Print Management Solutions
P O Box 350
Trexlertown, PA 18087

Open Record Officer
PAULSBORO BORO
1211 Delaware Street
Paulsboro, NJ 08066

06/15/2017

Re: NJ Open Records Law

Dear Open Records Officer,

Under the provisions of the NJ Open Records Law. We are requesting access to the following information: We are asking for information about your **mail machine**, or postage equipment from Manufacturers Neopost, Hasler, MailFinance, Francotyp Postalia (FP Mailing), or Pitney Bowes

A copy of the MOST RECENT, CURRENT lease agreements or Most Recent Purchase Order for your current mailing equipment which shows lease commencement date and term of contract for mail machine from vendors Neopost, Hasler, Pitney Bowes, FP Mailing

Or

If the equipment was purchased, we are requesting a copy of your MOST RECENT meter rental bill, equipment rental bill, and maintenance / service contract bill or bill from last service call.

We will entertain suggestions you feel will make my request more responsive and thereby ensure that you can meet our request. If possible we would like to have the data sent to us at the address below.

Please email your request to me at adorward@printandmailing.net or mail to my attention at:

Print Management Solutions
Attn: Amy Dorward
P O Box 350
Trexlertown, PA 18087

If all or any part of this request is denied, please cite the specific exemption(s) that you think justifies your refusal to release the information, and inform me of the appeal procedures available to me under the law.

We would appreciate you handling this request as quickly as possible, and look forward to hearing from you.

Respectfully,

Amy Dorward
P O Box 350
Trexlertown, PA 18087

BOROUGH OF PAULSBORO
1211 DELAWARE STREET
PAULSBORO, NJ 08066

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. 17-00991

ORDER DATE: 06/27/17
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM:
VENDOR PHONE #: (800)228-1071
VENDOR FAX #:

SHIP TO

BOROUGH OF PAULSBORO
1211 N. DELAWARE AVENUE
PAULSBORO, NJ 08066

VENDOR Vendor #: PITNE020

PITNEY BOWES INC
2225 AMERICAN DRIVE
NEENAH, WI 54956-1005

PAYMENT RECORD

CHECK NO. 103926
DATE PAID 7/5/17

NOTICE: TAX EXEMPT - TAX ID: 21-6000989

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	METER TRACKING	7-01-20-100-000-200	120.0000	120.00
	STAMP MACHINE	OTHER EXPENSES - GENERAL ADMIN		
	DATE: 07/01/17 to 09/30/17			
	ACCT #0012447423			
1.00	SERVICE AGREEMENT	7-01-20-100-000-200	45.0000	45.00
	EQUIPMENT SERVICE	OTHER EXPENSES - GENERAL ADMIN		
	PRODUCT: STDSLA			
	SERIAL #MP9G/0140911			
1.00	SERVICE AGREEMENT	7-01-20-100-000-200	192.4800	192.48
	PRODUCT #4COO	OTHER EXPENSES - GENERAL ADMIN		
	SERIAL #3174290			
	DATE: 01/01/17 to 06/30/18			
	MUNICIPAL BUILDING POSTAGE MACHINE			
	INVOICE #1004422304/1004366395			
				=============
			TOTAL	357.48

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

See Attached

VENDOR SIGN HERE

OFFICIAL POSITION DATE

TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

Lorraine Boyer

DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER, MAIL VOUCHER & ITEMIZED BILLS TO:

BOROUGH OF PAULSBORO
1211 DELAWARE STREET
PAULSBORO, NJ 08066

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

Lorraine Boyer

CHIEF FINANCIAL OFFICER

ADMINISTRATOR

COMMITTEE CHAIRMAN

Rental invoice# 1004422304

June 12, 2017

SUMMARY OF YOUR CHARGES	
Current charges	$120.00
Total tax	$0.00
TOTAL DUE 08/11/2017	**$120.00**

See reverse side for invoice details.

For NJ customers: PB will pay the sales tax on your behalf with respect to the equipment and postage meter.

PAYMENT INFORMATION

Payment of $120.00 is due by August 11, 2017

Pay online
pitneybowes.us/signin

Pay by mail with attached coupon

Pay by Phone
800-228-1071

Questions on your invoice?

