISTURE
INFILTRATION ASSESSMENTS

Please include the CONNOR Project number 7280007002 on all correspondence forwarded to our offices. Any written responses should be sent to my attention at 1421 Clarkview Road, Suite 100; Baltimore, Maryland 21209.

CONNOR appreciates your efforts in responding to this request. Should you have any questions or concerns, require additional information, or should costs associated with this request exceed \$30.00, please contact me at 410 322-1241 or wwalsh@connorsolutions.com.

Sincerely,
CONNOR by,



William R. Walsh
Property Evaluator
Real Estate Due Diligence

BARE HILLS BUSINESS CENTER
1421 CLARKVIEW ROAD
SUITE 100
BALTIMORE, MARYLAND 21209-2187
(410) 296-7971
FAX (410) 296-3419
www.connorsolutions.com



RECEIVED

OCT 11 2017

"Summit City, USA"
Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Scott MI N Last Name Reichardt

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☐

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 10/10/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

115 Wilmer Street Glassboro

Any permits for work done last 10 years
Any recent inspections 2014-present
Any rental agreements 2014-present

113 Wilmer Street

owner how long has owned?
outstanding mortgage?

Block / Lot
72 11

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filled ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature _____

Date _____

Cosgrove

From: Chip Clark
Sent: Tuesday, October 17, 2017 7:57 AM
To: Pat Frontino; Karen Cosgrove
Subject: FW: Onvia Public Records Request

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OCT 17 2017

Borough Clerk
Borough of Glassboro

Thanks!

Chip Clark
Superintendent T3, W3, C3, CPWM
Borough of Glassboro
Water & Sewer Dept
[REDACTED]

From: Jacqueline Sessa [REDACTED]
Sent: Monday, October 16, 2017 9:53 AM
To: Chip Clark <CClark@glassboro.org>
Subject: Onvia Public Records Request

Hello,

Onvia is submitting a public records request to Borough of Glassboro. Can you please provide contract award information for the following solicitation in the blank cells below and also provide any bid result/tab information for the bid in the table below?

Onvia ID	Project Name	Bid Number	Submittal Date	Contract / Award Number	Awarded Vendor Name, Address, Phone	Award Amount	Award Date	Start Date
BID:35343492	Cp 36 Food Grade Orthophosphate (Or Equal)		6/13/2017 11:00:00 AM					

Please confirm receipt of this request and let me know in advance if a fee will be required. If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

Regards,
Jacqueline Sessa
[REDACTED]



"Summit City USA"

BOROUGH OF GLASSBORO
OPEN PUBLIC RECORDS ACT REQUEST FORM
 1 South Main Street, Glassboro, NJ 08028
 Telephone 856-881-9230 X 68196 Fax 856-881-4248
 pfrontino@glassboro.org
 Patricia A. Frontino, Municipal Clerk

RECEIVED

SEP 13 2017



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name SEAN MI P Last Name HART
 E-mail Address [REDACTED]
 Mailing Address [REDACTED]
 City [REDACTED] State [REDACTED] Zip [REDACTED]
 Telephone [REDACTED] FAX [REDACTED]
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 10-16-17

Payment Information

Maximum Authorization Cost \$30.00

Select Payment Method

Over ☒ Check ☐ Money Order

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide any and all records pertaining to any building or construction code violations as well as any fire code violations pertaining to:

*ShapRite
 201 William Dalton Dr.
 Glassboro, NJ 08028*

From 2007 to the present. Thank You.

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress _____ Open _____
 Denied _____ Closed _____
 Filled _____ Closed _____
 Partial _____ Closed _____

AGENCY USE ONLY

Tracking Information

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided		_____	
Custodian Signature _____		Date _____	

RECEIVED

OCT 12 2017



"Summit City USA"

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk

Borough Clerk
Borough of Glassboro



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Brian MI D. Last Name Lozuke

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 10-11-17

Payment Information

Maximum Authorization Cost \$ 50.00

Select Payment Method

Cash ☐ Check ☒ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

* See attached Addendum.

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

ADDENDUM TO BOROUGH OF GLASSBORO OPRA REQUEST FORM

I respectfully seek the following documents concerning the property located at **219 Deptford Road, a/k/a Block 89, Lot 18:**

1. Copies of any and all Construction Permit Applications, including supporting documents and plans, filed with the Construction and/or Zoning Office for the subject property from 2010 to the present date; and
2. Copies of any and all Zoning and/or Violation Notices, including email correspondence, issued by the Borough for the subject property from 2010 to the present date.



