

**TOWNSHIP OF UPPER DEERFIELD
OPEN PUBLIC RECORDS ACT REQUEST FORM**

1325 Highway 77

Seabrook, NJ 08302

Phone: 856-451-3811 / Fax: 856-451-1379

Email: rspoltore@upperdeerfield.com

Roy J. Spoltore, RMC – Records Custodian

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Mary MI L Last Name Coombs
E-mail Address [REDACTED]
Mailing Address [REDACTED]
City [REDACTED] State [REDACTED] Zip [REDACTED]
Telephone [REDACTED] FAX —
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Mary Coombs Date 8/1/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Any complaints filed in 2017 for A Milkhouse Party
1714 Rt 77 Elmer NJ

Please include name, address, phone #, date of complaint and reason for complaint.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

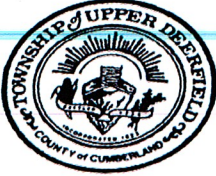
AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

DEPOSITS

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.



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Requestor Information – Please Print

First Name ASHLEY MI N Last Name STASIO

E-mail Address [REDACTED]

Mailing Address [REDACTED]

City [REDACTED] State [REDACTED] Zip [REDACTED]

Telephone [REDACTED] FAX [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Ashley Stasio Date 9/6/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

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PLEASE PROVIDE APPROVALS FOR (BLOCK 1901, LOT 16 & 15 and BLOCK 2, LOT 17). NEED TO VERIFY IF APPROVALS ARE STILL IN PLACE AND EXACT DETAILS FOR PROPERTY.

PLEASE SEND DOCUMENTS TO MY EMAIL.

I APPRECIATE THE HELP IN ADVANCE.

THANK YOU. ASHLEY STASIO

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Date

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DEPOSITS

Roy Spoltore

From: [REDACTED]
Sent: Monday, September 25, 2017 8:48 AM
To: Roy Spoltore
Subject: Upper Deerfield township Building Permits - Public Records Request

Dear Roy Spoltore,

NJ.8302.10735

Pursuant to New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq., I am requesting copies of public records for your building permit report or log dating back as many years as you have on file. Ideally, this report or log would contain the physical addresses, issue dates, type/category of work, description of work, contractor, and other items for all building permits.

An electronic copy in Excel or CSV format is preferred, but we will accept the report in whatever format you have it and for all information fields you have available. Please feel free to contact me with any questions or concerns.

Thank you very much for your time,

Michelle Farris
Data Specialist - Datarole
[REDACTED]
[REDACTED]

Should you deny any part of this request, you must state in writing the basis for the denial, including the exact statutory citation authorizing the denial as required by as required by New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq., Your office has 7 days to respond and 30 days (21 business days) to satisfy this request.

Roy Spoltore

From: Larry Higgins [REDACTED]
Sent: Friday, October 20, 2017 5:14 PM
To: Roy Spoltore
Subject: OPRA Request (0613.CUMBERLAND_UPPER DEERFIELD TWP)

Note for clerk: Please discuss this request with your engineering department as they will be the BEST source for the requested documents and information.

The clerk or engineer can fulfil this OPRA easily by visiting our website
[REDACTED]

We've built this website to avoid sending large files by email, CD, USB, etc. It's a drag/drop file operation and there's no restriction on the file size. You do not need to register or login. You'll receive an email after successfully uploading **all** the requested files and information so you can close the OPRA request.

You can also submit all the requested information & documents by email if you'd like.

Requested Information:

1.a) A complete set of your municipalities **MOST CURRENT** tax maps. **Note:** If your tax maps are on your website, please provide the direct link and **CONFIRM they are the most current maps** available.

1.b) The date the tax maps were last modified/updated.

1.c) The approximate date to check back for newer/updated tax maps. **Note:** If there's currently no plans on updating the maps anytime soon, please mention that to us.

2.a) The **MOST CURRENT** municipality zoning map(s). **Note:** If your zoning map(s) are on your website, please provide the direct link and **CONFIRM they are the most current map(s)** available.

2.b) The date the zoning map(s) was last modified/updated.

2.c) The approximate date to check back for newer/updated zoning map(s). **Note:** If there's currently no plans on updating the map(s) anytime soon, please mention that to us.

3.a) What is the Engineers Company Name, Email, and Phone Number?

NOTE: Fulfil this OPRA easily by visiting our website [REDACTED]

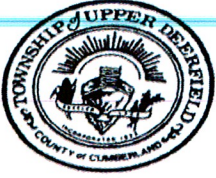
If you have any questions, please email [REDACTED]

PHONE CALLS WILL NOT BE ACCEPTED

Thanks,

Larry Higgins

[REDACTED]



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First Name John MI R. Last Name Houck
E-mail Address [REDACTED]
Mailing Address [REDACTED]
City [REDACTED] State [REDACTED] Zip [REDACTED]
Telephone [REDACTED] FAX [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 11/16/2017

Payment Information

Maximum Authorization Cost \$
Select Payment Method
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Mr. Spoltore, please provide me with the Results for the Hauling & removal of Trash, Recycling etc. from your convenience center for years 2015-2017 to date. Also if you currently bidding or will be bidding for the same now or soon. I will pay what ever fee is required. Thanks John

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