

Pam Borghi

From: News-Desk Montclair-Dispatch <newsdesk@montclairdispatch.com>
Sent: Friday, July 28, 2017 1:44 PM
To: Pam Borghi
Subject: OPRA-CLRA Annul Audits

This is a request made under the Open Public Records Act, OPRA, and the Common Law Right of Access, CLRA.

Please acknowledge receipt of this request via return email

July 28, 2017

Please return a copy of ALL the certified annual audits from any District Management Corporations and or Special Improvement Districts within your jurisdiction from January 01, 2015 through July 28th 2017. Please return all copies of these Certified Annual Audits in PDF format as separate PDF files via this email address.

Newsdesk@montclairdispatch.com

The aforementioned certified annual financial audits of the District Management Corporations and or Special Improvement Districts are required to be sent to the Director of the Division of Local Government Services in the Department of Community Affairs within five days of the filing of the audit[s] with the governing body of the host municipality[s]. Per NJ 40:56-88

If you have any questions or need clarification on any aspect of this request please contact me via email at this address:
Newsdesk@MontclairDispatch.com

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Important note on Open Public Records Act [OPRA] correspondences:

A proper response to an OPRA request:

1. Is in writing within seven (7) business days.
2. Grants access, denies access, seeks clarification, or requests an extension of time
3. Addresses each record requested
4. Addresses requestor's preferred method of delivery
5. If special service charge is to be assessed, provides estimate and gives requestor The opportunity to accept or reject charge.
6. Includes a record index that identifies each record requested and the specific legal basis for a denial of access (including redactions) to each record.

Please note that under the Open Public Records Act:

"Verbal responses, even if within the statutorily mandated seven business days, are not valid under OPRA."

and

"Immediate Access ordinarily shall be granted to...bills, vouchers...contracts, including...individual employment contracts," N.J.S.A. 47:1A-5e.

This information is provided by the:

For additional information on the New Jersey OPRA : <http://www.nj.gov/grc/custodians/>

Scott Kennedy

Publisher
The Montclair Dispatch.
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