



BOROUGH OF RED BANK **OPEN PUBLIC RECORDS ACT REQUEST FORM**

90 Monmouth Street Red Bank, NJ 07701

PH: 732-530-2740 FAX: 732-530-2757

pborgi@redbanknj.org

Pamela Borghi, Municipal Clerk



Important Notice

The last page of this form contains Important Information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Stianne MI Last Name Wicker
 E-mail Address wicker@brilliantenvironmental.com
 Mailing Address 1A Executive Dr.
 City Toms River State NJ Zip 08785
 Telephone 732-818-3380 FAX 732-818-3381
 Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature Stianne Wicker Date 4-17-17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Cash ☐ Check ☐ Money Order ☐
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

ADDRESS: 94 E. Front St. 96-98 E. Front St. BLOCK (S): 24 LOT(S): 2, 3, 4
☒ **Engineering/UCC** Date Range: 1931--
 *Documents prior to 2001 will require more research time.
☐ Certificate of Occupancy
☒ Permits - Building/Construction/Electrical/Demolition
☒ Plumbing/Asbestos
☒ Under/Above Ground Storage Tanks Records
☐ UCC (Building) Violations
☒ **Fire Department**
 Hazardous Waste/Spill Incident Reports
 Permits, Fire/Incident Reports, Inspections & Violations Report
 Community Right-to-Know Records
 Dept. of Environmental (DEP) Reports, Right to Know
☒ **Neighborhood & Recreational Services**
 Property Code Enforcement Inspection Reports
☒ **Economic & Housing Development**
 Site Plans, Property Usage Records, Zoning Maps, Zoning Records
☒ **Child & Family Well-Being**
 Lead Records, Asbestos Reports, Property Inspection Reports
☒ **Tax Assessor**
 Property Cards
☒ **Water & Sewer**
 Inspection Reports, Maps
☒ **Engineering Department**
☐ Street Openings/Closing
☐ Sidewalk Permits
☐ Construction Bldgs
☐ Traffic & Signals
☐ **OTHER (Specify Document)**
also 102 E. Front St. + 6 Spring St.

AGENCY USE ONLY

Est. Document Cost
 Est. Delivery Cost
 Est. Extra Cost
 Total Est. Cost
 Deposit Amount
 Estimated Balance
 Deposit Date

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress ☐ Open ☐
 Denied ☐ Closed ☐
 Filled ☐ Closed ☐
 Partial ☐ Closed ☐

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided			
Custodian Signature <u> </u>		Date <u> </u>	