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FACSIMILE COVER SHEET

February 7, 2017

PLEASE DELIVER THE FOLLOWING PAGES TO:

TO: Clerk, Borough of Red Bank
Attention: Records Request
FAX: 732-530-2757

RE: OPRA Request: 36 Amelia Circle, Little Silver, NJ

FROM: SANDRA L. COHEN, ESQ./Pam Eskildsen

MESSAGE:

Please see attached letter.

NUMBER OF PAGES TRANSMITTED 3 (includes cover letter)
CONFIRMATION REQUESTED? ☐ YES ☐ NO

The information contained in this facsimile message is attorney privileged and confidential information intended only for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copy of this communication is strictly prohibited. If you have received this communication in error, please immediately notify us by telephone and return the original message to us at the above address via the United States Postal Service. We will reimburse you the cost of doing so. Thank you.

EPSTEIN & COHEN
A LIMITED LIABILITY COMPANY

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February 7, 2017

Sent via fax to 732-530-2757

Clerk, Borough of Red Bank
Records Request
90 Monmouth Street
Red Bank, NJ

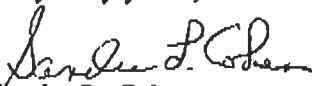
**Re: Courtney ("Buyer") from Stanton ("Seller")
36 Amella Circle, Little Silver, NJ ("Property")**

Dear Sir or Madam:

This firm represents the Buyer in the above referenced matter. I have enclosed Request for Public Records form in this matter. If you have any questions, please do not hesitate to contact me.

Thank you in advance for your assistance.

Very truly yours,


Sandra L. Cohen

SLC/pe
Enclosure



BOROUGH OF RED BANK

OPEN PUBLIC RECORDS ACT REQUEST FORM

90 Monmouth Street Red Bank, NJ 07701

PH: 732-530-2740 FAX: 732-530-2757

pborghi@redbanknj.org

Pamela Borghi, Municipal Clerk

**Important Notice**

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Sandra MI L Last Name Cohen
 E-mail Address eskildsen@epstein-cohen.com
 Mailing Address 25 Sycamore Avenue, Suite 101
 City Little Silver State NJ Zip 07739
 Telephone 732-212-0400 FAX 732-212-8408
 Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☒ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature Sandra L. Cohen Date 2/7/17

Payment Information

Maximum Authorization Cost \$

Select Payment MethodCash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Permits for electric, furnace, A/C, hot water heater, roof, decks plumbing, storage tank removal, etc

Property address: 36 Amelia Circle, Little Silver, NJ
 Block 53, Lot 11

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY**Tracking Information**

Tracking # _____ Total _____
 Rec'd Date _____ Deposit _____
 Ready Date _____ Balance Due _____
 Total Pages _____ Balance Paid _____

Records Provided

Custodian Signature

Date