RECEIVED

OCT 19 2017

"Summit City USA" Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Maryann MI MI Last Name Cottrell

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ E-mail

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Maryann Cottrell Date 10-19-17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Tenant INFO 2017

28 S. Academy St - BLK 40 LOT 12.A

AGENCY USE ONLY

Est. Document Cost

Est. Delivery Cost

Est. Extras Cost

Total Est. Cost

Deposit Amount

Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐

Denied ☐ Closed ☐

Filled ☐ Closed ☐

Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided <u> </u>			
Custodian Signature <u> </u>		Date <u> </u>	



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"Summit City USA" Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

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Patricia A. Frontino, Municipal Clerk



"Summit City USA"

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Requestor Information - Please Print

First Name Maryann MI _____ Last Name Cottrell

E-mail Address _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ FAX _____

Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Mary Cottrell Date 10-19-17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Tennant info 2017

39.5 Academy St BLK 44 LOT 14

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____

Denied - Closed _____

Filled - Closed _____

Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking # _____	Total _____	Deposit _____	
Rec'd Date _____	Balance Due _____	Balance Paid _____	
Ready Date _____			
Total Pages _____			
Records Provided _____			
Custodian Signature _____		Date _____	



RECEIVED

OCT 19 2017

"Summit City USA"

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

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Requestor Information - Please Print

First Name Maryann MI _____ Last Name Cottrell

E-mail Address _____

Mailing Address _____

City _____ State _____ Zip _____

Telephone _____ FAX _____

Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ E-mailIf you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.Signature Maryann Cottrell Date 10-19-17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Tennant INFO 2017

41 S. Academy St Block 44 Lot 13

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____Tracking Information
Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____
Total _____
Deposit _____
Balance Due _____
Balance Paid _____
Records Provided _____

Custodian Signature _____

Date _____



"Summit City USA"

OCT 19 2017

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfronlino@glassboro.org

Patricia A. Fronlino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	Annette	MI	J	Last Name	Bark
E-mail Address	[REDACTED]				
Mailing Address	[REDACTED]				
City	[REDACTED]	State	[REDACTED]	Zip	[REDACTED]
Telephone	[REDACTED]				
Preferred Delivery:	Pick Up ☐	US Mail ☐	On-Site Inspect ☐	FAX ☐	E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE</u> / <u>HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	[Signature]			Date	10/19/17

Payment Information

Maximum Authorization Cost	\$ 100
Select Payment Method	
Cash	☐
Check	☐
Money Order	☐
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Record of permits, enforcement actions/violation maintained by site remediation specifically records of spills, discharges, tank removals or permits for Block 29, Lot 18 aka 30 N. Academy Street

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extra Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rcv'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided		_____	
Custodian Signature		Date	



"Summit City USA"

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk

Borough Clerk
Borough of Glassboro



"Summit City USA"

RECEIVED
MAY 3 2017

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Larry MI Last Name Higgins

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX

Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

There's not enough space here to write the records being requested. Please view the attached document.

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress Open
Denied Closed
Filled Closed
Partial Closed

AGENCY USE ONLY

Tracking Information

Tracking # Total
Rec'd Date Deposit
Ready Date Balance Due
Total Pages Balance Paid

Records Provided

Custodian Signature

Date



RECEIVED

OCT 23 2017

Borough Clerk
Borough of Glassboro

From: Larry Higgins [REDACTED]
Sent: Friday, October 20, 2017 5:57 PM
To: Pat Frontino <PFrontino@glassboro.org>
Subject: OPRA Request (0806.GLOUCESTER_GLASSBORO BORO)

Note for clerk: Please discuss this request with your engineering department as they will be the BEST source for the requested documents and information.

The clerk or engineer can fulfil this OPRA easily by visiting our website www.StateInfoServices.com/opra

We've built this website to avoid sending large files by email, CD, USB, etc. It's a drag/drop file operation and there's no restriction on the file size. You do not need to register or login. You'll receive an email after successfully uploading all the requested files and information so you can close the OPRA request.

You can also submit all the requested information & documents by email if you'd like.

Requested Information:

1.a) A complete set of your municipalities **MOST CURRENT** tax maps. **Note:** If your tax maps are on your website, please provide the direct link and CONFIRM they are the most current maps available.

1.b) The date the tax maps were last modified/updated.

