



BOROUGH OF RED BANK
OPEN PUBLIC RECORDS ACT REQUEST FORM

90 Monmouth Street Red Bank, NJ 07701

PH: 732-530-2740 FAX: 732-530-2757

pborghi@redbanknj.org

Pamela Borghi, Municipal Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name William MI L. Last Name Kuzmin
 E-mail Address wkuzmin@cprlaw.com
 Mailing Address 127 MAPLE AVE.
 City RED BANK State NJ Zip 07701
 Telephone 732-747-9003 FAX 732-747-9004
 Preferred Delivery: Pick Up ☒ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☐
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature _____ Date _____

Payment Information

Maximum Authorization Cost \$ 50
 Select Payment Method
☒ Cash ☐ Check ☐ Money Order
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

ANY & ALL DOCUMENTS GENERATED BY THE RED BANK POLICE DEPARTMENT, INCLUDING BUT NOT LIMITED TO ACCIDENT & INV. REPORTS PERTAINING TO AN ACCIDENT WHICH OCCURRED ON W. FRONT ST. IN 2016 WHICH RESULTED IN DAMAGE TO A COUNTY SIGN & POST.; AND *ON NORTH SIDE OF GALLERIA

ANY & ALL DOCUMENTS PRODUCED BY ANY RED BANK DEPT. INCLUDING BUT NOT LIMITED TO PUBLIC UTILITIES (BUILDING & GROUNDS AND/OR STREETS & ROADS) CONCERNING THE REMOVAL AND OR MAINTENANCE OF A COUNTY SIGN WHICH HAD BEEN DAMAGED IN 2016 ON W. FRONT STREET NEAR THE NORTH SIDE OF THE "GALLERIA".

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	