

TOWNSHIP OF CHESTERFIELD
 300 Bordentown-Chesterfield Road
 Chesterfield, New Jersey 08515
 Phone: 609-298-2311
 Fax: 609-298-0469

Records Custodian: Caryn Hoyer
 caryn@chesterfieldtwp.com

10/23/17
 Replied no
 Such address or
 Block + Lot
 est
 CTH

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please print	Payment Information
Name <u>Michael Bacon</u>	Maximum Cost Authorized :
Company <u>Tnleaf Corporation</u>	\$ <u>N/A</u>
Mailing Address <u>8600 LaSalle Rd, Suite 301</u>	Fees: Pages 1-10 @ \$.75 ea.
City <u>Towson</u> State <u>MD</u> Zip <u>21286</u>	Pages 11-20 @ \$.50 ea.
Contact Number (between 9am – 4pm) <u>410-853-7128</u>	Pages 21 - @ \$.25 ea.
Preferred Delivery: Pick Up _____ US Mail ☒ On-site Inspect _____	Delivery: postage fees are additional
Fax to: <u>410-853-7186</u> Email to: <u>m.bacon@tnleaf.com</u>	Extra Costs: Extraordinary services fees may be imposed depending upon nature of request

Record Request Information: To expedite the request, be as specific as possible in describing the records you are requesting.

I am performing a Phase I Environmental Site Assessment at 566 Bordentown, Chesterfield NJ 08515 (Block 1701, Lot 12.01). It is a maintenance yard on Ward Road. I am requesting records of non-emergency responses such as fires, chemical spills, leaking underground storage tanks, or hazardous releases, as well as well/septic permits.


 Township of Chesterfield 300 Bordentown

Township of Chesterfield
 300 Bordentown-Chesterfield Road
 Chesterfield, NJ 08515
 Phone: 609-298-2311
 Fax: 609-298-0469

Records Custodian: Caryn Hoyer caryn@chesterfieldtwp.com

Request for Access to Government Records

This form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information	Payment Information
Name: Anastasia Trout	Maximum Cost Authorized: \$
Company: Pemco-limited	Fees: 8.5 x 11 (or smaller) @ \$.05 ea. 8.5 x 14 (or larger) @ \$.07 ea.
Mailing Address: 4600 S. Ulster St. Ste 530	Delivery: Postage Fees are additional.
City: Denver State: CO Zip: 80237	
Contact Number (between 9am-4pm): 720-509-3265	
Preferred Delivery: Pick up: ☐ US Mail: ☐ On-site Inspect: ☐	
Fax to: email to: anastasia.trout@pemco-limited.com	
Under penalty of N.J.S.A. 2C:28-3 I certify that I HAVE ☐ or HAVE NOT ☒ been convicted of any indictable crime under the laws of New Jersey or any other state. (check one)	
Signature: Anastasia Trout 8/30/2017	
Date:	

Record Request Information: To expedite the request, be as specific as possible in describing the records you are requesting.

Property address: 293 Sykesville RD.

1. Are there any current open code violations or open permits? — NO.

-date of violations and fine amounts

2. Has this property been through Vacant property registration?

-Date of registration? — Not yet

-Name of person/company that registered the property AND amount paid?

-Next registration date

AGENCY USE ONLY

Disposition Notes: Reason for denial or partial release:

AGENCY USE ONLY

Request Recv'd: _____ Total Cost:

Date Delivered: _____ Deposit:

Balance Due: _____

Glenn

Inspector <inspector@chesterfieldwp.com>
Sent: Wednesday, August 30, 2017 8:55 AM
To: 'Glenn'
Subject: FW: 293 Sykesville rd
Attachments: Completed OPRA Township of Chesterfield.pdf

*emailed
9/5/17
(11)*

From: Anastasia Trout [mailto:Anastasia.Trout@pemco-limited.com]
Sent: Tuesday, August 29, 2017 5:43 PM
To: inspector@chesterfieldwp.com
Subject: 293 Sykesville rd
1105/4

Hello,
My name is Anastasia Trout I am with Pemco-Limited working on behalf of Fannie Mae and I am in charge of maintaining the following property: 293 Sykesville RD.

I have attached a OPRA to obtain the following information:

1. Are there any current open code violations or open permits? If so, *None*
-Date of violation and fine amount?

2. Has this property been through Vacant property registration? If so, *NOT YET*
- Date of registration?
-Name of person/ company who registered the property?
-Amount paid
- Date of registration/ next due date

Anastasia Trout



Direct: 720-509-3265
Anastasia.Trout@PEMCO-Limited.com
PEMCO-Limited.com
4600 South Ulster Street, Suite 530
Denver, CO 80237



The contents of this e-mail message and any attachments are confidential and may be legally privileged. This transmission is sent in trust, for the sole purpose of delivery to the intended recipient. If you have received this transmission in error, any use, reproduction or dissemination of this transmission is strictly prohibited. If you are not the intended recipient, please immediately notify the sender by reply e-mail or phone and delete this message and its attachments.

