

CITY OF MILLVILLE

COMMISSIONERS

MICHAEL SANTIAGO, MAYOR
Director of Public Safety
LYNNE PORRECA COMPARI
Director of Revenue & Finance
DAVID W. ENNIS
Director of Public Works
JOSEPH SOOY
Director of Parks and Public
Property
WILLIAM DAVIS
Director of Public Affairs



"A MAIN STREET NEW JERSEY COMMUNITY"

12 SOUTH HIGH STREET
P.O. BOX 609
MILLVILLE, NEW JERSEY 08332

TELEPHONE: (856) 825-7000
FAX: (856) 825-3686
www.millvillenj.gov

OFFICERS

REGINA BURKE
Administrator
JEANNE HITCHNER
City Clerk
MARCELLA SHEPARD
Chief Financial Officer
SHERRI J. BALL
Tax Collector
BRIAN P. ROSENBERGER
Tax Assessor

Date: 12/1/17

To: Anonymous

See below in response to your OPRA request received by the City Clerk's Office on 11/21/17. (See Disclaimer on Pg 2)

☐ Please be advised there are no records responsive to your request

☐ See attached, no Redactions were made.

☒ See attached, redactions were made pursuant to (see statute(s) below with "x" mark(s)):

☐ Denied, the provisions of the Open Public Records Act do not allow the disclosure of records pursuant to (see statute(s) below with "x" mark(s)):

Exceptions to Public Access to Government Records:

- ☐ Attorney/Client Privilege N.J.S.A. 47:1A-1.1 et seq.
- ☐ Autopsy Reports, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Broad and Unclear- Case Law: MAG Entertainment LLC v. Division of Alcoholic Beverage Control
- ☐ Child abuse or sex assault victim name or address, N.J.S.A. 2A:82-46b
- ☐ Court records sealed, Executive Order 69
- ☐ Communications between City and Insurance Company N.J.S.A. 47:1A-1.1 et seq.
- ☐ Computer security information, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Criminal investigatory records, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Credit Card Numbers, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Grand Jury testimony, information, Court Rule 3:6-7
- ☐ Grievance information with public employer, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Domestic Violence data, N.J.S.A. 2C:25-33
- ☐ Drivers' license numbers, N.J.S.A. 47:1A-1.1, et seq.
- ☐ DYFS information, N.J.S.A. 9:6-8.10
- ☐ Electronic Surveillance Materials, N.J.S.A. 2A:156A-19
- ☐ Emergency or security information or procedures, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Employee sexual harassment complaints N.J.S.A. 47:1A-1.1, et seq.
- ☐ Fingerprint Cards, Executive Order 69
- ☐ Case Law Melton v. City of Camden, 2011-233 (2013) Exempts photos of people arrested from disclosure
- ☐ Inter-agency or intra agency advisory communications, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Juvenile records, N.J.S.A. 2A:4A-60
- ☐ Labor Negotiation information, strategy or positions, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Medical Examiner Photographs, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Otherwise inappropriate material, Executive Order 69
- ☐ Pension and personnel records, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Photographs, N.J.S.A. 47:1A-1.1, et seq.; Exec. Order 69
- ☐ Pre Sentence Investigations, State v. DeGeorge, 113 N.J. Super.542 (App. Div. 1971)
- ☐ Privileged or Protected Category Authority
- ☐ Public Agency insurance communications, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Safety of persons or public, N.J.S.A. 47:1A-1.1, et seq.; Exec. Order 69
- ☐ Security measures and surveillance techniques, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Social Security Numbers, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Date of Birth, N.J.S.A. 47:1A-1.1, et seq.

- ☒ Unlisted Telephone Numbers, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Victim locations (Domestic Violence), N.J.S.A. 2C:25-26c.
- ☐ Victim records, N.J.S.A. 47:1A-1.1, et seq.
- ☐ Record has been destroyed/not retained pursuant to: Records Retention and Disposition Schedule (NJ Dept. of State, Div. of Archives Mgmt.)
- ☒ Privacy Interest - "a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy." N.J.S.A. 47:1A-1.1, et seq

NOTE: Court documents can be requested through to NJ Judiciary website at www.judiciary.state.nj.us

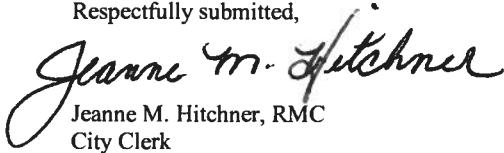
If you feel the City has neglected to provide what you have requested, or any part thereof, or if you believe there is some legal authority that supports your position, please notify us and we will be happy to reconsider our response or denial of access as the case may be.

Mandatory Disclaimer:

If your request for access to a government record has been denied or unfilled within seven (7) business days required by law, you have the right to challenge the decision by the City of Millville to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council (GRC) by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at P.O. box 819, Trenton, NJ 08625, by e-mail at grc@dca.state.nj.us, or at their website at www.state.nj.us/grc. The GRC can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County

If you have any questions please contact my office.

Respectfully submitted,


Jeanne M. Hitchner, RMC
City Clerk

Request for Public Records

Date : 8/4/2017

Name and Organization: Casey Holmgren Lumentum, LLC

Email: [REDACTED] Contact Phone [REDACTED]

I request to review and/or copy the following public records of Millville:

Tax Lien Auction Results for Calendar Year 2014, 2015, 2016

Normally accessible on the RealAuction site, but which are inaccessible when the site

is closed.

Valid reasons for reviewing public records must be provided so that the Revenue Commission can determine that the request is for a legitimate or proper purpose. The reason(s) that I desire to review these records is/are:

Market Analysis

Casey Holmgren 8/4/2017

Name of Person Making Request (please print)

8/4/2017

Date _____

This Space Below is For the Revenue Commissioner Official Use Only

[] Request Approved

[] Request Denied

Signature of Authorized Municipality Revenue Commissioner

Date _____

Respond 8/8/17

8/10/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name James MI C Last Name Harden

E-mail Address _____

Mailing Address 43 LISA MARIE TERR

City Millville State NJ Zip 08332

Telephone: _____ Fax _____

Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James Harden Jr Date 8/1/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

x I need copy of paystub from work I have done for city of Millville Business Name is Father and Son's Plumbing + Heating from 2009 - 2016 please and thank you

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☒ STREETS & ROADS SUPT
- ☒ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED 8/1/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

RECEIVED

AUG - 1 2017

Jmz

Custodian Signature

Date

CITY CLERK'S OFFICE

Respond 8/8/17

Due 8/10/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

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Requestor Information - Please Print

First Name Blanca MI L Last Name Hernandez

E-mail Address _____

Mailing Address 154 St. 2nd St

City Millville State NJ Zip 08332

Telephone: _____ Fax _____

Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 8-01-17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Case - 1721490

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- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
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- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

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Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]

Custodian Signature

JUL 31 2017

Date

CITY CLERK'S OFFICE

Respond 8/9/17

Due 8/11/17

CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Chris MI MI Last Name Franklin
E-mail Address [REDACTED]
Mailing Address 161 Bridgeton Pike
City Mullica Hill State NJ Zip 08062
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 08/02/2017

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Copies of any business agreements between the City of Millville and the Levoy Theater Preservation Society.

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 - ☐ CITY CLERK
 - ☐ PARKS & PUBLIC PROP SUPT
 - ☐ CITY SOLICITOR
 - ☐ BOARD OF COMMISSIONERS
 - ☐ POLICE
- X C. Lynn 8/13/17
DATE DISTRIBUTED

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>

Records Provided

[Signature]
Custodian Signature

RECEIVED

AUG - 3 2017

CITY CLERK'S OFFICE

C. Lynn, Regina, Peggy, John Ramsey

Mercado, Wendy

From: Chris Franklin <[REDACTED]>
Sent: Wednesday, August 02, 2017 11:25 AM
To: City.OPRA.Requests
Subject: OPRA Request
Attachments: MillvilleOpra.pdf

Hello Jeannie,

How are you doing today? My name is Chris Franklin and I am a reporter with the South Jersey Times and NJ.com. I would like to submit the attached OPRA request. Thank you very much for your help. Enjoy the rest of your Wednesday.

--

Chris Franklin | Reporter
NJ Advance Media | NJ.com
161 Bridgeton Pike, Bldg E | Mullica Hill, NJ 08062
office: [REDACTED]
Twitter: [REDACTED]

Received 8/10/17

**Print Management Solutions
P O Box 350
Trexlerstown, PA 18087**

Due 8/14/17

RECEIVED

AUG 02 2017

CITY CLERK'S OFFICE

**Open Record Officer
MILLVILLE CITY
12 South High Street
Millville, NJ 08332**

06/15/2017

Re: NJ Open Records Law

Dear Open Records Officer,

Under the provisions of the NJ Open Records Law. We are requesting access to the following information: We are asking for information about your mail machine, or postage equipment from Manufacturers Neopost, Hasler, MailFinance, Francotyp Postalia (FP Mailing), or Pitney Bowes

A copy of the MOST RECENT, CURRENT lease agreements or Most Recent Purchase Order for your current mailing equipment which shows lease commencement date and term of contract for mail machine from vendors Neopost, Hasler, Pitney Bowes, FP Mailing

Or

If the equipment was purchased, we are requesting a copy of your MOST RECENT meter rental bill, equipment rental bill, and maintenance / service contract bill or bill from last service call.

We will entertain suggestions you feel will make my request more responsive and thereby ensure that you can meet our request. If possible we would like to have the data sent to us at the address below.

Please email your request to me at adorward@printandmailing.net or mail to my attention at:

**Print Management Solutions
Attn: Amy Dorward
P O Box 350
Trexlerstown, PA 18087**

If all or any part of this request is denied, please cite the specific exemption(s) that you think justifies your refusal to release the information, and inform me of the appeal procedures available to me under the law.

We would appreciate you handling this request as quickly as possible, and look forward to hearing from you.

Respectfully,

**Amy Dorward
P O Box 350
Trexlerstown, PA 18087**

Day 8/15/17

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

I would like to make a public records request for permit data logs (residential and commercial) from Jan-July 2017. I'd like these logs/reports to be for all issued building permit types, ie electrical, new build, plumbing, hvac, roof, addition/alteration, fence pool mechanical, etc. Possibly an annual or monthly report that your building inspector may provide? We are looking for something that would show some of the following: permit #, date, address, contractor, permit type, work description, and estimated value.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

**DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS :**

- ☒ CONSTRUCTION OFFICIAL
☐ ZONING OFFICER
☐ TAX ASSESSOR
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
☐ FIRE CHIEF
☐ WATER/SEWER MAINT SUPT
☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED: 8/7/77

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

CITY USE ONLY

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Final Cost

Total	_____
Deposit	_____
Balance Due	_____
Balance Paid	_____

Records Provided

RECEIVED

AUG - 4 2017

CITY CLERK'S OFFICE

Due: 8/15/17

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@mlivillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash	Check	Money Order
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Fees: Letter size - \$0.05 per page
 Legal size - \$0.07 per page
 Other Materials (CD, DVD, etc)-actual
 cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

my husband, sean m. oyola and i need a copy of records to bring to mvc to unregister trailer that is illegal detained ~~trailer~~. The person that has it did not pay us for it however driving around with our trailer that is registered to my husband.

CITY USE ONLY: COMMENTS:

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FOLLOWING DEPARTMENTS :**

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- ☐ TAX COLLECTOR
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- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 8/4/17

CITY USE ONLY

Disposition Notes

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In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

CITY USE ONLY

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Final Cost

Total	_____
Deposit	_____
Balance Due	_____
Balance Paid	_____

Records Provided


Custodian

Custodian Signature

8/4/17
Date

Respond 8/10/17

8/14/17

(2)



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name William MI F. Last Name Yochke
E-mail Address [REDACTED]
Mailing Address 301 Sullivan Way
City W. Trenton State NJ Zip 08628
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / (HAVE NOT) been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature William F. Yochke Date 8/14/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide me video/Audio witness statements and scene photographs.

CITY USE ONLY: COMMENTS:

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- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
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- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
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- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 8/3/17

CITY USE ONLY

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In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided _____

Jm
Custodian Signature

RECEIVED

AUG - 3 2017
Date

CITY CLERK'S OFFICE

Respond 8/10/17

Due 8/14/17 (1)



CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



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Requestor Information - Please Print

First Name William MI F Last Name Yodice
E-mail Address [REDACTED]
Mailing Address 301 Sullivan Way
City W. Trenton State NJ Zip 08628
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature William F Yodice Date 8/14/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide the Dollar Plus video as referenced on page 5 of Officer Thompson's Supplemental Investigation Report. (Attached)

CITY USE ONLY: COMMENTS:

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- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 8/13/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

[Signature]
Custodian Signature

RECEIVED
AUG - 3 2017
CITY CLERK'S OFFICE

Respond 8/14/17

Due 8/16/17

CONRAD J. BENEDETTO *

MELISSA Y. HOFFMAN*
ALYSSA K. POOLE*
PHILIP M. GREEN***
ALAN E. KENNEDY^
LONDON M. WHITE^^

JOHN E. KUSTURISS, JR.**

* MEMBER OF PA & NJ BAR
** MEMBER OF NJ, PA & NY BAR
*** MEMBER OF PA, TX & CA BAR
^ MEMBER OF MI BAR
^^ MEMBER OF MD BAR
+ OF COUNSEL



1233 Haddonfield Berlin Road, Suite 1

Voorhees, NJ 08043

Telephone: (856) 500-2727

Facsimile: (856) 210-6227

OFFICES
PHILADELPHIA, PENNSYLVANIA
VOORHEES, NEW JERSEY
GRAND BLANC, MICHIGAN
BALTIMORE, MARYLAND
NEW YORK, NEW YORK
NEW ORLEANS, LOUISIANA
SPRINGDALE, ARKANSAS

RECEIVED

AUG 07 2017

CITY CLERK'S OFFICE

August 5, 2017

VIA Jeanne.Hitchner@millvillenj.gov & Regular Mail

Jeanne M. Hitchner, RMC, CMR

CITY OF MILLVILLE

12 S. HIGH STREET

PO BOX 609

MILLVILLE, NJ 08332

Re: (OPRA) Request – Kenneth Harden

Dear Ms. Hitchner:

This is a request for information pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq., and the common law right of citizens of the state to obtain access to public documents. South Jersey Publishing Co. v. New Jersey Expressway Auth., 124 N.J. 478, 487-89 (1991). Please note that this letter contains the statutory requirements for a written OPRA request and I am not required to fill out an official form. Renna v. County of Union, 407 N.J. Super. 230 (App. Div. 2009).

I ask that copies of the material listed be provided via electronic mail to the address in the letterhead above. In the alternate, I will accept the material on CD ROM via mail. I am requesting that all materials sought herein be delivered in one submission.

OPRA REQUEST TO THE
MILLVILLE POLICE DEPARTMENT
AUGUST 5, 2017

Millville Police Department records:

1. All Standard Operating Procedures and Policies currently in effect except for those with security exemptions including each date of adoption and authorization to implement.
2. Internal Affairs Annual Summary Reports for 2007-2016 including all Tables and Executive Summaries.

3. Police use of force incident reports for all incidents in 2010, 2011, 2012, 2013, 2014, 2015, 2016 and all available for 2017.
4. Computer-aided dispatching (CAD) summary log or similar police report for activities on June 16, 2015 0300 hrs. to 0500 hrs.
5. Computer-aided dispatching (CAD) abstract/event reports or similar police report for activities on June 16, 2015 0300 hrs. to 0500 hrs.
6. Police daily duty log for June 16, 2015 0300 hrs. to 0500 hrs. that includes all police officers, supervisors and civilians working during that time and what their assignments were, including directed patrol. There are no security exemptions here in that the material sought is historical and police officers except those in an undercover capacity are known to the public.
7. All police radio recordings for June 16, 2015 0300 hrs. to 0500 hrs. for all police frequencies and channels.
8. All police telephone recordings for June 16, 2015 0300 hrs. to 0500 hrs.
9. All 911 telephone calls for June 16, 2015 0300 hrs. to 0500 hrs.
10. All police telephone call logs for June 16, 2015 0300 hrs. to 0500 hrs.
11. Mobile Data Terminal (in-car terminals) messages and transmissions to and from all terminals June 16, 2015 0300 hrs. to 0500 hrs.
12. Mobile Data Terminal (in-car terminals) messages and transmissions to and from all police Officers responding to or involved in the investigation of the incident and arrest of Kenneth Harden on June 16, 2015.
13. Vehicle maintenance reports for all police vehicles in service on June 16, 2015 0300 hrs. to 0500 hrs. for all shifts.
14. Traffic stop data analysis reports for 2010-2017.
15. Individual vehicle pursuit reports for 2010-2017.
16. All Forfeited Assets Received Municipal Forfeiture Program Report forms filed on behalf of the Police Department in 2010-2016.
17. All Reallocation of Property Municipal Forfeiture Program Report forms filed on behalf of the Police Department in 2010-2016.
18. All Request for Forfeiture Fund Disbursement to a Non-Law Enforcement Agency Municipal

*Fleet
Maintenance*

Forfeiture Program Report forms filed on behalf of the Police Department in 2010-2016.

19. Copies of requests for material and records made by other persons and entities seeking records generated or spawned by the Police Department June 16, 2015 0300 hrs. to 0500 hrs.
20. Copies of subpoenas seeking records generated or spawned by the Police Department June 16, 2015 0300 hrs. to 0500 hrs.
21. Millville Police Department rules, regulations, policies, procedures and "Department Orders". (Native format) for the years 2010-2017.
22. All mobile video recordings from all vehicles in service on June 16, 2015 0300 hrs. to 0500 hrs., including supervisor vehicles. (CD ROM acceptable format).
23. Duty roster of police officers and supervisors on duty June 16, 2015 0300 hrs. to 0500 hrs.
24. Dash Cam video for all police vehicles (marked and Unmarked) that were at the scene of the chase and arrest of Kenneth Harden on June 16, 2015 0300 hrs. to 0500 hrs.
25. All incident and police reports for the incident involving of Kenneth Harden on June 16, 2015 0300 hrs. to 0500 hrs.
26. Any video relating to the Incident, Chase and/or arrest of Kenneth Harden on June 16, 2015.
27. Internal Affairs Annual Summary Reports for the years 2010 through and including 2016 for the Vineland Police Department, including all Tables and Executive Summaries. *Not Applicable to Millville*
28. Police use of force incident reports for all incidents in 2010 through and including all available in 2016 for the Millville Police Department. *Same as #3*
29. Copy of any Tort Claims Notices, insurance claims or complaints wherein, the subject matter or claim involved excessive force by any member of the Millville Police Department for the years 2010 through and including present.
30. Copies of any Law Suits brought against the Millville Police Department for negligence, whether resolved or not for the years 2010 to present.

Kindly respond in the manner and within the time prescribed by law. If you determine that any portion of the requested materials are exempt from release, please redact the portion that you believe exempt and provide me with copies of the remaining, non-exempt portions. Also, if any or part of this request is denied, please send me a letter describing the material and listing the specific exemption(s) on which you rely.

Clerk
HR

Admin

If the cost of production for this request does not exceed \$200.00, proceed without further approval and send me an invoice with the records. Otherwise, please advise me of the costs before filling the request so that we can discuss arrangements. **If you contend the material requested is not public, please preserve the material from destruction through an appeal that may follow such a position by your office.**

Thank you for your attention to this matter and for your assistance. If you have any questions, please contact me.

Very truly yours,

Conrad J. Benedetto

Conrad J. Benedetto

CJB/jg

Respond 8/14/17

Due 8/16/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Cynthia MI R Last Name Woods
E-mail Address [REDACTED]
Mailing Address 224 S 2nd St Apt 421
City Millville State NJ Zip 08332
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Cynthia Woods Date 8/7/17

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Copies of police reports and any other information regarding any and records pertaining to Cynthia R Woods vs. Bernard Bolnick
See Attached

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Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filed - Closed
Partial - Closed

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Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>

Records Provided

Jmz
Custodian Signature

RECEIVED
AUG - 7 2017
Date

CITY CLERK'S OFFICE

Respond 8/15/17

Due 8/17/17

TRAN: 661332041

REPORT REQUEST

PLEASE CHECK A
CIRCLE BELOW

8/3/17



LexisNexis

PO BOX 7000
SOUTHEASTERN, PA 19398

TOLL FREE PHONE:

TOLL FREE FAX:

EMAIL REPORTS:

☐ Report Attached:

Report Cost: \$

Number of Pages:
(including this sheet)

- ☐ No Report Found with the Information provided
- ☐ No Report Written - Log entry only / Driver Exchange of Info.
- ☐ Loss location not in our Jurisdiction
Suggest You Try: _____
- ☐ Not Releasable / Not Ready _____
- ☐ Comments & Suggestions: _____

Report/Case

Type of Report Fire Building

Date of Occurrence 7/31/17 Time 12:15AM

Precinct or District _____

LOCATION OF LOSS

1712 E MAIN ST

City MILLVILLE County CUMBERLAND State PA

Additional Information _____

VEHICLE INFO

DRIVERS or VICTIMS INFO

Car Tag # _____ State _____ Insured Party 55 LAUNDRY LL

Make _____ Year _____

D.O.B. _____ SS# _____

VIN _____ Drivers Lic # _____ State _____

POLICE or FIRE AGENCY who wrote report?

