



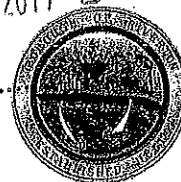
AGENCY NAME HERE

OPEN PUBLIC RECORDS ACT REQUEST FORM

Borough of Riverton

505A Howard Street, Riverton, NJ 08077

Fax: 856-829-1413 • Email: MHack@Riverton-NJ.com

RECEIVED
AUG 28 2017
BY: 9/8

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Kathy Hallin Last Name Hallin
E-mail Address Kathyhallin@901.com
Mailing Address Weichert Realtors - 202 W. Main St.
City Moorestown State NJ Zip 08057
Telephone (856) 905-5011 FAX (856) 235-1194
Preferred Delivery: ☒ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Kathy Hallin Date 8/28/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am a licensed real estate agent for the property at 802 Main St., Riverton.
The seller, Lee McAvinia is requesting any permits, etc. for an oil tank that was abandoned in place and filled w/sand by Ward Oil Co. in '93
A current sale depends on this info so any urgency is greatly appreciated! I can also pick up!

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

sent
9/11

In Progress ☐ Open ☐
Denied ☐ Closed ☐
Filled ☐ Closed ☐
Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information

Tracking #	Total
Rec'd Date	Deposit
Ready Date	Balance Due
Total Pages	Balance Paid

Records Provided

1302/2

Custodian Signature

Date



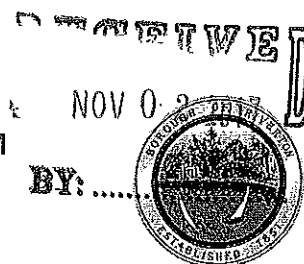
AGENCY NAME HERE

OPEN PUBLIC RECORDS ACT REQUEST FORM

Borough of Riverton

505A Howard Street, Riverton, NJ 08077

Fax: 856-829-1413 • Email: MHack@Riverton-NJ.com



BY:

Important Notice

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Requestor Information – Please Print

First Name	Steve Saurman		Last Name		
E-mail Address	856 200 6202				
Mailing Address					
City		State		Zip	
Telephone			FAX		
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE / HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature				Date	

Payment Information

Maximum Authorization Cost \$		
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) – actual cost of material	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

- Census report for Riverton

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes	
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	
In Progress	- Open
Denied	- Closed
Filled	- Closed
Partial	- Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

Michelle Hack

OCT 23 2017

From: Priority Search Services <beth@prioritysearchservices.com>
Sent: Friday, October 20, 2017 2:31 PM
To: Michelle Hack
Subject: Request for Information

10/31

Please provide any open/due/paid fees for Code Enforcement violations and Vacant/Abandoned Property Registration Fees and the dates those fees cover for the following properties in Riverton Borough, Burlington County:
(ie. VPR Fee \$500.00 paid for 12/17/15-12/16/16. \$1,500.00 due 12/17/16 for 12/17/16-12/16/17)

Block 1105 Lot 10 at 306 MIDWAY owned by BERGMAN STAFFORD & MAUREEN

Beth Ranney

Priority Search Services, LLC
788 Shrewsbury Avenue, Suite 2131
Tinton Falls, NJ 07724
Phone: (732) 741-5080
Fax: (732) 741-5068

--- PSS REF ID 15915911 ---

No permits
on file for
New Electric

AGENCY NAME HERE

PUBLIC RECORDS ACT REQUEST FORM

Borough of Riverton

1413 • Email: MHack@Riverton-NJ.com



Important Notice

Information related to your rights concerning government records. Please read it carefully.

