

Pam Borghi

From: Jon DeCamp <newrootsrealty@gmail.com>
Sent: Thursday, September 14, 2017 1:02 AM
To: Pam Borghi
Subject: OPRA REQUEST - Excel file of Red Bank Tax Delinquent Report with owner's address included

Good Morning -

Could you please run a Tax Delinquent Report using the following instructions to provide an Excel file that you can email to me (the last time around I did not realize the owner's address was not included):

Instructions for Edmunds Excel Delinquent Report

Billings/ Collections – Tax Collection – Custom Tax Report

Page 1 = Print to Excel

Page 2 = Check Boxes:

Owner Name, Owner Address, Property Location & Property Class

Page 3 = REPORT TYPE = Delinquent Notice

- Delinquent Notice Selections
- As of Date (Current Date)
- Utility Balance & Include Current Interest
- Include Only Accounts With TOTAL TAX DUE: TAX PRIN + INT
- GREATER THAN \$10.00

Thanks Again,
Jon DeCamp