Caryn Hoyer

From: McBride, Cynthia (RIS-PHL) <CMcBride@signatureinfo.com>
Sent: Monday, August 07, 2017 8:39 AM
To: Caryn
Cc: McBride, Cynthia (RIS-PHL)
Subject: 8-7-17 OPRA REQUEST

Good Morning Caryn

Please consider this an official OPRA request. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Signature.

And thank you for your time and consideration concerning this request.

Cindy

Cynthia A. McBride C. T. C.

Government Relations Specialist

Signature Information Solutions

Home of Charles Jones & Data Trace products and services

300 Phillips Blvd Suite 400

Trenton, NJ 08650-0488

Phone 609-359-7033

Cell 908-591-5513

 Please consider the environment before printing



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Township of Chesterfield
300 Bordenfield-Chesterfield Road
Chesterfield, NJ 08515
Phone: 609-298-2311
Fax: 609-298-0469

Records Custodian: Cwyn Hoyer cwh@chesterfieldnj.com

Request for Access to Government Records

This form contains important information related to your rights concerning government records. Please read it carefully.

Requester Information Name: <u>Benjamin Smith</u> Company: <u>Construction Information Systems</u> Mailing Address: <u>170 Kilmear Road</u> City: <u>Kilmear</u> State: <u>NJ</u> Zip: <u>07705</u> Contact Number (between 9am-4pm): <u>873-492-0509</u> Preferred Delivery: Pick up: ☐ US Mail: ☐ On-site Inspect: ☐ Fax to: ☐ email to: <u>Benjamin@csiaads.com</u>		Payment Information Maximum Cost Authorized: \$ <u> </u> Fees: 8.5 x 11 (or smaller) @ \$0.05 ea. 8.5 x 14 (or larger) @ \$0.07 ea. Delivery: Postage Fees are additional.
Under penalty of N.J.S.A. 2C:28-3 I certify that I HAVE ☐ or HAVE NOT ☒ been convicted of any indictable crime under the laws of New Jersey or any other state. (check/none) Signature: <u><i>Benjamin Smith</i></u> Date: <u>8/7/17</u>		

Record Request Information: To expedite the request, be as specific as possible in describing the records you are requesting.

A copy of only those pages of the Joint Land Use Board application for Chesterfield, LLC (Phase B) - Block 206.210, lot 1 & 4, that includes the name, address, and telephone number for the owner.

APPLICATION, UNPAID, CANCELLED, AND ATTORNEY PLEASE ALSO INCLUDE THE PAGE OF THE APPLICATION THAT DESCRIBES THE PROPOSED SAVANNAH FOR LUM CONSTRUCTION, AS WELL AS THE PROPOSED USE.

AGENCY USE ONLY Disposition Notes: Reason for denial or partial release:	AGENCY USE ONLY Request Recv'd: <u> </u> Total Cost: <u> </u> Date Delivered: <u> </u> Deposit: <u> </u> Balance Due: <u> </u> Total Pages: <u> </u> Postage: <u> </u> Other Charges: <u> </u> Date Paid: <u> </u> Cash: <u> </u> Check #: <u> </u> Custodian: <u> </u>
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INFORMATION RELATED TO YOUR RIGHTS CONCERNING GOVERNMENT RECORDS

Burlington County Times, Willingboro

08/04/2017 10:00 AM

Publication Name:
Burlington County Times, Willingboro

Publication URL:

Publication City and State:
Willingboro, NJ

Publication County:
Burlington

Notice Popular Keyword Category:

Notice Keywords:
planning board

Notice Authentication Number:
201708041322165312648
1614335082

Notice URL:

[Back](#)

Notice Publish Date:
Friday, August 04, 2017

Notice Content

NOTICE CHESTERFIELD TOWNSHIP PLEASE BE ADVISED that Chesterfield, LLC as owner and applicant has made application to the Chesterfield Township Joint Land Use Board for amended preliminary and final site plan approval for the development of Phase 8 of the overall development known as York Village at Chesterfield. The property which is the subject of the application is known as Block 206, 210, Lot 1 and 4 as shown on the Tax Map of the Township of Chesterfield. The applicant proposes to modify the buildings width and depth and add two additional apartments above the retail facility. The applicant reserves the right to request such other variance and/or waiver relief as deemed appropriate by the Township's board professionals up to or at the time of the public hearing. This meeting is presently scheduled to be heard by the Chesterfield Township Joint Land Use Board at their regularly scheduled meeting of August 15, 2017 at 7:00 p.m. in the Chesterfield Municipal Building located at its new address, 295 Bordentown-Chesterfield Road in Chesterfield, N.J. At said time and place you may appear in person or through an attorney to express your concerns and/or objections with regard to this application. Copies of the plans and application are on file with the Department of Planning and may be inspected during regular business hours Monday through Friday.

