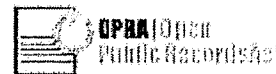
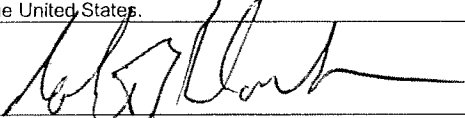


**GOVERNMENT RECORDS REQUEST FORM**  
**TOWNSHIP OF EGG HARBOR**  
**Office of the Township Clerk**  
3515 Bargaintown Road, Egg Harbor Township NJ 08234  
609-926-4085 or 609-926-4104 facsimile  
www.ehtgov.org



**Important Notice:** This is a 4-page form. Please read it carefully to understand your rights concerning government records.

**Requestor Information – Please Print**

|                                                                                                                                                                                                                                                                                                                                      |                                                                                   |                                  |                                          |                              |                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------------------|------------------------------------------|------------------------------|-------------------------------------------|
| First Name                                                                                                                                                                                                                                                                                                                           | Robert                                                                            | MI                               | B                                        | Last Name                    | Marks                                     |
| Email Address                                                                                                                                                                                                                                                                                                                        | robertmarks@comcast.net                                                           |                                  |                                          |                              |                                           |
| Mailing Address                                                                                                                                                                                                                                                                                                                      | 605 Zion Road Apt. B                                                              |                                  |                                          |                              |                                           |
| City                                                                                                                                                                                                                                                                                                                                 | Egg Harbor Township                                                               | State                            | NJ                                       | Zip                          | 08234                                     |
| Telephone                                                                                                                                                                                                                                                                                                                            |                                                                                   |                                  | Facsimile                                |                              |                                           |
| Preferred Delivery:                                                                                                                                                                                                                                                                                                                  | Pickup <input type="checkbox"/>                                                   | US Mail <input type="checkbox"/> | On-Site Inspect <input type="checkbox"/> | Fax <input type="checkbox"/> | Email <input checked="" type="checkbox"/> |
| If you are requesting records containing personal information, please select one: Under penalty of <u>NJSA 2C:28-3</u> , I certify that I <input type="checkbox"/> have / <input checked="" type="checkbox"/> have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. |                                                                                   |                                  |                                          |                              |                                           |
| Signature                                                                                                                                                                                                                                                                                                                            |  |                                  |                                          | Date                         | 10-3-2017                                 |

\* documents provided via facsimile or electronic mail are free of charge

**Payment Information**

|                              |                                                                  |                                                               |
|------------------------------|------------------------------------------------------------------|---------------------------------------------------------------|
| Maximum Authorization Cost   | \$                                                               |                                                               |
| <b>Select Payment Method</b> |                                                                  |                                                               |
| Cash                         | <input type="radio"/>                                            | Check <input type="radio"/> Credit Card <input type="radio"/> |
| Fees:                        | 8 1/2 x 11                                                       | 5 cents                                                       |
|                              | 8 1/2 x 14                                                       | 7 cents                                                       |
|                              | 11 x 17                                                          |                                                               |
|                              | 24 x 36                                                          | 47 cents                                                      |
|                              | 36 x 42 +                                                        | 74 cents                                                      |
|                              | CD/DVR                                                           | 35 cents                                                      |
| Delivery:                    | Delivery / postage fees additional depending upon delivery type. |                                                               |
| Extras:                      | Extraordinary service fees dependent upon request.               |                                                               |

**Record Request Information:** Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

All police, EMT or other records pertaining to GLORIA M. MARKS, ROBERT B. MARKS, and/or 146 ASBURY ROAD, EHT, NJ 08234 for the period September 1, 2017 to present date. These records should include calls, dispatches, escorts, logs, or conversations with the above persons and stated Asbury Road address.

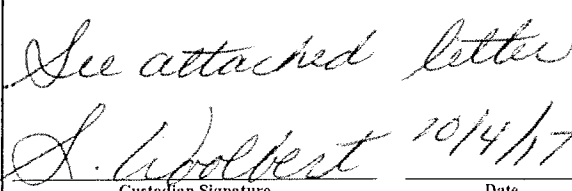
**AGENCY USE ONLY**

|                    |       |
|--------------------|-------|
| Est. Document Cost | _____ |
| Est. Delivery Cost | _____ |
| Est. Extras Cost   | _____ |
| Total Est. Cost    | _____ |
| Deposit Amount     | _____ |
| Estimated Balance  | _____ |
| Deposit Date       | _____ |

**AGENCY USE ONLY**

|                                                                                                    |                |
|----------------------------------------------------------------------------------------------------|----------------|
| <b>Disposition Notes</b>                                                                           |                |
| Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. |                |
| In Progress                                                                                        | - Open _____   |
| Denied                                                                                             | - Closed _____ |
| Filled                                                                                             | - Closed _____ |
| Partial                                                                                            | - Closed _____ |

**AGENCY USE ONLY**

|                                                                                      |       |                    |
|--------------------------------------------------------------------------------------|-------|--------------------|
| <b>Tracking Information</b>                                                          |       | <b>Final Cost</b>  |
| Tracking #                                                                           | _____ | Total _____        |
| Rec'd Date                                                                           | _____ | Deposit _____      |
| Ready Date                                                                           | _____ | Balance Due _____  |
| Total Pages                                                                          | _____ | Balance Paid _____ |
| Records Provided                                                                     |       |                    |
|  |       | 10/4/17            |
| Custodian Signature                                                                  |       | Date               |

---

## DEPOSITS

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

### **YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):**

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven business days.**)

---

#### **N.J.S.A. 47:1A-1.1**

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
  - ☐ Medical examiner photos
  - ☒ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
  - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety or persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
  - ☐ Any sexual harassment complaint filed with a public employer
  - ☐ Any grievance filed by or against an employee
  - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers
- ☒ Unlisted telephone numbers
- ☒ Drivers' license numbers
- ☐ Certain records of higher education institutions:
  - ☐ Research records
  - ☐ Questions or scores for exam for employment or academics
  - ☐ Charitable contribution information
  - ☐ Rare book collections gifted for limited access
  - ☐ Admission applications
  - ☐ Student records, grievances or disciplinary proceedings revealing a students' identification
- ☐ Biotechnology trade secrets N.J.S.A. 47:1A-1.2
- ☐ Convicts requesting their victims' records N.J.S.A. 47:1A-2.2
- ☐ Ongoing investigations of non-law enforcement agencies (must prove disclosure is inimical to the public interest) N.J.S.A. 47:1A-3.a.
- ☐ Public defender records N.J.S.A. 47:1A-5.k.
- ☐ Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and privileges created by State Constitution, statute, court rule or judicial case law N.J.S.A. 47:1A-9
- ☐ Personnel and pension records (however, the following information must be disclosed:
  - An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received
  - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
  - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information N.J.S.A. 47:1A-10