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) - actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Mailing Address 5 Thomas Ave
City Riverton State NJ Zip 08077
Telephone 609-744-3694 FAX _____
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail X
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Will E. Johannsen Date 10/10/2017

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I purchased the House @ 5 Thomas Ave in April 2016. The Electrical System was updated prior to then. Please provide permits relating to upgrade of Electrical Service for 5 Thomas Ave Riverton NJ 08077.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature

Date



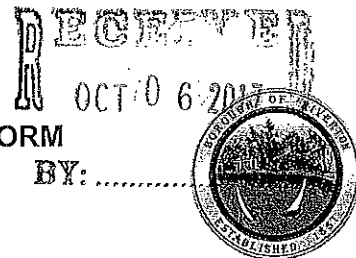
AGENCY NAME HERE

OPEN PUBLIC RECORDS ACT REQUEST FORM

Borough of Riverton

505A Howard Street, Riverton, NJ 08077

Fax: 856-829-1413 • Email: MHack@Riverton-NJ.com



Important Notice

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Requestor Information – Please Print

First Name Cheryl MI _____ Last Name Smekal

E-mail Address _____

Mailing Address Send to Mr. Begly

City _____ State _____ Zip _____

Telephone 956 278 7632 FAX _____

Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail _____

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature _____ Date _____

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

+ Request Resolution for Site Plan
approval for Barclay Ins. (2014)

sent 10/8

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

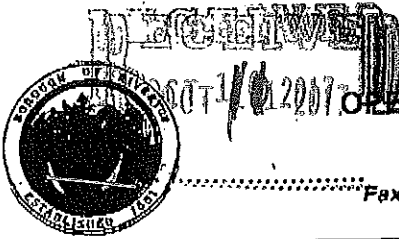
Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

9/18/17



AGENCY NAME HERE

OPEN PUBLIC RECORDS ACT REQUEST FORM

Borough of Riverton

505A Howard Street, Riverton, NJ 08077

Fax: 856-829-1413 • Email: MHack@Riverton-NJ.com



Important Notice

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Requestor Information - Please Print

First Name Pam MI Last Name Bigelow
 E-mail Address pbigelow@nobleweb.com
 Mailing Address 1817 Olde Homestead Lane Suite 101
 City Lancaster State PA Zip 17601
 Telephone 717-859-3311 x124 FAX
 Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature Pam Bigelow Date 9/18/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Requesting any open construction permits for 601 Elm Terrace Riverton, NJ 08077.

Thank you.

sent
10/12

AGENCY USE ONLY

Est. Document Cost
 Est. Delivery Cost
 Est. Extras Cost
 Total Est. Cost
 Deposit Amount
 Estimated Balance
 Deposit Date

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

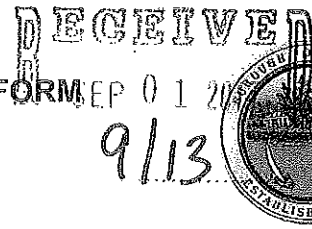
In Progress - Open
 Denied - Closed
 Filled - Closed
 Partial - Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u></u>	Total	<u></u>
Rec'd Date	<u></u>	Deposit	<u></u>
Ready Date	<u></u>	Balance Due	<u></u>
Total Pages	<u></u>	Balance Paid	<u></u>
Records Provided			
Custodian Signature <u></u>		Date <u></u>	



AGENCY NAME HERE
OPEN PUBLIC RECORDS ACT REQUEST FORM
Borough of Riverton
505A Howard Street, Riverton, NJ 08077
Fax: 856-829-1413 • Email: MHack@Riverton-NJ.com



Important Notice

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Requestor Information – Please Print

First Name Peter MI Last Name Bennett
E-mail Address taxcerts@stringinformation.com
Mailing Address 8201 Greensboro Drive, Suite 606
City McLean, State VA Zip 22102
Telephone 202-750-4092 FAX
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Peter Bennett Date 9/1/2017

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash Check Money Order
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Requesting is there any
-Open/ Expired permits
-Code compliance
-Zoning violation for the property located at
300 MANOR COURT RIVERTON, NJ 08077
Please Mention if there is any outstanding fee for Permit/violation or compliance.

mailed 9/8

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

Disposition Notes
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In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

AGENCY USE ONLY

Tracking Information

Tracking #
Rec'd Date
Ready Date
Total Pages

Final Cost

Total
Deposit
Balance Due
Balance Paid

Records Provided

Custodian Signature

Date



AGENCY NAME HERE

OPEN PUBLIC RECORDS ACT REQUEST FORM

Borough of Riverton

505A Howard Street, Riverton, NJ 08077

Fax: 856-829-1413 • Email: MHack@Riverton-NJ.com

BY:

due 9/20



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name CAROL LYNN MI _____ Last Name CAGNO
E-mail Address LYNNCAGNO
Mailing Address 420 Bridgeview Rd
City PENNSAUKEN State NJ Zip 08110
Telephone 856-914-0787 FAX N/A
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail _____
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Carol Lynn Cagno Date _____

