

Maryalice Brown

From: Douglas Melegari <dmelegari@pinebarrenstribune.com>
Sent: Wednesday, August 09, 2017 1:32 PM
To: mbrown
Subject: OPRA Request 8/9/2017 1:31 p.m.

Hi Mary Alice!

Below is the OPRA request.

Has anyone been appointed in the interim and, if so, what is their current residence?

Regards and thanks,

Doug

Dear Woodland Township,

Per state GRC, an email is acceptable for making a valid OPRA request.

Please accept this e-mail as my request under the Open Public Records Act (OPRA) and the common law right of access. Please send all responses and responsive records to me via Douglas Melegari, 219 Burrs Mill Road, Southampton. Thank You.

Background:

Woodland's Emergency Management Coordinator Thomas Skleros resigned on Aug. 1.

Records Requested:

1. Woodland's Emergency Management Coordinator Thomas Skleros resignation letter.

I appreciate your assistance in gathering and providing these records to me. All documents should be sent via electronic method to avoid copying costs. Please confirm receipt of this request.

Regards,
Doug

Douglas D. Melegari
Owner of Pine Barrens Media LLC
Publisher of the Pine Barrens Tribune
P.O. Box 2402, Vincentown, New Jersey, 08088
Phone: (609)-801-2392
Fax: (609)-801-2395
News and Events: news@pinebarrenstribune.com
Ads: sales@pinebarrenstribune.com
Online: www.pinebarrenstribune.com

Maryalice Brown

From: Douglas Melegari <dmelegari@pinebarrentribune.com>
Sent: Thursday, August 10, 2017 11:34 AM
To: mbrown
Subject: Open Public Records Act (OPRA) 8/10 11:33 a.m.

Dear Woodland Township,

Per state GRC, an email is acceptable for making a valid OPRA request.

Please accept this e-mail as my request under the Open Public Records Act (OPRA) and the common law right of access.

Background:

Woodland reportedly held a special meeting on Tuesday, Aug. 8.

Records Requested:

1. Audio recording for special township committee meeting held on Aug. 8.
2. Agenda for special meeting Aug. 8

I appreciate your assistance in gathering and providing these records to me.

Regards,
Doug

Douglas D. Melegari
Owner of Pine Barrens Media LLC
Publisher of the Pine Barrens Tribune
P.O. Box 2402, Vincentown, New Jersey, 08088
Phone: (609)-801-2392
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News and Events: news@pinebarrentribune.com
Ads: sales@pinebarrentribune.com
Online: www.pinebarrentribune.com

OPPA

OPEN PUBLIC RECORDS ACT REQUEST FORM

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Amy MI _____ Last Name Han

E-mail Address amyhan324@gmail.com

Mailing Address 272 La Cascata

City Clementon State NJ Zip 08021

Telephone 856-383-0803 FAX _____

Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 8/15/17

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash _____ Check _____ Money Order _____

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Can you please provide me with a list of the latest quarter's tax delinquent homes with owner's information (i.e. name, mailing address, etc) and the total delinquent amount from current to previous year(s) in excel format via email.

If for any reason you are unable to provide that list, please state the reason in detail. Thanks in advance.

Instructions on how to generate the report in excel in the Edmund System:

In Edmund Billing/Collection Tax Collections Accounts Tax Custom Reports. On Page 3 Select year and date range you want. Check boxes Utility balance as of date (will be date you put in end of range) and Year/Prd Range balance for Taxes. Page 1 on bottom left corner is check box for excel. On page 2 select all the boxes requested by the requester. (name, property address, mailing address, class, etc.)

(Property Class 2)
(2017 1st prior)

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____

Denied - Closed _____

Filled - Closed _____

Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	



State of New Jersey
Government Records Council
GOVERNMENT RECORDS REQUEST FORM
101 South Broad Street, PO Box 819
Trenton, NJ 08625-0819
Phone: 866-850-0511 Fax: (609) 633-6337
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc.