Please set forth your interest in the subject matter contained in the requested material:

**Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.**

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of the **Township of Egg Harbor**, that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the **Township of Egg Harbor**.
5. **You may be charged a 50% or other deposit when a request for copies exceeds \$25.** The **Township of Egg Harbor's** custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, the **Township of Egg Harbor** must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If the **Township of Egg Harbor** is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the **Township of Egg Harbor** to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

**N.J.S.A. 47:1A-1**

- ☐ "a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests."

**Executive Order No. 21 (McGreevey 2002)**

- ☐ Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
- ☐ Records exempted from disclosure by State agencies' proposed rules.

**Executive Order No. 26 (McGreevey 2002)**

- ☒ Certain records maintained by the Office of the Governor
- ☒ Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing
- ☒ Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments
- ☒ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☒ Information in a personal income or other tax return
- ☒ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☒ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
- ☒ Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9.

**Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to N.J.S.A. 47:1A-9.a.**

(Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records. If multiple records are requested, be specific as to which exemption(s) apply to each record.)

**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

- ☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.



GOVERNMENT RECORDS REQUEST FORM  
TOWNSHIP OF EGG HARBOR  
Office of the Township Clerk  
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609-926-4085 or 609-926-4104 facsimile  
www.ehtgov.org



Important Notice: This is a 4-page form. Please read it carefully to understand your rights concerning government records.

Requestor Information - Please Print

|                                                                                                                                                                                                                                                                                                                              |                                  |                          |         |                          |                 |                          |         |                          |       |                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|--------------------------|---------|--------------------------|-----------------|--------------------------|---------|--------------------------|-------|-------------------------------------|
| First Name                                                                                                                                                                                                                                                                                                                   | SUSAN                            | MI                       | E       | Last Name                | CAMPBELL        |                          |         |                          |       |                                     |
| Email Address                                                                                                                                                                                                                                                                                                                | CCAMPSUSAN@AOL.COM               |                          |         |                          |                 |                          |         |                          |       |                                     |
| Mailing Address                                                                                                                                                                                                                                                                                                              | 1304 MAYS LANDING-SOMERS PT. RD. |                          |         |                          |                 |                          |         |                          |       |                                     |
| City                                                                                                                                                                                                                                                                                                                         | EGG HARBOR TWP.                  |                          | State   | NJ                       | Zip             | 08234                    |         |                          |       |                                     |
| Telephone                                                                                                                                                                                                                                                                                                                    | [REDACTED]                       |                          |         |                          |                 |                          |         |                          |       |                                     |
| Preferred Delivery:                                                                                                                                                                                                                                                                                                          | Pickup                           | <input type="checkbox"/> | US Mail | <input type="checkbox"/> | On-Site Inspect | <input type="checkbox"/> | Fax     | <input type="checkbox"/> | Email | <input checked="" type="checkbox"/> |
| If you are requesting records containing personal information, please select one: Under penalty of NJSA 2C:28-3, I certify that I <input type="checkbox"/> have / <input checked="" type="checkbox"/> have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. |                                  |                          |         |                          |                 |                          |         |                          |       |                                     |
| Signature                                                                                                                                                                                                                                                                                                                    | Susan E. Campbell                |                          |         |                          |                 | Date                     | 10-2-17 |                          |       |                                     |

\* documents provided via facsimile or electronic mail are free of charge

Payment Information

|                            |                                                                  |          |                       |             |                       |
|----------------------------|------------------------------------------------------------------|----------|-----------------------|-------------|-----------------------|
| Maximum Authorization Cost | \$                                                               |          |                       |             |                       |
| Select Payment Method      |                                                                  |          |                       |             |                       |
| Cash                       | <input type="radio"/>                                            | Check    | <input type="radio"/> | Credit Card | <input type="radio"/> |
| Fees:                      | 8 1/2 x 11                                                       | 5 cents  |                       |             |                       |
|                            | 8 1/2 x 14                                                       | 7 cents  |                       |             |                       |
|                            | 11 x 17                                                          |          |                       |             |                       |
|                            | 24 x 36                                                          | 47 cents |                       |             |                       |
|                            | 36 x 42 +                                                        | 74 cents |                       |             |                       |
|                            | CD/DVR                                                           | 35 cents |                       |             |                       |
| Delivery:                  | Delivery / postage fees additional depending upon delivery type. |          |                       |             |                       |
| Extras:                    | Extraordinary service fees dependent upon request.               |          |                       |             |                       |

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

WOULD LIKE POLICE REPORT OF MY SIMPLE ASSAULT ON 4/16/2000. CASE# 00-014091. ADDRESS AT THE TIME WAS 102 BURK AVE, EHT IF THERE ARE ANY OTHER RECORDS REGARDING THIS PLEASE SEND.

AGENCY USE ONLY

|                    |       |
|--------------------|-------|
| Est. Document Cost | _____ |
| Est. Delivery Cost | _____ |
| Est. Extras Cost   | _____ |
| Total Est. Cost    | _____ |
| Deposit Amount     | _____ |
| Estimated Balance  | _____ |
| Deposit Date       | _____ |

AGENCY USE ONLY

|                                                                                                    |          |
|----------------------------------------------------------------------------------------------------|----------|
| Disposition Notes                                                                                  |          |
| Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. |          |
| In Progress                                                                                        | - Open   |
| Denied                                                                                             | - Closed |
| Filled                                                                                             | - Closed |
| Partial                                                                                            | - Closed |

AGENCY USE ONLY

|                      |       |              |       |
|----------------------|-------|--------------|-------|
| Tracking Information |       | Final Cost   |       |
| Tracking #           | _____ | Total        | _____ |
| Rec'd Date           | _____ | Deposit      | _____ |
| Ready Date           | _____ | Balance Due  | _____ |
| Total Pages          | _____ | Balance Paid | _____ |
| Records Provided     |       |              |       |
| See attached letter  |       |              |       |
| Custodian Signature  |       | Date         |       |