MILLVILLE FD 33.729

Client
Division 6489

Claim # 23325161
Internal Codes

Claims Adjuster

SHOOK, TRACY

TRAN: 661332041

Page 1 of 1

AR Police Dept.: Please Return This Form With Your Response... Thanks

(Rev. 1/16)

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Date _____

Respond: 8/16/17

Due: 8/18/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Johnny MI M Last Name Riddick, Esq.
E-mail Address [REDACTED]
Mailing Address 505 Capital Court, NE, Suite 100
City DC State _____ Zip 20002
Telephone: _____ Fax _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Johnny M. Riddick Date 8/9/17

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Requesting a copy of Police Report filed by complainant in 17-23651.

CITY USE ONLY: COMMENTS:

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- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

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Disposition Notes

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In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

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Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

[Signature]
Custodian Signature

8/9/17
Date

Respond: 8/16/17

Due: 8/18/17



**CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM**

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name LAKEISHA MI J Last Name ZINAMON

E-mail Address [REDACTED]

Mailing Address 726 WEST SHERIDAN AVENUE

City OKLAHOMA CITY State OK Zip 73102

Telephone: _____ Fax _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 08/09/2017

Payment Information

Maximum Authorization Cost \$10

Select Payment Method

Cash ☐ Check ☒ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I AM IN SEARCH OF AN INCIDENT/ ACCIDENT REPORT INVOLVING VERIZON POLE DAMAGED IN A MVA AT THE INTERSECTION OF ROUTE 49 & BURNS AVENUE ON OR BEFORE 04/24/2017. IF YOUR AGENCY RESPONDED TO THE OCCURRENCE AND THERE IS A FEE FOR A COPY PLEASE LET ME KNOW, THANK YOU.

CITY USE ONLY: COMMENTS:

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FOLLOWING DEPARTMENTS :**

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- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☒ POLICE

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Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]
Custodian Signature

8/9/17
Date

Respond 8/17/17

Due 8/21/17



AGENCY NAME HERE
OPEN PUBLIC RECORDS ACT REQUEST FORM
Agency Address
Agency Telephone Number & Fax Number
Agency e-mail address
Name of Agency Custodian



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Jim MI _____ Last Name O'Donnell

E-mail Address _____

Mailing Address 10 Monument Road

City Bala Cynwyd State PA Zip 19004

Telephone _____ FAX _____

Preferred Delivery: Pick Up _____ US Mail _____ On-Site _____ Inspect _____ Fax _____ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James O'Donnell

Date 08/10/2017

Payment Information

Maximum Authorization Cost \$ 1

Select Payment Method

Cash ☐ ☒ Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please see attached 3 pages

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information
Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____
Final Cost
Total _____
Deposit _____
Balance Due _____
Balance Paid _____
Records Provided _____

RECEIVED

AUG 10 2017

Custodian Signature _____

CITY CLERK'S OFFICE



TRACE MEDIA, INC.
P.O. Box 4184,
New York, NY 10163

info@thetrace.org
thetrace.org

August 10, 2017

Dear Records Officer,

This is a joint request from Trace Media Inc. and NBC10 to your Police Department for certain records pertaining to stolen and seized firearms, information that we understand to be public under public records laws.

We request the following:

Part 1) The below listed information for each firearm reported stolen to your agency from January 1, 2012, to August 1, 2017:

- Serial Number
- Year
- Date
- Incident No
- Report Type
- Property Type – Description
- Property Gun Description
- Property Description
- Property Model
- Property Gun Caliber
- Property Count
- Any other columns available

Part 2) The below listed information for each firearm seized by your agency from January 1, 2012, to August 1, 2017:

- Serial Number
- Occur From Date
- Property Description
- Property Brand
- Property Model
- Property Gun Description
- Property Gun Caliber
- Incode Description
- Incode
- Any other columns available
- Crime Category Code

Part 3) Any and all available data dictionaries and/or code sheets so that we can ascertain the meaning of column headings, codes, abbreviations, and other information contained in the CDW BI.



TRACE MEDIA, INC.
P.O. Box 4184,
New York, NY 10163

info@thetrace.org
thetrace.org

As members of the news media, Trace Media and NBC10 will be making information obtained from this request available to the general public and are not requesting the records for commercial purposes.

The serial number is the most important piece of descriptive information for a firearm.

Serial numbers are assigned to specific firearms, not specific individuals, so any argument that releasing a serial number could identify, let alone endanger, a witness is without merit. Furthermore, because serial numbers serve as the identification markings for firearms, not people, any argument that gun owners have a right to privacy regarding the serial numbers of their weapons is equally flawed.

Firearm serial numbers by themselves cannot be used to identify an individual or a witness. The U.S. federal government does not have a comprehensive firearm registry, and in even in states where registries do exist, the information contained therein is not open to the general public. Moreover, while serial numbers are designed to aid in the identification of specific firearms, their distinctiveness is not absolute. Under federal regulations, serial numbers may be duplicated by different manufacturers. For example, if Manufacturer A produces a handgun with serial number 12345, Manufacturer B can also produce a handgun with serial number 12345 and still be in compliance with the law.

The release of serial numbers would also not hinder a law enforcement investigation. To argue such would be akin to saying that serial numbers somehow open a window into a police investigative file, which they do not. Besides, serial numbers often appear in publicly accessible court documents, albeit without the centralization key for newsgathering and analysis.

This request is part of a national project exploring the use of stolen guns in crime, an issue of paramount import to the citizens of your community and the brave police officers who protect and serve them.

So far, more than 200 public law enforcement agencies around the country have released serial number information to us in response to public records requests for this project.

We hope that your agency takes our arguments into consideration when reviewing our records request.

We ask that the requested records be provided in a .xlsx, .xls, .csv, .txt, or another spreadsheet-compatible format. We also ask that you email the records to Jim.ODonnell@NBCUNI.com



TRACE MEDIA, INC.
P.O. Box 4184,
New York, NY 10163

info@thetrace.org
thetrace.org

When releasing the records, please be mindful that .xlsx and .xls file extensions may delete leading zeros from serial numbers – turning, for example, a serial number that is actually 012345 into 12345. This could skew our analysis. To ensure that this does not happen, please take care to download and import the serial number column in a “Text” number format.

If there are fees associated with this request, we would appreciate if you informed us of the estimated charges in advance.

If you have any questions or concerns, please do not hesitate to contact

Jim O'Donnell
Senior Investigative Producer
NBC10
[REDACTED]

Respond

8/21/17

Due

8/23/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Patricia MI A Last Name Benfer
E-mail Address [REDACTED]
Mailing Address 908 Sharlane Blvd.
City Millville State NT Zip 08332
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Patricia A Benfer Date 8-14-17

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
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Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Case # 17-25307

CITY USE ONLY: COMMENTS:

CITY USE ONLY

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- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
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- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
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- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 8/14/17

CITY USE ONLY

Disposition Notes
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In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

JMH
Custodian Signature

RECEIVED

AUG 14 2017

Date

CITY CLERK'S OFFICE

Due 8/24/17

CITY CLERK'S OFFICE ^{Date}



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name CARLA MI MI Last Name BATISTA
E-mail Address [REDACTED]
Mailing Address 30 FRENEAU AVENUE
City MATAWAN State NJ Zip 07747
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Carla Batista Date 8/16/2017

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Property Address: 706 sassafras st. Block: 435 Lot: 11
Lynx Asset services has acquired the above property by way of sheriff's sale. Please provide us with any open/closed permits and violations of record in the past 10 years.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED:

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Tracking #
Rec'd Date
Ready Date
Total Pages

Final Cost

Total
Deposit
Balance Due
Balance Paid

Records Provided

Custodian Signature

Date

Respond 8/24/17

Due 8/28/17

CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millville.nj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Gregory MI _____ Last Name Simonds
E-mail Address [REDACTED]
Mailing Address P.O. Box 124
City Swedesboro State nj Zip 08085
Telephone: [REDACTED] Fax _____
Preferred Delivery: Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 8/17/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check ☒ Money Order _____
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I would like to request a copy of the Planning Board Resolution that granted subdivision approval to Block 3, Lot 5; now lots 5.05 and 5.06. I would also like to request a copy of the Minor Subdivision Plan if it is available. Previous property of Ewalt M. Kuske Lot 5 in Block 3. Thank you.

CITY USE ONLY: COMMENTS:

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☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☒ PLANNING DIRECTOR
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☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED : _____

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

RECEIVED

AUG 17 2017

[Signature]
Custodian Signature

Date

CITY CLERKS OFFICE

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)

REQUEST FOR RECORDS UNDER THE COMMON LAW

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☒ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

Submitting a land use application for the property.

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

DEPOSITS : The City of Millville requires a deposit of \$10.00 for all requests which are voluminous, unusual, or requires the use of an outside vendor. The request will be fulfilled 7 business days after the receipt of deposit. The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the information thus requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records -- check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers

Respond 8/24/17

Due 8/28/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name LAKEISHA MI J Last Name ZINAMON

E-mail Address [REDACTED]

Mailing Address 726 WEST SHERIDAN AVENUE

City OKLAHOMA CITY State OK Zip 73102

Telephone: [REDACTED] Fax [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 08/17/17

Payment Information

Maximum Authorization Cost \$10

Select Payment Method

Cash ☐ Check ☒ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I AM IN SEARCH OF AN INCIDENT/ACCIDENT REPORT INVOLVING VERIZON'S POLE # 2304 WAS DAMAGED IN A MVA AT 2448 ROUTE 49 OFF MORIAS AVE ON OR BEFORE 10/18/2016. IF YOUR AGENCY RESPONDED TO THIS ACCIDENT AND THERE IS A FEE ASSOCIATED PLEASE LET ME KNOW, THANK YOU.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS :

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 8/17/17

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Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]

Custodian Signature

RECEIVED

AUG 17 2017

Date

CITY CLERK'S OFFICE

Burns, Laura

From: Hitchner, Jeanne
Sent: Monday, August 21, 2017 9:02 AM
To: Mercado, Wendy
Cc: Burns, Laura; Huff, Peggy
Subject: FW: Freedom of Information Act Request: Building Permit Records

Wendy:

Please disseminate to the Construction Department. I've highlighted the area that pertains to their department and underlined the expected years of the requestor. I will advise Ms. Anague about the need for on-going requests for information since one cannot request records that do not yet exist.

Thanks,

Jeanne M. Hitchner, RMC, CMR

City Clerk

City of Millville

12 S. High Street – Third Floor

Millville, NJ 08332

(856) 825-7000, Ext. 7230

jeanne.hitchner@millvillenj.gov



Please consider the environment before printing this e-mail.

Notice: The information contained in this message may be privileged, confidential, and protected from disclosure. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify me immediately by replying to this message, and then delete it from your computer. All email sent to this address is subject to archiving and review by someone other than the recipient.

From: _____ FOIA [mailto:_____] _____
Sent: Saturday, August 19, 2017 7:02 PM

To: Hitchner, Jeanne <Jeanne.Hitchner@millvillenj.gov>

Subject: Freedom of Information Act Request: Building Permit Records

To whom it may concern, I am writing to request permit records from Millville, New Jersey on behalf of Buildzoom. BuildZoom helps people hire the best local contractors, and we strive to give consumers a clear picture of contractors' track records. In particular, we post information on building permits pulled by every contractor online as a free service to the public. We do business in Millville and would like to provide the service to its residents. Can you please provide us with a report of all building permits processed by your department to date? Such reports typically: - Are referred to as a Permit Activity Report, a Permit Fee Log or a Monthly Permit Report. - Cover at least the last ten years. - Include all permits broadly related to work on new and existing structures, such as structural, electrical, plumbing, mechanical, demolition, solar, HVAC, and gas permits, as well as any other kind of permit related to construction, renovation and maintenance. - Contain (i) property address fields, (ii) permit type fields, (iii) a permit value or estimated job value, (iv) a permit status field and (v) dates associated with the permit, such as an application date, an issue date and an expiry date, as well as (vi) the details of the contractor(s) who performed the work and, of course, (vii) a description of the permitted work. We would like to request the records either via FTP or email delivery. An Excel or CSV format would be ideal, but a PDF or scanned file would also work. We intend to ask for this data regularly: monthly for the prior month. What do you recommend as the best process to acquire this data? Please feel free to email me or call Vidhan Agrawal, the Product Manager for our Data Platform at [REDACTED]. We greatly appreciate your help and thank you in advance for your assistance!

Regards,
Claudine Anague

--

BuildZoom

A better way to remodel

301 Howard Street, Suite 1410

San Francisco, CA, 94105
[REDACTED]



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Casey MI A Last Name Holmsten
E-mail Address [REDACTED]
Mailing Address 140N Highway A1A, Suite 201
City Vero Beach State FL Zip 32963
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Casey Holmsten Date 8/21/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Detailed Lien Account Status for Millville for date 2010 to present in Excel or CSV format.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

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- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED : _____

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature

Date

Respond 8/29/17

Due 8/31/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name LAKEISHA MI J Last Name ZINAMON
E-mail Address [REDACTED]
Mailing Address 726 WEST SHERIDAN AVENUE
City OKLAHOMA CITY State OK Zip 73102
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 08/21/2017

Payment Information

Maximum Authorization Cost \$ 10
Select Payment Method
Cash ☐ Check ☒ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I AM IN SEARCH OF AN INCIDENT/ACCIDENT INVOLVING VERIZON'S UTILITY POLE'S # BT568, BT569 & BT569 1/2 WERE ALL DAMAGED IN A MVA. THE DATE IS 05-06-2017 AND THE LOCATION IS 2526 SOUTH 2ND STREET IF YOUR AGENCY RESPONDED TO THE OCCURRENCE AND A FEE IS ASSOCIATED PLEASE LET ME KNOW, THANK YOU.

CITY USE ONLY: COMMENTS:

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DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

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- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
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- ☐ CITY ENGINEER
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- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 8/22/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open ☐
Denied - Closed ☐
Filed - Closed ☐
Partial - Closed ☐

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #		Total	
Rec'd Date		Deposit	
Ready Date		Balance Due	
Total Pages		Balance Paid	

Records Provided

Accident Reports 5.00 each

RECEIVED

AUG 22 2017

[Signature]

Custodian Signature

Date

CITY CLERK'S OFFICE

33340

661501101

2



**CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM**

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Mike MI _____ Last Name Stephens
 E-mail Address [REDACTED]
 Mailing Address P.O. BOX 740167
 City ATLANTA, GA 30374-0967 Zip _____
 Telephone: [REDACTED]
 Preferred Delivery: Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐
 Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any
 indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 8/4/17

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size - \$0.05 per page
 Legal size - \$0.07 per page
 Other Materials (CD, DVD, etc)-actual
 cost of material
 Delivery: Delivery / postage fees
 additional depending upon
 delivery type.
 Extras: Extraordinary service fees
 dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Date: 7/28/17 **Report Type:** Auto Theft **Report #:**

Involved Party: TASHEEMA WILLIAMS

Location: 216 SOUTH 3RD ST.

CITY USE ONLY: COMMENTS:

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FOLLOWING DEPARTMENTS:**

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- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
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- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 8/23/17

CITY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be
 delivered in seven business days,
 detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]
 Custodian Signature

RECEIVED

AUG 23 2017

CITY CLERK'S OFFICE

33340

657501913

3



**CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM**

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hltchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains Important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mike Mi _____ Last Name Stephens

E-mail Address [REDACTED]

Mailing Address PO BOX 7000

City SOUTHEASTERN, PA 19398 Zip _____

Telephone [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 8/18/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Date: 4/18/17 **Report Type:** Auto Theft **Report #:** 17-11984

Involved Party: NORTHEAST PRECAST LLC

Location: 1219 WADE BLVD

CITY USE ONLY: COMMENTS:

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FOLLOWING DEPARTMENTS:**

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- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: _____

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]
Custodian Signature

Date

RECEIVED
AUG 23 2017
CITY CLERK'S OFFICE

33340

650754304



**CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM**

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvilienj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mike MI Last Name Stephens

E-mail Address [REDACTED]

Mailing Address PO BOX 7000

City SOUTHEASTERN, PA State 19398 Zip

Telephone: [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 8/18/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Date: 3/5/17 **Report Type:** Theft Burglary **Report #:** 1713540

Involved Party: MARK HOFFMAN

Location: 318 LINWOOD AVE

CITY USE ONLY: COMMENTS:

CITY USE ONLY

**DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS :**

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED:

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filed - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Tracking #	<u></u>	Total	<u></u>
Rec'd Date	<u></u>	Deposit	<u></u>
Ready Date	<u></u>	Balance Due	<u></u>
Total Pages	<u></u>	Balance Paid	<u></u>

Records Provided

[Signature]
Custodian Signature

RECEIVED

AUG 23 2017

CITY CLERKS OFFICE

33340

652180294

(5)



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mike MI _____ Last Name Stephens
 E-mail Address [REDACTED]
 Mailing Address PO BOX 7000
 City SOUTHEASTERN, PA 19398 Zip _____
 Telephone: [REDACTED]
 Preferred Delivery: Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐
 Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any
 indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 8/15/17

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size - \$0.05 per page
 Legal size - \$0.07 per page
 Other Materials (CD, DVD, etc)-actual
 cost of material
 Delivery: Delivery / postage fees
 additional depending upon
 delivery type.
 Extras: Extraordinary service fees
 dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Date: 6/10/17 **Report Type:** Vandalism **Report #:**

Involved Party: RYAN JAMES

Location: 1701 N 2ND ST

CITY USE ONLY: COMMENTS:

CITY USE ONLY

**DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS :**

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: _____

CITY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be
 delivered in seven business days,
 detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]
 Custodian Signature

RECEIVED
 AUG 23 2017

CITY CLERK'S OFFICE

659543232

PHONE (856) 825-7000 FAX (856) 825-3686

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Location: 112 W MCNEAL ST

CITY USE ONLY: COMMENTS:

CITY USE ONLY

Tracking information

- | | |
|-------------------|--------------------|
| Tracking # _____ | Total _____ |
| Rec'd Date _____ | Deposit _____ |
| Ready Date _____ | Balance Due _____ |
| Total Pages _____ | Balance Paid _____ |

Records Provided

DATE DISTRIBUTED :

Custodian Signature

RECEIVED

AUG 29 2017

CITY CLERK'S OFFICE

Respond: 8/30/17

Due: 9/1/17



**CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM**

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

Payment Information

First Name Donna MI _____ Last Name Amato
E-mail Address _____
Mailing Address 1301 W. Forest Grove Rd.
City Vineland State NJ Zip 08340
Telephone: _____ Fax _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Donna Amato Date 8/23/17

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Incident # 17-25117

CITY USE ONLY: COMMENTS:

CITY USE ONLY

**DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS :**

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 8/23/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

[Signature]
Custodian Signature

8/23/17
Date

Respond 8/24/17

Due 8/28/17



**CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM**

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name LAKEISHA MI J Last Name ZINAMON

E-mail Address [REDACTED]

Mailing Address 726 WEST SHERIDAN AVENUE

City OKLAHOMA CITY State OK Zip 73102

Telephone [REDACTED] Fax [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature J. Zinamon Date 08/17/17

Payment Information

Maximum Authorization Cost \$10

Select Payment Method

Cash ☐ Check ☒ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I AM IN SEARCH OF AN INCIDENT/ACCIDENT REPORT INVOLVING VERIZON'S POLE # 2304 WAS DAMAGED IN A MVA AT 2448 ROUTE 49 OFF MORIAS AVE ON OR BEFORE 10/18/2016. IF YOUR AGENCY RESPONDED TO THIS ACCIDENT AND THERE IS A FEE ASSOCIATED PLEASE LET ME KNOW, THANK YOU.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

**DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS :**

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 8/17/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

JMZ

Custodian Signature

RECEIVED

AUG 17 2017

Date

CITY CLERK'S OFFICE

Respond 8/31/17

Due 9/15/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Michael MI C Last Name Peterson
E-mail Address [REDACTED]
Mailing Address 11 Jackson Drive
City Millville State NJ Zip 08332
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any
Indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 8-29-2017

Maximum Authorization Cost \$ [REDACTED]
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual
cost of material
Delivery: Delivery / postage fees
additional depending upon
delivery type.
Extras: Extraordinary service fees
dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
☐ ZONING OFFICER
☐ TAX ASSESSOR
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
☐ FIRE CHIEF
☐ WATER/SEWER MAINT SUPT
☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☒ POLICE

DATE DISTRIBUTED: 8/24/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be
delivered in seven business days,
detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Final Cost

Tracking # Total
Rec'd Date Deposit
Ready Date Balance Due
Total Pages Balance Paid

Records Provided

[Signature]
Custodian Signature

RECEIVED

AUG 24 2017

Date

CITY CLERK'S OFFICE

Respond 8/1/17

Due 9/6/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, Jeanne.Hitchner@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Dorothy MI A Last Name Horne
E-mail Address [REDACTED]
Mailing Address 945 S Florida Avenue
City Lakeland State Florida Zip 33803
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Dorothy A Horne Date 08/24/2017