JOHATHAN M. HEILBRUNN ATTORNEY FOR THE APPLICANT Dated: August 1, 2017 Adv. Fee: \$35.08 BCT: August 4, 2017 Aff. Cng.: \$20.00

[Back](#)

OPEN PUBLIC RECORDS ACT REQUEST FORM

0307-CHESTERFIELD-BURLINGTON



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Veronica MI MI Last Name Hartman

E-mail Address tax@actiontitleresearch.com

Mailing Address PO Box 1734

City Rutherford State NJ Zip 07070

Telephone 201-781-1833

FAX

Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒ X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Veronica Hartman

Date 12/19/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We request a copy of the "Tax Search Export" (**0307txsr.zip**) file produced by the software system used in your tax collector's office. This file contains taxes billed and collected data and is maintained in your tax collector's office. The file should be sent to our email address: **tax@actiontitleresearch.com**

Receipt of this file avoids the time spent on individual tax search requests and interruptions to the routine of the tax office. Should you have any questions please contact our office. If necessary, we will be happy to assist the collector with step by step instructions should they require any assistance in sending the file.

Thank you,

Veronica Hartman
Municipal Research Specialist
Accurate Abstracts
An Action Title Research Company

OPEN PUBLIC RECORDS ACT REQUEST FORM

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Amy MI _____ Last Name Han
 E-mail Address amyhan324@gmail.com
 Mailing Address 272 La Cascata
 City Clementon State NJ Zip 08021
 Telephone 856-383-0803 FAX _____
 Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 8/15/17

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash _____ Check _____ Money Order _____
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Can you please provide me with a list of the latest quarter's tax delinquent homes with owner's information (i.e. name, mailing addresss, etc) and the total delinquent amount from current to previous year(s) in excel format via email.

If for any reason you are unable to provide that list, please state the reason in detail. Thanks in advance.

Instructions on how to generate the report in excel in the Edmund System:

In Edmund Billing/Collection Tax Collections Accounts Tax Custom Reports. On Page 3 Select year and date range you want. Check boxes Utility balance as of date (will be date you put in end of range) and Year/Prd Range balance for Taxes. Page 1 on bottom left corner is check box for excel. On page 2 select all the boxes requested by the requester. (name, property address, mailing address, class, etc.)

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

Caryn Hoyer

From: McBride, Cynthia (RIS-PHL) <CMcBride@signatureinfo.com>
Sent: Monday, August 21, 2017 7:44 AM
To: Caryn
Cc: McBride, Cynthia (RIS-PHL)
Subject: 8-21-17 OPRA REQUEST

Good Morning Caryn

Please consider this an official OPRA request. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Signature.

And thank you for your time and consideration concerning this request.

Cindy

Cynthia A. McBride C. T. C.

Government Relations Specialist

Signature Information Solutions

Home of Charles Jones & Data Trace products and services

300 Phillips Blvd Suite 400

Trenton, NJ 08650-0488

Phone 609-359-7033

Cell 908-591-5513

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Caryn Hoyer

From: McBride, Cynthia (RIS-PHL) <CMcBride@signatureinfo.com>
Sent: Friday, August 25, 2017 4:44 PM
To: Caryn
Subject: 8-28-17 OPRA REQUEST

Good Morning Caryn (emailing this out after close of business on Friday 8-25-17, meant for you to read Monday morning and thank you!)

Please consider this an official OPRA request. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Signature.

And thank you for your time and consideration concerning this request.

Cindy

Cynthia A. McBride C.T.C.

Government Relations Specialist

Signature Information Solutions

Home of Charles Jones & Data Trace products and services

300 Phillips Blvd Suite 400

Trenton, NJ 08650-0488

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OPEN PUBLIC RECORDS ACT REQUEST FORM



0307-CHESTERFIELD-BURLINGTON



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Veronica MI Last Name Hartman

E-mail Address tax@actiontitleresearch.com

Mailing Address PO Box 1734

City Rutherford State NJ Zip 07070

Telephone 201-781-1833 FAX

Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Veronica Hartman Date 8/28/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We request a copy of the "Tax Search Export" (0307txsr.zip) file produced by the software system used in your tax collector's office. This file contains taxes billed and collected data and is maintained in your tax collector's office. The file should be sent to our email address: **tax@actiontitleresearch.com**

Receipt of this file avoids the time spent on individual tax search requests and interruptions to the routine of the tax office. Should you have any questions please contact our office. If necessary, we will be happy to assist the collector with step by step instructions should they require any assistance in sending the file.

Thank you,

Veronica Hartman
 Municipal Research Specialist
 Accurate Abstracts
 An Action Title Research Company

Township of Chesterfield
300 Bordentown-Chesterfield Road
Chesterfield, NJ 08515
Phone: 609-298-2311
Fax: 609-298-0469

Records Custodian: Caryn Hoyer caryn@chesterfieldtwp.com

Request for Access to Government Records

This form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information	Payment Information
Name: Anastasia Trout	Maximum Cost Authorized: \$ 0.00
Company: Pemco-limited	Fees: 8.5 x 11 (or smaller) @ \$.05 ea. 8.5 x 14 (or larger) @ \$.07 ea.
Mailing Address: 4600 S Ulster st ste 530 City: Denver State: Co Zip: 80237	Delivery: Postage Fees are additional.
Contact Number (between 9am-4pm): 720-509-3265 Preferred Delivery: Pick up: ☐ US Mail: ☐ On-site Inspect: ☐ Fax to: email to: anastasia.trout@pemco-limited.com	
Under penalty of N.J.S.A. 2C:28-3 I certify that I HAVE ☐ or HAVE NOT ☒ been convicted of any indictable crime under the laws of New Jersey or any other state. (check one)	
Signature: <u>Anastasia Trout 8/29/2017</u> Date: _____	

Record Request Information: To expedite the request, be as specific as possible in describing the records you are requesting.