## DEPOSITS

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

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### YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven business days.**)

#### N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
  - ☐ Medical examiner photos
  - ☒ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
  - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
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- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
  - ☐ Any sexual harassment complaint filed with a public employer
  - ☐ Any grievance filed by or against an employee
  - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
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- ☒ Social security numbers
- ☒ Credit card numbers
- ☒ Unlisted telephone numbers
- ☒ Drivers' license numbers
- ☐ Certain records of higher education institutions:
  - ☐ Research records
  - ☐ Questions or scores for exam for employment or academics
  - ☐ Charitable contribution information
  - ☐ Rare book collections gifted for limited access
  - ☐ Admission applications
  - ☐ Student records, grievances or disciplinary proceedings revealing a students' identification
- ☐ Biotechnology trade secrets N.J.S.A. 47:1A-1.2
- ☐ Convicts requesting their victims' records N.J.S.A. 47:1A-2.2
- ☐ Ongoing investigations of non-law enforcement agencies (must prove disclosure is inimical to the public interest) N.J.S.A. 47:1A-3.a.
- ☐ Public defender records N.J.S.A. 47:1A-5.k.
- ☒ Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and privileges created by State Constitution, statute, court rule or judicial case law N.J.S.A. 47:1A-9
- ☐ Personnel and pension records (however, the following information must be disclosed:
  - An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received
  - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
  - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information N.J.S.A. 47:1A-10



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Requestor Information - Please Print

|                                                                                                                                                                                                                                                                                                                   |                                            |                                  |                                          |                              |                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|----------------------------------|------------------------------------------|------------------------------|--------------------------------|
| First Name                                                                                                                                                                                                                                                                                                        | Rachelle                                   | MI                               |                                          | Last Name                    | Demosthenes                    |
| Email Address                                                                                                                                                                                                                                                                                                     | Rachelledemosthenes@gmail.com              |                                  |                                          |                              |                                |
| Mailing Address                                                                                                                                                                                                                                                                                                   | 650 Tilton Rd                              |                                  |                                          |                              |                                |
| City                                                                                                                                                                                                                                                                                                              | Pleasantville                              | State                            | NJ                                       | Zip                          | 08232                          |
| Telephone                                                                                                                                                                                                                                                                                                         | [REDACTED] facsimile                       |                                  |                                          |                              |                                |
| Preferred Delivery:                                                                                                                                                                                                                                                                                               | Pickup <input checked="" type="checkbox"/> | US Mail <input type="checkbox"/> | On-Site Inspect <input type="checkbox"/> | Fax <input type="checkbox"/> | Email <input type="checkbox"/> |
| If you are requesting records containing personal information, please select one: Under penalty of NJSA 2C:28-3, I certify that I <input type="checkbox"/> have / <input type="checkbox"/> have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. |                                            |                                  |                                          |                              |                                |
| Signature                                                                                                                                                                                                                                                                                                         | Rachelle Demosthenes                       |                                  |                                          | Date                         | 10-2-17                        |

\* documents provided via facsimile or electronic mail are free of charge

Payment Information

|                            |                                                                  |                                                               |
|----------------------------|------------------------------------------------------------------|---------------------------------------------------------------|
| Maximum Authorization Cost | \$                                                               |                                                               |
| Select Payment Method      |                                                                  |                                                               |
| Cash                       | <input type="radio"/>                                            | Check <input type="radio"/> Credit Card <input type="radio"/> |
| Fees:                      | 8 1/2 x 11                                                       | 5 cents                                                       |
|                            | 8 1/2 x 14                                                       | 7 cents                                                       |
|                            | 11 x 17                                                          |                                                               |
|                            | 24 x 36                                                          | 47 cents                                                      |
|                            | 36 x 42 +                                                        | 74 cents                                                      |
|                            | CD/DVR                                                           | 35 cents                                                      |
| Delivery:                  | Delivery / postage fees additional depending upon delivery type. |                                                               |
| Extras:                    | Extraordinary service fees dependent upon request.               |                                                               |

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

29 copper ridge circle EHT  
Rachelle Demosthenes vs Rodney Carrius  
Feb 10, 2010

AGENCY USE ONLY

|                    |       |
|--------------------|-------|
| Est. Document Cost | _____ |
| Est. Delivery Cost | _____ |
| Est. Extras Cost   | _____ |
| Total Est. Cost    | _____ |
| Deposit Amount     | _____ |
| Estimated Balance  | _____ |
| Deposit Date       | _____ |

AGENCY USE ONLY

|                                                                                                    |                |
|----------------------------------------------------------------------------------------------------|----------------|
| Disposition Notes                                                                                  |                |
| Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. |                |
| In Progress                                                                                        | - Open _____   |
| Denied                                                                                             | - Closed _____ |
| Filled                                                                                             | - Closed _____ |
| Partial                                                                                            | - Closed _____ |

AGENCY USE ONLY

|                      |       |              |       |
|----------------------|-------|--------------|-------|
| Tracking Information |       | Final Cost   |       |
| Tracking #           | _____ | Total        | _____ |
| Rec'd Date           | _____ | Deposit      | _____ |
| Ready Date           | _____ | Balance Due  | _____ |
| Total Pages          | _____ | Balance Paid | _____ |
| Records Provided     |       |              |       |
| See attached letter  |       |              |       |
| S. Solbert           |       | 10/4/17      |       |
| Custodian Signature  |       | Date         |       |

## DEPOSITS

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

### YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven business days.**)

#### N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
  - ☐ Medical examiner photos
  - ☒ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
  - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security.
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
  - ☐ Any sexual harassment complaint filed with a public employer
  - ☐ Any grievance filed by or against an employee
  - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers
- ☒ Unlisted telephone numbers
- ☒ Drivers' license numbers
- ☐ Certain records of higher education institutions:
  - ☐ Research records
  - ☐ Questions or scores for exam for employment or academics
  - ☐ Charitable contribution information
  - ☐ Rare book collections gifted for limited access
  - ☐ Admission applications
  - ☐ Student records, grievances or disciplinary proceedings revealing a students' identification
- ☐ Biotechnology trade secrets N.J.S.A. 47:1A-1.2
- ☐ Convicts requesting their victims' records N.J.S.A. 47:1A-2.2
- ☐ Ongoing investigations of non-law enforcement agencies (must prove disclosure is inimical to the public interest) N.J.S.A. 47:1A-3.a.
- ☐ Public defender records N.J.S.A. 47:1A-5.k.
- ☐ Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and privileges created by State Constitution, statute, court rule or judicial case law N.J.S.A. 47:1A-9
- ☐ Personnel and pension records (however, the following information must be disclosed:
  - An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received
  - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
  - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information N.J.S.A. 47:1A-10



