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BOROUGH CLERK'S OFFICE
RED BANK, NEW JERSEY

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NJ ATTORNEY ID NUMBER 16801976

June 19, 2017

Borough of Red Bank
Attn: Pamela Borghi
Post Office Box 868
Red Bank, NJ 07701

RE: Juanito's
159 Monmouth Street
Red Bank, NJ 07701

Dear Ms. Borghi:

Pursuant to the above referenced matter, I am making an OPRA request for the following information:

Any and all documentation relating to construction permits, applications for construction permits, and inspection reports for premises commonly known as Juanitos, 159 Monmouth Street, Red Bank, New Jersey and owned by KLE Properties, LLC.

A self-addressed stamped envelope is enclosed for your convenience. Thank you for your courtesy and cooperation.

Very truly yours,



DONALD M. LOMURRO

DML/jms

Enclosure

cc: Richard Coplon, Esq.



AGENCY NAME HERE

OPEN PUBLIC RECORDS ACT REQUEST FORM

Agency Address
Agency Telephone Number & Fax Number
Agency e-mail address
Name of Agency Custodian



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name	Donald	MI	M.	Last Name	Lomurro, Esq.
E-mail Address	jsable@lomurrofirm.com				
Mailing Address	4 Paragon Way, Suite 100				
City	Freehold	State	NJ	Zip	07728
Telephone	FAX				
Preferred Delivery:	Pick Up	US Mail	X	On-Site Inspect	Fax
					E-mail X
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE</u> / <u>HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature				Date	6-20-17

Payment Information

Maximum Authorization Cost \$	
Select Payment Method	
Cash	Check Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) – actual cost of material
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Any and all documentation relating to construction permits, applications for construction permits, and inspection reports for premises commonly known as Juanitos, 159 Monmouth Street, Red Bank, New Jersey and owned by KLE Properties, LLC.

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____

Records Provided

Custodian Signature

Date