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide any code violations such as junk cars /debris /tall grass /weeds /building violations / open /expired permits and any fines /fees associated with them for the following property. 803 North 5th Street, Millville, NJ 08332

Block 326 Lot 2

Thank you ever so much

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☒ Code
☐ CONSTRUCTION OFFICIAL
☐ ZONING OFFICER
☐ TAX ASSESSOR
☒ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
☐ FIRE CHIEF
☐ WATER/SEWER MAINT SUPT
☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED: 8/25/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

RECEIVED

AUG 25 2017

JMH

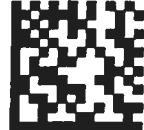
Custodian Signature

Date

CITY CLERK'S OFFICE



File Number: NJ-CWCOT-47454



22196-1018-0

Reply Email: [REDACTED]
Reply Fax: [REDACTED]
8/24/2017

Attn: Code/Building Department -

Kindly provide the account information requested below, as it relates to this property:

Address: 803 North 5th St, Millville, NJ 08332

Parcel/Folio: 326-2

Owner Name: WELLS FARGO BANK

Code Enforcement Information:

1. Is this property in your jurisdiction for Code Enforcement? ☐ Yes ☐ No

If no, please provide agency: _____

2. Are there any Open Violations? ☐ Yes ☐ No
If yes, please list or attach case detail in your response.

3. How many? _____ | Please list below or attach:

4. Amount Due **: _____ Good through Date: _____

Building Permit Information:

5. Is this property in your jurisdiction for Building Permits? ☐ Yes ☐ No

If no, please provide agency: _____

6. Are there any Open or Expired Permits? ☐ Yes ☐ No | Please list below or attach:

Form Completed by: _____ Date Completed: _____
Contact Phone or Fax: _____ Contact Phone: _____

****If there is an outstanding balance for services, please send:**

1. Detailed account history and a
2. Signed W9.

Thank you,
Dorothy Horne
[REDACTED]

NTIS, Inc., 945 S. Florida Avenue | Lakeland, FL 33803 | [REDACTED]
[REDACTED]



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name ALBINA MI _____ Last Name SHARP
E-mail Address _____
Mailing Address _____
City Millville State NJ Zip 08332
Telephone: _____ Fax _____
Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Albina Sharp Date 8/24/17

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Case # 17-25936

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS :

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 8/24/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

JmH
Custodian Signature

RECEIVED

AUG 24 2017
Date

CITY CLERKS OFFICE

Respond: 9/5/17

Due: 9/7/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

Payment Information

First Name Nakiesha MI M Last Name Barter
E-mail Address [REDACTED]
Mailing Address 21 Wallace St
City Elmer State N.J. Zip 08318
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state or the United States.
Signature Nakiesha Barter Date 8/28/17

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

16-15106

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS :

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 8/28/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]
Custodian Signature

8/28/17
Date

Respond: 9/5/17

Due: 9/7/17

CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Anna MI L Last Name Conlon
E-mail Address [REDACTED]
Mailing Address 82 Sentry Drive
City Bridgeton State NJ Zip 08302
Telephone: [REDACTED] Fax N/A
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Anna Conlon Date 8/28/17

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Case # 15-13736

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS :

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 8/28/17

CITY USE ONLY

Disposition Notes

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In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]
Custodian Signature

8/28/17
Date

Respond 9/5/17

Due: 9/7/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Zenneh MI Last Name Glaz
E-mail Address [REDACTED]
Mailing Address 4834 Fegenbush Lane
City Louisville State KY Zip 40228
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☒ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Zenneh Glaz Date 8-28-17

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

11-016045

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 8/28/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Final Cost

Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>

Records Provided

[Signature]
Custodian Signature

8/28/17
Date

33340

Respond 9/7/17

Due 9/11/17

664726201



**CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM**

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mike MI _____ Last Name Stephens

E-mail Address [REDACTED]

Mailing Address PO BOX 7000

City SOUTHEASTERN, PA State 19398 Zip _____

Telephone: [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 8/23/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Date: 7/13/17 **Report Type:** Theft Burglary **Report #:** A040201701055

Involved Party: KAREEM HOLDEN

Location: 3 COPIN DR

CITY USE ONLY: COMMENTS:

**CITY USE ONLY
DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS:**

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 8/30/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

RECEIVED

AUG 30 2017

[Signature]
Custodian Signature

CITY CLERK'S OFFICE

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

**Requesting on behalf of LIBERTY MUTUAL FTP
For Insurance Purposes Only**

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

DEPOSITS: The City of Millville requires a deposit of \$10.00 for all requests which are voluminous, unusual, or requires the use of an outside vendor. The request will be fulfilled 7 business days after the receipt of deposit. The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the information thus requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers



LexisNexis®

PO BOX 7000
SOUTHEASTERN, PA 19398
(678)924-4900 FAX (678)924-4901

JPMorgan Chase Bank, N.A.
Syracuse, NY

50-937/213

664726201

33.340

**NOT TO EXCEED
TWELVE DOLLARS AND NO CENTS**

PAY TO THE ORDER OF **MILLVILLE POLICE DEPT.
ATTN: RECORDS DEPT.
18 SOUTH HIGH
MILLVILLE, NJ 08332**

DATE **8/23/17**

AMOUNT

\$
(Enter Amount)

Rebecca E
AUTHORIZED SIGNATURE

⑈664726201⑈

⑆021309379⑆

700616035⑈

TRAN: 664726201

REPORT REQUEST



LexisNexis®

PLEASE CHECK A
CIRCLE BELOW

8/23/17

PO BOX 7000
SOUTHEASTERN, PA 19398

FA

TOLL FREE PHONE:

TOLL FREE FAX:

EMAIL:

☐ Report Attached:

Report Cost: \$

Number of Pages:
(including this sheet)

☐ No Report Found with the Information provided

☐ No Report Written - Log entry only / Driver Exchange of Info.

☐ Loss location not in our Jurisdiction
Suggest You Try: _____

☐ Not Releasable / Not Ready _____

☐ Comments & Suggestions: _____

LOCATION OF LOSS

3 COPIN DR

City **MILLVILLE**

County **CUMBERLAND**

State **NJ**

Additional Information _____

VEHICLE INFO

DRIVERS or VICTIMS INFO

Car Tag # _____ State _____

Insured Party **KAREEM**

HOLDEN

Make _____ Year _____

D.O.B. **9/11/72**

SS# **145826693**

VIN _____

Drivers Lic # _____

State _____

POLICE or FIRE AGENCY who wrote report?

MILLVILLE PD

33.340

Client **5795**
Division **0356**

Claim # **035920063-1**
Internal Codes

Claims Adjuster

N0115638



TRAN: 664726201

Page 1 of 3
DRE

Police Dept.: Please Return This Form With Your Response... Thanks

(Rev. 1/16)

Respond 9/7/17
33340

Due 9/11/17
665143411

(5)



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hltchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mike MI _____ Last Name Stephens
E-mail Address _____
Mailing Address PO BOX 7000
City SOUTHEASTERN, PA State 19398 Zip _____
Telephone: (_____) _____
Preferred Delivery: Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any
Indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 8/24/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual
cost of material
Delivery: Delivery / postage fees
additional depending upon
delivery type.
Extras: Extraordinary service fees
dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Date: 5/27/17 Report Type: Auto Theft Report #: 1716402

Involved Party: ALYSSA FRAKE

Location: 801 9TH NOTH ST

CITY USE ONLY: COMMENTS:

CITY USE ONLY
DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: _____

CITY USE ONLY

Disposition Notes
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delivered in seven business days,
detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]
Custodian Signature

RECEIVED
AUG 30 2017

CITY CLERK'S OFFICE

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)**REQUEST FOR RECORDS UNDER THE COMMON LAW**

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☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

**Requesting on behalf of PROGRESSIVE INS
For Insurance Purposes Only**

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

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Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers



PO BOX 7000
SOUTHEASTERN, PA 19398
(678)924-4900 FAX (678)924-4901

JPMorgan Chase Bank, N.A.
Syracuse, NY

50-937/213

665143411

33.340

NOT TO EXCEED
TWELVE DOLLARS AND NO CENTS

PAY TO THE ORDER OF
MILLVILLE POLICE DEPT.
ATTN: RECORDS DEPT.
18 SOUTH HIGH
MILLVILLE, NJ 08332

DATE 8/24/17

AMOUNT

\$
(Enter Amount)

Rebecca Smith
AUTHORIZED SIGNATURE

⑈665143411⑈

⑆021309379⑆

700616035⑈

TRAN: 665143411

REPORT REQUEST



PLEASE CHECK A
CIRCLE BELOW

8/24/17

PO BOX 7000
SOUTHEASTERN, PA 19398
(678)924-4900 FAX (678)924-4901

TOLL FREE PHONE:

TOLL FREE FAX:

EMAIL:

☐ Report Attached:

Report Cost: \$

Number of Pages:
(including this sheet)

☐ No Report Found with the information provided

☐ No Report Written - Log entry only / Driver Exchange of Info.

☐ Loss location not in our Jurisdiction
Suggest You Try: _____

☐ Not Releasable / Not Ready _____

☐ Comments & Suggestions: _____

LOCATION OF LOSS

801 9TH NOTH ST

City MILLVILLE

County CUMBERLAND

State NJ

Additional Information _____

VEHICLE INFO

DRIVERS or VICTIMS INFO

Car Tag # _____ State _____

Insured Party ALYSSA

FRAKE

Make ACURA Year 2001

D.O.B. _____ SS# _____

VIN _____

Drivers Lic # _____ State _____

Driver #2 _____

Driver #3 _____

POLICE or FIRE AGENCY who wrote report?

MILLVILLE PD

33.340

Client
Division

107040

NEWJERSEY 0107-2827501

Claim #
Internal Codes

Claims Adjuster

A096284

ROXINNE NZISSI

TRAN: 665143411

Page 2 of 2

DRE

Police Dept.: Please Return This Form With Your Response... Thanks

(Rev. 1/16)

4

PHONE (856) 825-7000 FAX (856) 825-3686



The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

First Name Mike Mi Last Name Stephens
E-mail Address [REDACTED]
Mailing Address PO BOX 7000
City SOUTHEASTERN, PA State PA Zip 19398
Telephone: [REDACTED]
Preferred Delivery: ☐ Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any
Indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Michael Stephens Date 8/24/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Date:	7/16/17	Report Type:	Theft Burglary	Report #:	1722454
Involved Party:	JOHN		LUPTON		
Location:	100 N 2ND ST				
CITY USE ONLY: COMMENTS:					

CITY USE ONLY

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED :

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

Tracking Information

Finger Cost

Tracking # _____	Total _____
Rec'd Date _____	Deposit _____
Ready Date _____	Balance Due _____
Total Pages _____	Balance Paid _____

Records Provided

Records Provided

RECEIVED

AUG 30 2017

gmz
Custodia

Custodian Signature

CITY CLERK'S OFFICE

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

Requesting on behalf of STATE FARM CLAIMS COMPASS
For Insurance Purposes Only

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

DEPOSITS: The City of Millville requires a deposit of \$10.00 for all requests which are voluminous, unusual, or requires the use of an outside vendor. The request will be fulfilled 7 business days after the receipt of deposit. The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the information thus requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records -- check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers



PO BOX 7000
SOUTHEASTERN, PA 19398
(678)924-4900 FAX (678)924-4901

JPMorgan Chase Bank, N.A.
Syracuse, NY

50-937/213

664910531

33.340

**NOT TO EXCEED
TWELVE DOLLARS AND NO CENTS**

PAY TO THE ORDER OF
MILLVILLE POLICE DEPT.
ATTN: RECORDS DEPT.
18 SOUTH HIGH
MILLVILLE, NJ 08332

DATE 8/24/17

AMOUNT

\$
(Enter Amount)

Rebecca E Schmitt
AUTHORIZED SIGNATURE

664910531

021309379

700616035

TRAN: 664910531

REPORT REQUEST



PLEASE CHECK A
CIRCLE BELOW

8/24/17

PO BOX 7000
SOUTHEASTERN, PA 19398

☐ Report Attached:

Report Cost: \$

Number of Pages:
(including this sheet)



TOLL FREE PHONE:

TOLL FREE FAX:

EMAIL:

Report/Case #

1722454

Type of Report Theft Burglary

Date of Occurrence 7/16/17 Time 0:00

Precinct or District

- ☐ No Report Found with the Information provided
- ☐ No Report Written - Log entry only / Driver Exchange of Info.
- ☐ Loss location not in our Jurisdiction
Suggest You Try: _____
- ☐ Not Releasable / Not Ready _____
- ☐ Comments & Suggestions: _____

LOCATION OF LOSS

100 N 2ND ST

City MILLVILLE County CUMBERLAND State NJ

Additional Information _____

VEHICLE INFO

DRIVERS or VICTIMS INFO

Car Tag # _____ State _____ Insured Party JOHN LUPTON

Make _____ Year _____ D.O.B. _____ SS# _____

VIN _____ Drivers Lic # _____ State _____

POLICE or FIRE AGENCY who wrote report?

MILLVILLE PD

33.340

Client
Division 6626

Claim # 301164S44
Internal Codes

Claims Adjuster

U1KJ



TRAN: 664910531

Respond 9/7/17

Due 9/11/17

2

33340

664893301



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mike MI Last Name Stephens
E-mail Address [REDACTED]
Mailing Address PO BOX 7000
City SOUTHEASTERN, PA State 19398 Zip [REDACTED]
Telephone: [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any
Indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 8/23/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual
cost of material
Delivery: Delivery / postage fees
additional depending upon
delivery type.
Extras: Extraordinary service fees
dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Date: 6/10/17 Report Type: Theft Burglary Report #: 1718045B, 1718045

Involved Party: JOHN LUPTON

Location: 100 N 2ND ST

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED:

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be
delivered in seven business days,
detail reasons here.

In Progress - Open
Denied - Closed
Filed - Closed
Partial - Closed

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>

Records Provided

RECEIVED

AUG 30 2017

[Signature]
Custodian Signature

Date

CITY CLERK'S OFFICE

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)**REQUEST FOR RECORDS UNDER THE COMMON LAW**

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**Requesting on behalf of STATE FARM CLAIMS COMPASS
For Insurance Purposes Only**

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 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
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- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers



LexisNexis

PO BOX 7000
SOUTHEASTERN, PA 19398
(678)924-4900 FAX (678)924-4901

JPMorgan Chase Bank, N.A.
Syracuse, NY

50-937/213

664893301

33 340

**NOT TO EXCEED
TWELVE DOLLARS AND NO CENTS**

PAY TO THE ORDER OF
MILLVILLE POLICE DEPT.
ATTN: RECORDS DEPT.
18 SOUTH HIGH
MILLVILLE, NJ 08332

DATE 8/23/17

AMOUNT

\$
(Enter Amount)

Rebecca E. Schmitt
AUTHORIZED SIGNATURE

664893301

021309379

700616035

TRAN: 664893301

REPORT REQUEST



LexisNexis

PLEASE CHECK A
CIRCLE BELOW

8/23/17

PO BOX 7000
SOUTHEASTERN, PA 19398

FAX

TOLL FREE PHONE:

TOLL FREE FAX:

EMAIL:

☐ Report Attached:

Report Cost: \$

Number of Pages:
(Including this sheet)

- ☐ No Report Found with the information provided
- ☐ No Report Written - Log entry only / Driver Exchange of Info.
- ☐ Loss location not in our Jurisdiction
Suggest You Try: _____
- ☐ Not Releasable / Not Ready _____
- ☐ Comments & Suggestions: _____

Report/Case # 1718045B, 1718045

Type of Report Theft Burglary

Date of Occurrence 6/10/17 Time 0:0:0

Precinct or District _____

LOCATION OF LOSS

100 N 2ND ST

City MILLVILLE

County CUMBERLAND

State NJ

Additional Information _____

VEHICLE INFO

DRIVERS or VICTIMS INFO

Car Tag # _____ State _____ Insured Party JOHN LUPTON

Make _____ Year _____ D.O.B. _____ SS# _____

VIN _____ Drivers Lic # _____ State _____

POLICE or FIRE AGENCY who wrote report?

MILLVILLE PD

33.340

Client 6626
Division

Claim # 301164J62
Internal Codes

Claims Adjuster

U1KJ



TRAN: 664893301

Page 2 of 3
DRE

Police Dept.: Please Return This Form With Your Response... Thanks

(Rev. 1/16)

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)**REQUEST FOR RECORDS UNDER THE COMMON LAW**

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- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
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- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety or persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
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 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
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- ☐ Social security numbers
- ☐ Credit card numbers



LexisNexis

PO BOX 7000
SOUTHEASTERN, PA 19398
(678)924-4900 FAX (678)924-4901

JPMorgan Chase Bank, N.A.
Syracuse, NY

50-937/213

664910501

33.340

**NOT TO EXCEED
TWELVE DOLLARS AND NO CENTS**

PAY TO THE ORDER OF
MILLVILLE POLICE DEPT.
ATTN: RECORDS DEPT.
18 SOUTH HIGH
MILLVILLE, NJ 08332

DATE 8/23/17

AMOUNT

\$
(Enter Amount)

Rebecca E Schmitt
AUTHORIZED SIGNATURE

664910501

0213093791

7006160351

TRAN: 664910501

REPORT REQUEST



LexisNexis

PLEASE CHECK A
CIRCLE BELOW

8/23/17

PO BOX 7000
SOUTHEASTERN, PA 19398
(678)924-4900 FAX (678)924-4901

TOLL FREE PHONE:

TOLL FREE FAX:

EMAIL:

☐ Report Attached:

Report Cost: \$

Number of Pages:
(including this sheet)

☐ No Report Found with the information provided

☐ No Report Written - Log entry only / Driver Exchange of Info.

☐ Loss location not in our Jurisdiction
Suggest You Try:

☐ Not Releasable / Not Ready

☐ Comments & Suggestions:

LOCATION OF LOSS

100 N 2ND ST

City MILLVILLE

County CUMBERLAND

State NJ

Additional Information

VEHICLE INFO

DRIVERS or VICTIMS INFO

Car Tag # State Insured Party JOHN LUPTON

Make Year D.O.B. SS#

VIN Drivers Lic # State

POLICE or FIRE AGENCY who wrote report?

MILLVILLE PD

33.340

Driver #2

Driver #3

U1KJ

Claims Adjuster

TRAN: 664910501



Page 3 of 3

DRE

Police Dept.: Please Return This Form With Your Response... Thanks

(Rev. 1/16)

Respond 9/7/17

CITY OF MILLVILLE

9/11/17

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Frederick MI A Last Name Jacob

E-mail Address _____

Mailing Address 600 W. Main St., Box 429City Millville State NJ Zip 08332

Telephone _____ Fax _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☒ E-mail ☐Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.Signature Frederick A Jacob Date 8/30/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
 Legal size - \$0.07 per page
 Other Materials (CD, DVD, etc)-actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please forward copy of Deed for property located at 2212 Quince Lane. Owner is Sheila Veale.

Thank you.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
☒ ZONING OFFICER
☐ TAX ASSESSOR
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
☐ FIRE CHIEF
☐ WATER/SEWER MAINT SUPT
☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED: _____

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

RECEIVED

AUG 30 2017

Custodian Signature

Date

CITY CLERK'S OFFICE

Respond 9/14/17

33340

Due 9/18/17

665929321



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



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The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mike MI Last Name Stephens
E-mail Address [REDACTED]
Mailing Address PO BOX 7000
City SOUTHEASTERN, PA State 19398 Zip [REDACTED]
Telephone [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any
Indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 8/30/17

Payment Information

Maximum Authorization Cost \$ [REDACTED]
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual
cost of material
Delivery: Delivery / postage fees
additional depending upon
delivery type.
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Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Date: 8/25/17 Report Type: Fire Car Report #:

Involved Party: SETH WEAVER

Location: BUCKSHUTEM

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 9.7.17

CITY USE ONLY

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detail reasons here.