Please set forth your interest in the subject matter contained in the requested material:

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**Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.**

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of the **Township of Egg Harbor**, that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the **Township of Egg Harbor**.
5. **You may be charged a 50% or other deposit when a request for copies exceeds \$25.** The **Township of Egg Harbor's** custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, the **Township of Egg Harbor** must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If the **Township of Egg Harbor** is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the **Township of Egg Harbor** to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

**N.J.S.A. 47:1A-1**

- ☐ "a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests."

**Executive Order No. 21 (McGreevey 2002)**

- ☐ Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
- ☐ Records exempted from disclosure by State agencies' proposed rules.

**Executive Order No. 26 (McGreevey 2002)**

- ☒ Certain records maintained by the Office of the Governor
- ☒ Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing
- ☒ Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments
- ☒ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☒ Information in a personal income or other tax return
- ☒ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☒ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
- ☒ Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9.

**Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to N.J.S.A. 47:1A-9.a.**

(Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records. If multiple records are requested, be specific as to which exemption(s) apply to each record.)

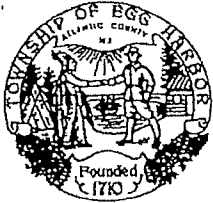
**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

- ☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.



# GOVERNMENT RECORDS REQUEST FORM

## TOWNSHIP OF EGG HARBOR

### Office of the Township Clerk

3515 Bargaintown Road, Egg Harbor Township NJ 08234

609-926-4085 or 609-926-4104 facsimile

www.ehtgov.org



Important Notice: This is a 4-page form. Please read it carefully to understand your rights concerning government records.

#### Requestor Information - Please Print

|                                                                                                                                                                                                                                                                                                                            |                                 |                                  |                                          |                              |                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------|------------------------------------------|------------------------------|-------------------------------------------|
| First Name                                                                                                                                                                                                                                                                                                                 | Miniam                          | MI                               | Last Name                                | Weiss Esq.                   |                                           |
| Email Address                                                                                                                                                                                                                                                                                                              | LAvellino@mweiss law. com       |                                  |                                          |                              |                                           |
| Mailing Address                                                                                                                                                                                                                                                                                                            | 41 Bayard St                    |                                  |                                          |                              |                                           |
| City                                                                                                                                                                                                                                                                                                                       | New Brunswick                   | State                            | NJ                                       | Zip                          | 08901                                     |
| Telephone                                                                                                                                                                                                                                                                                                                  |                                 |                                  | Facsimile                                |                              |                                           |
| Preferred Delivery:                                                                                                                                                                                                                                                                                                        | Pickup <input type="checkbox"/> | US Mail <input type="checkbox"/> | On-Site Inspect <input type="checkbox"/> | Fax <input type="checkbox"/> | Email <input checked="" type="checkbox"/> |
| If you are requesting records containing personal information, please select one: Under penalty of NJSA 2C:28-3, I certify that I <input type="checkbox"/> have <input checked="" type="checkbox"/> have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. |                                 |                                  |                                          |                              |                                           |
| Signature                                                                                                                                                                                                                                                                                                                  |                                 |                                  |                                          | Date                         | 10.2.17                                   |

#### Payment Information

|                            |                                                                  |                             |                                   |
|----------------------------|------------------------------------------------------------------|-----------------------------|-----------------------------------|
| Maximum Authorization Cost | \$                                                               |                             |                                   |
| Select Payment Method      |                                                                  |                             |                                   |
| Cash                       | <input type="radio"/>                                            | Check <input type="radio"/> | Credit Card <input type="radio"/> |
| Fees:                      | 8 1/2 x 11                                                       | 5 cents                     |                                   |
|                            | 8 1/2 x 14                                                       | 7 cents                     |                                   |
|                            | 11 x 17                                                          |                             |                                   |
|                            | 24 x 36                                                          | 47 cents                    |                                   |
|                            | 36 x 42 +                                                        | 74 cents                    |                                   |
|                            | CD/DVR                                                           | 35 cents                    |                                   |
| Delivery:                  | Delivery / postage fees additional depending upon delivery type. |                             |                                   |
| Extras:                    | Extraordinary service fees dependent upon request.               |                             |                                   |

\* documents provided via facsimile or electronic mail are free of charge

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Copies of all motor vehicle accident reports  
from 9-16-17 to 9-30-17

#### AGENCY USE ONLY

|                    |       |
|--------------------|-------|
| Est. Document Cost | _____ |
| Est. Delivery Cost | _____ |
| Est. Extras Cost   | _____ |
| Total Est. Cost    | _____ |
| Deposit Amount     | _____ |
| Estimated Balance  | _____ |
| Deposit Date       | _____ |

#### AGENCY USE ONLY

|                                                                                                    |                |
|----------------------------------------------------------------------------------------------------|----------------|
| Disposition Notes                                                                                  |                |
| Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. |                |
| In Progress                                                                                        | - Open _____   |
| Denied                                                                                             | - Closed _____ |
| Filled                                                                                             | - Closed _____ |
| Partial                                                                                            | - Closed _____ |

#### AGENCY USE ONLY

|                      |       |                    |
|----------------------|-------|--------------------|
| Tracking Information |       | Final Cost         |
| Tracking #           | _____ | Total _____        |
| Rec'd Date           | _____ | Deposit _____      |
| Ready Date           | _____ | Balance Due _____  |
| Total Pages          | _____ | Balance Paid _____ |
| Records Provided     |       |                    |
| See attached letter  |       |                    |
| Custodian Signature  |       | Date               |
|                      |       | 10/4/17            |



**GOVERNMENT RECORDS REQUEST FORM**  
**TOWNSHIP OF EGG HARBOR**  
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609-926-4085 or 609-926-4104 facsimile  
www.ehtgov.org