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
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Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Copy of Riverton street maps

done

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided _____

Custodian Signature _____

Date _____

RECEIVED
SEP 01 2017

AGENCY NAME HERE

OPEN PUBLIC RECORDS ACT REQUEST FORM

Agency Address

Agency Telephone Number & Fax Number

Agency e-mail address

Name of Agency Custodian

Place
Logo
Here

Place
Logo
Here

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name James MI Last Name Roberts
 Email Address tristateoffice19034@gmail.com
 Billing Address 134 E Chestnut Ave
North Wildwood State NJ Zip 08260
 Telephone FAX
 Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail ☒
 You are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 17:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 9/1/17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash Check Money Order
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
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Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Mailroom records relating to office equipment, specifically mail machine lease information and relevant documents regarding supplies, service and rental of mailing equipment (postage meters, folder/inserted letter openers, etc) ... package tracking software if applicable.
 Records for the 2017 tax year!

AGENCY USE ONLY

Est. Document Cost
 Est. Delivery Cost
 Est. Extras Cost
 Total Est. Cost
 Deposit Amount
 Estimated Balance
 Deposit Date

AGENCY USE ONLY

Disposition Notes
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In Progress Open
 Denied Closed

AGENCY USE ONLY

Tracking Information

Tracking #
 Rec'd Date
 Ready Date
 Total Pages

Final Cost

Total

Deposit

Balance Due

Balance Paid

Records Provided

RECEIVED
AUG 22 2017



AGENCY NAME HERE

OPEN PUBLIC RECORDS ACT REQUEST FORM
Borough of Riverton

505A Howard Street, Riverton, NJ 08077
Fax: 856-829-1413 • Email: MHack@Riverton-NJ.com



Important Notice

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Requestor Information – Please Print

First Name Faith Copper Endicott Last Name _____
E-mail Address 311 Bank Ave Apt 2 Riverton NJ 08077
Mailing Address fendico2@its.jnj.com
City _____ State _____ Zip _____
Telephone 609-707-3210 FAX _____
Preferred Delivery: Pick Up _____ US Mail ☒ On-Site Inspect _____ Fax _____ E-mail _____

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date Aug 22 2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material

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Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I would like an OPRA report on a property we are considering/contracting to purchase.

The property address: 2 Lippincott Ave, Riverton NJ 08077
<2008 - current>

Lot 301 Block 10
owner: Nancy Siefert

Open permits
all permits

Thank you.

Please mail report or call me to pick up/pay if necessary

Faith Copper Endicott
609-707-3210

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

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In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

Custodian Signature

Date

Michelle Hack

From: Jim Logue <jlogue@jimlogueconsulting.com>
Sent: Wednesday, August 09, 2017 8:49 PM
To: Michelle Hack
Subject: OPRA

RECEIVED
AUG 10 2017
8/21

I would like the following information under the state's Open Public Records Act. Please consider this my official request. I prefer to get this information via electronic format if possible. Please feel free to contact me with any questions.

Thanks

Sincerely,

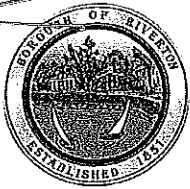
Jim Logue
609-230-9555
322 Washington St.
Mt. Holly, NJ

I would like the following documents:

- Copies of Police Dispatch records, citation and complaints both Police as well as property management for the past 10 years.
- Copies of Tax Bills for the past ten years
- Copies of Water and Sewer Bills for the past ten years
- Copies of permits applied for during the past ten years