In Progress - Open [REDACTED]
Denied - Closed [REDACTED]
Filed - Closed [REDACTED]
Partial - Closed [REDACTED]

CITY USE ONLY

Tracking Information
Tracking # [REDACTED] Total [REDACTED]
Rec'd Date [REDACTED] Deposit [REDACTED]
Ready Date [REDACTED] Balance Due [REDACTED]
Total Pages [REDACTED] Balance Paid [REDACTED]
Records Provided

[Signature]
Custodian Signature

RECEIVED
SEP 8 7 2017
Date

CITY CLERK'S OFFICE

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For Insurance Purposes Only**

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DEPOSITS: The City of Millville requires a deposit of \$10.00 for all requests which are voluminous, unusual, or requires the use of an outside vendor. The request will be fulfilled 7 business days after the receipt of deposit. The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the information thus requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or Intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers

Respond 9/8/17

Due 9/12/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillej.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Dawn MI L Last Name Boulton

E-mail Address _____

Mailing Address 1136 Gershall Ave

City Pittsgrove State NJ Zip 08318

Telephone: _____ Fax _____

Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 8/31/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

17-16424

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: _____

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

[Signature]
Custodian Signature

RECEIVED

AUG 31 2017

Date

CITY CLERK'S OFFICE

Respond: 9/11/17

Due: 9/13/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mark MI W Last Name Fidanza
E-mail Address: [REDACTED]
Mailing Address ReedSmith LLP, 136 Main Street - Suite 250
City Princeton State NJ Zip 08540
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 8/31/17

Payment Information

Maximum Authorization Cost \$ 250.00
Select Payment Method
Cash ☐ Check ☒ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

All documents and information related to the application of LJE Associates, LLC ("LJE") for a conditional use variance for an automotive/metal disassembling yard and recycling center located at Pineland Avenue and 14th Street (the "Application"). This request includes, but is not limited to the following: (1) LJE's application for a conditional use variance and all supporting documentation submitted therewith, or by way of supplement or amendment; (2) LJE's site plan submission packet and all supporting documentation submitted therewith, or by way of supplement or amendment; (3) Audio recordings and written transcripts of the Zoning Board of Adjustment ("Zoning Board") Meeting on September 2, 2010 and any other date on which the Zoning Board heard testimony or otherwise considered LJE's Application; (4) Audio recordings and written transcripts of any Zoning Board deliberations or meetings regarding LJE's Application; (5) Copies of all Zoning Board Minutes and Meeting Agendas referencing LJE's Application; (6) Copies of all orders, actions (including issuance of grant or denial of the Application), findings, decisions, requirements, interpretations, and/or determinations made in relation to LJE's Application; and (7) Copies of any permits issued to LJE as a result of its Application.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS:

- ☒ CONSTRUCTION OFFICIAL
- ☒ ZONING OFFICER
- ☒ TAX ASSESSOR
- ☒ TAX COLLECTOR
- ☒ ECONOMIC DEV DIRECTOR
- ☒ PLANNING DIRECTOR
- ☒ CITY ENGINEER
- ☒ FIRE CHIEF
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- ☒ STREETS & ROADS SUPT
- ☒ PURCHASING AGENT/CFO
- ☒ CITY CLERK
- ☒ PARKS & PUBLIC PROP SUPT
- ☒ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 9/11/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]
Custodian Signature

9/11/17
Date

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)

REQUEST FOR RECORDS UNDER THE COMMON LAW

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☒ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

The requested information is potentially relevant to a legal action currently pending in the State of New Jersey.

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

DEPOSITS: The City of Millville requires a deposit of \$10.00 for all requests which are voluminous, unusual, or requires the use of an outside vendor. The request will be fulfilled 7 business days after the receipt of deposit. The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the information thus requested will cost in excess of \$5 to reproduce.

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YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers

Respond: 9/11/17

Due: 9/13/17

Huff, Peggy

From: Hitchner, Jeanne
Sent: Friday, September 01, 2017 9:48 AM
To: Huff, Peggy
Cc: Mercado, Wendy; Burns, Laura
Subject: FW: Millville Ave pending drainage work

Please send OPRA Request to Engineering for the below mentioned property.

Thank you,

Jeanne M. Hitchner, RMC, CMR
City Clerk
City of Millville
12 S. High Street – Third Floor
Millville, NJ 08332
(856) 825-7000, Ext. 7230
jeanne.hitchner@millvillenj.gov

From: D Mark [mailto:]
Sent: Friday, September 01, 2017 9:42 AM
To: Hitchner, Jeanne <Jeanne.Hitchner@millvillenj.gov>
Cc: Burns, Laura <Laura.Burns@millvillenj.gov>; Kimberly Brown <kimberlyabrown1964@yahoo.com>
Subject: Millville Ave pending drainage work

Jeanne,

Per our phone conversation, I am the homeowner at 2349 Millville Ave and would like to process an OPRA request for subject plans and as-builts prior to the start of work. Thank you.

Dan Brown
2349 Millville Ave
Millville, NJ 08332-5214
[REDACTED]

Due 9/14/17

Jeanne M. Hltchner, City.OPRA.Requests@millvillenj.gov

CITY CLERK'S ^{Date} OFFICE

Repond 9/14/17

Due 9/18/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name William MI F. Last Name Yodice
E-mail Address [REDACTED]
Mailing Address 301 Sullivan Way
City W. Trenton State NJ Zip 08628
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature William F. Yodice Date 9/6/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide The Dollar Plus video and the Bay Atlantic Federal Credit Union video as referenced on Page 5 of Officer Thompson's Supplemental Report. (Attached)

CITY USE ONLY: COMMENTS:

See Attached

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
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- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 9/7/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filed - Closed
Partial - Closed

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>

Records Provided

JMZ
Custodian Signature

RECEIVED

SEP 07 2017
Date

CITY CLERK'S OFFICE

Respond 9/13/17

Due 9/15/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Rav MI J Last Name French

E-mail Address [REDACTED]

Mailing Address 2436 Emrick Blvd

City Bethlehem State PA Zip 18020

Telephone [REDACTED]

Fax [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature]

Date 9/6/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

- Access Agreement between Saint-Gobain Containers and the City of Millville for Block 461 Lot 1 and 3 dated February 5, 2002
- Correspondence circa February 2004 regarding the extension of the 2/5/2002 Access Agreement
- Any other Access Agreement, communication, or written memorial executed for Block 461 Lot 1 between Millville and Saint-Gobain circa 2005

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
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- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☒ PURCHASING AGENT/CFO
- ☐ CITY CLERK Jeanne Hitchner
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 9/6/17

CITY USE ONLY

Disposition Notes

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In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filed ☐ Closed ☐
Partial ☐ Closed ☐

CITY USE ONLY

Tracking Information

Tracking #
Rec'd Date
Ready Date
Total Pages

Final Cost

Total
Deposit
Balance Due
Balance Paid

Records Provided

[Signature]
Custodian Signature

RECEIVED

SEP 06 2017

CITY CLERK'S OFFICE

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)

REQUEST FOR RECORDS UNDER THE COMMON LAW

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☒ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

Documentation of permissions granted for Block 461 lot 1

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

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N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers

Received 9/13/17

Due 9/15/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvilllenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Dona MI M Last Name Anderson

E-mail Address [REDACTED]

Mailing Address 709 Buck St.

City Millville State NJ Zip 08332

Telephone: [REDACTED] Fax [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 9-6-17

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

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Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

11-016130

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS :

- ☐ CONSTRUCTION OFFICIAL
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- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
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- ☐ STREETS & ROADS SUPT
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- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 9/6/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Final Cost

Tracking # Total
Rec'd Date Deposit
Ready Date Balance Due
Total Pages Balance Paid

Records Provided

[Signature]
Custodian Signature

RECEIVED

SEP 06 2017
Date

CITY CLERK'S OFFICE

Due 9/18/17

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



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Payment Information

CITY CLERK'S OFFICE

Respond 9/19/17

Due 9/21/17

33340

667400541



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	<u>Mike</u>	MI		Last Name	<u>Stephens</u>
E-mail Address	<u>[REDACTED]</u>				
Mailing Address	<u>PO BOX 7000</u>				
City	<u>SOUTHEASTERN, PA</u>		State	<u>19398</u>	Zip
Telephone:	<u>[REDACTED]</u>				
Preferred Delivery:	Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐				
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE</u> / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	<u>[Signature]</u>			Date	<u>9/7/17</u>

Payment Information

Maximum Authorization Cost	\$	
Select Payment Method		
Cash	Check	Money Order
Fees: Letter size - \$0.05 per page Legal size - \$0.07 per page Other Materials (CD, DVD, etc)-actual cost of material Delivery: Delivery / postage fees additional depending upon delivery type.		
Extras: Extraordinary service fees dependent upon request.		

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Date: 6/10/17 **Report Type:** Other **Report #:** 1718097

Involved Party: KENDALL DONELSON

Location: DIVIDING CREEK RD

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 9/12/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]
Custodian Signature

RECEIVED
SEP 12 2017

CITY CLERK'S OFFICE

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

Requesting on behalf of **GEICO FTP**
For Insurance Purposes Only

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

DEPOSITS: The City of Millville requires a deposit of \$10.00 for all requests which are voluminous, unusual, or requires the use of an outside vendor. The request will be fulfilled 7 business days after the receipt of deposit. The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the information thus requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers



LexisNexis

PO BOX 7000
SOUTHEASTERN, PA 19398
(678)924-4900 FAX (678)924-4901

J Morgan Chase Bank, N.A.
Syracuse NY

50-937/213

667 00541

33.340

NOT TO EXCEED
TWELVE DOLLARS AND NO CENTS

PAY TO THE ORDER OF
MILLVILLE POLICE DEPT.
ATTN: RECORDS DEPT
18 SOUTH HIGH
MILLVILLE, NJ 08332

DATE 9/7/17

AMOUNT

\$

(Enter Amount)

AUTHORIZED SIGNATURE

⑈66740054⑈

⑆02⑆309379⑆

7006⑆6035⑈

TRAN: 667400541

REPORT REQUEST



LexisNexis

PLEASE CHECK A
CIRCLE BELOW

9/7/17

PO BOX 7000
SOUTHEASTERN, PA 19398
(678)924-4900 FAX (678)924-4901

TOLL FREE PHONE:

☐ Report Attached:

Report Cost: \$

Number of Pages:
(including this sheet)



EMAIL:

TOLL FREE FAX:

- ☐ No Report Found with the information provided
- ☐ No Report Written - Log entry only / Driver Exchange of Info.
- ☐ Loss location not in our Jurisdiction
Suggest You Try: _____
- ☐ Not Releasable / Not Ready _____
- ☐ Comments & Suggestions: _____

Report/Case # 1718097

Type of Report Other

Date of Occurrence 6/10/17 Time 05:06 PM

Precinct or District _____

LOCATION OF LOSS

DIVIDING CREEK RD

City MILLVILLE County CUMBERLAND State NJ

Additional Information IP THROWN FROM VEHICLE

VEHICLE INFO

DRIVERS or VICTIMS INFO

Car Tag # _____ State _____ Insured Party KENDALL DONELSON

Make JEEP Year 94 D.O.B. _____ SS# _____

VIN _____ Drivers Lic # _____ State _____

POLICE or FIRE AGENCY who wrote report?

MILLVILLE PD

33.340

Driver #2 _____

Driver #3 _____

12AR23

Client 100
Division

Claim # 0312567480101022
Internal Codes

Claims Adjuster



TRAN: 667400541

Page 1 of 1

DRE

Police Dept.: Please Return This Form With Your Response... Thanks

(Rev. 1/16)

Respond 9/25/17

Due 9/27/17

MILLVILLE, NJ 08332

important Notice

Requestor Information – Please Print

First Name Mike MI MI Last Name Stephens

E-mail Address _____

Mailing Address PQ BOX 7000

City SOUTHEASTERN, PA State 19398 Zip

Telephone: [REDACTED]

Preferred Delivery: ☐ Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any
Indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Mark H. [illegible] Date 9/11/17

Maximum Authorization Cost \$

Select Payment Method

Cash	Check	Money Order
------	-------	-------------

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual
cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Date: 8/6/17 **Report Type:** Theft Burglary **Report #:** UNKNOWN

Involved Party: TURNAROUND INVESTMENTS,LLC

Location: 106 S 4TH ST

CITY USE ONLY: COMMENTS:

CITY USE ONLY

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 9/18/17

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	•	Open	_____
Denied	•	Closed	_____
Filed	-	Closed	_____
Partial	-	Closed	_____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

Records Provided

RECEIVED

SEP 18 2017

~~CITY CLERKS OFFICE~~

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A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

Requesting on behalf of STATE FARM CLAIMS COMPASS
For Insurance Purposes Only

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

DEPOSITS: The City of Millville requires a deposit of \$10.00 for all requests which are voluminous, unusual, or requires the use of an outside vendor. The request will be fulfilled 7 business days after the receipt of deposit. The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the information thus requested will cost in excess of \$5 to reproduce.

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YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers

Respond 9/19/17

Due 9/21/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name CAROL MI A Last Name DICKSON
E-mail Address [REDACTED]
Mailing Address 37 PAUL REVERE CT
City MILLVILLE State NJ Zip 08332
Telephone [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Carol Dickson Date 9-12-17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

NEED FINAL RESOLUTION FOR LIBERTY VILLAGE APPROVAL. APPROX APPROVAL 10-12 YEARS AGO 1900'S, SECOND ST. Who was the attorney for them and the City.

CITY USE ONLY: COMMENTS:

CITY USE ONLY
DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☒ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED 9/12/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided _____

Jmz
Custodian Signature

RECEIVED
SEP 12 2017
CITY CLERK'S OFFICE

Due 9/21/17

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

As part of the Common Law of Access to Public Records and OPRA, I would like to request a copy of the contract/agreement of Inspira's purchase of the Millville Rescue Squad in August 2016. Thank you very much. Have a good one.

~~CITY CLERKS OFFICE~~

Burns, Laura

From: Hitchner, Jeanne
Sent: Tuesday, September 12, 2017 10:26 AM
To: Mercado, Wendy
Cc: Huff, Peggy; Burns, Laura
Subject: FW: OPRA request

Wendy:

Please print and process this e-mail as an OPRA request.

Thanks,
Jeanne

-----Original Message-----

From: Timothy Carty [mailto: [REDACTED]]
Sent: Tuesday, September 12, 2017 10:21 AM
To: Hitchner, Jeanne <Jeanne.Hitchner@millvillenj.gov>
Subject: OPRA request

Good morning Jeanne,

I am requesting a OPRA request for all the police calls from January 1, 2017 until September 1, 2017.
Any questions please contact me at 609-381-1306

Thank you
Tim Carty
[REDACTED]

Sent from my iPhone

Due 9/26/17

Jeanne M. Hitchner, City.OPRA.Requests@millivillenj.gov



CITY CLERK'S OFFICE



LexisNexis®

PO BOX 7000
SOUTHEASTERN, PA 19398JPMorgan Chase Bank, N.A.
Syracuse, NY

50-937/213

661852682

33.729

FIVE DOLLARS AND NO CENTS

PAY CITY OF MILLVILLE
TO THE ATTN: CITY CLERK
ORDER PO BOX 609
OF MILLVILLE, NJ 08332

DATE 9/7/17

AMOUNT 5.00

Rebecca E Schmitt
AUTHORIZED SIGNATURE

⑈661852682⑈

⑈021309379⑈

700616035⑈

TRAN: 661852682

REPORT REQUEST

PLEASE CHECK A
CIRCLE BELOW

9/7/17



LexisNexis®

PO BOX 7000
SOUTHEASTERN, PA 19398

FAX

TOLL FREE PHONE:

TOLL FREE FAX:

EMAIL REPORTS:

☐ Report Attached:

Report Cost: \$

Number of Pages:
(including this sheet)☐ No Report Found with the information provided☐ No Report Written - Log entry only / Driver Exchange of Info.☐ Loss location not in our Jurisdiction
Suggest You Try: _____☐ Not Releasable / Not Ready _____☐ Comments & Suggestions: _____

LOCATION OF LOSS

1712 E MAIN STREET UNIT 6

City MILLVILLE

County CUMBERLAND

State NJ

Additional Information _____

VEHICLE INFO

RECEIVED

DRIVERS or VICTIMS INFO

Car Tag # _____ State _____ Insured Party _____ TREVOR LEE T/A

Make _____ Year _____ D.O.B. _____ SS# _____

VIN _____ Drivers Lic # _____ State _____

POLICE or FIRE AGENCY who wrote report?

MILLVILLE FD

33.729

Client 6489
DivisionClaim # 905655110
Internal Codes

Claims Adjuster

PARMLEY, SAMUEL

TRAN: 661852682



Page 1 of 1

AR Police Dept.: Please Return This Form With Your Response Thanks

(Rev. 1/18)

Due 9/25/17

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



~~CITY CLERK'S OFFICE~~

Respond 9/22/17

Due 9/26/17



**CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM**

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Rebecca MI J Last Name Bertram
E-mail Address: [REDACTED]
Mailing Address 56 Fayette Street
City Bridgeton State NJ Zip 08302
Telephone: [REDACTED] Fax _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 9/14/2017

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

My office represents Delsea Gardens Apartments in landlord/tenant matters. We are requesting production of any and all police reports relating to arrests made at Apartments 2B and 1H at Delsea Gardens Apartments, 2213 South Second Street, Millville, NJ on August 31, 2017.

CITY USE ONLY: COMMENTS:

**CITY USE ONLY
DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS :**

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 9/15/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]
Custodian Signature

RECEIVED

SEP 15 2017

Date

CITY CLERK'S OFFICE

Due 10/2/17

662931673

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

Extras: Extraordinary service fees dependent upon request.

CONFIDENTIAL

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☐ Yes, I am also requesting the documents under common law.

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Please set forth your interest in the subject matter contained in the requested material:

Requesting on behalf of FARMERS INSURANCE FTP
For Insurance Purposes Only

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

DEPOSITS: The City of Millville requires a deposit of \$10.00 for all requests which are voluminous, unusual, or requires the use of an outside vendor. The request will be fulfilled 7 business days after the receipt of deposit. The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the information thus requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or Intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers

 **LexisNexis**
PO BOX 7000
SOUTHEASTERN, PA 19398

JPMorgan Chase Bank, N.A.
Syracuse, NY

50-937/213

662931673

33.340

**NOT TO EXCEED
TWELVE DOLLARS AND NO CENTS**

PAY TO THE ORDER OF
MILLVILLE POLICE DEPT.
ATTN: RECORDS DEPT.
18 SOUTH HIGH
MILLVILLE, NJ 08332

DATE 9/15/17

AMOUNT

\$
(Enter Amount)

Rebecca E. Schmitt

AUTHORIZED SIGNATURE

⑈662931673⑈

⑆021309379⑆

700616035⑈

TRAN: 662931673

REPORT REQUEST

 **LexisNexis**

PLEASE CHECK A
CIRCLE BELOW

9/15/17

PO BOX 7000
SOUTHEASTERN, PA 19398
(678)924-4900 FAX (678)924-4901

TOLL FREE PHONE:

TOLL FREE FAX:

EMAIL:

☐ Report Attached:

Report Cost: \$

Number of Pages:
(including this sheet)

- ☐ No Report Found with the Information provided
☐ No Report Written - Log entry only / Driver Exchange of Info.
☐ Loss location not in our Jurisdiction
Suggest You Try: _____
☐ Not Releasable / Not Ready _____
☐ Comments & Suggestions: _____

Report/Case # _____

Type of Report Other

Date of Occurrence 1/14/17 Time 00:00:00

Precinct or District _____

LOCATION OF LOSS

3823 ROUTE 47

City MILLVILLE County CUMBERLAND State NJ

Additional Information MILLVILLE PD OR ANIMAL CONTROL REPORT

VEHICLE INFO

DRIVERS or VICTIMS INFO

Car Tag # _____ State _____ Insured Party JOAN DOUGLAS

Make _____ Year _____ D.O.B. _____ SS# _____

VIN _____ Drivers Lic # _____ State _____

Driver #2 MICHAEL SHEPHERD

Driver #3 _____

USWCAP35

POLICE or FIRE AGENCY who wrote report?

MILLVILLE PD 33.340

Client 207857
Division FL Claim # 3009158923
Internal Codes

Claims Adjuster



TRAN: 662931673

Page 1 of 1
DRE

Police Dept - Please Return This Form With Your Response Thanks

Respond 9/25/17

CITY OF MILLVILLE

Due 9/29/17

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Frederick MI A Last Name Jacob

E-mail Address _____

Mailing Address PO Box 429City Millville State NJ Zip 08332

Telephone: _____ Fax: _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☒ E-mail ☐Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.Signature Frederick Jacob Date 9/15/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please forward copy of Deed for 200 Riverside Drive, Unit C411. Owner is Garrison.

Thank you.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☒ CONSTRUCTION OFFICIAL
☒ ZONING OFFICER
☒ TAX ASSESSOR
☒ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
☐ FIRE CHIEF
☐ WATER/SEWER MAINT SUPT
☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED: 9/18/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Final Cost

Total _____
 Deposit _____
 Balance Due _____
 Balance Paid _____

Records Provided

RECEIVED

SEP 18 2017

Jmz

Custodian Signature

CITY CLERK'S OFFICE

Due 10/2/17

Jeanne M. Hitchner, Jeanne.Hitchner@millvillenj.gov



The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

CITY CLERK'S OFFICE

33340

Respond 10/3/17

Due 10/5/17

664893302



**CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM**

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mike MI _____ Last Name Stephens

E-mail Address [REDACTED]

Mailing Address PO BOX 7000

City SOUTHEASTERN, PA 19398 Zip _____

Telephone: [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 9/22/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Date: 6/10/17 **Report Type:** Theft Burglary **Report #:** 1718045B, 1718045

Involved Party: JOHN LUPTON

Location: 100 N 2ND ST

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS :

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: _____

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

RECEIVED

SEP 26 2017

Custodian Signature _____

Date _____

CITY CLERK'S OFFICE

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

Requesting on behalf of STATE FARM CLAIMS COMPASS
For Insurance Purposes Only

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

DEPOSITS: The City of Millville requires a deposit of \$10.00 for all requests which are voluminous, unusual, or requires the use of an outside vendor. The request will be fulfilled 7 business days after the receipt of deposit.