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**Requestor Information - Please Print**

|                                                                                                                                                                                                                                                                                                                           |                                                                           |                                  |                                          |                              |                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------------|------------------------------------------|------------------------------|--------------------------------|
| First Name                                                                                                                                                                                                                                                                                                                | JOANA                                                                     | MI                               | V                                        | Last Name                    | PIAZZOLI                       |
| Email Address                                                                                                                                                                                                                                                                                                             |                                                                           |                                  |                                          |                              |                                |
| Mailing Address                                                                                                                                                                                                                                                                                                           | 726 E. CHAMBERSE LANE <del>08205</del>                                    |                                  |                                          |                              |                                |
| City                                                                                                                                                                                                                                                                                                                      | GALLOWAY                                                                  | State                            | NJ                                       | Zip                          | 08205                          |
| Telephone                                                                                                                                                                                                                                                                                                                 | <div style="background-color: black; width: 150px; height: 1.2em;"></div> |                                  |                                          |                              |                                |
| Facsimile                                                                                                                                                                                                                                                                                                                 |                                                                           |                                  |                                          |                              |                                |
| Preferred Delivery:                                                                                                                                                                                                                                                                                                       | Pickup <input checked="" type="checkbox"/>                                | US Mail <input type="checkbox"/> | On-Site Inspect <input type="checkbox"/> | Fax <input type="checkbox"/> | Email <input type="checkbox"/> |
| If you are requesting records containing personal information, please select one: Under penalty of <u>NJSA 2C:28-3</u> , I certify that I <input type="checkbox"/> have / <input type="checkbox"/> have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. |                                                                           |                                  |                                          |                              |                                |
| Signature                                                                                                                                                                                                                                                                                                                 | Joana Piazoli                                                             |                                  |                                          | Date                         | 09/29/17                       |

\* documents provided via facsimile or electronic mail are free of charge

**Payment Information**

|                              |                                                                  |                                                               |
|------------------------------|------------------------------------------------------------------|---------------------------------------------------------------|
| Maximum Authorization Cost   | \$                                                               |                                                               |
| <b>Select Payment Method</b> |                                                                  |                                                               |
| Cash                         | <input type="radio"/>                                            | Check <input type="radio"/> Credit Card <input type="radio"/> |
| Fees:                        | 8 1/2 x 11                                                       | 5 cents                                                       |
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|                              | 11 x 17                                                          |                                                               |
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**Record Request Information:** Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

2017 - 57143

**AGENCY USE ONLY**

|                    |       |
|--------------------|-------|
| Est. Document Cost | _____ |
| Est. Delivery Cost | _____ |
| Est. Extras Cost   | _____ |
| Total Est. Cost    | _____ |
| Deposit Amount     | _____ |
| Estimated Balance  | _____ |
| Deposit Date       | _____ |

**AGENCY USE ONLY**

|                                                                                                    |                |
|----------------------------------------------------------------------------------------------------|----------------|
| <b>Disposition Notes</b>                                                                           |                |
| Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. |                |
| In Progress                                                                                        | - Open _____   |
| Denied                                                                                             | - Closed _____ |
| Filled                                                                                             | - Closed _____ |
| Partial                                                                                            | - Closed _____ |

**AGENCY USE ONLY**

|                             |       |                    |
|-----------------------------|-------|--------------------|
| <b>Tracking Information</b> |       | <b>Final Cost</b>  |
| Tracking #                  | _____ | Total <u>109</u>   |
| Rec'd Date                  | _____ | Deposit _____      |
| Ready Date                  | _____ | Balance Due _____  |
| Total Pages                 | _____ | Balance Paid _____ |
| <b>Records Provided</b>     |       |                    |
| See attached letter         |       |                    |
| S. Wolbert                  |       | 10/2/17            |
| Custodian Signature         |       | Date               |

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### **YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):**

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven business days.**)

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- ☐ Legislative records
- ☐ Law enforcement records:
  - ☐ Medical examiner photos
  - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
  - ☐ Victims' records
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  - ☐ Rare book collections gifted for limited access
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  - ☐ Student records, grievances or disciplinary proceedings revealing a students' identification
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  - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
  - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information N.J.S.A. 47:1A-10

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9. If the **Township of Egg Harbor** is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the **Township of Egg Harbor** to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

**N.J.S.A. 47:1A-1**

- ☒ "a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests."

**Executive Order No. 21 (McGreevey 2002)**

- ☐ Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
- ☐ Records exempted from disclosure by State agencies' proposed rules.

**Executive Order No. 26 (McGreevey 2002)**

- ☐ Certain records maintained by the Office of the Governor
- ☐ Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing
- ☐ Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments
- ☐ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☐ Information in a personal income or other tax return
- ☐ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☐ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
- ☐ Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9.

**Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to N.J.S.A. 47:1A-9.a.**  
(Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records. If multiple records are requested, be specific as to which exemption(s) apply to each record.)

**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Egg Harbor Township

OPEN PUBLIC RECORDS ACT REQUEST FORM

Ph: 609-926-4055

Fax: 6099264191

PUBLIC RECORDS

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Christina MI        Last Name Mota

E-mail Address data@legalplex.com

Mailing Address 2022 WASHINGTON BLVD

City ROBBINSVILLE State NJ Zip 08691

Telephone                      FAX                     

Preferred Delivery: Pick Up        US Mail        On-Site Inspect        Fax X E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Christina Mota Date 11/6/2017

Payment Information

Maximum Authorization Cost \$                     

Select Payment Method

Cash        Check        Money Order       

**Record Request Information:** Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Motor vehicle accident reports for the dates listed below. Please email to data@legalplex.com if possible (or) fax to                     

Start Date 10/22/2017

End Date 11/4/2017

AGENCY USE ONLY

Est. Document Cost                     

Est. Delivery Cost                     

Est. Extras Cost                     

Total Est. Cost                     

Deposit Amount                     

Estimated Balance                     

Deposit Date                     

AGENCY USE ONLY

**Disposition Notes**  
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress        Open                     

Denied        Closed                     

Filled        Closed                     

Partial        Closed                     

AGENCY USE ONLY

| Tracking Information                         |                                          | Final Cost                  |
|----------------------------------------------|------------------------------------------|-----------------------------|
| Tracking # <u>                    </u>       | Total <u>                    </u>        | <u>                    </u> |
| Rec'd Date <u>                    </u>       | Deposit <u>                    </u>      | <u>                    </u> |
| Ready Date <u>                    </u>       | Balance Due <u>                    </u>  | <u>                    </u> |
| Total Pages <u>                    </u>      | Balance Paid <u>                    </u> | <u>                    </u> |
| Records Provided <u>                    </u> |                                          |                             |

*See attached letter*

S. Walbert 11/8/17

Custodian Signature Date





GOVERNMENT RECORDS REQUEST FORM  
TOWNSHIP OF EGG HARBOR  
Office of the Township Clerk  
3515 Bargaintown Road, Egg Harbor Township NJ 08234  
609-926-4085 or 609-926-4104 facsimile  
www.ehtgov.org



Important Notice: This is a 4-page form. Please read it carefully to understand your rights concerning government records.