RECEIVED
AUG 16 2017



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Megan MI E Last Name Cruz
E-mail Address mecruz@terracon.com
Mailing Address 4081 Hadley Road, Unit B
City South Plainfield State New Jersey Zip 07080
Telephone (908) 546-6166 FAX (908) 546-6160
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☒
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 8/15/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size \$0.05 per pages page
Legal size \$0.07 per pages page
Other materials Actual cost (CD, DVD, etc.) of materials
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am looking for environmental records for a site with no known address located on Tuckerton Road Block 4206, Lots 26.02 and 26.04 from the Building and Fire Departments. Specific records requested include records of tanks (USTs or ASTs), hazardous material storage, releases of hazardous materials, emergency responses to the site (hazmat or fire), environmental permits, environmental inspections, and current property ownership of the site (property card). Please let me know if you need any further information. Thank you.

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

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Denied	- Closed _____
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Records Provided			
Custodian Signature		Date	



State of New Jersey
Government Records Council
GOVERNMENT RECORDS REQUEST FORM

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Trenton, NJ 08625-0819
Phone: 866-850-0511 Fax: (609) 633-6337
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc.

RECEIVED
AUG 16 2017



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name LOUIS MI J Last Name CANTAFIO
E-mail Address LOUISCANTAFIO@GMAIL.COM
Mailing Address PO BOX 518
City CHATSWORTH State NJ Zip 08019
Telephone 908-642-4789 FAX _____
Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☐
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 8/16/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size \$0.05 per page
Legal size \$0.07 per page
Other materials Actual cost (CD, DVD, etc.) of materials
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Requesting a sample of any document (only asking for a single sample) that indicates that the town was seeking a \$75k lien on buildings owned by the Woodland Township Volunteer Fire Department.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

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AGENCY USE ONLY

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Total Pages	Balance Paid

Records Provided

Custodian Signature

Date



State of New Jersey
Government Records Council
GOVERNMENT RECORDS REQUEST FORM

101 South Broad Street, PO Box 819

Trenton, NJ 08625-0819

Phone: 866-850-0511 Fax: (609) 633-6337

E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name LOUIS MI J Last Name CANTAFIO
E-mail Address LOUISCANTAFIO@GMAIL.COM
Mailing Address 1490 ROUTE 532
City CHATSWORTH State NJ Zip 08019
Telephone 908-642-4789 FAX _____
Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☐
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 8/16/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size \$0.05 per page
Legal size \$0.07 per page
Other materials Actual cost (CD, DVD, etc.) of materials
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Requesting a sample of a document that indicates the amount of outstanding property tax to be collected from Mr. Thomas Getz for improvements made to his property without obtaining the legal building permits. i.e. How much property tax fraud was there?

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
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Partial - Closed _____

AGENCY USE ONLY

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Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			

Custodian Signature

Date

OPRA



**State of New Jersey
Government Records Council
GOVERNMENT RECORDS REQUEST FORM**

101 South Broad Street, PO Box 819
Trenton, NJ 08625-0819
Phone: 866-850-0511 Fax: (609) 633-6337
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc.



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Ralph MI MI Last Name Hartman
 E-mail Address Land Surveyor
 Mailing Address 206 Wash. Blvd.
 City Browns Mills State NJ Zip 08015
 Telephone 609-893-3436 FAX _____
 Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☐
 If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature Ralph Hartman Date 8-18-2017

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size \$0.05 per page
 Legal size \$0.07 per page
 Other materials Actual cost (CD, DVD, etc.) of materials
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Need adjoining deeds & T.M. for Land Survey of
lots 9, 10 & 11 Block 5701 for Chris Calhoun owner.