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the information thus requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or Intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety or persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers



LexisNexis®

PO BOX 7000
SOUTHEASTERN, PA 19398JPMorgan Chase Bank, N.A.
Syracuse, NY

50-937/213

664893302

33.340

NOT TO EXCEED
TWELVE DOLLARS AND NO CENTSPAY TO THE ORDER OF
MILLVILLE POLICE DEPT.
ATTN: RECORDS DEPT.
18 SOUTH HIGH
MILLVILLE, NJ 08332

DATE 9/22/17

AMOUNT

\$
(Enter Amount)Rebecca E. Schmitt
AUTHORIZED SIGNATURE

⑈664893302⑈

⑆021309379⑆

700616035⑈

TRAN: 664893302

REPORT REQUEST



LexisNexis®

PLEASE CHECK A
CIRCLE BELOW

9/22/17

PO BOX 7000
SOUTHEASTERN, PA 19398

FAX

TOLL FREE PHONE:

TOLL FREE FAX:

EMAIL:

☐ Report Attached:

Report Cost: \$

Number of Pages:
(Including this sheet)

- ☐ No Report Found with the information provided
- ☐ No Report Written - Log entry only / Driver Exchange of Info.
- ☐ Loss location not in our Jurisdiction
Suggest You Try: _____
- ☐ Not Releasable / Not Ready _____
- ☐ Comments & Suggestions: _____

Report/Case # 1718045B, 1718045

Type of Report Theft Burglary

Date of Occurrence 6/10/17 Time 0:0:0

Precinct or District _____

LOCATION OF LOSS

100 N 2ND ST

City MILLVILLE County CUMBERLAND State NJ

Additional Information _____

VEHICLE INFO

DRIVERS or VICTIMS INFO

Car Tag # _____ State _____ Insured Party JOHN LUPTON

Make _____ Year _____ D.O.B. _____ SS# _____

VIN _____ Drivers Lic # _____ State _____

POLICE or FIRE AGENCY who wrote report?

MILLVILLE PD

33.340

Driver #2 _____

Driver #3 _____

U1KJ

Client 6626
DivisionClaim # 301164J62
Internal Codes

Claims Adjuster



TRAN: 664893302

Page 1 of 1

DRE

Police Dept.: Please Return This Form With Your Response... Thanks

(Rev. 1/16)

Respond 9/29/17

Due 10/3/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name BATZ Sean MI MI Last Name Oyola
E-mail Address [REDACTED]
Mailing Address 37 Sharp St N
City MILLVILLE State NJ Zip 08332
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 9/22/17

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please send 17-23152 A, B, C

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 9/20/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filed - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Final Cost

Tracking # Total
Rec'd Date Deposit
Ready Date Balance Due
Total Pages Balance Paid

Records Provided

[Signature]
Custodian Signature

RECEIVED

SEP 22 2017

Date

CITY CLERK'S OFFICE

Respond 9/29/17

Due 10/3/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hltchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Meredith MI C Last Name Waters
E-mail Address [REDACTED]
Mailing Address 301 N Wade Blvd
City Millville State NJ Zip 08332
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☒ Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Wendy Waters Date 9/22/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

1728057

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS :

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED:

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Tracking #
Rec'd Date
Ready Date
Total Pages

Final Cost

Total
Deposit
Balance Due
Balance Paid

Records Provided

Jmz
Custodian Signature

RECEIVED

SEP 22 2017

Date

CITY CLERK'S OFFICE

Respod 9/29/17

Due 10/3/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Terry MI W Last Name BOWEN
E-mail Address [REDACTED]
Mailing Address 178 FORTESCUE ROAD
City NEWPORT State NJ Zip 08346
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature _____ Date _____

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

accidents from Nov. 1970. self driving Garden State Couch Bus traveling on Route 49. Millville. Man (Martin) was struck and ~~was~~ killed.
Vehicular homicide - Terry W. Bowen (accused)
bail posted for \$30,000. on Rt 49 in front of April Orchards.
man struck + killed: _____ Martin

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
☐ ZONING OFFICER
☐ TAX ASSESSOR
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
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☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☒ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED: _____

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

RECEIVED

SEP 22 2017

CITY CLERK'S OFFICE

[Signature]
Custodian Signature

9/22/17
Date

Respond 10/4/17

CITY OF MILLVILLE

Due 10/6/17



GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name vikas MI S Last Name sharma

E-mail Address [REDACTED]

Mailing Address p.o. box 7711

City north brunswick State ni Zip 08902

Telephone [REDACTED] Fax [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 9/27/17

Payment Information

Maximum Authorization Cost: \$ 100

Select Payment Method

Cash ☒ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

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Address:- 701 N. High St., Millville, New Jersey 08332, Block # 295, Lot # 3

Tax-assessor:- Property card, Deed assesment and Tax Map

Health Dept:- Any inspection/reports, any Njdep correspondence

Building & Planning:- construction permits, approvals, CO's, site plans and prior use of property

FIRE Dept:- Any underground storage tank (UST) / Aboveground tank (AST) installation, removal permits or inspections.

since building inception.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☒ CONSTRUCTION OFFICIAL
- ☒ ZONING OFFICER
- ☒ TAX ASSESSOR
- ☒ TAX COLLECTOR
- ☒ ECONOMIC DEV DIRECTOR
- ☒ PLANNING DIRECTOR
- ☒ CITY ENGINEER
- ☒ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED 9/27/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]
Custodian Signature

RECEIVED

SEP 27 2017

Date

CITY CLERK'S OFFICE

Respond 10/4/17

CITY OF MILLVILLE

Due 10/6/17

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Lisa Hines MI m Last Name Hines
E-mail Address [REDACTED]
Mailing Address 816 N. 5th St.
City Millville State NJ Zip 08332
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Lisa Hines Date 9-27-17

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

CASE # 17-29143
CASE # 17-27543

CITY USE ONLY: COMMENTS:

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- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
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- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 9/27/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Final Cost

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

JMH
Custodian Signature

RECEIVED

SEP 27 2017

CITY CLERK'S OFFICE

Respond 7/12/17
Hitchner, Jeanne *9/27/17*

Due 7/14/17
Due 9/29/17

From: NJ Open Government <[REDACTED]>
Sent: Wednesday, July 05, 2017 11:20 AM
To: Hitchner, Jeanne; Mercado, Wendy; Huff, Peggy
Subject: OPRA REQUEST 7/5/2017

To: Nancy Sheppard

To the Custodian of Records: Please accept this as my request for government records. Please note that the Open Public Records Act (OPRA) is not the only basis for my request. I claim entitlement to the records sought under both OPRA and the Common Law right of access. Please acknowledge receipt of this email. Thank you.

Requestor's Name: John Schmidt

Address: DO NOT use regular mail either for replying to this request or sending me the requested records. Please use e-mail instead.

E-Mail: [REDACTED]

Phone: [REDACTED]

Requested Records:

1. An electronic copy of all contracts entered between the City of Millville and City Solicitor Brock Russel for the years 2015, 2016 and 2017.

2. A computer run of the City's financial software, showing how much the following professionals have been paid from 1/1/2015 to present.

1. Brock Russell
2. Gruccio, Pepper DeSanto and Ruth P.A.
3. Telsey and Telsey LLC
4. Marley and Assoc. PC

> 7/1/17 - Present

5. GPM Assoc – Advanced GeoServices Corp.
 6. Fleishman-Daniels Law Offices, LLC
 7. Sarah Birdsall PP (Greenwich, NJ)
 8. Robert Verry, Hearing Officer
 9. Blaney & Karavan, PC
 10. Brown and Connery LLP
 11. Comegno Law Group PC
 12. David J. Battistini
 13. Stephen Kernan, Esq.
 14. Nona Ostrove
 15. Phoenix Financial Advisors LLC
 16. J. Paul Bainbridge and Assoc. Inc.
 17. CPM Assoc.
 18. Bruno and Assoc. Inc.
 19. Allen Associates Inc.
 20. Ford Scott Associates LLC
 21. William R. Mints Agency, Inc.
 22. John W. Krause, LLC
- 1/1/15 to present
3. A computer run of the City's financial software, showing how much the following professionals have been paid from 10/1/2016 to present.
 1. Baker Tilly

Respond 10/6/17

Due 10/11/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Lucita MI Last Name Dyer
E-mail Address
Mailing Address P.O. Box 154
City Millville State N.J. Zip 08332
Telephone: Fax
Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Lucita Dyer Date 9-29-2017

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

17-13576 and 17-15421

CITY USE ONLY: COMMENTS:

CITY USE ONLY

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- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 9/29/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Final Cost

Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>

Records Provided

JMH
Custodian Signature

RECEIVED
SEP 29 2017

Date

CITY CLERK'S OFFICE

Burns, Laura

From: Mercado, Wendy
Sent: Monday, October 02, 2017 4:02 PM
To: Rosenberger, Brian; Ball, Sherri
Cc: Hitchner, Jeanne; Huff, Peggy; Burns, Laura
Subject: FW: Special Assessments

Please see OPRA request below from Alvin Esteves.

Please respond by October 10, 2017.

Thank you

Wendy Mercado
City of Millville
City Clerk's Office
12 South High Street
Millville, NJ 08332
Wendy.Mercado@Millvillenj.gov

If this email was inadvertently sent to you, please advise and accept my apologies in advance.

From: Hitchner, Jeanne
Sent: Monday, October 02, 2017 3:56 PM
To: Mercado, Wendy <Wendy.Mercado@millvillenj.gov>
Subject: FW: Special Assessments

Please send records request below to Brian Rosenberger and Sherri Ball.

Thank you,

Jeanne M. Hitchner, RMC, CMR
City Clerk
City of Millville
12 S. High Street – Third Floor

Millville, NJ 08332
(856) 825-7000, Ext. 7230
jeanne.hitchner@millvillenj.gov



Please consider the environment before printing this e-mail.

Notice: The information contained in this message may be privileged, confidential, and protected from disclosure. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify me immediately by replying to this message, and then delete it from your computer. All email sent to this address is subject to archiving and review by someone other than the recipient.

From: Estevez, Alvin (RIS-HBE) [mailto: [REDACTED]]
Sent: Monday, October 02, 2017 3:47 PM
To: Hitchner, Jeanne <Jeanne.Hitchner@millvillenj.gov>
Cc: Newman, Michael (RIS-HBE) <Minewman@signatureinfo.com>
Subject: Special Assessments

October 2, 2017

Dear Municipal Clerk/Records Custodian;

I am contacting you today to inquire if your municipality has any new or upcoming ordinances that would be for water/sewer line extensions, curbing or sidewalk repairs, dam repairs plotting fees... We are looking for anything that would be billed out to the homeowner in the form of a special assessment.

Could you please reply to this email address either to confirm, that you do not have anything or please provide the ordinance number and adoption date of anything new you may have.

Thank you.

Alvin Estevez
Sr Tax Searcher
Signature Information Solutions, LLC
[REDACTED]



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Due 10/12/17

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



OCT - 2 2017

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)

REQUEST FOR RECORDS UNDER THE COMMON LAW

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☒ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

The requested records are needed, and will be used to move forward with getting the charges cleared through the proper legal channels. In addition, a copy of the records are needed to send in to the state of Georgia to complete a weapons carry license request.

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

DEPOSITS : The City of Millville requires a deposit of \$10.00 for all requests which are voluminous, unusual, or requires the use of an outside vendor. The request will be fulfilled 7 business days after the receipt of deposit. The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the information thus requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers

Respond 10/2/17

Due 10/4/17

Hitchner, Jeanne

From: [REDACTED]
Sent: Monday, September 25, 2017 8:30 AM
To: Hitchner, Jeanne
Subject: Millville Building Permits - Public Records Request

Dear Jeanne Hitchner,

NJ.8332.10733

Pursuant to New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq., I am requesting copies of public records for your building permit report or log dating back as many years as you have on file. Ideally, this report or log would contain the physical addresses, issue dates, type/category of work, description of work, contractor, and other items for all building permits.

An electronic copy in Excel or CSV format is preferred, but we will accept the report in whatever format you have it and for all information fields you have available. Please feel free to contact me with any questions or concerns.

Thank you very much for your time,

Michelle Farris
Data Specialist - Datarole
[REDACTED]
Michelle@datarole.com

Should you deny any part of this request, you must state in writing the basis for the denial, including the exact statutory citation authorizing the denial as required by as required by New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq., Your office has 7 days to respond and 30 days (21 business days) to satisfy this request.



Respond 10/12/17

Due 10/16/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Albert MI R Last Name Stall
E-mail Address _____
Mailing Address 715 Buck Street Apt B
City Millville State NJ Zip 08332
Telephone: _____ Fax _____
Preferred Delivery: ☒ Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Albert Stall Date 10/3/17

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

17-22923
17-26995
17-27125

CITY USE ONLY: COMMENTS:

CITY USE ONLY

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FOLLOWING DEPARTMENTS :

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- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 10/4/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

gmj

Custodian Signature

RECEIVED

OCT - 4 2017

Date

CITY CLERK'S OFFICE

Due 10/16/17

Jeanne M. Hltchner, City.OPRA.Requests@millvillenj.gov



Date
CITY CLERK'S OFFICE

Due 10/13/17

Due 10/17/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Denise MI N Last Name Flores
E-mail Address: [REDACTED]
Mailing Address 623 East Pine Street
City Millville State NJ Zip 08332
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: ☒ Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Denise Flores Date 10/5/17

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

17-29649 full report

CITY USE ONLY: COMMENTS:

CITY USE ONLY

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- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
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- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
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- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 10/5/17

CITY USE ONLY

Disposition Notes

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In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

RECEIVED
Records Provided

OCT - 5 2017

CITY CLERK'S OFFICE

JMH
Custodian Signature

10/5/17
Date

Respond 10/13/17

Due 10/17/17

CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

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Requestor Information – Please Print

First Name Christopher MI _____ Last Name Nelson
E-mail Address _____
Mailing Address 7 Pleasant Hill Road
City Cranbury State NJ Zip 08512
Telephone _____ Fax _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☒ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 10/5/2017

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.06 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery

Please see following letter.

CITY USE ONLY: COMMENTS:

CITY USE ONLY
DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☒ CONSTRUCTION OFFICIAL
- ☒ ZONING OFFICER
- ☒ TAX ASSESSOR
- ☒ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
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- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
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- ☐ POLICE

DATE DISTRIBUTED: 10/5/17

CITY USE ONLY

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In Progress - Open _____
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Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

Custodian Signature _____

RECEIVED
OCT - 5 2017

CITY CLERK'S OFFICE

Mercado, Wendy

From: Chris Nelson [REDACTED]
Sent: Thursday, October 05, 2017 12:17 PM
To: City.OPRA.Requests
Subject: Open Public Records Act Request - 2303 West Main St, Millville, NJ
Attachments: 2017-10-05 - OPRA Request Form Cumberland County.pdf

Dear Ms. Hitchner:

Whitman is conducting an environmental assessment of the property (Site) addressed as 2303 West Main Street (Block 37, Lot 5) Millville, NJ, and is interested in reviewing associated Site files, ideally back to when the property was first developed, if applicable, or to at least 1932, whichever is earlier (though it is understood that most municipalities do not keep historical records as far back as this). Please distribute this letter and the attached Open Public Records Act (OPRA) request form to those departments likely to maintain files regarding the following items/matters at the Site:

- Hazardous materials/petroleum products
- Spills
- Violations
- Operator and ownership history
- Permits
- Underground/aboveground storage tanks
- Septic systems
- Wells
- Tax, title, and deed information
- Municipal Water/Sewer connection dates
- Natural gas connection date
- Construction drawings

Such departments typically include some or all of the following:

- Building and/or Construction Department
- Planning/Zoning Department
- Engineering Department
- Health Department
- Fire Inspections
- Tax Assessor
- Water and Sewer Department/Authority



WHITMAN

Corporate Headquarters
7 Pleasant Hill Road
Cranbury, NJ 08512

Tel: [REDACTED]
[REDACTED]

October 5, 2017

Ms. Jeanne M. Hitchner, City Clerk
12 South High Street
PO Box 609
Millville, New Jersey 08332

Email: City.OPRA.Requests@millvillenj.gov

RE: Environmental Site Assessment
2303 West Main Street
Block 37, Lot 5
Millville, Cumberland County, New Jersey

Dear Ms. Hitchner:

Whitman is conducting an environmental assessment of the above-referenced property (Site), and is interested in reviewing associated Site files, ideally back to when the property was first developed, if applicable, or to at least 1932, whichever is earlier (though it is understood that most municipalities do not keep historical records as far back as this). Please distribute this letter and the attached Open Public Records Act (OPRA) request form to those departments likely to maintain files regarding the following items/matters at the Site:

- Hazardous materials/petroleum products
- Spills
- Violations
- Operator and ownership history
- Permits
- Underground/aboveground storage tanks
- Septic systems
- Wells
- Tax, title, and deed information
- Municipal Water/Sewer connection dates
- Natural gas connection date
- Construction drawings

Such departments typically include some or all of the following:

- Building and/or Construction Department
- Planning/Zoning Department
- Engineering Department
- Health Department
- Fire Inspections
- Tax Assessor
- Water and Sewer Department/Authority

If you have any question or comments regarding this submittal, please do not hesitate to contact me at [REDACTED]

Sincerely,

Christopher Nelson
Senior Scientist

If you have any question or comments regarding this submittal, please do not hesitate to contact me at [REDACTED]

Thank you,

Chris Nelson
Senior Scientist II



7 Pleasant Hill Road
Cranbury, NJ 08512
[REDACTED]



Respond 10/16/17

Due 10/18/17

Hitchner, Jeanne

RECEIVED

OCT 06 2017

CITY CLERK'S OFFICE

From: Kimberly Carty [REDACTED]
Sent: Friday, October 06, 2017 11:40 AM
To: Hitchner, Jeanne; Santiago, Michael
Subject: OPRA request

Pursuant to the state open records law N.J. Stat. Ann. Secs. 47:1-1 to 47:1A-13, I write to request an electronic copy provided via email of the following records:

- 1) Funding agreements between the City of Vineland and City of Millville with respect to the joint UEZ from 1985- present (October 2017)
- 2) Copy of the current bylaws for the Millville/Vineland UEZ Corporation
- 3) agendas and minutes for UEZ Board Meetings for the period of 1/1/2012 thru present (October 2017), including back up material relevant to the funding agreement.
- 4) memos, emails, letters to and from UEZ Administrator, Vineland Mayor, Millville Mayor, Vineland Mayor's Office, Millville's Mayor's Office, Vineland City officials, Millville City Officials, UEZ Board Members regarding the city of Millville's failure to pay UEZ funding share for the period of June 1, 2014 and the present.

Should these not be available electronically, please provide a receipt indicating the estimated charges for each document so that we can discuss the options and final arrangements.

If your agency does not maintain these public records, please let me know who does and include the proper custodian's name and address.

As provided by the open records laws, I will expect your response within seven (7) business days. See N.J. Stat. Ann. Sec. 47:1A-5(i).

If you choose to deny this request, please provide a written explanation for the denial including a reference to the specific statutory exemption(s) upon which you rely. Also, please provide all segregable portions of otherwise exempt material.

Thank you in advance for your time and consideration.

Kimberly Carty
[REDACTED]

Due 10/19/17

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Date 10/7/2017

CITY CLERK'S OFFICE

Respond 10/17/17

Due 10/19/17

Mercado, Wendy

From: _____ FOIA [REDACTED]
Sent: Saturday, October 07, 2017 5:05 PM
To: Mercado, Wendy
Subject: Freedom of Information Act Request: Building Permit Records

To whom it may concern,

I am writing to request permit records from Millville, New Jersey on behalf of Buildzoom.

BuildZoom helps people hire the best local contractors, and we strive to give consumers a clear picture of contractors' track records. In particular, we post information on building permits pulled by every contractor online as a free service to the public.

We do business in Millville, New Jersey and would like to provide the service to its residents.

Can you please provide us with a report of all building permits processed by your department since Aug 18, 2017?

Such reports typically:

- Are referred to as a Permit Activity Report, a Permit Fee Log or a Monthly Permit Report.
- Include all permits broadly related to work on new and existing structures, such as structural, electrical, plumbing, mechanical, demolition, solar, HVAC, and gas permits, as well as any other kind of permit related to construction, renovation and maintenance.
- Contain (i) property address fields, (ii) permit type fields, (iii) a permit value or estimated job value, (iv) a permit status field and (v) dates associated with the permit, such as an application date, an issue date and an expiry date, as well as (vi) the details of the contractor(s) who performed the work and, of course, (vii) a description of the permitted work.

We would like to request the records either via FTP or email delivery. An Excel or CSV format would be ideal, but a PDF or scanned file would also work.

Please feel free to email me or call Vidhan Agrawal, the Product Manager for our Data Platform at [\(415\) 890-3706](tel:4158903706).

We greatly appreciate your help and thank you in advance for your assistance!