Requestor Information - Please Print

|                                                                                                                                                                                                                                                                                                                   |                                            |                                  |                                          |                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|----------------------------------|------------------------------------------|-------------------------------------------------------------|
| First Name                                                                                                                                                                                                                                                                                                        | ROSA MARIA                                 | MI                               | Last Name                                | MERLINO                                                     |
| Email Address                                                                                                                                                                                                                                                                                                     | KIRK G STIEFEL AT HotMAIL.COM              |                                  |                                          |                                                             |
| Mailing Address                                                                                                                                                                                                                                                                                                   | 35 ALLISON PLACE                           |                                  |                                          |                                                             |
| City                                                                                                                                                                                                                                                                                                              | E.H. TWP.                                  | State                            | N.J.                                     | Zip 08234                                                   |
| Telephone                                                                                                                                                                                                                                                                                                         | [REDACTED]                                 |                                  |                                          |                                                             |
| Facsimile                                                                                                                                                                                                                                                                                                         | [REDACTED]                                 |                                  |                                          |                                                             |
| Preferred Delivery:                                                                                                                                                                                                                                                                                               | Pickup <input checked="" type="checkbox"/> | US Mail <input type="checkbox"/> | On-Site Inspect <input type="checkbox"/> | Fax <input type="checkbox"/> Email <input type="checkbox"/> |
| If you are requesting records containing personal information, please select one: Under penalty of NJSA 2C:28-3, I certify that I <input type="checkbox"/> have / <input type="checkbox"/> have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. |                                            |                                  |                                          |                                                             |
| Signature                                                                                                                                                                                                                                                                                                         | Rosa Maria Merlino                         |                                  | Date                                     | 11-6-17                                                     |

\* documents provided via facsimile or electronic mail are free of charge

Payment Information

|                            |                                                                  |                                                               |
|----------------------------|------------------------------------------------------------------|---------------------------------------------------------------|
| Maximum Authorization Cost | \$                                                               |                                                               |
| Select Payment Method      |                                                                  |                                                               |
| Cash                       | <input type="radio"/>                                            | Check <input type="radio"/> Credit Card <input type="radio"/> |
| Fees:                      | 8 1/2 x 11                                                       | 5 cents                                                       |
|                            | 8 1/2 x 14                                                       | 7 cents                                                       |
|                            | 11 x 17                                                          |                                                               |
|                            | 24 x 36                                                          | 47 cents                                                      |
|                            | 36 x 42 +                                                        | 74 cents                                                      |
|                            | CD/DVR                                                           | 35 cents                                                      |
| Delivery:                  | Delivery / postage fees additional depending upon delivery type. |                                                               |
| Extras:                    | Extraordinary service fees dependent upon request.               |                                                               |

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

11-27-07 Case # 07-63528

KESLER VICTORIA MORELIA  
or

KESSEL she stole my dog from us in my property

AGENCY USE ONLY

|                    |       |
|--------------------|-------|
| Est. Document Cost | _____ |
| Est. Delivery Cost | _____ |
| Est. Extras Cost   | _____ |
| Total Est. Cost    | _____ |
| Deposit Amount     | _____ |
| Estimated Balance  | _____ |
| Deposit Date       | _____ |

AGENCY USE ONLY

|                                                                                                    |                |
|----------------------------------------------------------------------------------------------------|----------------|
| Disposition Notes                                                                                  |                |
| Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. |                |
| In Progress                                                                                        | - Open _____   |
| Denied                                                                                             | - Closed _____ |
| Filled                                                                                             | - Closed _____ |
| Partial                                                                                            | - Closed _____ |

AGENCY USE ONLY

|                      |       |                    |
|----------------------|-------|--------------------|
| Tracking Information |       | Final Cost         |
| Tracking #           | _____ | Total 159          |
| Rec'd Date           | _____ | Deposit _____      |
| Ready Date           | _____ | Balance Due _____  |
| Total Pages          | _____ | Balance Paid _____ |
| Records Provided     |       |                    |
| See attached letter  |       |                    |
| Custodian Signature  |       | Date               |
| [Signature]          |       | 11/8/17            |

## DEPOSITS

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

### **YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):**

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven business days.**)

#### **N.J.S.A. 47:1A-1.1**

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
  - ☐ Medical examiner photos
  - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
  - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security.
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
  - ☐ Any sexual harassment complaint filed with a public employer
  - ☐ Any grievance filed by or against an employee
  - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers
- ☒ Unlisted telephone numbers
- ☐ Drivers' license numbers
- ☐ Certain records of higher education institutions:
  - ☐ Research records
  - ☐ Questions or scores for exam for employment or academics
  - ☐ Charitable contribution information
  - ☐ Rare book collections gifted for limited access
  - ☐ Admission applications
  - ☐ Student records, grievances or disciplinary proceedings revealing a students' identification
- ☐ Biotechnology trade secrets N.J.S.A. 47:1A-1.2
- ☐ Convicts requesting their victims' records N.J.S.A. 47:1A-2.2
- ☐ Ongoing investigations of non-law enforcement agencies (must prove disclosure is inimical to the public interest) N.J.S.A. 47:1A-3.a.
- ☐ Public defender records N.J.S.A. 47:1A-5.k.
- ☐ Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and privileges created by State Constitution, statute, court rule or judicial case law N.J.S.A. 47:1A-9
- ☐ Personnel and pension records (however, the following information must be disclosed:
  - An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received
  - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
  - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information N.J.S.A. 47:1A-10

Please set forth your interest in the subject matter contained in the requested material:

---

**Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.**

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of the **Township of Egg Harbor**, that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the **Township of Egg Harbor**.
5. **You may be charged a 50% or other deposit when a request for copies exceeds \$25.** The **Township of Egg Harbor's** custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, the **Township of Egg Harbor** must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If the **Township of Egg Harbor** is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the **Township of Egg Harbor** to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
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**N.J.S.A. 47:1A-1**

- ☐ "a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests."