1. Are there any current open code violations or open permits? If so, state of violation and fine amount?

AGENCY USE ONLY

Disposition Notes: Reason for denial or partial release:

AGENCY USE ONLY

Request Recv'd: _____ Total Cost: _____

Date Delivered: _____ Deposit: _____

Balance Due: _____

Township of Chesterfield
 300 Bordentown-Chesterfield Road
 Chesterfield, NJ 08515
 Phone: 609-298-2311
 Fax: 609-298-0469

Records Custodian: Caryn Hoyer caryn@chesterfieldtnp.com

Request for Access to Government Records

This form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information Name: <u>Brittany Smith</u> Company: <u>Construction Information Systems</u> Mailing Address: <u>170 Kinnelon Road</u> City: <u>Kinnelon</u> State: <u>Nj</u> Zip: <u>07405</u> Contact Number (between 9am-4pm): <u>973-492-0509</u> Preferred Delivery: Pick up: ☐ US Mail: ☐ On-site Inspect: ☐ Fax to: <u> </u> email to: <u>Brittanys@cisleads.com</u> Under penalty of N.J.S.A. 2C:28-3 I certify that I HAVE ☐ or HAVE NOT ☒ been convicted of any indictable crime under the laws of New Jersey or any other state. (check one) Signature: <u><i>Brittany Smith</i></u> Date: <u>8/31/17</u>	Payment Information Maximum Cost Authorized: \$ <u> </u> Fees: 8.5 x 11 (or smaller) @ \$.05 ea. 8.5 x 14 (or larger) @ \$.07 ea. Delivery: Postage Fees are additional.
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Record Request Information: To expedite the request, be as specific as possible in describing the records you are requesting.

A copy of the Planning Board Application for Chesterfield, LLC located on Old York Road (Phase 8).

AGENCY USE ONLY Disposition Notes: Reason for denial or partial release:	AGENCY USE ONLY Request Recv'd: _____ Total Cost: _____ Date Delivered: _____ Deposit: _____ Balance Due: _____ Total Pages: _____ Postage: _____ Other Charges: _____ Date Paid: _____ Cash: _____ Check #: _____ Custodian: _____
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INFORMATION RELATED TO YOUR RIGHTS CONCERNING GOVERNMENT RECORDS

OPEN PUBLIC RECORDS ACT REQUEST FORM

0307-CHESTERFIELD-BURLINGTON



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Requestor Information – Please Print

First Name Veronica MI Last Name Hartman

E-mail Address tax@actiontitleresearch.com

Mailing Address PO Box 1734

City Rutherford State NJ Zip 07070

Telephone 201-781-1833

FAX

Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ E-mail ☒ X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Veronica Hartman

Date 12/19/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We request a copy of the "Tax Search Export" (0307txsr.zip) file produced by the software system used in your tax collector's office. This file contains taxes billed and collected data and is maintained in your tax collector's office. The file should be sent to our email address: **tax@actiontitleresearch.com**

Receipt of this file avoids the time spent on individual tax search requests and interruptions to the routine of the tax office. Should you have any questions please contact our office. If necessary, we will be happy to assist the collector with step by step instructions should they require any assistance in sending the file.

Thank you,

Veronica Hartman
 Municipal Research Specialist
 Accurate Abstracts
 An Action Title Research Company

Township of Chesterfield
 300 Bordentown-Chesterfield Road
 Chesterfield, NJ 08515
 Phone: 609-298-2311
 Fax: 609-298-0469

Records Custodian: Caryn Hoyer caryn@chesterfieldtwp.com

Request for Access to Government Records

This form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information Name: <u>ROBINA RAFIQ</u> Company: <u>Rothenberg + Associates, LLC</u> Mailing Address: <u>103 Carnegie Center, Suite 119</u> City: <u>PRINCETON</u> State: <u>NJ</u> Zip: <u>08540</u> Contact Number (between 9am-4pm): <u>609-452-9599</u> Preferred Delivery: Pick up: ☐ US Mail: ☐ On-site Inspect: ☐ Fax to: <u>609-454-3450</u> email to: <u>info@ralow.com</u> Under penalty of N.J.S.A. 2C:28-3 I certify that I HAVE ☒ or HAVE NOT ☐ been convicted of any indictable crime under the laws of New Jersey or any other state. (check one) Signature: <u>[Signature]</u> Date: <u>9/6/17</u>	Payment Information Maximum Cost Authorized: Fees: 8.5 x 11 (or smaller) @ \$.05 ea. 8.5 x 14 (or larger) @ \$.07 ea. Delivery: Postage Fees are additional.
--	--

Record Request Information: To expedite the request, be as specific as possible in describing the records you are requesting. PERMIT FOR EASEMENT, AND ANY OTHER PERMITS, CERTIFICATIONS AND/OR APPROVALS OF RECORD-

AGENCY USE ONLY

Disposition Notes: Reason for denial or partial release:

AGENCY USE ONLY

Request Recv'd: _____ Total Cost:

Date Delivered: _____ Deposit:

Caryn Hoyer

From: McBride, Cynthia (RIS-PHL) <CMcBride@signatureinfo.com>
Sent: Monday, September 18, 2017 8:10 AM
To: Caryn (caryn@chesterfieldtwp.com)
Subject: 9-18-17 OPRA REQUEST

Good Afternoon Caryn

Please consider this an official OPRA request. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Signature.