Regards,
Claudine Anague

--

 **Zoom**

A better way to remodel

301 Howard Street, Suite 1410
San Francisco, CA, 94105



 *To: Construction*

Respd 10/17/17

Due 10/19/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Dennis MI J. Last Name Mikolay
E-mail Address [REDACTED]
Mailing Address 31 Cedar Avenue, Apt 5.
City Long Branch State NJ Zip 07740
Telephone: [REDACTED] Fax _____
Preferred Delivery: Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 10/8/2017

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Any police reports filed related to St. Nicholas Russian Old Orthodox Church at 2327 Newcombtown Road, Millville, New Jersey, 08332.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED 10/10/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

[Signature]
Custodian Signature

RECEIVED

OCT 10 2017

CITY CLERK'S OFFICE

Due 10/19/17

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

Signature [Signature] Date 10/9/2017

Payment Information

Extras: Extraordinary service fees dependent upon request.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

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FOLLOWING DEPARTMENTS :

- ☐ CONSTRUCTION OFFICIAL
☐ ZONING OFFICER
☐ TAX ASSESSOR
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
☐ FIRE CHIEF
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☒ STREETS & ROADS SUPT
☒ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☒ BOARD OF COMMISSIONERS
☒ POLICE

DATE DISTRIBUTED 10/10/11

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Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

CITY USE ONLY

Tracking Information

Tracking # _____	Total _____
Rec'd Date _____	Deposit _____
Ready Date _____	Balance Due _____
Total Pages _____	Balance Paid _____

Records Provided

Final Cost

RECEIVED

OCT 10 2017

Date _____

CITY CLERK'S OFFICE

Respond 10/17/17

Due 10/19/17 C



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name LAKEISHA MI J Last Name ZINAMON

E-mail Address [REDACTED]

Mailing Address 726 WEST SHERIDAN AVENUE

City OKLAHOMA CITY State OK Zip 73102

Telephone: _____ Fax _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☒ E-mail ☐

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 10/09/2017

Payment Information

Maximum Authorization Cost \$ 5

Select Payment Method

Cash ☐ Check ☒ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I AM SEARCHING FOR AN INCIDENT/ACCIDENT REPORT INVOLVING VERIZON'S POLE DAMAGED AT THE INTERSECTION OF RT 49 & 5TH ST ON OR BEFORE 01/27/2017. IF YOUR AGENCY FIRE OR POLICE RESPONDED TO THE OCCURRENCE PLEASE ADVISE IF THERE IS A FEE, THANK YOU.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAIN SUP
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 10/10/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

Final Cost

RECEIVED

OCT 10 2017

Date

CITY CLERK'S OFFICE

Respond 10/17/17

Due 10/19/17 (2)

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name LAKEISHA MI J Last Name ZINAMON

E-mail Address [REDACTED]

Mailing Address 726 WEST SHERIDAN AVENUE

City OKLAHOMA CITY State OK Zip 73102

Telephone: _____ Fax _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☒ E-mail ☐

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature J. Zinamon Date 10/09/2017

Payment Information

Maximum Authorization Cost \$ 5

Select Payment Method

Cash ☐ Check ☒ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I AM SEARCHING FOR AN INCIDENT/ACCIDENT REPORT INVOLVING VERIZON'S POLE #MV1191 JOINTLY OWNED BY ACE DAMAGED IN A MVA AT THE INTERSECTION OF 3RD ST & MAYLIN ST ON OR BEFORE 05/02/2017.

CITY USE ONLY: COMMENTS:

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- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 10/10/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

RECEIVED

OCT 10 2017

Jm 21
Custodian Signature

Date

CITY CLERK'S OFFICE

Respond 10/18/17

Due 10/20/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hltchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name KIRIL MI _____ Last Name SMILEVSKI
E-mail Address _____
Mailing Address 215 CHESTERBROOK RD
City EHT State NJ Zip 08234
Telephone: _____ Fax _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date _____

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I NEED RECORDS AND ALL INFO FOR THE
(CONTEMPT ON DATE 11/10/2014
(14-32161) - I NEED INFORMATION FOR FINGERPRINTS RECORD TO #1

CITY USE ONLY: COMMENTS:

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- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
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- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED : _____

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Disposition Notes

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In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

[Signature]
Custodian Signature

RECEIVED

OCT 11 2017
Date

CITY CLERK'S OFFICE

Respond 10/18/17

Due 10/20/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millville.nj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Sylvia MI M Last Name Whitcomb

E-mail Address [REDACTED]

Mailing Address 400 SW 7th Street

City Stuart State FL Zip 34994

Telephone [REDACTED] Fax [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C 28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Sylvia Whitcomb Date 10/11/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Good Morning,

May I get a copy of the Building Permit for the Lidl Supermarket at 2119-2129 North 2nd Street? Block 233 Lots 15 & 16
The permit should have been issued 2016-present
The Owner is Lidle US
Thank you so much,

CITY USE ONLY: COMMENTS:

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- ☒ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
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- ☐ PURCHASING AGENT/CFO
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- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 10/11/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filed ☐ Closed ☐
Partial ☐ Closed ☐

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>

Records Provided

Jmz
Custodian Signature

RECEIVED

OCT 11 2017 Date

CITY CLERK'S OFFICE



CITY OF MILLVILLE GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hiltchner, City.OPRA.Requests@millvillenj.gov

**Important Notice**

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please PrintFirst Name Andrew MI P Last Name Van HookE-mail Address [REDACTED]Mailing Address PO Box 189City Millville State NJ Zip 08332-0189Telephone: [REDACTED] Fax [REDACTED]Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey or any other state for the United States.Signature [Signature] Date 10/11/17**Payment Information**Maximum Authorization Cost \$ **Select Payment Method**Cash ☐ Check ☐ Money Order ☐

Fees Letter size - \$0.05 per page
 Legal size - \$0.07 per page
 Other Materials (CD, DVD, etc)-actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Any Open Public Records request form or similar form requesting the same information that was filed on or after November 06, 2015 that requested or resulted in the receipt of (1) Acknowledgement of Service, (2) Case Information Statement, and/or (3) Complaint and Jury Demand for the civil action captioned Joy DeMaio, Ronda Bishop, Kathy Easmunt, Mario Santiago, and Wayne Caregnato (Plaintiffs) v. The City of Millville and Lynne Porreca Compari, individually and in her official capacity (Defendants) (Docket No. CUM-L-788-15). If any documents are withheld, a Vaughn Index is hereby requested.

CITY USE ONLY: COMMENTS:**CITY USE ONLY****DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:**

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☒ CITY CLERK Jeanne / Lynne
- ☒ PARKS & PUBLIC PROP SUPT
- ☒ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 10/11/17**CITY USE ONLY****Disposition Notes**

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
 Denied - Closed
 Filled - Closed
 Partial - Closed

CITY USE ONLY**Tracking Information****Final Cost**

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

Custodian Signature

RECEIVED

OCT 11 2017

Date

CITY CLERK'S OFFICE

Respond 10/18/17

Due 10/20/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

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Requestor Information - Please Print

Payment Information

First Name MATT MI E Last Name Porter
E-mail Address [REDACTED]
Mailing Address 432 Sycamore Ave
City EH State NJ Zip 08234
Telephone [REDACTED] Fax [REDACTED]
Preferred Delivery: ☒ Pick Up ☐ US Mail ☐ On Site ☐ Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Matt Porter Date 10/11/17

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Resolution when adopted for millville self storage
how many square feet of storage was approved
for 2303 west main street

CITY USE ONLY: COMMENTS:

CITY USE ONLY
DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS:

- ☒ CONSTRUCTION OFFICIAL
- ☒ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☒ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 10/11/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>

Records Provided

[Signature]
Custodian Signature

RECEIVED

OCT 17 2017

CITY CLERK'S OFFICE

33340

Respond 10/25/17

Due 10/27/17

673779691



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Mike MI _____ Last Name Stephens
 E-mail Address _____
 Mailing Address PO BOX 7000
 City SOUTHEASTERN, PA 19398 Zip _____
 Telephone: _____
 Preferred Delivery: Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☐
 Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any
 indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature Mike Stephens Date 10/11/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
 Legal size - \$0.07 per page
 Other Materials (CD, DVD, etc)-actual
 cost of material
 Delivery: Delivery / postage fees
 additional depending upon
 delivery type.

Extras: Extraordinary service fees
 dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Date: 6/12/17 **Report Type:** Theft Burglary **Report #:** 17-18783

Involved Party: GOODMAN PROPERTIES

Location: UNION LAKE CROSSING

CITY USE ONLY: COMMENTS:

CITY USE ONLY
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FOLLOWING DEPARTMENTS :

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- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 10/18/17

CITY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be
 delivered in seven business days,
 detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

CITY USE ONLY

Tracking Information		Final Cost
Tracking # _____	Total _____	
Rec'd Date _____	Deposit _____	
Ready Date _____	Balance Due _____	
Total Pages _____	Balance Paid _____	

Records Provided

Jm 28
 Custodian Signature

RECEIVED

OCT 18 2017

Date

CITY CLERK'S OFFICE

Requesting Access to Government Records Under the New Jersey Open Public Records Act (N.J.S.A. 47:1A-1 et seq.)**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

**Requesting on behalf of ZURICH AMERICAN INSURANCE C
For Insurance Purposes Only**

Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.

DEPOSITS: The City of Millville requires a deposit of \$10.00 for all requests which are voluminous, unusual, or requires the use of an outside vendor. The request will be fulfilled 7 business days after the receipt of deposit. The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the information thus requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. Response is due to requestor as soon as possible, but no later than seven business days.)

N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or Intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
 - ☐ Medical examiner photos
 - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
 - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
 - ☐ Any sexual harassment complaint filed with a public employer
 - ☐ Any grievance filed by or against an employee
 - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers



LexisNexis®

PO BOX 7000
SOUTHEASTERN, PA 19398JPMorgan Chase Bank, N.A.
Syracuse, NY

50-937/213

673779691

33.340

NOT TO EXCEED
TWELVE DOLLARS AND NO CENTSPAY TO THE ORDER OF
MILLVILLE POLICE DEPT.
ATTN: RECORDS DEPT.
18 SOUTH HIGH
MILLVILLE, NJ 08332

DATE 10/11/17

AMOUNT

\$
(Enter Amount)*Rebecca E Schmitt*

AUTHORIZED SIGNATURE

⑈67377969⑈

⑆021309379⑆

700616035⑈

TRAN: 673779691

REPORT REQUEST

LexisNexis®

PLEASE CHECK A
CIRCLE BELOW

10/11/17

PO BOX 7000
SOUTHEASTERN, PA 19398
(678)924-4900 FAX (678)924-4901**TOLL FREE PHONE:**
1/800-934-9698**TOLL FREE FAX:**
1/800-934-6449

EMAIL:

CRLINCOMING@RISK.LEXISNEXIS.COM

Report/Case # 17-18783☐ Report Attached:

Report Cost: \$

Number of Pages:
(including this sheet)☐ No Report Found with the Information provided☐ No Report Written - Log entry only / Driver Exchange of Info.☐ Loss location not in our Jurisdiction

Suggest You Try:

☐ Not Releasable / Not Ready☐ Comments & Suggestions:Type of Report Theft BurglaryDate of Occurrence 6/12/17 Time _____

Precinct or District _____

LOCATION OF LOSSUNION LAKE CROSSINGCity MILLVILLE County CUMBERLAND State NJAdditional Information PHONE NUMBER: (856)825-2899**VEHICLE INFO****DRIVERS or VICTIMS INFO**Car Tag # _____ State _____ Insured Party GOODMAN PRO

Make _____ Year _____ D.O.B. _____ SS# _____

VIN _____ Drivers Lic # _____ State _____

POLICE or FIRE AGENCY who wrote report?MILLVILLE PD33.340Driver #2 GOODMAN PRO

Driver #3 _____

Client 6472
Division _____Claim # 5630012025
Internal Codes _____

Claims Adjuster

USZSZX3
SACHIN KUMAR

TRAN: 673779691

Page 1 of 1

DRE

Police Dept.: Please Return This Form With Your Response... Thanks

(Rev. 1/16)

Aug 10/25/17



Jeanne M. Hitchner, City.OPRA.Requests@milhillsnj.gov

CITY CLERK'S OFFICE

Respond 10/23/17

Due 10/25/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3888

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Erika MI B Last Name Pandy
E-mail Address [REDACTED]
Mailing Address 811 Lomb's Ave
City Bachetson State NJ Zip 08302
Telephone: [REDACTED]
Preferred Delivery: ☐ Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [REDACTED] Date 10/13/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: ☐ delivery / postage fees
additional depending upon delivery type.
Extras: ☐ extraordinary service fees
dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

329 E Pine St

Is there any outstanding code violations or municipal liens on the above mentioned property.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☒ Code
☐ CONSTRUCTION OFFICIAL
☐ ZONING OFFICER
☐ TAX ASSESSOR
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
☐ FIRE CHIEF
☐ WATER/SEWER MAINT SUPT
☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED: _____

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filed ☐ Closed ☐
Partial ☐ Closed ☐

CITY USE ONLY

Tracking Information

Tracking #	Total	Final Cost
Rec'd Date	Deposited	
Ready Date	Balance Due	
Total Pages	Balance Paid	

Records Provided

[Signature]
Custodian Signature

RECEIVED

OCT 16 2017
Date

CITY CLERK'S OFFICE

Due 10/27/18

GOVERNMENT RECORDS REQUEST FORM

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hltchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

Signature **Robert Conklin** Date **10-18-2017**

Payment Information

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

FOR THE PROPERTY 394-7, 712 VINE ST E, PLEASE PROVIDE COPIES OF ANY ACTIVE VIOLATIONS, PAYOFFS FOR ANY VIOLATIONS WITH MONIES OWING, AND COPIES OF ANY OPEN OR EXPIRED BUILDING PERMITS, COPIES OF ANY UNPAID SPECIAL ASSESSMENTS, AND REDEMPTIONS ON ANY LIENS. THANK YOU!

CITY USE ONLY: COMMENTS:

CITY USE ONLY

**DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS :**

- | | |
|-------------------------------------|--------------------------|
| ☒ | <i>Code</i> |
| ☒ | CONSTRUCTION OFFICIAL |
| ☒ | ZONING OFFICER |
| ☒ | TAX ASSESSOR |
| ☒ | TAX COLLECTOR |
| ☐ | ECONOMIC DEV DIRECTOR |
| ☐ | PLANNING DIRECTOR |
| ☐ | CITY ENGINEER |
| ☐ | FIRE CHIEF |
| ☐ | WATER/SEWER MAINT SUPT |
| ☐ | STREETS & ROADS SUPT |
| ☐ | PURCHASING AGENT/CFO |
| ☐ | CITY CLERK |
| ☐ | PARKS & PUBLIC PROP SUPT |
| ☐ | CITY SOLICITOR |
| ☐ | BOARD OF COMMISSIONERS |
| ☐ | POLICE |

DATE DISTRIBUTED: 10/18/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

CITY USE ONLY

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

gmz
Custo

Custodian Signature

RECEIVED
OCT 18 2017

Date

Respond 10/26/17

Due 10/30/17



**CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM**

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Rebecca MI J Last Name Bertram

E-mail Address [REDACTED]

Mailing Address 56 Favette Street

City Bridgeton State NJ Zip 08302

Telephone: [REDACTED] Fax [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature]

Date [REDACTED]

Payment Information

Maximum Authorization Cost \$ [REDACTED]

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Copies of any and all police reports regarding incidents that occurred on October 12, 2017 and October 17, 2017 regarding John Anthony Bowser, Apt. 13E, Delsea Village Apartments, 2223 South Second Street, Millville, NJ. This request is made on behalf of Delsea Village Apartments.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

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FOLLOWING DEPARTMENTS :**

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- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED : [REDACTED]

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open [REDACTED]
Denied - Closed [REDACTED]
Filed - Closed [REDACTED]
Partial - Closed [REDACTED]

CITY USE ONLY

Tracking Information

Final Cost

Tracking #	<u>[REDACTED]</u>	Total	<u>[REDACTED]</u>
Rec'd Date	<u>[REDACTED]</u>	Deposit	<u>[REDACTED]</u>
Ready Date	<u>[REDACTED]</u>	Balance Due	<u>[REDACTED]</u>
Total Pages	<u>[REDACTED]</u>	Balance Paid	<u>[REDACTED]</u>

Records Provided

[Signature]
Custodian Signature

RECEIVED

OCT 19 2017

Date

CITY CLERK'S OFFICE

Enail ->

Received 10/27/17

CITY OF MILLVILLE

Due 10/31/17

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Michael MI J Last Name Gene
E-mail Address [REDACTED]
Mailing Address 100 Springfield Rd #3 #256
City Cherry Hill NJ State NJ Zip 08003
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 20:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Michael J. Gene Date 10-20-17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

all construction permits, permits related to inspections
any Code enforcement issues, tax, water, & sewer
records
623 W Main St - Millville any Lewis on property

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☒ Code
☐ CONSTRUCTION OFFICIAL
☐ ZONING OFFICER
☐ TAX ASSESSOR
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
☐ FIRE CHIEF
☐ WATER/SEWER MAINT SUPT
☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED 10/20/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

[Signature]
Custodian Signature

RECEIVED
OCT 20 2017
Date

CITY CLERKS OFFICE

Due 11/1/17

Susan G. Robostello, Susan.Robostello@millvilleni.gov



The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

Signature  Date

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

There's not enough space here to write the records being requested. Please view the attached document.

CITY USE ONLY: COMMENTS:

CITY USE ONLY

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FOLLOWING DEPARTMENTS :

- ☐ CONSTRUCTION OFFICIAL
- ☒ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☒ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED :

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

CITY USE ONLY

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

RECEIVED

OCT 23 2017

CITY CLERK'S OFFICE


Custodian Signature

10/23/17

Hitchner, Jeanne

From: Larry Higgins [REDACTED]
Sent: Saturday, October 21, 2017 2:53 PM
To: Hitchner, Jeanne
Subject: OPRA Request (0610.CUMBERLAND_MILLVILLE CITY)
Attachments: 0610.CUMBERLAND_MILLVILLE CITY.pdf

Note for clerk: Please discuss this request with your engineering department as they will be the BEST source for the requested documents and information.

The clerk or engineer can fulfil this OPRA easily by visiting our website
[REDACTED]

We've built this website to avoid sending large files by email, CD, USB, etc. It's a drag/drop file operation and there's no restriction on the file size. You do not need to register or login. You'll receive an email after successfully uploading all the requested files and information so you can close the OPRA request.

You can also submit all the requested information & documents by email if you'd like.

Requested Information:

1.a) A complete set of your municipalities **MOST CURRENT** tax maps. **Note:** If your tax maps are on your website, please provide the direct link and **CONFIRM they are the most current maps** available.

1.b) The date the tax maps were last modified/updated.

1.c) The approximate date to check back for newer/updated tax maps. **Note:** If there's currently no plans on updating the maps anytime soon, please mention that to us.

2.a) The **MOST CURRENT** municipality zoning map(s). **Note:** If your zoning map(s) are on your website, please provide the direct link and **CONFIRM they are the most current map(s)** available.

2.b) The date the zoning map(s) was last modified/updated.

2.c) The approximate date to check back for newer/updated zoning map(s). **Note:** If there's currently no plans on updating the map(s) anytime soon, please mention that to us.

3.a) What is the Engineers Company Name, Email, and Phone Number?

NOTE: Fulfil this OPRA easily by visiting our website [REDACTED]

If you have any questions, please email [REDACTED]

PHONE CALLS WILL NOT BE ACCEPTED

Thanks,

Larry Higgins

[REDACTED]

CITY CLERK'S OFFICE

2

Custodian Signature

Respond 10/31/17

Due 11/2/17

3



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name TAMARA MI _____ Last Name TAYLOR

E-mail Address _____

Mailing Address PO BOX 1154

City MAYS LANDING State NJ Zip 08330

Telephone: _____ Fax _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Jeanne M. Hitchner Date 10/24/2017

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I AM REQUESTING A COPY OF ANY AND ALL RECOMMENDATION(S) FROM ANY AND ALL OUTSIDE COMPANY(IES) TO FOREGO RENEWING THE INFORMATION TECHNOLOGY SHARED SERVICE AGREEMENT WITH THE MILLVILLE BOARD OF EDUCATION AND OUTSOURCE TO A THIRD-PARTY VENDOR. THIS SHOULD INCLUDE ANY AND ALL REASONS FOR THE RECOMMENDATION(S).