This is for the following individuals

- Susan Cairns Wells 304 8th st
- James Quinn 629 elm



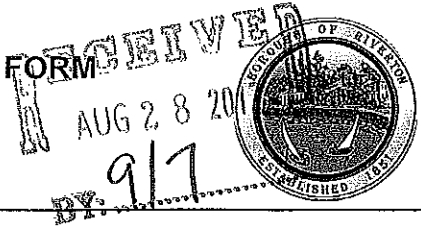
AGENCY NAME HERE

OPEN PUBLIC RECORDS ACT REQUEST FORM

Borough of Riverton

505A Howard Street, Riverton, NJ 08077

Fax: 856-829-1413 • Email: MHack@Riverton-NJ.com



Important Notice

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Requestor Information – Please Print

First Name Denise MI E Last Name Haas

E-mail Address dhaas@comegnolaw.com

Mailing Address Comegno Law Group, P.C., 521 Pleasant Valley Avenue

City Moorestown State NJ Zip 08057

Telephone 856-234-4114 FAX 856-234-5161

Preferred Delivery: Pick Up ☐ US Mail ☒ On-Site Inspect ☐ Fax ☐ E-mail ☐

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 17:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date August 24, 2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

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Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Copy of the CD of the June 20, 2017 Planning Board Hearing, in connection with 105/103 Midway, Block 204, Lot 2 and Lot 3.

Sent
8/29

AGENCY USE ONLY

Document Cost _____

Delivery Cost _____

Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____

Denied - Closed _____

Filled - Closed _____

Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking #	_____	Total	_____
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Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

Custodian Signature

Date



AGENCY NAME HERE
OPEN PUBLIC RECORDS ACT REQUEST FORM
Borough of Riverton
505A Howard Street, Riverton, NJ 08077
Fax: 856-829-1413 • Email: MHack@Riverton-NJ.com



Important Notice

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Requestor Information – Please Print

First Name Denise MI E Last Name Haas
E-mail Address dhaas@comegnolaw.com
Mailing Address Comegno Law Group, P.C., 521 Pleasant Valley Avenue
City Moorestown State NJ Zip 08057
Telephone 856-234-4114 FAX 856-234-5161
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Denise E. Haas Date 8/3/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Resolution # PB 2017-06, for Variance and Minor Subdivision Approval in connection with 105/103 Midway, Block 1204, Lot 2 and Lot 3.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost
Tracking #	_____	Total _____
Rec'd Date	_____	Deposit _____
Ready Date	_____	Balance Due _____
Total Pages	_____	Balance Paid _____
Records Provided		
Custodian Signature _____		Date _____

AGENCY NAME HERE

OPEN PUBLIC RECORDS ACT REQUEST FORM

Agency Address

Agency Telephone Number & Fax Number

Agency e-mail address

Name of Agency Custodian

Place
Logo
Here

Place
Logo
Here

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Jim MI _____ Last Name O'Donnell

E-mail Address James.O'Donnell@nbcuni.com

Mailing Address 10 Monument Road

City Bala Cynwyd State PA Zip 19004

Telephone 215-913-0273 FAX 610-668-5649

Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☒ E-mail

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature James O'Donnell Date 08/09/2017

Payment Information

Maximum Authorization Cost \$ 1

Select Payment Method

Cash ☐ ☒ Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc.) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please see attached 3 pages

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Records Provided

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Custodian Signature _____

Date _____

August 7, 2017

Dear Records Officer,

This is a joint request from Trace Media Inc. and NBC10 to your Police Department for certain information pertaining to stolen and seized firearms, information that we understand to be public under public records laws.

We request the following:

Part 1) The below listed information for each firearm reported stolen to your agency from January 1, 2012, to August 1, 2017:

- Serial Number
- Year
- Date
- Incident No
- Report Type
- Property Type – Description
- Property Gun Description
- Property Description
- Property Model
- Property Gun Caliber
- Property Count
- Any other columns available

Part 2) The below listed information for each firearm seized by your agency from January 1, 2012, to August 1, 2017:

- Serial Number
- Occur From Date
- Property Description
- Property Brand
- Property Model
- Property Gun Description
- Property Gun Caliber
- Incode Description
- Incode
- Any other columns available
- Crime Category Code

Part 3) Any and all available data dictionaries and/or code sheets so that we can ascertain the meaning of column headings, codes, abbreviations, and other information contained in the CDW BI.

Trace Media, Inc.
Box 4184,
York, NY 10163

thetrace.org
ace.org

As members of the news media, Trace Media and NBC10 will be making information obtained from this request available to the general public and are not requesting the records for commercial purposes.