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
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In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			

MBrown
 Custodian Signature

8-16-17
 Date

(402-1)
402-5
402-7
402-9

(403-1,6)
403-3
403-5

Supplied
Price Deeds
Ready for P/U 8/24/17
Called & left msg. 8/24/17

Rec'd - 8/24/17 OPEA
① add'l - added
5701-4 Q (5701-8)

Fax Transmission Cover Page

Please deliver the following to:

Name: Tax Assor Lynn Giamalis 726-9254

Location: Woodland Twp

Phone: 726-1996 Fax

Fax Number: _____

From: Ralph Hartman

Date: 8-23-2017

609-
RALPH HARTMAN Phone 893-3430
Professional Planner & Land Surveyor
206 Washington Boulevard
Browns Mills, N.J. 08015

Number of pages (including cover page) 2

Comments: Request deed survey descriptions

for Block 402 Lots 1-8.02 (especially 9.01, 9.02 & 9)

(No deed on 403/2) Block 403 Lots 1-5 (especially 5 & 3)

just meets & bounds page, will stop Thurs or Fri.

+ Block 5701-4 Q (DEED SHOWS LOT 8) (added 8/31/17)

If you do not receive all the pages, PLEASE CALL US AS SOON AS POSSIBLE AT _____

21 LEGAL @ 74 EA. = 1.47
15 8 1/2 EA @ 50 EA. = .75
12 LEGAL @ 74 EA. = .88
\$ 2.22 / due
14
\$ 2.36 paid/cash 8/24/17

OPRA



**State of New Jersey
Government Records Council
GOVERNMENT RECORDS REQUEST FORM**
101 South Broad Street, PO Box 819
Trenton, NJ 08625-0819
Phone: 866-850-0511 Fax: (609) 633-6337
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc.



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Jose MI _____ Last Name Mancilla
E-mail Address jmanquilla@ndds-zoning.com
Mailing Address 3191 maguire Blvd, #200
City Orladno State Florida Zip 32803
Telephone 4074267979 ext. 170 FAX _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☒
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☐ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Jose Mancilla Date 8/24/2017

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Lettersize \$0.05 per pages page
Legalsize \$0.07 per pages page
Other materials Actual cost (CD, DVD, etc.) of materials
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Property Address: Block 4602 Lot 26.02 - Tax ID: 39-04602-00026 02 .

I am trying to request information and PDF copies of documents pertaining to: special permits, Outstanding code violations, approved Site Plan, any variances (if applicable), and Certificates of Occupancy (if available.) and a copy of your township's Zoning Ordinance.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

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Records Provided			
Custodian Signature _____		Date _____	

OPRA



State of New Jersey
Government Records Council
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101 South Broad Street, PO Box 819
Trenton, NJ 08625-0819
Phone: 866-850-0511 Fax: (609) 633-6337
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc.



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Doug MI W Last Name Reynolds

E-mail Address _____

Mailing Address 46 Horizon Rd

City Browns Mills State NJ Zip 08015

Telephone 609-694-5974 FAX _____

Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☐

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Doug Reynolds Date Aug 28, 2017

Payment Information

Maximum Authorization Cost \$ _____

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size \$0.05 per page
Legal size \$0.07 per page
Other materials Actual cost (CD, DVD, etc.) of materials
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Would to know if these Apts are legal rentals
and if they have been inspected for habitation.
Address is 4161 Rt 563. But there is a building behind house
with 4 units being rented
Block 2509 Lot 24.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

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Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature

Date

OPRA



**State of New Jersey
Government Records Council
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101 South Broad Street, PO Box 819
Trenton, NJ 08625-0819
Phone: 866-850-0511 Fax: (609) 633-6337
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc.