1.c) The approximate date to check back for newer/updated tax maps. **Note:** If there's currently no plans on updating the maps anytime soon, please mention that to us.

2.a) The **MOST CURRENT** municipality zoning map(s). **Note:** If your zoning map(s) are on your website, please provide the direct link and CONFIRM they are the most current map(s) available.

2.b) The date the zoning map(s) was last modified/updated.

2.c) The approximate date to check back for newer/updated zoning map(s). **Note:** If there's currently no plans on updating the map(s) anytime soon, please mention that to us.

3.a) What is the Engineers Company Name, Email, and Phone Number?

NOTE: Fulfil this OPRA easily by visiting our website www.StateInfoServices.com/opra

If you have any questions, please email [REDACTED]

PHONE CALLS WILL NOT BE ACCEPTED

Thanks,

Larry Higgins

[REDACTED]

OCT 24 2017



BOROUGH OF GLASSBORO

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontuno@glasboro.org

Patricia A. Frondino, Municipal Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

Payment Information		
Maximum Authorization Cost \$		
Select Payment Method		
Cash	Check	Money Order
Fees: Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual		
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

152 Glasswycke Dr.

Are there any code violations on this property?

ADENBYGROSEANLY

AGENCY USE ONLY.

AGENCY USE ONLY

Est. Document Cost	_____	Disposition Notes Quotation: If any part of request cannot be delivered in seven business days, detail reasons here.	Tracking Information		Final Cost	
Est. Delivery Cost	_____		Tracking #	_____	Total	_____
Est. Extras Cost	_____		Rec'd Date	_____	Deposit	_____
Total Est. Cost	_____		Ready Date	_____	Balance Due	_____
Deposit Amount	_____		Total Pages	_____	Balance Paid	_____
Estimated Balance	_____		Records Provided _____			
Deposit Date	_____	In Progress - Open _____ Denied - Closed _____ Filled - Closed _____ Partial - Closed _____	Custodian Signature _____ Date _____			

03725 2017



"Summit City USA"

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

ptrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Kari MI _____ Last Name Hogan
E-mail Address [REDACTED]
Mailing Address [REDACTED]
City [REDACTED] State [REDACTED] Zip [REDACTED]
Telephone [REDACTED] FAX _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Kari P. Hogan Date 09/15/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash	Check	Money Order
------	-------	-------------

Fees: Letter size pages - \$0.05
per page
Legal size pages - \$0.07
per page
Other materials (CD, DVD,
etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge
dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please send documentation on any OPEN code violations for the below referenced property:

3 Autumn Ridge Drive
Glassboro, NJ 08028
Lot 2 Block 408.21

~~AGENCY USE ONLY~~

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filed	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost
Tracking # _____	Total _____	
Rec'd Date _____	Deposit _____	
Ready Date _____	Balance Due _____	
Total Pages _____	Balance Paid _____	

Final Cost

Records Provided

Custodian Signature _____

Date _____



"Summit City USA"

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk

RECEIVED
OCT 26 2017



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Frederick MI J Last Name Shoyer

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Frederick J Shoyer III

Date 10/26/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) -- actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Looking for UST related records for underground storage tanks supposedly installed ~ 1970 and removed ~ 1990 from:

136 South Delsea Drive, Glassboro, Block 427 Lot 10.02

The above information could include map showing locations, permits to install and or remove, removal records and/or inspections, type of tanks, etc.

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐

Denied ☐ Closed ☐

Filled ☐ Closed ☐

Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information

Tracking # _____

Rec'd Date _____

Ready Date _____

Total Pages _____

Final Cost

Total _____

Deposit _____

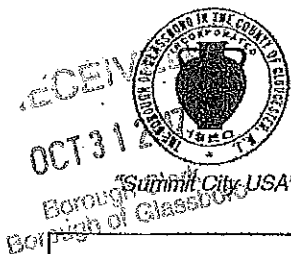
Balance Due _____

Balance Paid _____

Records Provided

Custodian Signature _____

Date _____



BOROUGH OF GLASSBORO
OPEN PUBLIC RECORDS ACT REQUEST FORM
1 South Main Street, Glassboro, NJ 08028
Telephone 856-881-9230 X 88198 Fax 856-881-4248
pfrontino@glassboro.org
Patricia A. Frontino, Municipal Clerk