And thank you for your time and consideration concerning this request.

Cindy

Cynthia A. McBride C.T.C.

Government Relations Specialist

Signature Information Solutions

Home of Charles Jones & Data Trace products and services

300 Phillips Blvd Suite 400

Trenton, NJ 08650-0488

Phone 609-359-7033

Cell 908-591-5513

 Please consider the environment before printing



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Township of Chesterfield
 300 Bordentown-Chesterfield Road
 Chesterfield, NJ 08515
 Phone: 609-298-2311
 Fax: 609-298-0469

Records Custodian: Caryn Hoyer caryn@chesterfieldtnp.com

Request for Access to Government Records

This form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information Name: <u>Brittany Smith</u> Company: <u>Construction Information Systems</u> Mailing Address: <u>170 Kinnelon Road</u> City: <u>Kinnelon</u> State <u>NJ</u> Zip: <u>07405</u> Contact Number (between 9am-4pm): <u>973-492-0509</u> Preferred Delivery: Pick up: ☐ US Mail: ☐ On-site Inspect: ☐ Fax to: <u> </u> email to: <u>Brittanys@cisleads.com</u> Under penalty of N.J.S.A. 2C:28-3 I certify that I HAVE ☐ or HAVE NOT ☒ been convicted of any indictable crime under the laws of New Jersey or any other state. (check one) Signature: <u><i>Brittany Smith</i></u> Date: <u>8/31/17</u>	Payment Information Maximum Cost Authorized: \$ <u> </u> Fees: 8.5 x 11 (or smaller) @ \$.05 ea. 8.5 x 14 (or larger) @ \$.07 ea. Delivery: Postage Fees are additional.
---	---

Record Request Information: To expedite the request, be as specific as possible in describing the records you are requesting.

A copy of the Planning Board Application for Chesterfield, LLC located on Old York Road (Phase 8).

AGENCY USE ONLY Disposition Notes: Reason for denial or partial release:	AGENCY USE ONLY Request Recv'd: _____ Total Cost: _____ Date Delivered: _____ Deposit: _____ Balance Due: _____ Total Pages: _____ Postage: _____ Other Charges: _____ Date Paid: _____ Cash: _____ Check #: _____ Custodian: _____
--	--

INFORMATION RELATED TO YOUR RIGHTS CONCERNING GOVERNMENT RECORDS

OPEN PUBLIC RECORDS ACT REQUEST FORM

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Amy MI _____ Last Name Han
 E-mail Address amyhan324@gmail.com
 Mailing Address 272 La Cascata
 City Clementon State NJ Zip 08021
 Telephone 856-383-0803 FAX _____
 Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail X
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 8/15/17

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash _____ Check _____ Money Order _____
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Can you please provide me with a list of the latest quarter's tax delinquent homes with owner's information (i.e. name, mailing addresss, etc) and the total delinquent amount from current to previous year(s) in excel format via email.

If for any reason you are unable to provide that list, please state the reason in detail. Thanks in advance.

Instructions on how to generate the report in excel in the Edmund System:

Tax Custom Report:

Page 3: Report Type: Delinquent Notice

Page 1: Leave all fields open - Select Print to Excel

-Delinquent Notice Suggestions: as of Date include Current Interest

Page 2: Select Owner Name, Owner Street 1/2, Owner City, St, Owner Zip, Property Class, Property Location

-Select Interest Date: put a date in, it will allow you to select include Current Interest above

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.
 In Progress - Open _____
 Denied - Closed _____
 Filled - Closed _____
 Partial - Closed _____

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature _____		Date _____	

Caryn Hoyer

From: McBride, Cynthia (RIS-PHL) <CMcBride@signatureinfo.com>
Sent: Monday, September 25, 2017 8:17 AM
To: Caryn (caryn@chesterfieldtwp.com)
Subject: 9-25-17 OPRA REQUEST

Good Morning Caryn

Please consider this an official OPRA request. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Signature.

And thank you for your time and consideration concerning this request.

Cindy

Cynthia A. McBride C. T. C.

Government Relations Specialist

Signature Information Solutions

Home of Charles Jones & Data Trace products and services

300 Phillips Blvd Suite 400

Trenton, NJ 08650-0488

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Cell 908-591-5513

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Caryn Hoyer

From: McBride, Cynthia (RIS-PHL) <CMcBride@signatureinfo.com>
Sent: Monday, October 02, 2017 8:29 AM
To: Caryn (caryn@chesterfieldtwp.com)
Subject: 10-2-17 OPRA REQUEST

Good Afternoon Caryn

Please consider this an official OPRA request. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Signature.