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Requestor Information – Please Print

First Name LOUIS MI J Last Name CANTAFIO
E-mail Address LOUISCANTAFIO@GMAIL.COM
Mailing Address PO BOX 518
City CHATSWORTH State NJ Zip 08019
Telephone 908-642-4789 FAX _____
Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☐
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 9/11/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size \$0.05 per page
Legal size \$0.07 per page
Other materials Actual cost (CD, DVD, etc.) of materials
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Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Requesting the total amount spent on engineering fees for cell tower proposal, including proposed installation at firehouse, inn, school, Mr. Hubert's and municipal building. Request covers 2012 through the present inclusive.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

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Total Pages	_____	Balance Paid	_____
Records Provided			

Custodian Signature _____

Date _____



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Requestor Information – Please Print

First Name LOUIS MI J Last Name CANTAFIO
E-mail Address LOUISCANTAFIO@GMAIL.COM
Mailing Address PO BOX 518
City CHATSWORTH State NJ Zip 08019
Telephone 908-642-4769 FAX _____
Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☒
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 8/20/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size \$0.05 per page
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Other materials Actual cost (CD, DVD, etc.) of materials
Delivery: Delivery / postage fees additional depending upon delivery type.
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Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Requesting itemized bills from Holman Frenia Allison, P.C. from the period covering 2012 through 2016 inclusive. If there are bills showing review of the Woodland Fire Department's finances, I would be happy to restrict my request to just those bills. Thank you.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

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Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

OPRA
Uploaded 9/25/17

Maryalice Brown

From: Curtis Blanding <cblanding@smartprocure.us>
Sent: Friday, September 15, 2017 1:41 PM
To: mbrown@woodlandtownship.org
Subject: Fwd: SmartProcure OPRA Request Township Of Woodland For PO/Vendor Information

Good Afternoon Ms. Brown,

I wanted to inquire as to the status of the OPRA request in the forwarded email below.

Thank you very much for your attention to this matter and should you have any questions or concerns, please do not hesitate to reach out to me.

Best Regards,

Curtis Blanding
Data Acquisition Specialist
SmartProcure
Direct: 954-637-0742 | Support: 888-988-6348
Email: cblanding@smartprocure.us | www.smartprocure.us
700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441

----- Forwarded message -----

From: Maryalice Brown <mbrown@woodlandtownship.org>
Subject: Re: SmartProcure OPRA Request Township Of Woodland For PO/Vendor Information
Date: Sep 06, 2017 at 11:26:14 AM
To: cblanding@smartprocure.us

I am on vacation until Tuesday, September 12. I will respond at that time

Maryalice Brown
Sent from my iPhone

On Sep 6, 2017, at 7:54 AM, cblanding@smartprocure.us wrote:

Dear Maryalice or Custodian of Public Records,

SmartProcure is submitting an OPRA request to the Township Of Woodland for any and all purchasing records from 2017-06-05 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price

Maryalice Brown

OPRA

From: Douglas Melegari <dmelegari@pinebarrentribune.com>
Sent: Thursday, September 28, 2017 3:16 PM
To: mbrown
Subject: OPRA Request 9/28/2017

Dear Woodland Township,

Per the state's GRC, an email is acceptable for making a valid OPRA request.

Please accept this e-mail as my request under the Open Public Records Act (OPRA) and the common law right of access.

Background:

The Woodland Township Committee met on 8/22/2017, 9/25/17 and 9/27/17.

Records Requested:

1. Executive session meeting minutes for the Woodland Township Committee from 8/22/2017, 9/25/17 and 9/27/17.

I appreciate your assistance in gathering and providing these records to me.

Thank you,

Doug Melegari

Douglas D. Melegari
Owner of Pine Barrens Media LLC
Publisher of the Pine Barrens Tribune
P.O. Box 2402, Vincentown, New Jersey, 08088
Phone: (609)-801-2392
Fax: (609)-801-2395
News and Events: news@pinebarrentribune.com
Ads: sales@pinebarrentribune.com
Online: www.pinebarrentribune.com

Assessor

OPRA



**State of New Jersey
Government Records Council
GOVERNMENT RECORDS REQUEST FORM**
101 South Broad Street, PO Box 819
Trenton, NJ 08625-0819
Phone: 866-850-0511 Fax: (609) 633-6337
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc.