RECEIVED

OCT 31 2017



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name	<u>Scott</u>	MI	<u>K</u>	Last Name	<u>Hutton</u>
E-mail Address	<u>[REDACTED]</u>				
Mailing Address	<u>[REDACTED]</u>				
City	<u>[REDACTED]</u>	State	<u>[REDACTED]</u>	Zip	<u>[REDACTED]</u>
Telephone	<u>[REDACTED]</u>		FAX	<u>[REDACTED]</u>	
Preferred Delivery:	Pick Up ☐	US Mail ☐	On-Site Inspect ☐	Fax ☐	E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE / HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	<u>[Signature]</u>			Date	<u>10/30/17</u>

Payment Information

Maximum Authorization Cost \$		
Select Payment Method		
Cash	Check	Money Order
Fees: Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual		
Delivery: Delivery / postage fees additional depending upon delivery type.		
Extras: Special service charge dependent upon request.		

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am requesting to see if there are any liens or violations on 55 Stoneshire Dr.
Glassboro, NJ 08028

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes	
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	
In Progress	- Open _____
Denied	- Closed _____
Filled	- Closed _____
Partial	- Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

RECEIVED

OCT 31 2017



"Summit City USA"

Borough Clerk
Borough of Glassboro BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Cheryl MI M Last Name Jordan

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ FAX ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Cheryl M Jordan

Date 10/31/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am a Realtor working with a client purchasing 3 Pintail Dr. in Glassboro. My client would like to know if there has been any permitted work or open permits on the house since it was built in in 2004. Thanks for your help in this matter. Cheryl

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

Tracking Information

Tracking #	Total
Rec'd Date	Deposit
Ready Date	Balance Due
Total Pages	Balance Paid

Records Provided

Custodian Signature

Date



"Summit City USA"

BOROUGH OF GLASSBORO **OPEN PUBLIC RECORDS ACT REQUEST FORM**

1 South Main Street, Glassboro, NJ 08028
 Telephone 856-881-9230 X 88198 Fax 856-881-4248
 pfrontino@glassboro.org
 Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name	Jennifer	MI		Last Name	Rachel
E-mail Address	[REDACTED]				
Mailing Address	[REDACTED]				
City	[REDACTED]	State	[REDACTED]	Zip	[REDACTED]
Telephone	[REDACTED]	FAX	[REDACTED]		
Preferred Delivery:	Pick Up ☐	US Mail ☐	On-Site Inspect ☐	Fax ☐	E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE / HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	[Signature]			Date	10/31/17

Payment Information

Maximum Authorization Cost	\$
Select Payment Method	
Cash	Check
Money Order	
Fees:	Letter size pages - \$0.05 per page
	Legal size pages - \$0.07 per page
	Other materials (CD, DVD, etc) - actual
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

For the address 133-135 South Delsea Drive, Glassboro, NJ 08028 (Block: 428, Lot: 8.05), we request copies of records containing underground storage tanks, fuel oil permits, hazardous materials, spills, violations, remediation, no further action

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes	
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	
In Progress	Open
Denied	Closed
Filled	Closed
Partial	Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	





"Summit City USA"

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Riyyan MI A Last Name Shariff

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Riyyan Shariff

Date 10/25/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) -- actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

302 Ellis Street, Glassboro, New Jersey, 08028

Requesting copies of Zoning and construction permits
Landlord history, registration, infrastructure, parking

Preferred Time Frame: 1850-Present

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature

Date



"Summit City USA"

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NOV 02 2017

BOROUGH OF GLASSBORO

Borough Clerk

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

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Requestor Information - Please Print

First Name Riyyan MI A Last Name Shariff

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Riyyan Shariff Date 11/01/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) -- actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

301 Swarthmore Road, Glassboro, New Jersey, 08028

Requesting following documents:

History of granted/rejected permit applications, zoning requests.

Landlord/rental history (registration/tenant identification forms), parking diagrams

Any documentation pertaining to liens on the property

Block 115 Lot 14.01

time frame 1930 → present day

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
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In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	



BOROUGH OF GLASSBORO

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OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

"Summit City USA" NOV 03 2017

Borough Clerk

Borough of Glassboro

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Yvonne MI S Last Name Boardley Houston
E-mail Address [REDACTED]
Mailing Address [REDACTED]
City [REDACTED] State [REDACTED] Zip [REDACTED]
Telephone [REDACTED] FAX [REDACTED]
Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☐
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Yvonne Boardley Houston Date 9/4/17 11/3/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
☒ Cash ☐ Check ☐ Money Order
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I ask my husband to call the fire department and housing authority about our next door neighbors or the people that comes to house may of done it. It being turn his stone. This isn't the only time we called several times. About the same issues my self and several other tenants, and my husband has COPD and I have Asthma. I would like for the rest of the call out report for Apt 101 Grillo St. (201

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Fire Report

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

Tracking Information
Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

Custodian Signature

Date

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests."