And thank you for your time and consideration concerning this request.

Cindy

Cynthia A. McBride C.T.C.

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Trenton, NJ 08650-0488

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Caryn Hoyer

From: cblanding@smartprocure.us
Sent: Thursday, October 05, 2017 8:12 AM
To: caryn@chesterfieldtwp.com
Subject: SmartProcure OPRA Request Chesterfield Township For PO/Vendor Information
Attachments: Preprogrammed Software Reports by Manufacturer.pdf

Dear Caryn or Custodian of Public Records,

SmartProcure is submitting an OPRA request to the Chesterfield Township for any and all purchasing records from 2017-06-29 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

The attached document may be helpful as a reference to fulfill this request if the Chesterfield Township stores the records using any of the pre-programmed software reports, but the records request is not limited to the reports listed.

Please email the information or use the following web link. There is no file size limitation:
<http://upload.smartprocure.us/?st=NJ&org=ChesterfieldTownship>

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at 954-637-0742.

Regards,

Curtis Blanding
Data Acquisition Specialist
SmartProcure
Direct: 954-637-0742 | Support: 888-988-6348
Email: cblanding@smartprocure.us | www.smartprocure.us
700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441

Township of Chesterfield
300 Bordentown-Chesterfield Road
Chesterfield, NJ 08515
Phone: 609-298-2311
Fax: 609-298-0469

Records Custodian: Caryn Hoyer caryn@chesterfieldtwp.com

Request for Access to Government Records

This form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information	Payment Information
Name: Anastasia Trout	Maximum Cost Authorized: \$ 0.00
Company: Pemco-limited	Fees: 8.5 x 11 (or smaller) @ \$.05 ea.
Mailing Address: 820 bear tavern Rd, City: West Trenton State: NJ Zip: 08628	8.5 x 14 (or larger) @ \$.07 ea.
Contact Number (between 9am-4pm): 720-509-3265	Delivery: Postage Fees are additional.
Preferred Delivery: Pick up: ☐ US Mail: ☐ On-site Inspect: ☐	
Fax to: anastasia.trout@pemco-limited.com	
Under penalty of N.J.S.A. 2C:28-3 I certify that I HAVE ☐ or HAVE NOT ☒ been convicted of any indictable crime under the laws of New Jersey or any other state. (check one)	
Signature: <u>Anastasia Trout</u>	
Date: <u>10/</u>	

Record Request Information: To expedite the request, be as specific as possible in describing the records you are requesting.

Please provide records of current code violations/open permits & invoices associated. Please provide records of vacant property registration.

AGENCY USE ONLY	AGENCY USE ONLY
Disposition Notes: Reason for denial or partial release:	Request Recv'd: _____ Total Cost: _____
	Date Delivered: _____ Deposit: _____
	Balance Due: _____

Caryn Hoyer

From: McBride, Cynthia (RIS-PHL) <CMcBride@signatureinfo.com>
Sent: Monday, October 09, 2017 7:54 AM
To: Caryn (caryn@chesterfieldtwp.com)
Subject: 10-9-17 OPRA REQUEST (or 10-10-17 if you are closed for Columbus Day)

Good Morning Caryn

Please consider this an official OPRA request. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Signature.

And thank you for your time and consideration concerning this request.

Cindy

Cynthia A. McBride C. T. C.

Government Relations Specialist

Signature Information Solutions

Home of Charles Jones & Data Trace products and services

300 Phillips Blvd Suite 400

Trenton, NJ 08650-0488

Phone 609-359-7033

Cell 908-591-5513

 Please consider the environment before printing



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Caryn Hoyer

From: McBride, Cynthia (RIS-PHL) <CMcBride@signatureinfo.com>
Sent: Monday, October 16, 2017 7:47 AM
To: Caryn (caryn@chesterfieldtwp.com)
Subject: 10-16-17 OPRA REQUEST

Good Morning Caryn

Please consider this an official OPRA request. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Signature.

And thank you for your time and consideration concerning this request.

Cindy

Cynthia A. McBride C. T. C.

Government Relations Specialist

Signature Information Solutions

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Trenton, NJ 08650-0488

Phone 609-359-7033

Cell 908-591-5513

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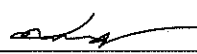
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Township of Chesterfield
 300 Bordentown-Chesterfield Road
 Chesterfield, NJ 08515
 Phone: 609-298-2311
 Fax: 609-298-0469

Records Custodian: Caryn Hoyer caryn@chesterfieldtwp.com

Request for Access to Government Records

This form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information Name: <u>Larry Higgins</u> Company: <u></u> Mailing Address: <u>174 Lamington Rd, P.O. Box 180</u> City: <u>Oldwick</u> State: <u>NJ</u> Zip: <u>08858</u> Contact Number (between 9am-4pm): <u>908-255-9919</u> Preferred Delivery: Pick up: ☐ US Mail: ☒ On-site Inspect: ☒ Fax to: <u>Support@NJPropertyRecords.com</u> Under penalty of N.J.S.A. 2C:28-3 I certify that I HAVE ☒ or HAVE NOT ☒ been convicted of any indictable crime under the laws of New Jersey or any other state. (check one) Signature: <u></u> Date: <u></u>	Payment Information Maximum Cost Authorized: \$ <u></u> Fees: 8.5 x 11 (or smaller) @ \$.05 ea. 8.5 x 14 (or larger) @ \$.07 ea. Delivery: Postage Fees are additional.
---	---

Record Request Information: To expedite the request, be as specific as possible in describing the records you are requesting.