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS :

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: _____

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Final Cost

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

Custodian Signature _____

Date _____

Respond 10/31/17

CITY OF MILLVILLE

Due 11/2/17



GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Drew Thompson MI MI Last Name Thompson
 E-mail Address [REDACTED]
 Mailing Address 473 Gouldtown Wadoute RD
 City Bridgeport State N.J Zip 08301
 Telephone: [REDACTED] Fax [REDACTED]
 Preferred Delivery: ☒ Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
 Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature Drew Thompson Date 10-24-17

Payment Information

Maximum Authorization Cost \$50.00
 Select Payment Method
 Cash ☒ Check ☐ Money Order ☐
 Fees: Letter size - \$0.05 per page
 Legal size - \$0.07 per page
 Other Materials (CD, DVD, etc)-actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

All charges Filed against one Antoinette King Born Jan 2 1967-r 1908. Also goes by Ann King.
 Any DUI, Disorderly Person, Fraud, Threatening or Harassment.
 F.I. By Either the Police or Civilian. Act of Special Interest
 But I am Interested in All charges Criminal or other wise

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS :

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 10/24/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
 Denied - Closed
 Filled - Closed
 Partial - Closed

CITY USE ONLY

Tracking Information

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

RECEIVED

OCT 24 2017

Jmz

Custodian Signature

CITY CLERK'S OFFICE

Respond 10/31/17

Due 11/2/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name TAMARA MI _____ Last Name TAYLOR

E-mail Address _____

Mailing Address PO BOX 1154

City MAYS LANDING State NJ Zip 08330

Telephone: _____ Fax _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Tamara Taylor Date 10/24/2017

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I AM REQUESTING A COPY OF ANY AND ALL COMMUNICATIONS FROM JANUARY 27, 2017 TO OCTOBER 24, 2017 BETWEEN REGINA BURKE AND THE CITY OF MILLVILLE'S LABOR ATTORNEY REGARDING REGINA'S FORMAL SUBMISSION OF MY SECOND COMPLAINT AGAINST COMMISSIONER SOOY. THIS SHOULD ALSO INCLUDE ANY AND ALL OF MY CORRESPONDENCES TO REGINA VIA ELECTRONIC MAIL WITH MY OFFICIAL COMPLAINT AND ANY AND ALL SUPPORTING DOCUMENTATION PROVIDED TO REGINA BY ME. I AM REQUESTING A COPY OF THE SPECIFIC, DETAILED STEPS, IN THERE ENTIRETY, THAT WERE TAKEN TO COMPLETE THE INVESTIGATIVE PROCESS AS THEY PERTAIN TO MY COMPLAINT. ADDITIONALLY, I AM REQUESTING A COPY OF THE FINAL RULING OF MY COMPLAINT AS DETERMINED BY THE CITY OF MILLVILLE'S LABOR ATTORNEY ALONG WITH THE RESULTS OF THE FINAL VOTE BY THE BOARD OF COMMISSIONERS REGARDING HOW AND WHEN I WOULD BE NOTIFIED ABOUT THE OUTCOME (INCLUDE THE DATE OF THE COMMISSION MEETING WHEN MY COMPLAINT AND SAID FINDINGS WERE ADDRESSED AND VOTED ON, ACCORDINGLY). LASTLY, I AM REQUESTING A COPY OF THE LETTER THAT WAS ADDRESSED AND SENT TO ME FROM THE LABOR ATTORNEY AND/OR THE CITY ADMINISTRATOR, REGINA BURKE, SUMMARIZING THE RESULTS OF MY COMPLAINT AND THE ACTIONS THAT WOULD OR WOULD NOT BE TAKEN IN RESPONSE TO MY COMPLAINT AGAINST COMMISSIONER SOOY.

CITY USE ONLY: COMMENTS:

CITY USE ONLY
DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS :

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 10/24/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

gmj
Custodian Signature

RECEIVED

OCT 24 2017

CITY CLERK'S OFFICE

Respond 11/2/17

Due 11/6/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

Payment Information

First Name Lydia MI M Last Name Conch
E-mail Address [REDACTED]
Mailing Address 429 North 2nd St
City Millville State NJ Zip 08332
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 10/27/17

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am requesting ~~State~~ side notation reported Dated BACK to NOV 2016 if and till May 2017 on the property of 429 north 2nd St Millville NJ, 08332

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 10/27/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Final Cost

Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>

Records Provided

[Signature] 10/27/17
Custodian Signature Date

Respond 11/6/17

Due 11/8/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Lawrence MI J Last Name Malone
E-mail Address [REDACTED]
Mailing Address 1304 Geissel Dr
City Millville State NJ Zip 08332
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 10/30/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

DVD meeting 7/21/15
DVD meeting 8/4/15

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☒ PURCHASING AGENT/CFO
- ☒ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 10/30/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Tracking #
Rec'd Date
Ready Date
Total Pages

Final Cost

Total
Deposit
Balance Due
Balance Paid

Records Provided

[Signature]
Custodian Signature

10/30/17
Date

Respond 10/27/17

Due 10/31/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Kim MI R. Last Name Elliott

E-mail Address [REDACTED]

Mailing Address 1104 Van Buren Ave.

City Oxford State MS Zip 38655

Telephone: [REDACTED] Fax [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~(HAVE NOT)~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Kim Elliott Date 10/20/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Investigative crash report, including any photos, crash data retrieval (CDR) information and medical examiner findings if available.

Crash date: 05/24/2015 Time: 16:13 Location: CR-670 & University Road

Names involved: Michelle Zenchuk (driver), Melissa Headley (passenger), Kinleigh Groff (passenger)

CITY USE ONLY: COMMENTS:

CITY USE ONLY

DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED:

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Tracking #
Rec'd Date
Ready Date
Total Pages

Final Cost

Total
Deposit
Balance Due
Balance Paid

Records Provided

Jmz
Custodian Signature

RECEIVED

OCT 20 2017

CITY CLERK'S OFFICE

Respond 11/17/17

Millville City

Dul 11/21/17

OPEN PUBLIC RECORDS ACT REQUEST FORM

Ph: 856-825-7010

Fax:

PUBLIC RECORDS

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Christina MI Last Name Mota

E-mail Address

Mailing Address 2022 WASHINGTON BLVD

City ROBBINSVILLE State NJ Zip 08691

Telephone FAX

Preferred Delivery: Pick Up US Mail On-Site Inspect Fax X E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Christina Mota Date 11/10/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Motor vehicle accident reports for the dates listed below. Please email to data@legalplex.com if possible (or) fax to 609-961-6661.

Emailed Response 11/16/17

Start Date 05/28/2017

End Date 07/29/2017

221 Accident Reports

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

11/13/17

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

AGENCY USE ONLY

Tracking Information
Tracking #
Rec'd Date
Ready Date
Total Pages
Final Cost 1,105.00
Total
Deposit
Balance Due
Balance Paid
Records Provided

Custodian Signature

RECEIVED

NOV 13 2017

Police Records

CITY CLERK'S OFFICE

Respond 11/17/17

Due 11/21/17

CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Lydia MI 14 Last Name Couch
E-mail Address [REDACTED]
Mailing Address 429 North 2nd St
City Millville State NJ Zip 08332
Telephone [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 11/9/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Just the Code enforcement papers for Property on 429 North 2nd St Millville for Oct. 2017.

CITY USE ONLY: COMMENTS:

Emailed 11/16/17

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☒ Code
☐ CONSTRUCTION OFFICIAL
☐ ZONING OFFICER
☐ TAX ASSESSOR
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
☐ FIRE CHIEF
☐ WATER/SEWER MAINT SUPT
☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED: 11/13/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

RECEIVED

NOV -9 2017

[Signature]

Custodian Signature

CITY CLERK'S OFFICE

Respond 11/14/17 ✓ *Due 11/16/17*
CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name JOSEPH MI P Last Name HANLON
E-mail Address _____
Mailing Address 1107 Park Ave.
City Millville State NJ Zip 08332
Telephone: _____ Fax _____
Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE** / **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Joseph P. Hanlon Date 11/6/2017

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

- ① 1st Generation HEZ report
② 2nd " " " " with detail
③ Legal following if any

CITY USE ONLY: COMMENTS:

paid 11/16/17 20\$ Called 11/16/17

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
☐ ZONING OFFICER
☐ TAX ASSESSOR
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
☐ FIRE CHIEF
☐ WATER/SEWER MAINT SUPT
☒ STREETS & ROADS SUPT
☒ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED: 11/6/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

CITY OF MILLVILLE

RECEIVED NOV. 06 2017

Jmz

Custodian Signature

Date



✓ Township of Upper Deerfield
OPEN PUBLIC RECORDS ACT REQUEST FORM
Ph. # 856-455-9591 / Fax # 856-451-5006



11/22/17

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Melanie MI _____ Last Name Dreyer
E-mail Address _____
Mailing Address 2211 Allenwood Rd
City Wall State NJ Zip 07719
Telephone _____ FAX _____
Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site Inspect ☒ Fax ☒ E-mail ☒
If you are requesting records containing personal information, please circle one. Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Melanie Dreyer Date 11-8-2018

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Hello,
Trinity has been contracted by a resident of your town to install a 6.090 KW Mounted Solar System. We are preparing a permit on this resident's behalf. The resident has exhausted all avenues to locate a survey for the property. We would like to request a survey for the Township resident via OPRA REQUEST, as per you Town Home Page. Request sent 11-8-2018. Residents name and address as follows:

Name: Kruysman, Anne-
Address: 7100 W. Buckshulam Road Millville, New Jersey 08332 United States
Block: 131
Lot: 21

Thank you so much

Trinity hope's the Township can help their resident, with this request. Please respond in writing. If by chance you cannot help please detail the basis of denial.

Thanks very much in advance

Melanie Dreyer

Emailed 11/16/17

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

11/8/17

Construction has nothing on file for this address. I also checked with Tax Assessor's Office has a deed of easement on property 825-7000 X 7280 Brian.

Respond 11/21/17

CITY OF MILLVILLE

Due 11/27/17

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Julissa MI M. Last Name Mesa-Beltre

E-mail Address [REDACTED]

Mailing Address 2500 Plaza 5, Suite 2548

City Jersey City State NJ Zip 07311

Telephone: [REDACTED] Fax [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature _____ Date 11-17-2017

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Thank you for your time, I would like to request original complaints for the following violations:

SC 2017-017162;
SC 2017-016750;
SC 2017-017426

> Property Maintenance complaints

CITY USE ONLY: COMMENTS:

Emailed 11/16/17

CITY USE ONLY

CITY USE ONLY

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☒ Diane Tina ✓
- ☐ CONSTRUCTION OFFICIAL
 - ☐ ZONING OFFICER
 - ☐ TAX ASSESSOR
 - ☐ TAX COLLECTOR
 - ☐ ECONOMIC DEV DIRECTOR
 - ☐ PLANNING DIRECTOR
 - ☐ CITY ENGINEER
 - ☐ FIRE CHIEF
 - ☐ WATER/SEWER MAINT SUPT
 - ☐ STREETS & ROADS SUPT
 - ☐ PURCHASING AGENT/CFO
 - ☐ CITY CLERK
 - ☐ PARKS & PUBLIC PROP SUPT
 - ☐ CITY SOLICITOR
 - ☐ BOARD OF COMMISSIONERS
 - ☐ POLICE

DATE DISTRIBUTED: 11/14/17

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

Tracking Information

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

RECEIVED

NOV 14 2017

Jmz

Custodian Signature

CITY CLERK'S OFFICE



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice
 The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name **TTLREO LLC** MI Last Name **Shamah -Mgr-NJ**

Email Address [REDACTED]

Mailing Address **4747 Executive Drive Suite 510**

City **San Diego** State **CA** Zip **92121**

Telephone [REDACTED] Facsimile [REDACTED]

Preferred Delivery: Pickup ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ have / ☒ have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature]

Date
Nov 10, 2017

Documents provided via facsimile or electronic mail are free of charge

Payment Information

Maximum Authorization Cost \$ 30.00

Select Payment Method

Cash ☐ Check ☒ Credit Card ☒

Fees: 8 1/2 x 11 5 cents
 8 1/2 x 14 7 cents
 11 x 17
 24 x 36 47 cents
 36 x 42 + 74 cents
 CD/DVR 35 cents

Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We are the new owners of the foreclosed property: Block 547 Lot 2 Address: 911 3rd St - South Millville, NJ Information needed as the New owners will be selling the above address:

- (1) We need to determine if there are any known City Code Violations or Citations known to the building Dept. or known to City records related to this property. Please provide copies of outstanding issues?
- (2) What are the last building permits, if any, applied for this property, and if their are open issues?
- (3) All open municipal taxes for property or utilities or maintenance to pay be Nov. 30th, 2017?

AGENCY USE ONLY

1st Document Cost _____
 1st Delivery Cost _____
 1st Extras Cost _____
 Total Est Cost _____
 Deposit Amount _____
 Unpaid Balance _____
 Deposit Date **11/13/17**

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

Code Construction Tax Collector ✓

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Records Provided

Final Cost

Total _____
 Deposit _____
 Balance Due _____
 Balance Paid _____

RECEIVED

NOV 13 2017

Date

Custodian Signature

[Signature]

CITY CLERK'S OFFICE
nothing on file construction
TW

Respond 11/17/17

CITY OF MILLVILLE

Due 11/21/17

2 of 4



GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name TTLREO LLC MI Last Name Shamah -Mgr-NJ

Email Address [REDACTED]

Mailing Address 4747 Executive Drive Suite 510

City San Diego State CA Zip 92121

Telephone [REDACTED] Facsimile [REDACTED]

Preferred Delivery: Pickup ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☒If you are requesting records containing personal information, please select one: Under penalty of NJSA 2C:28-3, I certify that I ☐ have / ☒ have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date Nov 10, 2017

documents provided via facsimile or electronic mail are free of charge

Payment Information

Maximum Authorization Cost \$ 30.00

Select Payment Method

Cash ☐ Check ☒ Credit Card ☒

Fees:	8 1/2 x 11	5 cents
	8 1/2 x 14	7 cents
	11 x 17	
	24 x 36	47 cents
	36 x 42 +	74 cents
	CD/DVR	35 cents

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We are the new owners of the foreclosed property: Block 99 Lot 11 Address: 314 Main St - West Millville, NJ Information needed as the New owners will be selling the above address:

1) We need to determine if there are any known City Code Violations or Citations known to the building dept. or known to City records related to this property. Please provide copies of outstanding issues?

2) What are the last building permits, if any, applied for this property, and if their are open issues?

3) All open municipal taxes for property or utilities or maintenance to pay be Nov. 30th, 2017?

AGENCY USE ONLY

Document Cost _____

Delivery Cost _____

Extras Cost _____

Est. Cost _____

Visit Amount _____

Unpaid Balance _____

Visit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian. If any part of request cannot be delivered in seven business days, detail reasons here.

Code
Construction
Tax Collector

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information

Tracking # _____

Rec'd Date _____

Ready Date _____

Total Pages _____

Final Cost

Total _____

Deposit _____

Balance Due _____

Balance Paid _____

Records Provided

RECEIVED

NOV 13 2017

Date

Custodian Signature

CITY CLERK'S OFFICE

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice: This is a 4-page form. Please read it carefully to understand your rights concerning government records.

Requestor Information - Please Print

First Name TTLREO LLC MI Last Name Shamah -Mgr-NJ

Email Address

Mailing Address 4747 Executive Drive Suite 510

City San Diego State CA Zip 92121

Telephone

Facsimile

Preferred Delivery: Pickup ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☒If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ have / ☒ have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature

Date

Nov 10, 2017

* Documents provided via facsimile or electronic mail are free of charge

Payment Information

Maximum Authorization Cost \$ 30.00

Select Payment Method

Cash ☐ Check ☒ Credit Card ☒

Fees: 8 1/2 x 11 5 cents
 8 1/2 x 14 7 cents
 11 x 17
 24 x 36 47 cents
 36 x 42 + 74 cents
 CD/DVR 35 cents

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We are the new owners of the foreclosed property: Block 344 Lot 23 Address: 9 - 4th Street North Millville, NJ Information needed as the New owners will be selling the above address:

- (1) We need to determine if there are any known City Code Violations or Citations known to the building dept. or known to City records related to this property. Please provide copies of outstanding issues?
- (2) What are the last building permits, if any, applied for this property, and if their are open issues?
- (3) All open municipal taxes for property or utilities or maintenance to pay be Nov. 30th, 2017?

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

Code ☒
 Construction ☒
 Tax collector ☒

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Records Provided

Final Cost

Total _____
 Deposit _____
 Balance Due _____
 Balance Paid _____

RECEIVED

NOV 13 2017

Date

Custodian Signature

CITY CLERK'S OFFICE



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice
 The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name **TTLREO LLC** MI Last Name **Shamah -Mgr-NJ.**

Email Address **[REDACTED]**

Mailing Address **4747 Executive Drive Suite 510**

City **San Diego** State **CA** Zip **92121**

Telephone **[REDACTED]** Facsimile **[REDACTED]**

Preferred Delivery: Pickup ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ have / ☒ have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature **[Signature]** Date **Nov 10, 2017**

* documents provided via facsimile or electronic mail are free of charge

Payment Information

Maximum Authorization Cost \$ 30.00

Select Payment Method

Cash ☐ Check ☒ Credit Card ☒

Fees: 8 1/2 x 11 5 cents
 8 1/2 x 14 7 cents
 11 x 17
 24 x 36 47 cents
 36 x 42 + 74 cents
 CD/DVR 35 cents

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We are the new owners of the foreclosed property: Block 428 Lot 5 Address: 103 4th St - North Millville, NJ Information needed as the New owners will be selling the above address:

1) We need to determine if there are any known City Code Violations or Citations known to the building dept. or known to City records related to this property. Please provide copies of outstanding issues?

2) What are the last building permits, if any, applied for this property, and if their are open issues?

3) All open municipal taxes for property or utilities or maintenance to pay be Nov. 30th, 2017?

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

Code ✓
Construction ✓
Tax Collector ✓

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Records Provided

Final Cost

Total _____
 Deposit _____
 Balance Due _____
 Balance Paid _____

RECEIVED

NOV 13 2017

[Signature]
 Custodian Signature

CITY CLERK'S OFFICE

Respond 11/27/17

CITY OF MILLVILLE

Due 11/29/17

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name christine MI m Last Name stuckeE-mail Address [REDACTED]Mailing Address 198 Fries Mill Rd., Suite 101City Turnersville State NJ Zip 08012Telephone: [REDACTED] Fax [REDACTED]Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒**Circle One:** Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.Signature Christine Stucke Date 11/14/2017

F03E0E25F421401

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide any and all permits, open fine and/or violations for 372 Port Elizabeth Cumberland Rd., Millville NJ 08332

Blk # 217 Lot 00008 02

If you have any questions please call me at 856-649-5220.

Thank you in advance.

Regards,
Christine Stucke

CITY USE ONLY: COMMENTS:

Not Incomplete 11/15/17

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☒ Code
- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 11/15/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open

Denied - Closed

Filled - Closed

Partial - Closed

CITY USE ONLY

Tracking Information

Final Cost

Tracking #	<u> </u>	Total	<u> </u>
Réc'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>

Records Provided

RECEIVED**NOV 15 2017**Jm 28

Custodian Signature

Date

CITY CLERK'S OFFICE

Respond 11/27/17

CITY OF MILLVILLE

Dul 11/29/17

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name christine MI m Last Name stuckeE-mail Address [REDACTED]Mailing Address 198 Fries Mill Rd., Suite 101City Turnersville State NJ Zip 08012Telephone: [REDACTED] Fax [REDACTED]Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒**Circle One:** Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.Signature Christine Stucke Date 11/14/2017

F83E0E25F421401...

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page

Legal size - \$0.07 per page

Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide any and all permits, open fine and/or violations for 372 Port Elizabeth Cumberland Rd., Millville NJ 08332

Blk # 217 Lot 00008 02

If you have any questions please call me at 856-649-5220.

Thank you in advance.

Regards,
Christine Stucke

CITY USE ONLY: COMMENTS:

Not Incomplete 11/15/17

CITY USE ONLY

DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS:

- ☒ Code
- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED: 11/15/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____

Denied - Closed _____

Filled - Closed _____

Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking # _____

Rec'd Date _____

Ready Date _____

Total Pages _____

Final Cost

Total _____

Deposit _____

Balance Due _____

Balance Paid _____

Records Provided

RECEIVED

NOV 15 2017

Jm2l

Custodian Signature

Date

CITY CLERK'S OFFICE

Due 11/16/17

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Date _____

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

Respond 11/7/17

Due 11/9/17
11/16/17



CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Todd MI W. Last Name Heck, Esquire

E-mail Address [REDACTED]

Mailing Address 424 Landis Avenue

City Vineland State NJ Zip 08360

Telephone: [REDACTED] Fax [REDACTED]

Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Todd W. Heck Date 10/31/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page

Legal size - \$0.07 per page

Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

(1.) Records of all communications received by or generated on behalf of the City of Millville relating to the proposed sale, development and/or transfer of Block 260, Lot 1 in the City of Millville on or after December 31, 2014. 2.) Any and all communications between any City of Millville representative(s) and prospective purchasers or transferees for the real property identified in 1, above. (3.) All City of Millville Tax Assessor's Property Record Cards, "mod-4" entries, and Field Book entries for the real property identified in 1, above, for the time period December 31, 2014 through the present. (4.) Records of any and all real property tax bills generated and/or book entries of accrued real property tax liability associated with the real property identified in 1, above, for the period December 20, 2014 through the present.