Executive Order No. 21 (McGreevey 2002)

- ☒ Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
- ☒ Records exempted from disclosure by State agencies' proposed rules.

Executive Order No. 26 (McGreevey 2002)

- ☒ Certain records maintained by the Office of the Governor
- ☒ Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing
- ☒ Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments
- ☒ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☒ Information in a personal income or other tax return
- ☒ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☒ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
- ☒ Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9.

Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to N.J.S.A. 47:1A-9.a.
(Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records.
If multiple records are requested, be specific as to which exemption(s) apply to each record.)

On several occasions our next door neighbor ~~as~~ two separate events, we had to bang his door down, he and his company drink everyday. But we are not aware that someone could just strike a match and the whole complex could be blowed up, we have complain about this tenant and all the tenants are deathly afraid of the inevitable happening. The last time I had trouble awakening. Finally my husband and I figure we needed help with this situation. Please Help

REQUEST FOR RECORDS UNDER THE COMMON LAW

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☒ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

The subject of interest is dates and findings. In hope our environment when we decided to move here, we expect to be living in safe housing. The place could go up anytime

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

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NOV 13 2017



"Summit City USA"

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name CJ MI _____ Last Name Dombrowski

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 11/07/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Environmental Records
 Construction Permits
 Septic Records
 Code Violations
 Zoning Violations
 Property Maintenance Violations

See attached for additional info

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

From: Jon CJ [REDACTED]
Sent: Thursday, November 09, 2017 4:02 PM
To: Pat Frontino <PFrontino@glassboro.org>
Subject: Re: OPRA Request form - 309 N. Delsea Drive Glassboro NJ

Block 14
Lot 19

309 N. Delsea Drive

We are looking for historical records for the last 50 years. Thank you so much.

Please confirm all information is now in your hands and it can be processed.

On Tue, Nov 7, 2017 at 5:21 PM, Pat Frontino <PFrontino@glassboro.org> wrote:

Good Afternoon:

I am in receipt of your request for records. In order to process your request, additional information is required. Please provide a Block and Lot number, as well as a start and end date for the documents you are seeking. Once we have this information we will process your request.

Thank you!

Pat Frontino

Patricia A. Frontino, RMC/MMC/CMR
Municipal Clerk
Borough of Glassboro
1 South Main Street
Glassboro, NJ 08028
(856) 881-9230 X88116
(856) 881-4248 (Fax)
pfrontino@glassboro.org
www.glassboro.org

Confidentiality Notice: This electronic message transmission contains information from the Borough of Glassboro which may be confidential and/or privileged, and only for this use of the individual(s) and/or entity(ies) named above. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of the contents of this information is strictly prohibited. If you have received this electronic transmission in error, please let me know by reply and then delete it from your system. Thank you!



"Summit City USA"

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk

Borough Clerk
Borough of Glassboro



"Summit City USA"

Important Notice

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Requestor Information - Please Print

First Name	Rebecca	MI	Last Name	Tenore
E-mail Address	[REDACTED]			
Mailing Address	[REDACTED]			
City	[REDACTED]	State	[REDACTED]	Zip
Telephone	[REDACTED]	FAX	[REDACTED]	
Preferred Delivery:	Pick Up ☐	US Mail ☐	On-Site Inspect ☐	Fax ☐
				E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE</u> / <u>HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.				
Signature	[Signature]			Date
				11/09/17

Payment Information

Maximum Authorization Cost	\$
Select Payment Method	
Cash	☐
Check	☐
Money Order	☐
Fees:	Letter size pages - \$0.05 per page
	Legal size pages - \$0.07 per page
	Other materials (CD, DVD, etc) - actual
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

VERTEX is performing a Phase I Environmental Site Assessment at the property located at 737 N. Main Street, Glassboro, NJ (block 389.07, Lot 15.01)

As part of our assessment, we would like to review readily available documentation from the building department (building permits, tank files), planning/zoning department (site plans), health department (environmental reports, tank, spill, septic, and well records), tax assessor (property cards), and fire department (tank, hazardous materials, and spill records).