**Executive Order No. 21 (McGreevey 2002)**

- ☐ Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
- ☐ Records exempted from disclosure by State agencies' proposed rules.

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- ☒ Certain records maintained by the Office of the Governor
- ☒ Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing
- ☒ Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments
- ☒ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☒ Information in a personal income or other tax return
- ☒ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☒ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
- ☒ Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9.

**Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to N.J.S.A. 47:1A-9.a.**  
(Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records. If multiple records are requested, be specific as to which exemption(s) apply to each record.)

**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

- ☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.



GOVERNMENT RECORDS REQUEST FORM  
TOWNSHIP OF EGG HARBOR  
Office of the Township Clerk  
3515 Bargaintown Road, Egg Harbor Township NJ 08234  
609-926-4085 or 609-926-4104 facsimile  
www.ehtgov.org



Important Notice: This is a 4-page form. Please read it carefully to understand your rights concerning government records.

Requestor Information - Please Print

ROSA MARIA MERLINO

|                                                                                                                                                                                                                                                                                                                              |                                            |                                  |                                          |                              |                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|----------------------------------|------------------------------------------|------------------------------|--------------------------------|
| First Name                                                                                                                                                                                                                                                                                                                   | ROSA MARIA                                 | MI                               |                                          | Last Name                    | MERLINO                        |
| Email Address                                                                                                                                                                                                                                                                                                                | KIRK G STIEFEL AT HOT MAIL.COM             |                                  |                                          |                              |                                |
| Mailing Address                                                                                                                                                                                                                                                                                                              | 35 ALLISON PLACE                           |                                  |                                          |                              |                                |
| City                                                                                                                                                                                                                                                                                                                         | E. H. TWP.                                 | State                            | N.J.                                     | Zip                          | 08234                          |
| Telephone                                                                                                                                                                                                                                                                                                                    |                                            |                                  | Facsimile                                |                              |                                |
| Preferred Delivery:                                                                                                                                                                                                                                                                                                          | Pickup <input checked="" type="checkbox"/> | US Mail <input type="checkbox"/> | On-Site Inspect <input type="checkbox"/> | Fax <input type="checkbox"/> | Email <input type="checkbox"/> |
| If you are requesting records containing personal information, please select one: Under penalty of NJSA 2C:28-3, I certify that I <input type="checkbox"/> have / <input checked="" type="checkbox"/> have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. |                                            |                                  |                                          |                              |                                |
| Signature                                                                                                                                                                                                                                                                                                                    | Rosa Maria Merlino                         |                                  |                                          | Date                         | 11-3-17                        |

\* documents provided via facsimile or electronic mail are free of charge

Payment Information

|                                       |                                                                  |                                   |
|---------------------------------------|------------------------------------------------------------------|-----------------------------------|
| Maximum Authorization Cost            | \$                                                               |                                   |
| Select Payment Method                 |                                                                  |                                   |
| Cash <input checked="" type="radio"/> | Check <input type="radio"/>                                      | Credit Card <input type="radio"/> |
| Fees:                                 | 8 1/2 x 11                                                       | 5 cents                           |
|                                       | 8 1/2 x 14                                                       | 7 cents                           |
|                                       | 11 x 17                                                          |                                   |
|                                       | 24 x 36                                                          | 47 cents                          |
|                                       | 36 x 42 +                                                        | 74 cents                          |
|                                       | CD/DVR                                                           | 35 cents                          |
| Delivery:                             | Delivery / postage fees additional depending upon delivery type. |                                   |
| Extras:                               | Extraordinary service fees dependent upon request.               |                                   |

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

MORELIAS KELER VICTORIA

Case # 2017-00062326 Friday 20-17 10-20-17  
Case # 17-63182 Sat 21-17  
House # 33 ALLISON PLACE E.H. TWP. 10-21-17

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

|                    |       |
|--------------------|-------|
| Est. Document Cost | _____ |
| Est. Delivery Cost | _____ |
| Est. Extras Cost   | _____ |
| Total Est. Cost    | _____ |
| Deposit Amount     | _____ |
| Estimated Balance  | _____ |
| Deposit Date       | _____ |

|                                                                                                    |          |
|----------------------------------------------------------------------------------------------------|----------|
| Disposition Notes                                                                                  |          |
| Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. |          |
| In Progress                                                                                        | - Open   |
| Denied                                                                                             | - Closed |
| Filled                                                                                             | - Closed |
| Partial                                                                                            | - Closed |

|                      |       |              |
|----------------------|-------|--------------|
| Tracking Information |       | Final Cost   |
| Tracking #           | _____ | Total 207    |
| Rec'd Date           | _____ | Deposit      |
| Ready Date           | _____ | Balance Due  |
| Total Pages          | _____ | Balance Paid |
| Records Provided     |       |              |
| See attached letter  |       |              |
| Custodian Signature  |       | Date         |
| S. Wolbert           |       | 11/3/17      |

23 Allison Dr 35 Allison Pl

## DEPOSITS

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

### **YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):**

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven business days.**)

#### **N.J.S.A. 47:1A-1.1**

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
  - ☐ Medical examiner photos
  - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
  - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security.
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety or persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
  - ☐ Any sexual harassment complaint filed with a public employer
  - ☐ Any grievance filed by or against an employee
  - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☒ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☒ Social security numbers
- ☒ Credit card numbers
- ☒ Unlisted telephone numbers
- ☐ Drivers' license numbers
- ☐ Certain records of higher education institutions:
  - ☐ Research records
  - ☐ Questions or scores for exam for employment or academics
  - ☐ Charitable contribution information
  - ☐ Rare book collections gifted for limited access
  - ☐ Admission applications
  - ☐ Student records, grievances or disciplinary proceedings revealing a students' identification
- ☐ Biotechnology trade secrets N.J.S.A. 47:1A-1.2
- ☐ Convicts requesting their victims' records N.J.S.A. 47:1A-2.2
- ☐ Ongoing investigations of non-law enforcement agencies (must prove disclosure is inimical to the public interest) N.J.S.A. 47:1A-3.a.
- ☐ Public defender records N.J.S.A. 47:1A-5.k.
- ☐ Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and privileges created by State Constitution, statute, court rule or judicial case law N.J.S.A. 47:1A-9
- ☐ Personnel and pension records (however, the following information must be disclosed:
  - An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received
  - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
  - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information N.J.S.A. 47:1A-10