CITY USE ONLY: COMMENTS:

Emailed 11/13/17

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☒ TAX ASSESSOR
- ☒ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☐ POLICE

DATE DISTRIBUTED 10/31/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Tracking #
Rec'd Date
Ready Date
Total Pages

Final Cost

Total
Deposit
Balance Due
Balance Paid

Records Provided

gmal
Custodian Signature

10/31/17
Date

Respond 11/9/17 ✓

11/15/17

CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Marta MI _____ Last Name Borges
E-mail Address [REDACTED]
Mailing Address 1250 Liberty Ave
City Hillside State NJ Zip 07205
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Marta Borges Date 10/30/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide a list of permit applications for the installation, removal or the decommissioning of underground, aboveground storage tanks. 483 Irving Ave
Block: 84 LOT: 41 millville, NJ

CITY USE ONLY: COMMENTS:

Emailed 11/14/17 NOT Millville

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☒ Code
☒ CONSTRUCTION OFFICIAL
☐ ZONING OFFICER
☐ TAX ASSESSOR
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☒ CITY ENGINEER
☐ FIRE CHIEF
☐ WATER/SEWER MAINT SUPT
☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED 11/2/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Address

Tracking Information

Tracking #	Total
Rec'd Date	Deposit
Ready Date	Balance Due
Total Pages	Balance Paid

Records Provided

Jm2l
Custodian Signature

11/2/17
Date

Mercado, Wendy

From: Mercado, Wendy
Sent: Monday, October 30, 2017 10:28 AM
To: 'Mulford, Larry'
Cc: Hitchner, Jeanne; Huff, Peggy; Burns, Laura
Subject: FW: Public Records Request

Please see OPRA request below from Topher Forhecz.

Please respond by November 6, 2017.

Thanks
Wendy

-----Original Message-----

From: Hitchner, Jeanne
Sent: Monday, October 30, 2017 8:59 AM
To: Mercado, Wendy <Wendy.Mercado@millvillenj.gov>
Cc: Huff, Peggy <Peggy.Huff@millvillenj.gov>; Burns, Laura <Laura.Burns@millvillenj.gov>
Subject: FW: Public Records Request

Please process the initial e-mail below as an OPPRA Request which was received today.

Jeanne M. Hitchner, RMC, CMR
City Clerk
City of Millville
12 S. High Street – Third Floor
Millville, NJ 08332
(856) 825-7000, Ext. 7230
jeanne.hitchner@millvillenj.gov

Please consider the environment before printing this e-mail.

Notice: The information contained in this message may be privileged, confidential, and protected from disclosure. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you have received this communication in error, please notify me immediately by replying to this message, and then delete it from your computer. All email sent to this address is subject to archiving and review by someone other than the recipient.

-----Original Message-----

From: Mulford, Larry [mailto:Larry.Mulford@pd.millvillenj.gov]
Sent: Monday, October 30, 2017 8:57 AM
To: Hitchner, Jeanne <Jeanne.Hitchner@millvillenj.gov>
Subject: FW: Public Records Request

Jeanne,

Amy Baker received this email for the request of a report. This needs to go through as it would appear to be an OPRA request. Please let me know if you wish to handle it as same.

Thanks,

Lt. Lawrence J. Mulford
Services Division Commander
Millville Police Department
(856)825-7010 Ext. 7318

-----Original Message-----

From: Baker, Amy
Sent: Monday, October 30, 2017 8:48 AM
To: Mulford, Larry <Larry.Mulford@pd.millvillenj.gov>
Subject: FW: Public Records Request

-----Original Message-----

From: Topher Forhecz [REDACTED]
Sent: Sunday, October 29, 2017 12:58 PM
To: Baker, Amy <Amy.Baker@pd.millvillenj.gov>
Subject: Public Records Request

Hello Ms. Baker,

My name is Topher Forhecz, I'm a freelance reporter based in NYC. I'm writing to request any and all public records pertaining to the late October, 2014 "swatting" of Robert Richards in Millville, NJ.

I'm looking for, in particular, any calls made to the 911 operator, any police reports pertaining to the case, and any video footage from body cameras or dashboard that is available.

I would also appreciate it if you could let me know the cost of this request before producing this request.

Thank you,
Topher Forhecz

Reporter
[REDACTED]
[REDACTED]

Respond 11/15/17

CITY OF MILLVILLE

Due 11/17/17



GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Aimee MI K Last Name PachecoE-mail Address [REDACTED]Mailing Address c/o PEMCO Ltd, 820 Bear Tavern RdCity West Trenton State NJ Zip 08628Telephone: [REDACTED] Fax [REDACTED]Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.Signature Aimee Pacheco Date 11/4/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
 Legal size - \$0.07 per page
 Other Materials (CD, DVD, etc)-actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please e-mail my response to this OPRA request.

I need a copy of any 1. open permits that are attached to this property, including any that could result in a fine, summons and/or prevent the sale of this property to a third party.

622 3rd St N, Millville, NJ
 Block 293 / Lot 27

CITY USE ONLY: COMMENTS:

Emailed 11/13/17

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☒ CONSTRUCTION OFFICIAL ✓
☐ ZONING OFFICER
☐ TAX ASSESSOR
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
☐ FIRE CHIEF
☐ WATER/SEWER MAINT SUPT
☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED: 11/7/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Final Cost

Total _____
 Deposit _____
 Balance Due _____
 Balance Paid _____

Records Provided

JMH
 Custodian Signature

CITY OF MILLVILLE

RECEIVED NOV 07 2017

Date

Respond 11/14/17

Due 11/16/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@milliville.nj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Barry MI D Last Name Cohen
E-mail Address [REDACTED]
Mailing Address 2111 New Road
City Northfield State NJ Zip 08225
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 11/6/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We are requesting any City of Millville Construction/Inspection Office field investigation notes, reports, memos, photographs, correspondence and any other records relating to and/or prepared in connection with the following Notices of Violation regarding 223 2nd Street, Millville NJ (Registration No. 870: Block/Lot: 413/13):
Inspection No.38658 (date of notice 5/28/15); Inspection No.46007 (date of notice 9/27/16) and any other Notices relating to the rear exterior stairs and decking for a 5 year period immediately preceding 11/01/16 together with any documents relating to the abatement of said violations.

CITY USE ONLY: COMMENTS:

Emailed 11/13/17

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☒ CONSTRUCTION OFFICIAL
☐ ZONING OFFICER
☐ TAX ASSESSOR
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
☐ FIRE CHIEF
☐ WATER/SEWER MAINT SUPT
☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED: 11/6/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Tracking #
Rec'd Date
Ready Date
Total Pages

Final Cost

Total
Deposit
Balance Due
Balance Paid

Records Provided

CITY OF MILLVILLE

RECEIVED NOV 06 2017

Custodian Signature

Date

11/1/7
11/8/7 GOVERN

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

Citizens United to Protect the Marine River

First Name Jane MI _____ Last Name Morton Galetto

E-mail Address _____

Mailing Address PO 474

City Millville State NJ Zip 08332

Telephone: _____ Fax _____

Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒ *what ever you*

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Jane Morton Galetto Date 10/25/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual
cost of material

Delivery: Delivery / postage fees
additional depending upon
delivery type.

Extras: Extraordinary service fees
dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Field of Dreams - punchlists, reports, emails, correspondence associated w/ field of Dreams. Temporary Certificate of Occupancy requirements. Any correspondence showing compliance or lack of compliance

CITY USE ONLY: COMMENTS:

Emailed 11/13/17

CITY USE ONLY

**DISTRIBUTED TO THE
FOLLOWING DEPARTMENTS :**

- ☒ CONSTRUCTION OFFICIAL ✓
☒ ZONING OFFICER ✓
☒ TAX ASSESSOR ✓
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☒ PLANNING DIRECTOR ✓
☐ CITY ENGINEER
☒ FIRE CHIEF ✓
☐ WATER/SEWER MAINT SUPT
☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☐ BOARD OF COMMISSIONERS
☐ POLICE

DATE DISTRIBUTED: 10/25/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

CITY USE ONLY

Tracking Information

Tracking # _____	Total _____
Rec'd Date _____	Deposit _____
Ready Date _____	Balance Due _____
Total Pages _____	Balance Paid _____

Final Cost

Total	_____
Deposit	_____
Balance Due	_____
Balance Paid	_____

RECEIVED

OCT 25 2017

CITY CLERK'S OFFICE


Custodian Signature

10/25/17
Date

To: Hitchner, Jeanne <Jeanne.Hitchner@millvillenj.gov>

Subject: SmartProcure OPRA Request City of Millville For PO/Vendor Information

Dear Jeanne or Custodian of Public Records,

SmartProcure is submitting an OPRA request to the City of Millville for purchasing records from 2017-07-28 (yyyy-mm-dd) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

The attached document may be helpful as a reference to fulfill this request if the City of Millville stores the records using any of the pre-programmed software reports, but the records request is not limited to the reports listed.

Please email the information or use the following web link. There is no file size limitation:

<http://upload.smartprocure.us/?st=NJ&org=CityOfMillville>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at 954-637-0742.

Regards,

Curtis Blanding

Data Acquisition Specialist

SmartProcure

Direct: [REDACTED] | Support: [REDACTED]

Email: [REDACTED]

700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441

Respond 11/15/17

Due 11/17/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name David MI 2 Last Name Carter

E-mail Address [REDACTED]

Mailing Address 22 West Montrose st

City Vineland State NJ Zip 08260

Telephone: [REDACTED] Fax N/A.

Preferred Delivery: Pick Up ☐ US Mail ☒ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature David Carter Date 11/07/2017

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Pertaining records that have my name of reference or mention, David Lee Carter.

CITY USE ONLY: COMMENTS:

Mailed 11/7/17

CITY USE ONLY

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- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☒ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 11/7/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

CITY OF MILLVILLE

RECEIVED NOV 07 2017

Jmz

Custodian Signature

Date

Due 11/15/17



Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

Signature H. Wallace Date 11/3/17

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

X on 11/02/17 OFFICER Morales came to my home. I am being harassed by William Bledsoe, he has called animal control multiple times (All unfounded) and threatened to stab/kill my dogs. I would like myself and my husband to be listed as victims so I can file a complaint 17-34204

Emailed 4/16/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

- ☐ CONSTRUCTION OFFICIAL
☐ ZONING OFFICER
☐ TAX ASSESSOR
☐ TAX COLLECTOR
☐ ECONOMIC DEV DIRECTOR
☐ PLANNING DIRECTOR
☐ CITY ENGINEER
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☐ STREETS & ROADS SUPT
☐ PURCHASING AGENT/CFO
☐ CITY CLERK
☐ PARKS & PUBLIC PROP SUPT
☐ CITY SOLICITOR
☒ BOARD OF COMMISSIONERS
☒ POLICE

DATE DISTRIBUTED: 11/3/77

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

Final Cost

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided


Custodian Signature

11/3/17
Date

CITY CLERK'S OFFICE

Respond 11/1/17 ✓

Due 11/3/17 ①



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name LAKEISHA MI J Last Name ZINAMON

E-mail Address [REDACTED]

Mailing Address 726 WEST SHERIDAN AVE

City OKLAHOMA CITY State OK Zip 73102

Telephone: _____ Fax _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE (HAVE NOT) been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 10/26/2017

Payment Information

Maximum Authorization Cost \$ 5

Select Payment Method

Cash _____ Check ☒ Money Order _____

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I AM IN SEARCH OF AN INCIDENT/ACCIDENT REPORT INVOLVING VERIZON'S POLE # 836 DAMAGED IN A MVA AT THE INTERSECTION OF S 10TH ST & WOODLAND AVE ON OR BEFORE 06/22/2017.

CITY USE ONLY: COMMENTS:

Emailed 11/3/17

CITY USE ONLY
DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

CONSTRUCTION OFFICIAL
ZONING OFFICER
TAX ASSESSOR
TAX COLLECTOR
ECONOMIC DEV DIRECTOR
PLANNING DIRECTOR
CITY ENGINEER
FIRE CHIEF
WATER/SEWER MAINT SUPT
STREETS & ROADS SUPT
PURCHASING AGENT/CFO
CITY CLERK
PARKS & PUBLIC PROP SUPT
CITY SOLICITOR
BOARD OF COMMISSIONERS
POLICE

DATE DISTRIBUTED: 10/25/17

CITY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

CITY USE ONLY

Tracking Information

Tracking #	Total
Rec'd Date	Deposit
Ready Date	Balance Due
Total Pages	Balance Paid

Records Provided

[Signature]
Custodian Signature

Date

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name PATRICIA MI _____ Last Name AIKEN

E-mail Address _____

Mailing Address 108 N 8th Street Apt. #ACity Millville State NJ Zip 08332

Telephone: _____ Fax _____

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.Signature PATRICIA AIKEN Date 11-24-2017

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size - \$0.05 per page
 Legal size - \$0.07 per page
 Other Materials (CD, DVD, etc)-actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

All calls for service in the 100 block of N 8th Street from June 1, 2016 to the present.

CITY USE ONLY: COMMENTS: mailed 11/28/17

CITY USE ONLY

CITY USE ONLY

CITY USE ONLY

DISTRIBUTED TO THE FOLLOWING DEPARTMENTS:

- ☐ CONSTRUCTION OFFICIAL
- ☐ ZONING OFFICER
- ☐ TAX ASSESSOR
- ☐ TAX COLLECTOR
- ☐ ECONOMIC DEV DIRECTOR
- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/OFO
- ☐ CITY CLERK
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR
- ☐ BOARD OF COMMISSIONERS
- ☒ POLICE

DATE DISTRIBUTED: 11/27/17

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

Tracking Information

Tracking # _____
 Rec'd Date _____
 Ready Date _____
 Total Pages _____

Final Cost

Total _____
 Deposit _____
 Balance Due _____
 Balance Paid _____

Records Provided

RECEIVED

NOV 27 2017

Custodian Signature

Date

CITY CLERK'S OFFICE

Susan G. Robostello, Susan.Robostello@millvillenj.gov



Important Notice
The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual
cost of material

Delivery: Delivery / postage fees
additional depending upon
delivery type.

Extras: Extraordinary service fees
dependent upon request.

File#: 622611

Emailed 11/27/17

CITY USE ONLY

Tracking Information

- | | |
|-------------------|--------------------|
| Tracking # _____ | Total _____ |
| Rec'd Date _____ | Deposit _____ |
| Ready Date _____ | Balance Due _____ |
| Total Pages _____ | Balance Paid _____ |

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CITY CLERK'S OFFICE


Custodian Signature

11/21/17

Due Dec 5, 2017

Hitchner, Jeanne

From: Angeline <[REDACTED]>
Sent: Wednesday, November 22, 2017 9:22 AM
To: Hitchner, Jeanne
Subject: Opra request

RECEIVED
NOV 22 2017
CITY CLERK'S OFFICE

Dear Ms. Hitchner,

I am writing to request a copy of any correspondence from Municipal Court Judge Witchner to the city of Millville Commission during the month of October 2017. If at all possible I would appreciate this sent to me in electronic form.

Thank you kindly for your assistance in this matter.

Sincerely,
Angeline Broomhall
192 Sharp St
Millville, NJ 08332

Respond 11/17/17

Due 11/21/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Marc MI MI Last Name Friedman

E-mail Address [REDACTED]

Mailing Address 616 Ocean Heights Ave.

City Linwood State NJ Zip 08221

Telephone: [REDACTED] Fax [REDACTED]

Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date November 10, 2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

All construction permits issued and certificates of insurance supplied regarding construction of the Villas at Brighton, a condominium located at 47 Warbird Dr.

09 05 65 B-125.03 L-6

CITY USE ONLY: COMMENTS:

emailed additional 11/22/17

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- ☐ POLICE

DATE DISTRIBUTED 11/13/17

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Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - ☐ Open ☐
Denied - ☐ Closed ☐
Filled - ☐ Closed ☐
Partial - ☐ Closed ☐

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Tracking Information

Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

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NOV 13 2017

Custodian Signature

Date

CITY CLERK'S OFFICE

Respond 11/22/17

Due 11/28/17

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Meredith MI C Last Name Waters

E-mail Address [REDACTED]

Mailing Address 301 No Wade Blvd Apt 1009

City millville State NJ Zip 08332

Telephone: [REDACTED] Fax [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE** / **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Meredith Waters Date 11/15/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page

Other Materials (CD, DVD, etc)-actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Police Call log from September 1st thru September 30th for Mill Village Apartments at 301 No Wade Blvd, millville, NJ 08332 and also Delsea Gardens at 2213 South 2nd Street, millville, NJ 08332 for September 1st thru September 30th also.

CITY USE ONLY: COMMENTS:

Emailed 11/27/17

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- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
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- ☒ POLICE

DATE DISTRIBUTED: 11/15/17

CITY USE ONLY

Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

CITY USE ONLY

Tracking Information

Tracking #
Rec'd Date
Ready Date
Total Pages

Final Cost

Total
Deposit
Balance Due
Balance Paid

Records Provided

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NOV 15 2017

[Signature]

Custodian Signature

Date

CITY CLERK'S OFFICE

Due 11/28/17

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

Emailed 11/27/17

CITY CLERK'S OFFICE

dotpop signature verification:

10011111

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice
The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

Date _____

Extras: Extraordinary service fees dependent upon request.

11/21/17
Date

Report 11/28/17 — Due 11/30/17



CITY OF MILLVILLE
GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Angela MI M Last Name Brooks-Pittman
E-mail Address [REDACTED]
Mailing Address 6045 Hoover Drive
City Mays Landing State N.J. Zip 08330
Telephone: [REDACTED] Fax [REDACTED]
Preferred Delivery: Pick Up ☒ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☐
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 11/17/2017

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am requesting criminal information on Hank Adams who currently resides at 1000 Village Drive, Millville, NJ 08332. I would like to know if Mr. Adams has ever been convicted of any Hate Crimes, Domestic Violence, Simple Assault, and Aggravated Assault. I would like to know if any animals in the care of Hank Adams has ever been reported for any violent actions against others on and off the property of 1000 Village Drive. I would like to know if Hank Adams ever had any animals that had to be euthanized for aggressive behavior or vicious attacks.

CITY USE ONLY: COMMENTS:

Emailed 11/21/17

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- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
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Disposition Notes

Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filed - Closed
Partial - Closed

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Tracking Information

Tracking Information		Final Cost
Tracking #	<u> </u>	Total <u> </u>
Rec'd Date	<u> </u>	Deposit <u> </u>
Ready Date	<u> </u>	Balance Due <u> </u>
Total Pages	<u> </u>	Balance Paid <u> </u>

Records Provided

[Signature]
Custodian Signature

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NOV 17 2017

CITY CLERK'S OFFICE



State of New Jersey City of Millville

GOVERNMENT RECORDS REQUEST FORM



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Joseph MI P Last Name Smith
Company The Daily Journal
Mailing Address 891 EAST OAK ROAD
City Vineland State NJ Zip 08360 Email _____
Business Hours Telephone: Area Code _____ Number _____ Extension _____
Preferred Delivery: Pick Up _____ US Mail _____ On Site Inspect EMAIL
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any
indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Joseph P. Smith Date 11-20-17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Pages 1-10 @\$0.75
Pages 11-20 @\$0.50
Pages 21 - @\$0.25
Delivery: Delivery / postage fees
additional depending upon
delivery type.
Extras: Extraordinary service fees
dependent upon request.

Record Request Information: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

Copies sent via email

Received in September and October 2017

Thank you

Emailed 11/20/17

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- ☐ PLANNING DIRECTOR
- ☐ CITY ENGINEER
- ☐ FIRE CHIEF
- ☐ WATER/SEWER MAINT SUPT
- ☐ STREETS & ROADS SUPT
- ☐ PURCHASING AGENT/CFO
- ☐ TREASURER
- ☐ PARKS & PUBLIC PROP SUPT
- ☐ CITY SOLICITOR

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Disposition Notes
Custodian: If any part of request cannot be
delivered in seven business days,
detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

Tracking Information

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

RECEIVED

NOV 20 2017

CITY CLERK'S OFFICE

J. M. H.
Custodian Signature

Date

Respond 10/27/17 ✓

Due 10/31/17 ✓

CITY OF MILLVILLE

GOVERNMENT RECORDS REQUEST FORM

12 S. HIGH STREET, PO BOX 609

MILLVILLE, NJ 08332

PHONE (856) 825-7000 FAX (856) 825-3686

Jeanne M. Hitchner, City.OPRA.Requests@millvillenj.gov



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Kim MI R. Last Name Elliott

E-mail Address [REDACTED]

Mailing Address 1104 Van Buren Ave.

City Oxford State MS Zip 38655

Telephone: [REDACTED] Fax [REDACTED]

Preferred Delivery: Pick Up ☐ US Mail ☐ On Site Inspect ☐ Fax ☐ E-mail ☒

Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Kim Elliott Date 10/20/2017

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size - \$0.05 per page
Legal size - \$0.07 per page
Other Materials (CD, DVD, etc)-actual cost of material
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Extras: Extraordinary service fees dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Investigative crash report, including any photos, crash data retrieval (CDR) information and medical examiner findings if available.

Crash date: 05/24/2015 Time: 16:13 Location: CR-670 & University Road
Names involved: Michelle Zenchuk (driver), Melissa Headley (passenger), Kinleigh Groff (passenger)

Mailed 11/17/17

CITY USE ONLY: COMMENTS:

Mailed 11/6/17 Paid 11/17/17

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Disposition Notes

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In Progress - Open _____
Denied - Closed _____
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Partial - Closed _____

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Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Jmz
Custodian Signature

RECEIVED

OCT 20 2017

Date

CITY CLERK'S OFFICE