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Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

NOV 1 1967



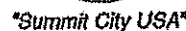
Borough Clerk
Borough of Glassboro

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Richard MI Last Name Schneiderei
E-mail Address [REDACTED]
Mailing Address [REDACTED]
City [REDACTED] State [REDACTED] Zip [REDACTED]
Telephone [REDACTED] FAX
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☒ AND/OR Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 11/14/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash	Check	Money Order
------	-------	-------------

Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) -- actual
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I would like to review or receive a list of any construction permits issued by the Construction office for the following property:

Vacant Land
Block 143, Lots 4 and 5
Higgins Drive and Virginia Avenue

This request is associated with an environmental assessment that I am performing on the above lots.

~~AGENCY USE ONLY~~

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes

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In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

~~AGENCY USE ONLY~~

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Final Cost

Total

Deposit

Balance Due

Balance Paid

Records Provided

Custodian Signature

Date _____



"Summit City USA"

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

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NOV 14 2017
Borough Clerk
Borough of Glassboro



"Summit City USA"

Important Notice

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Requestor Information - Please Print

First Name	Julissa	MI	M	Last Name	Mesa-Beltre
E-mail Address	[REDACTED]				
Mailing Address	[REDACTED]				
City	[REDACTED]	State	[REDACTED]	Zip	[REDACTED]
Telephone	[REDACTED]		FAX	[REDACTED]	
Preferred Delivery:	Pick Up ☐	US Mail ☐	On-Site Inspect ☐	Fax ☐	E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE / HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	Julissa-Mesa-Beltre			Date	11/14/17

Payment Information

Maximum Authorization Cost	\$ 0.00
Select Payment Method	
Cash	Check
Money Order	
Fees:	Letter size pages - \$0.05 per page
	Legal size pages - \$0.07 per page
	Other materials (CD, DVD, etc) - actual
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Thank you for your time today, I am requesting a copy of the original violation complaint for SC 2017-024450 at property 316 Market Place Glassboro, NJ 08028. If you can please E-mail this document it will be very much appreciated.

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

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In Progress	- Open
Denied	- Closed
Filled	- Closed
Partial	- Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	



"Summit City USA"

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NOV 08 2017

Borough Clerk
Borough of Glassboro

BOROUGH OF GLASSBORO

OPEN PUBLIC RECORDS ACT REQUEST FORM

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Telephone 856-881-9230 X 68198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	SERGIO	MI	D	Last Name	UM
E-mail Address	[REDACTED]				
Mailing Address	[REDACTED]				
City	[REDACTED]	State	[REDACTED]	Zip	[REDACTED]
Telephone	[REDACTED]				
Preferred Delivery:	Pick Up ☐	US Mail ☐	On-Site Inspect ☐	Fax ☐	E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature _____ Date 11/07/17

Payment Information

Maximum Authorization Cost \$	
Select Payment Method	
Cash	☐
Check	☐
Money Order	☐
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

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Any site plans for previously approved site applications for the following properties:

Block 409 Lot 17

Block 408.05 Lot 1

We were informed both these properties had site applications approved, the first property to add a 2nd drive thru window and the second property for a mattress warehouse to move in to the vacant property which was a Pizza Hut.

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes	
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	
In Progress	☐ Open
Denied	☐ Closed
Filled	☐ Closed
Partial	☐ Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	



"Summit City USA"

RECEIVED

NOV 17 2017

BOROUGH OF GLASSBORO

Borough Clerk
Borough of Glassboro

OPEN PUBLIC RECORDS ACT REQUEST FORM

1 South Main Street, Glassboro, NJ 08028

Telephone 856-881-9230 X 88198 Fax 856-881-4248

pfrontino@glassboro.org

Patricia A. Frontino, Municipal Clerk



"Summit City USA"

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Riyyan MI A Last Name Shariff

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Riyyan Shariff

Date

10/25/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

218 University Blvd, Glassboro, NJ 08028

Requesting following documents:

History of granted/rejected permit applications, zoning requests.

Landlord/rental history (registration/tenant identification forms), parking diagrams

Any documentation pertaining to liens on the property

Time Frame: 1930-Present.

No block or lot number specified

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking #	Total	Final Cost
Rec'd Date	Deposit	
Ready Date	Balance Due	
Total Pages	Balance Paid	

Records Provided

Custodian Signature

Date