The serial number is the most important piece of descriptive information for a firearm.

Serial numbers are assigned to specific firearms, not specific individuals, so any argument that releasing a serial number could identify, let alone endanger, a witness is without merit. Furthermore, because serial numbers serve as the identification markings for firearms, not people, any argument that gun owners have a right to privacy regarding the serial numbers of their weapons is equally flawed.

Firearm serial numbers by themselves cannot be used to identify an individual or a witness. The U.S. federal government does not have a comprehensive firearm registry, and in even in states where registries do exist, the information contained therein is not open to the general public. Moreover, while serial numbers are designed to aid in the identification of specific firearms, their distinctiveness is not absolute. Under federal regulations, serial numbers may be duplicated by different manufacturers. For example, if Manufacturer A produces a handgun with serial number 12345, Manufacturer B can also produce a handgun with serial number 12345 and still be in compliance with the law.

The release of serial numbers would also not hinder a law enforcement investigation. To argue such would be akin to saying that serial numbers somehow open a window into a police investigative file, which they do not. Besides, serial numbers often appear in publicly accessible court documents, albeit without the centralization key for newsgathering and analysis.

This request is part of a national project exploring the use of stolen guns in crime, an issue of paramount import to the citizens of your community and the brave police officers who protect and serve them.

So far, more than 200 public law enforcement agencies around the country have released serial number information to us in response to public records requests for this project.

We hope that your agency takes our arguments into consideration when reviewing our records request.

We ask that the requested records be provided in a .xlsx, .xls, .csv, .txt, or another spreadsheet-compatible format. We also ask that you email the records to Jim.ODonnell@NBCUNI.com

GE
MEDIA, INC.
Box 4184,
New York, NY 10163

3@thetrace.org
@thetrace.org

When releasing the records, please be mindful that .xlsx and .xls file extensions may delete leading zeros from serial numbers – turning, for example, a serial number that is actually 012345 into 12345. This could skew our analysis. To ensure that this does not happen, please take care to download and import the serial number column in a "Text" number format.

If there are fees associated with this request, we would appreciate if you informed us of the estimated charges in advance.

If you have any questions or concerns, please do not hesitate to contact

Jim O'Donnell
Senior Investigative Producer
NBC10
215-913-0273



AGENCY NAME HERE

OPEN PUBLIC RECORDS ACT REQUEST FORM

Borough of Riverton

505A Howard Street, Riverton, NJ 08077

Fax: 856-829-1413 • Email: MHack@Riverton-NJ.com

AUG 14 2017



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name	Jordan	MI		Last Name	Sparacio
E-mail Address	jordan.sparacio@pemco-limited.com				
Mailing Address	4600 s ulster				
City	Denver	State	CO	Zip	80237
Telephone	720-509-3254	FAX			
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail X
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature				Date	8/11/17

Payment Information

Maximum Authorization Cost \$		
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page	
	Legal size pages - \$0.07 per page	
	Other materials (CD, DVD, etc) – actual cost of material	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I need to verify if there are any open code violations on this property that we need to take care of as well as if Riverton has an ordinance that requires vacant property registration. If so, has the property been registered? By whom, when, what fee was paid, and what is the current fee due? The address is:

491 FULTON ST RIVERTON

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

Custodian Signature

Date

OPEN PUBLIC RECORDS ACT REQUEST FORM

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Amy MI _____ Last Name Han
E-mail Address amyhan324@gmail.com
Mailing Address 272 La Cascata
City Clementon State NJ Zip 08021
Telephone 856-383-0803 FAX _____
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail X
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 8/15/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Can you please provide me with a list of the latest quarter's tax delinquent homes with owner's information (i.e. name, mailing addresses, etc) and the total delinquent amount from current to previous year(s) in excel format via email.

If for any reason you are unable to provide that list, please state the reason in detail. Thanks in advance.

Instructions on how to generate the report in excel in the Edmund System:

In Edmund Billing/Collection Tax Collections Accounts Tax Custom Reports. On Page 3 Select year and date range you want. Check boxes Utility balance as of date (will be date you put in end of range) and Year/Prd Range balance for Taxes. Page 1 on bottom left corner is check box for excel. On page 2 select all the boxes requested by the requester. (name, property address, mailing address, class, etc.)