- Please see the line item details on the following pages.
- Or you can call 800-228-1071 Monday-Friday 8AM-8PM EST

Additional important information follows the invoice details.

Manage your account online for 24/7 access to view and pay bills

- Ensure on time payments by signing up for automatic payments.
- It's efficient, easy, secure and the best part about it – there's no extra charge.

Get started at **pitneybowes.us/signin**

To pay by mail, please complete and send the coupon below. Please allow 7-10 days for mail and processing time.

DUNS 00116-1793, TAX ID 06-0495050
Tear off here
N-000441

DETAILS OF YOUR CHARGES

Contract # 0040285541 **Billing period: 07/01/2017 - 09/30/2017** **Totals**

Location account: 0012447423

Location: BOROUGH OF PAULSBORO, 1211 N DELAWARE ST, PAULSBORO, NJ 080661200

Description	Total	
Meter for DM300/DM400/475 Series **Product #:** G900 Product/Serial #: G900 / 3174290 Meter for DM300/DM400/475 Series	$120.00	
USPS Tracking Services Activation **Product #:** G9SS	$0.00	
Postage Refill Fee **Product #:** RESETS	$0.00	
Postage Advance Fee **Product #:** ADVANCE	$0.00	
Wire Transfer **Product #:** WIRETRANSFER	$0.00	
Total tax	$0.00	
Contract # 0040285541 Total		**$120.00**
TOTAL DUE		**$120.00**

0701010004410000100106122017

Important information

Access the following activities on our website:

- View and pay bills
- Order Supplies
- Update account information
- Access technical support

It's easy. Go to pitneybowes.us/signin

This transaction is governed by the terms and conditions of the applicable Pitney Bowes agreement, current as of the date of this invoice unless otherwise agreed to in writing by the parties.

Payment

If we do not receive your payment by the Payment Due Date, late fees will apply. If your payment is returned, you're liable for any charges we incur. If you make a partial payment of the payment due, it doesn't change your contract or obligations to us.

Your invoice# 1004366395

June 10, 2017

SUMMARY OF YOUR CHARGES	
Current charges	$237.48
Total tax	$0.00
TOTAL CHARGES 08/09/2017	$237.48

See reverse side for invoice details.

PAYMENT INFORMATION

Payment of $237.48 is due by August 9, 2017

Pay online
pitneybowes.us/signin

Pay by mail with attached coupon

Pay by Phone
800-228-1071

Questions on your invoice?

- Please see the line item details on the following pages.
- Or you can call Client Service at 800-228-1071

Additional important information follows the invoice details.

Manage your account online for 24/7 access to view and pay bills

- Ensure on time payments by signing up for automatic payments.
- It's efficient, easy, secure and the best part about it – there's no extra charge.

Get started at pitneybowes.us/signin

To pay by mail, please complete and send the coupon below. Please allow 7-10 days for mail and processing time.

DUNS 00116-1793, TAX ID 06-0495050

Tear off here

N-000951

DETAILS OF YOUR CHARGES

Contract # 0040244832 | **Billing period: 01/01/2017 - 06/30/2017** | **Totals**

Location account: 0012447423

Location: BOROUGH OF PAULSBORO, 1211 N DELAWARE ST, PAULSBORO, NJ 080661200

Description	Total	
Standard SLA-Equipment Service Agreement **Product #:** STDSLA **Product/Serial #:** MP9G / 0140911 Integrated Weighing Platform	$45.00	
Standard SLA-Equipment Service Agreement **Product #:** STDSLA **Product/Serial #:** 4C00 / 3174290 Use 4C0R	$192.48	
Total tax	$0.00	
Contract # 0040244832 Total		$237.48
TOTAL CHARGES		$237.48

0201010009510000100106102017

Important information

Access the following activities on our website:

- View and pay bills
- Order Supplies
- Update account information
- Access technical support

It's easy. Go to **pitneybowes.us/signin**

This transaction is governed by the terms and conditions of the applicable Pitney Bowes agreement, current as of the date of this invoice unless otherwise agreed to in writing by the parties.

Payment

If we do not receive your payment by the Payment Due Date, late fees will apply. If your payment is returned, you're liable for any charges we incur. If you make a partial payment of the payment due, it doesn't change your contract or obligations to us.