



BOROUGH OF RED BANK

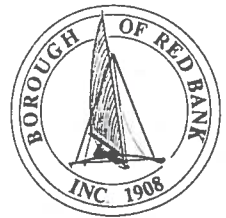
OPEN PUBLIC RECORDS ACT REQUEST FORM

90 Monmouth Street- P.O. Box 868

Ph: 732-530-2740/Fax 732-450-9109

pborghi@redbanknj.org

Pamela Borghi, Municipal Clerk/Records Custodian



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name	William	MI		Last Name	Poku
E-mail Address	redbanknaacp@yahoo.com				
Mailing Address	90 Bank St				
City	Red Bank	State	NJ	Zip	07701
Telephone	(732) 747-2864		FAX		
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE</u> / <u>HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	<i>[Signature]</i>			Date	08/21/2017

Payment Information

Maximum Authorization Cost	\$	
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) – actual cost of material	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Please provide a copy by email of resolutions pursuant to § 37-6 of the Municipal code appointing Catherine Gerber as the Municipal Court Administrator for the years 2016 & 2017.

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes	
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.	
In Progress	- Open _____
Denied	- Closed _____
Filled	- Closed _____
Partial	- Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
RECEIVED & FILED			
AUG 21 2017			
BOROUGH CLERK'S OFFICE RED BANK, NEW JERSEY			
Custodian Signature		Date	