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

Custodian Signature

Date



AGENCY NAME HERE
OPEN PUBLIC RECORDS ACT REQUEST FORM
Borough of Riverton
505A Howard Street, Riverton, NJ 08077
Fax: 856-829-1413 • Email: MHack@Riverton-NJ.com



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Jordan MI _____ Last Name Sparacio

E-mail Address jordan.sparacio@pemco-limited.com

Mailing Address 4600 s ulster st

City denver State co Zip 80234

Telephone 720-509-3254

FAX _____

Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Jordan Sparacio

Digitally signed by Jordan Sparacio
Date: 2017.08.24 17:09:54 -0600

Date 8/24/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I need to know if there are any open code violations on the property at
106 BROAD STREET

I also need to know if the property has been registered with the vacant properties registration program if so by whom, when, what fee was paid and what fee is due next?

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

Tracking Information

Final Cost

Tracking # _____ Total _____
Rec'd Date _____ Deposit _____
Ready Date _____ Balance Due _____
Total Pages _____ Balance Paid _____

Records Provided

Custodian Signature _____

Date _____

Michelle Hack

From: Joe Rainer <rainerpainting@gmail.com>
Sent: Monday, October 16, 2017 11:33 AM
To: Michelle Hack
Subject: Re: opra

I did. Will notify when I get the list. Thank you.

Sent from my iPhone

On Oct 16, 2017, at 11:11 AM, Michelle Hack <mhack@riverton-nj.com> wrote:

I think I need to re-upload the form, but I have the newest list that was reported on at the last Council meeting. I will send to you ASAP, right now my electronic files are down but will forward as soon as I am up and running. Please let me know that you got this, our email is acting up too.

Michelle

From: Joe Rainer <rainerpainting@gmail.com>
Sent: Sunday, October 15, 2017 10:01 AM
To: Michelle Hack
Subject: opra

The forms section of new website is not working. Please send the form of just a list of vacant properties as of 10=1-2017.



AGENCY NAME HERE

OPEN PUBLIC RECORDS ACT REQUEST FORM

Borough of Riverton

505A Howard Street, Riverton, NJ 08077

Fax: 856-829-1413 • Email: MHack@Riverton-NJ.com

**Important Notice**

The last page of this form contains Important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please PrintFirst Name Apriell MI D Last Name HydeE-mail Address ahyde@str.comMailing Address 735 E Main StCity Hendersonville State TN Zip 37075Telephone 615-824-8664 X3158 FAX n/aPreferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.Signature [Signature] Date 10-18-17**Payment Information**

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Name/address, developer name, building permit number, and construction company name of all self storage facilities that have gone through planning, zoning, construction, or expansion with in the last 3 months.

AGENCY USE ONLYEst. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____**AGENCY USE ONLY****Disposition Notes**
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____**AGENCY USE ONLY****Tracking Information**Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature

Date

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Monday, September 04, 2017 9:17 PM
To: Doloros Rosso; Michelle Hack
Attachments: OPRA Form riverton 12-10.doc

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Sunday, December 03, 2017 10:23 PM
To: Michelle Hack
Attachments: OPRA Form riverton 12-10.doc

Veronica Hartman | Municipal Tax Searcher
Action Title Research
611 Route 46 West Suite 103 | Hasbrouck Heights NJ, 07604
Office: 201-531-1663
www.actiontitleresearch.com

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Monday, November 27, 2017 8:47 PM
To: Michelle Hack
Attachments: OPRA Form riverton 12-10.pdf

Veronica Hartman | Municipal Tax Searcher
Action Title Research
611 Route 46 West Suite 103 | Hasbrouck Heights NJ, 07604
Office: 201-531-1663
www.actiontitleresearch.com

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Sunday, November 19, 2017 10:04 PM
To: Michelle Hack
Attachments: OPRA Form riverton 12-10.doc

Veronica Hartman | Municipal Tax Searcher
Action Title Research
611 Route 46 West Suite 103 | Hasbrouck Heights NJ, 07604
Office: 201-531-1663
www.actiontitleresearch.com