There's not enough space here to write the records being requested. Please view the attached document.

AGENCY USE ONLY Disposition Notes: Reason for denial or partial	AGENCY USE ONLY Request Recv'd: _____ Total Cost: _____ Date Delivered: _____ Deposit: _____
---	---

Caryn Hoyer

From: McBride, Cynthia (RIS-PHL) <CMcBride@signatureinfo.com>
Sent: Monday, October 23, 2017 8:17 AM
To: Caryn (caryn@chesterfieldtp.com)
Subject: 10-23-17 OPRA REQUEST

Good Morning Caryn

Please consider this an official OPRA request. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Signature.

And thank you for your time and consideration concerning this request.

Cindy

Cynthia A. McBride C.T.C.

Government Relations Specialist

Signature Information Solutions

Home of Charles Jones & Data Trace products and services

300 Phillips Blvd Suite 400

Trenton, NJ 08650-0488

Phone 609-359-7033

Cell 908-591-5513

 Please consider the environment before printing



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TOWNSHIP OF CHESTERFIELD
 300 Bordentown-Chesterfield Road
 Chesterfield, New Jersey 08515
 Phone: 609-298-2311
 Fax: 609-298-0469

Records Custodian: Caryn Hoyer
 caryn@chesterfieldtwp.com

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please print	Payment Information
Name <u>Michael Bacon</u>	Maximum Cost Authorized :
Company <u>Tnleaf Corporation</u>	\$ <u>N/A</u>
Mailing Address <u>8600 LaSalle Rd, Suite 301</u>	Fees: Pages 1-10 @ \$.75 ea.
City <u>Towson</u> State <u>MD</u> Zip <u>21286</u>	Pages 11-20 @ \$.50 ea.
Contact Number (between 9am – 4pm) <u>410-853-7128</u>	Pages 21 - @ \$.25 ea.
Preferred Delivery: Pick Up _____ US Mail ☒ On-site Inspect _____	Delivery: postage fees are additional
Fax to: <u>410-853-7186</u> Email to: <u>m.bacon@tnleaf.com</u>	Extra Costs: Extraordinary services fees may be imposed depending upon nature of request

Record Request Information: To expedite the request, be as specific as possible in describing the records you are requesting.

I am performing a Phase I Environmental Site Assessment at 566 Bordentown, Chesterfield NJ 08515 (Block 1701, Lot 12.01). It is a maintenance yard on Ward Road. I am requesting records of non-emergency responses such as fires, chemical spills, leaking underground storage tanks, or hazardous releases, as well as well/septic permits.

Caryn Hoyer

From: McBride, Cynthia (RIS-PHL) <CMcBride@signatureinfo.com>
Sent: Monday, November 06, 2017 7:43 AM
To: Caryn (caryn@chesterfieldtwp.com)
Subject: 11-6-17 OPRA REQUEST

Good Morning Caryn

Please consider this an official OPRA request. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Signature.

And thank you for your time and consideration concerning this request.

Cindy

Cynthia A. McBride C.T.C.

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Signature Information Solutions

Home of Charles Jones & Data Trace products and services

300 Phillips Blvd Suite 400

Trenton, NJ 08650-0488

Phone 609-359-7033

Cell 908-591-5513

 Please consider the environment before printing



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Caryn Hoyer

From: McBride, Cynthia (RIS-PHL) <CMcBride@signatureinfo.com>
Sent: Monday, November 13, 2017 8:00 AM
To: Caryn (caryn@chesterfieldtwp.com)
Subject: 11-13-17 OPRA REQUEST

Good Morning Caryn

Please consider this an official OPRA request. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Signature.

And thank you for your time and consideration concerning this request.

Cindy

Cynthia A. McBride C.T.C.

Government Relations Specialist

Signature Information Solutions

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Trenton, NJ 08650-0488

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OPEN PUBLIC RECORDS ACT REQUEST FORM

0307-CHESTERFIELD-BURLINGTON



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Veronica MI Last Name HartmanE-mail Address tax@actiontitleresearch.comMailing Address PO Box 1734City Rutherford State NJ Zip 07070Telephone 201-781-1833FAX Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Veronica HartmanDate 12/20/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

We request a copy of the "Tax Search Export" (**0307txsr.zip**) file produced by the software system used in your tax collector's office. This file contains taxes billed and collected data and is maintained in your tax collector's office. The file should be sent to our email address: **tax@actiontitleresearch.com**

Receipt of this file avoids the time spent on individual tax search requests and interruptions to the routine of the tax office. Should you have any questions please contact our office. If necessary, we will be happy to assist the collector with step by step instructions should they require any assistance in sending the file.