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Shawn MI A Last Name Viscardi
E-mail Address Chafarr@woodland29.com
Mailing Address PO Box 419
City Chatsworth State NJ Zip 08019
Telephone 609-283-0725 FAX 609-248-5136
Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☐
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 10/4/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size \$0.05 per pages
Legal size \$0.07 per pages
Other materials Actual cost (CD, DVD, etc.) of materials
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Twop- Employee Hand book.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information
Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____
Final Cost
Total _____
Deposit _____
Balance Due _____
Balance Paid _____
Records Provided
RECEIVED
OCT 04 2017
BY: [Signature]
Custodian Signature _____ Date 10-4-17

OPRA



**State of New Jersey
Government Records Council
GOVERNMENT RECORDS REQUEST FORM**

101 South Broad Street, PO Box 819
Trenton, NJ 08625-0819
Phone: 866-850-0511 Fax: (609) 833-8337
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Annekerre MI _____ Last Name Frang
 E-mail Address afrang@remov.net
 Mailing Address 221 Lacey Rd.
 City Forked River State NJ Zip 08731
 Telephone 609-384-1661 FAX 609-693-5004
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☒
 If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state or the United States.
 Signature [Signature] Date 10/5/17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size \$0.05 per page
 Legal size \$0.07 per page
 Other materials: Actual cost (CD, DVD, etc.) of materials
 Delivery: Delivery/postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Am requesting info of any open permits, Liens, &/or
 Code violations for property at: 6 Laurel Ln
 Woodland Twp. NJ
 (AKA) Block 7904
 Lot 1A

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Express Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notice
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

OPRA



**State of New Jersey
Government Records Council
GOVERNMENT RECORDS REQUEST FORM**
101 South Broad Street, PO Box 818
Trenton, NJ 08625-0818
Phone: 866-830-0511 Fax: (609) 633-6387
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc.

**Important Notice**

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information -- Please Print

Home Alliance Realty

First Name Jeanie MI ☒ Last Name Cottrell
E-mail Address jcottrell@homealliance Realty.com
Mailing Address 142 E. Bay Ave.
City Manahawkin State NJ Zip 08050
Telephone 609-978-9009 FAX 609-978-2844

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ Email ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☐ HAVE NOT been convicted of any indictable offenses under the laws of New Jersey, any other state, or the United States.

Signature Jeanie V. Cottrell Date 10-13-17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size \$0.05 per page
Legal size \$0.07 per page
Other materials: Actual cost (CD, DVD, etc.) of materials
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

15 Laurel Lane, Woodland Twp., NJ 08019

Block : 7903 Lot : 15

1. Open zoning permits?
2. Open Building permits?
3. Code Violations?
4. Substantial Damage Letter?

Thank you!

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extra Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filed - Closed _____
Partial - Closed _____

AGENCY USE ONLY**Tracking Information**

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature

Date

OPRA

Maryalice Brown

From: Larry Higgins <opra@njpropertyrecords.com>
Sent: Friday, October 20, 2017 3:39 PM
To: mbrown@woodlandtownship.org
Subject: OPRA Request (0339.BURLINGTON_WOODLAND TWP)
Attachments: 0339.BURLINGTON_WOODLAND TWP.pdf

Note for clerk: Please discuss this request with your engineering department as they will be the BEST source for the requested documents and information.

The clerk or engineer can fulfil this OPRA easily by visiting our website
www.StateInfoServices.com/opra

We've built this website to avoid sending large files by email, CD, USB, etc. It's a drag/drop file operation and there's no restriction on the file size. You do not need to register or login. You'll receive an email after successfully uploading **all** the requested files and information so you can close the OPRA request.

You can also submit all the requested information & documents by email if you'd like.

Requested Information:

1.a) A complete set of your municipalities **MOST CURRENT** tax maps. **Note:** If your tax maps are on your website, please provide the direct link and **CONFIRM they are the most current maps** available.