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Sunday, November 12, 2017 6:54 PM
To: Michelle Hack
Attachments: OPRA Form riverton 12-10.doc

Veronica Hartman | Municipal Tax Searcher
Action Title Research
611 Route 46 West Suite 103 | Hasbrouck Heights NJ, 07604
Office: 201-531-1663
www.actiontitleresearch.com

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Sunday, November 05, 2017 8:00 PM
To: Michelle Hack
Attachments: OPRA Form riverton 12-10.doc

Veronica Hartman | Municipal Tax Searcher
Action Title Research
611 Route 46 West Suite 103 | Hasbrouck Heights NJ, 07604
Office: 201-531-1663
www.actiontitleresearch.com

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Sunday, October 29, 2017 8:44 PM
To: Michelle Hack
Attachments: OPRA Form riverton 12-10.doc

Veronica Hartman | Municipal Tax Searcher
Action Title Research
611 Route 46 West Suite 103 | Hasbrouck Heights NJ, 07604
Office: 201-531-1663
www.actiontitleresearch.com

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Sunday, October 15, 2017 8:37 PM
To: Michelle Hack; drosso@riverton-nj.com
Attachments: OPRA Form riverton 12-10.doc

Veronica Hartman | Municipal Tax Searcher
Action Title Research
611 Route 46 West Suite 103 | Hasbrouck Heights NJ, 07604
Office: 201-531-1663
www.actiontitleresearch.com

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Tuesday, October 03, 2017 11:27 PM
To: Michelle Hack
Attachments: OPRA Form riverton 12-10.doc

Veronica Hartman | Municipal Tax Searcher
Action Title Research
611 Route 46 West Suite 103 | Hasbrouck Heights NJ, 07604
Office: 201-531-1663
www.actiontitleresearch.com

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Monday, September 25, 2017 9:52 PM
To: Doloros Rosso; Michelle Hack
Subject: OPRA
Attachments: OPRA Form riverton 12-10.doc

Veronica Hartman | Municipal Tax Searcher
Action Title Research
611 Route 46 West Suite 103 | Hasbrouck Heights NJ, 07604
Office: 201-531-1663
www.actiontitleresearch.com

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Tuesday, September 12, 2017 9:35 PM
To: Doloros Rosso; Michelle Hack
Subject: OPRA
Attachments: OPRA Form riverton 12-10.doc

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Monday, August 28, 2017 11:04 AM
To: Michelle Hack; Doloros Rosso
Subject: OPRA
Attachments: OPRA Form riverton 12-10.pdf

Follow Up Flag: Follow up
Due By: Tuesday, September 05, 2017 9:00 AM
Flag Status: Flagged

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Monday, August 14, 2017 9:01 PM
To: Doloros Rosso; Michelle Hack
Subject: OPRA
Attachments: OPRA Form riverton 12-10.doc

Michelle Hack

From: Veronica Hartman <VHartman@actiontitlerearch.com>
Sent: Monday, August 07, 2017 9:05 AM
To: Doloros Rosso; Michelle Hack
Subject: opra
Attachments: OPRA Form riverton 12-10.doc

Michelle Hack

From: Veronica Hartman <VHartman@actiontitleresearch.com>
Sent: Sunday, July 30, 2017 10:37 AM
To: Doloros Rosso; Michelle Hack
Subject: OPRA
Attachments: OPRA Form riverton 12-10.doc

Michelle Hack

From: Curtis Blanding <cblanding@smartprocure.com>
Sent: Wednesday, November 08, 2017 4:21 PM
To: Michelle Hack
Subject: Re: SmartProcure OPRA Request Borough of Riverton For PO/Vendor Information

Dear Michelle,

This email serves as confirmation that we have received records from Borough of Riverton. SmartProcure thanks you for taking the time to answer our OPRA request. We will begin the process of combining your records with thousands of other government agencies' records nationwide.

Government purchasing agents use the records to save research time, negotiate better pricing with vendors, get quotes, or simply to find new vendors.

Again, we appreciate your assistance.