Thank you,

Veronica Hartman
 Municipal Research Specialist
 Accurate Abstracts
 An Action Title Research Company

Caryn Hoyer

From: McBride, Cynthia (RIS-PHL) <CMcBride@signatureinfo.com>
Sent: Monday, November 20, 2017 8:20 AM
To: Caryn (caryn@chesterfieldtwp.com)
Subject: 11-20-17 OPRA REQUEST

Good Morning Caryn

Please consider this an official OPRA request. I am requesting a copy of the public tax database as kept and maintained by the municipality's tax collector

This "copy" can be accomplished by sending the "tax search export" file to Signature.

And thank you for your time and consideration concerning this request.

Wishing you a Happy & Safe Thanksgiving Holiday!

Cindy

Cynthia A. McBride C. T. C.

Government Relations Specialist

Signature Information Solutions

Home of Charles Jones & Data Trace products and services

300 Phillips Blvd Suite 400

Trenton, NJ 08650-0488

Phone 609-359-7033

Cell 908-591-5513

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Township of Chesterfield
 300 Bordentown-Chesterfield Road
 Chesterfield, NJ 08515
 Phone: 609-298-2311
 Fax: 609-298-0469

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 NOV 02 2017
 CHESTERFIELD TOWNSHIP

Records Custodian: Caryn Hoyer caryn@chesterfieldtwp.com

Request for Access to Government Records

This form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information	Payment Information
Name: <u>Belinda Blazic</u> Company: _____ Mailing Address: <u>228 Route 528</u> City: <u>Chesterfield</u> State: <u>NJ</u> Zip: <u>08515</u> Contact Number (between 9am-4pm): <u>732-995-3910</u> Preferred Delivery: Pick up: ☐ US Mail: ☐ On-site Inspect: ☐ Fax to: _____ email to: <u>belinda5183@gmail.com</u> Under penalty of N.J.S.A. 2C:28-3 I certify that I HAVE ☐ or HAVE NOT ☒ been convicted of any indictable crime under the laws of New Jersey or any other state. (check one) Signature: <u>Belinda Blazic</u> Date: <u>11/2/17</u>	Maximum Cost Authorized: \$ _____ Fees: 8.5 x 11 (or smaller) @ \$.05 ea. 8.5 x 14 (or larger) @ \$.07 ea. Delivery: Postage Fees are additional.

Record Request Information: To expedite the request, be as specific as possible in describing the records you are requesting.

Recording of:
Chesterfield Twp Committee Meeting held on 10/12/17

AGENCY USE ONLY	AGENCY USE ONLY
Disposition Notes: Reason for denial or partial release: _____	Request Recv'd: <u>11/2/17</u> Total Cost: <u>n/a</u> Date Delivered: <u>11/3/17</u> Deposit: _____ Balance Due: _____ Total Pages: _____ Postage: _____ Other Charges: _____ Date Paid: _____ Cash: _____ Check #: _____

1. In order to request access to government records under the Open Public Records Act (OPRA), you must complete all the required portions of and date this form and deliver it in person during regular business hours or by mail, fax, or electronically to the records custodian. Your request is not considered filed until the custodian of records has received the completed request form. If you submit the form to any other officer or employee of Chesterfield Township, that officer or employee may not have the authority to accept your request form and your request will be directed to the Records Custodian. The seven (7) business day response time will not commence until the Records Custodian receives the request form and determines it to be complete.
2. If you submit a request for access to government records to someone other than the Records Custodian, do not complete the request form, or attempt to make a request for access by telephone or fax; the Open Public Records Act and its deadlines, restrictions and remedies will not apply to your request.
3. The fees for duplication of government records are listed on the front of this form. You will be notified of any special or additional charges prior to the processing of your request. Payments by check or money order shall be made payable to "Chesterfield Township".
4. When a request for copies is expected to exceed \$20.00, you may be contacted by the Records Custodian for a deposit before the request will be processed.
5. Under OPRA, a records custodian must deny access to a person who has been convicted of an indictable offense in New Jersey or any other state, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family.
6. If Chesterfield Township is unable to comply with your request for access to a government record, the Records Custodian will indicate the reasons for denial in writing and forward it to you.
7. Except as otherwise provided by law or by agreement with the requestor, if the Records Custodian fails to respond to you within seven (7) business days of receiving the request form, the failure to respond will be considered a denial of your request.
8. If your request for access to a government record has been denied or unfilled within the time permitted by law, you have a right to challenge the decision of Chesterfield Township to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint in writing with the Government Records Council (GRC). You may contact the GRC at [866-850-0511](tel:866-850-0511), by mail at Post Office Box 819, Trenton, NJ 08625 or by e-mail at grc@dca.state.nj.us. The Council can also answer other questions about the law.
9. Information provided on this form may be subject to disclosure under the Open Public Records Act.