1.b) The date the tax maps were last modified/updated.

1.c) The approximate date to check back for newer/updated tax maps. **Note:** If there's currently no plans on updating the maps anytime soon, please mention that to us.

2.a) The **MOST CURRENT** municipality zoning map(s). **Note:** If your zoning map(s) are on your website, please provide the direct link and **CONFIRM they are the most current map(s)** available.

2.b) The date the zoning map(s) was last modified/updated.

2.c) The approximate date to check back for newer/updated zoning map(s). **Note:** If there's currently no plans on updating the map(s) anytime soon, please mention that to us.

3.a) What is the Engineers Company Name, Email, and Phone Number?

NOTE: Fulfil this OPRA easily by visiting our website www.StateInfoServices.com/opra



State of New Jersey
Government Records Council
GOVERNMENT RECORDS REQUEST FORM

101 South Broad Street, PO Box 819
Trenton, NJ 08625-0819
Phone: 866-850-0511 Fax: (609) 633-6337
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Charles Baker MI MI Last Name Baker
E-mail Address _____
Mailing Address 906 Hurley Rd
City Trenton State NJ Zip 08622
Telephone 848-992-1852 FAX _____
Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☐
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States
Signature [Signature] Date 10/24/17

Payment Information

Maximum Authorization Cost \$ N/C
Select Payment Method N/C
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size \$0.05 per pages page
Legal size \$0.07 per pages page
Other materials Actual cost (CD, DVD, etc.) of materials
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

DEED Book 114 page on BLOUIS/LOTS: BL 2501 Lot 14
2501 31
2501 33
2505 12
701 43
701 39
701- 35
DEED - 2 pgs - MACBEE

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit N/C
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature [Signature]

Date 10/24/17

Maryalice Brown

From: Douglas Melegari <dmelegari@pinebarrentribune.com>
Sent: Wednesday, November 01, 2017 12:43 PM
To: mbrown
Subject: OPRA Request 11/1/2017

Dear Woodland Township,

Per the state's GRC, an email is acceptable for making a valid OPRA request.

Please accept this e-mail as my request under the Open Public Records Act (OPRA) and the common law right of access.

Background:

The Woodland Township Committee held a meeting on 10-25-17.

Records Requested:

1. Audio of 10-25-17 township committee meeting.

Thank you,

Doug Melegari

Douglas D. Melegari
Owner of Pine Barrens Media LLC
Publisher of the Pine Barrens Tribune
P.O. Box 2402, Vincentown, New Jersey, 08088
Phone: (609)-801-2392
Fax: (609)-801-2395
News and Events: news@pinebarrentribune.com
Ads: sales@pinebarrentribune.com
Online: www.pinebarrentribune.com

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Online: www.pinebarrentribune.com

WOODLAND TOWNSHIP
OPEN PUBLIC RECORDS ACT REQUEST FORM
3943 Main Street
P.O. Box 388
Chatsworth, NJ 08019

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Alex MI Paul Last Name Genato

E-mail Address agenato@archerlaw.com

Mailing Address Archer & Greiner, P.C., 101 Carnegie Center, Suite 300

City Princeton State NJ Zip 08540

Telephone 609-580-3706 FAX 609-580-3760

Preferred Delivery: Pick Up US Mail 3rd On-Site Inspect Fax 2nd E-mail 1st

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 11/16/17

Payment Information

Maximum Authorization Cost \$ 3.00

Select Payment Method

Cash ☐ Check ☒ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We request a copy of any and all State of New Jersey Non-Residential Development Fee Certification/Exemption forms (Form N-RDF) filed in Woodland Township by any developer since January 1, 2016. Attached for your reference please find an example form.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking #	Total
Rec'd Date	Deposit
Ready Date	Balance Due
Total Pages	Balance Paid

Records Provided

Custodian Signature

Date