Best regards,

Curtis Blanding
Data Acquisition Specialist
SmartProcure
Direct: [954-299-3254](tel:954-299-3254) | Email: cblanding@smartprocure.com

On Nov 08, 2017, at 03:09 PM, Michelle Hack <mhack@riverton-nj.com> wrote:

Hi, I did the upload instead of email it you. Can you confirm it worked on your end?

From: cblanding@smartprocure.us [mailto:cblanding@smartprocure.us]
Sent: Tuesday, October 24, 2017 7:51 AM
To: Michelle Hack <mhack@riverton-nj.com>
Subject: SmartProcure OPRA Request Borough of Riverton For PO/Vendor Information

Dear Michelle or Custodian of Public Records,

SmartProcure is submitting an OPRA request to the Borough of Riverton for purchasing records from 2017-07-20 (yyyy-mm-dd) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable,

i.e., invoice, encumbrance, or check number

2. Purchase date

3. Line item details (Detailed description of the purchase)

4. Line item quantity

5. Line item price

6. Vendor ID number, name, address, contact person and their email address

The attached document may be helpful as a reference to fulfill this request if the Borough of Riverton stores the records using any of the pre-programmed software reports, but the records request is not limited to the reports listed.

Please email the information or use the following web link. There is no file size limitation:
<http://upload.smartprocure.us/?st=NJ&org=BoroughOfRiverton>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at 954-637-0742.

Regards,

Curtis Blanding

Data Acquisition Specialist

SmartProcure

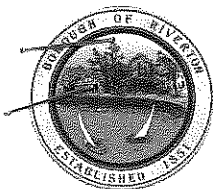
Direct: 954-637-0742 | Support: 888-988-6348

Email: cblanding@smartprocure.us | www.smartprocure.us

700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441

■

<file.jpe>



AGENCY NAME HERE

OPEN PUBLIC RECORDS ACT REQUEST FORM

Borough of Riverton

505A Howard Street, Riverton, NJ 08077

Fax: 856-829-1413 • Email: MHack@Riverton-NJ.com



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Mayble MI M Last Name AbrahamE-mail Address mayble.abraham@hdrinc.comMailing Address 1 International Boulevard, 10th Floor, Suite 1000City Mahwah State NJ Zip 07495Telephone 201-335-9330 FAX 201-335-3901Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature _____ Date _____

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am requesting the Environmental Resources Inventory document, dated 2008, and produced by the Riverton Planning Board and Environmental Commission. I was previously able to download it from the website: <http://www.riverton-nj.com/environmental-commission/> a couple of months ago and now the document is no longer available. Thanks!

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

Custodian Signature

Date

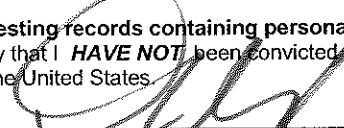
RIVERTON BOROUGH
OPEN PUBLIC RECORDS ACT REQUEST FORM
505A Howard Street
Riverton, NJ 08077

RECEIVED
NOV 20 2017
BY: 12/1

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name	Alex	MI	Paul	Last Name	Genato
E-mail Address	agenato@archerlaw.com				
Mailing Address	Archer & Greiner, P.C., 101 Carnegie Center, Suite 300				
City	Princeton	State	NJ	Zip	08540
Telephone	609-580-3706	FAX	609-580-3760		
Preferred Delivery:	Pick Up	US Mail	3rd	On-Site Inspect	Fax 2nd E-mail 1st
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature				Date	11/16/17

Payment Information

Maximum Authorization Cost \$ 3.00	
Select Payment Method	
Cash	Check X Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) – actual cost of material
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We request a copy of any and all State of New Jersey Non-Residential Development Fee Certification/Exemption forms (Form N-RDF) filed in Riverton Borough by any developer since January 1, 2016. Attached for your reference please find an example form.

11/22 none per R. Fort

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes	
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	
In Progress	- Open _____
Denied	- Closed _____
Filed	- Closed _____
Partial	- Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost
Tracking #	_____	Total _____
Rec'd Date	_____	Deposit _____
Ready Date	_____	Balance Due _____
Total Pages	_____	Balance Paid _____
Records Provided		
Custodian Signature		Date