Please set forth your interest in the subject matter contained in the requested material:

***Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.***

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of the **Township of Egg Harbor**, that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the **Township of Egg Harbor**.
5. ***You may be charged a 50% or other deposit when a request for copies exceeds \$25.*** The **Township of Egg Harbor's** custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, the **Township of Egg Harbor** must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If the **Township of Egg Harbor** is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the **Township of Egg Harbor** to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

**N.J.S.A. 47:1A-1**

- ☐ "a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests."

**Executive Order No. 21 (McGreevey 2002)**

- ☐ Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
- ☐ Records exempted from disclosure by State agencies' proposed rules.

**Executive Order No. 26 (McGreevey 2002)**

- ☒ Certain records maintained by the Office of the Governor
- ☒ Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing
- ☒ Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments
- ☒ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☒ Information in a personal income or other tax return
- ☒ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☒ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
- ☒ Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9.

**Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to N.J.S.A. 47:1A-9.a.**  
(Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records. If multiple records are requested, be specific as to which exemption(s) apply to each record.)

**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

- ☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

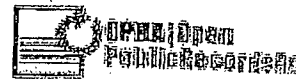




# GOVERNMENT RECORDS REQUEST FORM

## TOWNSHIP OF EGG HARBOR

Office of the Township Clerk  
3515 Bargaintown Road, Egg Harbor Township NJ 08234  
609-926-4085 or 609-926-4104 facsimile  
www.ehtgov.org



Important Notice: This is a 4-page form. Please read it carefully to understand your rights concerning government records.

### Requestor Information - Please Print

|                     |                                 |                                  |                                          |                              |                                           |
|---------------------|---------------------------------|----------------------------------|------------------------------------------|------------------------------|-------------------------------------------|
| First Name          | Arthur                          | MI                               |                                          | Last Name                    | Schwartz                                  |
| Email Address       | arthur@aschwartzesq.com         |                                  |                                          |                              |                                           |
| Mailing Address     | 405 Candlewood Commons Bldg 4   |                                  |                                          |                              |                                           |
| City                | Howell                          | State                            | NJ                                       | Zip                          | 07731                                     |
| Telephone           |                                 |                                  | Facsimile                                |                              |                                           |
| Preferred Delivery: | Pickup <input type="checkbox"/> | US Mail <input type="checkbox"/> | On-Site Inspect <input type="checkbox"/> | Fax <input type="checkbox"/> | Email <input checked="" type="checkbox"/> |

If you are requesting records containing personal information, please select one: Under penalty of NJSA 2C:28-3, I certify that I ☐ have / ☒ have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature *Arthur Schwartz* 11/3/17

\* documents provided via facsimile or electronic mail are free of charge

### Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☒ Credit Card ☐

Fees:

|            |          |
|------------|----------|
| 8 1/2 x 11 | 5 cents  |
| 8 1/2 x 14 | 7 cents  |
| 11 x 17    |          |
| 24 x 36    | 47 cents |
| 36 x 42 +  | 74 cents |
| CD/DVR     | 35 cents |

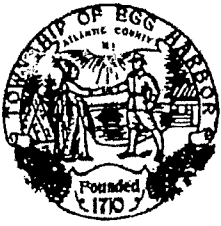
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Extraordinary service fees dependent upon request.

**Record Request Information:** Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am requesting all motor vehicle accident reports to be e-mailed to the above e-mail address for the month of Oct 2017. Please e-mail payment information when ready.

| AGENCY USE ONLY    |  | AGENCY USE ONLY                                                                                                                                                                                                    |                             | AGENCY USE ONLY |                   |
|--------------------|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------|-------------------|
| Est. Document Cost |  | <b>Disposition Notes</b><br>Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.<br><br>In Progress - Open<br>Denied - Closed<br>Filled - Closed<br>Partial - Closed | <b>Tracking Information</b> |                 | <b>Final Cost</b> |
| Est. Delivery Cost |  |                                                                                                                                                                                                                    | Tracking #                  | Total           |                   |
| Est. Extras Cost   |  |                                                                                                                                                                                                                    | Rec'd Date                  | Deposit         |                   |
| Total Est. Cost    |  |                                                                                                                                                                                                                    | Ready Date                  | Balance Due     |                   |
| Deposit Amount     |  |                                                                                                                                                                                                                    | Total Pages                 | Balance Paid    |                   |
| Estimated Balance  |  | Records Provided                                                                                                                                                                                                   |                             |                 |                   |
| Deposit Date       |  | See attached letter<br><i>A. Schwartz</i> 11/3/17<br>Custodian Signature Date                                                                                                                                      |                             |                 |                   |



GOVERNMENT RECORDS REQUEST FORM  
TOWNSHIP OF EGG HARBOR  
Office of the Township Clerk  
3515 Bargaintown Road, Egg Harbor Township NJ 08234  
609-926-4085 or 609-926-4104 facsimile  
www.ehtgov.org



Important Notice: This is a 4-page form. Please read it carefully to understand your rights concerning government records.

Requestor Information - Please Print

|                                                                                                                                                                                                                                                                                                                       |                                 |                                  |                                          |                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------|------------------------------------------|-----------------------------------------------------------------|
| First Name                                                                                                                                                                                                                                                                                                            | MANUEL                          | MI                               | Last Name                                | ARANDA                                                          |
| Email Address                                                                                                                                                                                                                                                                                                         | manuelaranda733@yahoo.com       |                                  |                                          |                                                                 |
| Mailing Address                                                                                                                                                                                                                                                                                                       | 6656 BLACK HORSE PIKE #501      |                                  |                                          |                                                                 |
| City                                                                                                                                                                                                                                                                                                                  | ELIZABETH                       | State                            | NJ                                       | Zip 08234                                                       |
| Telephone                                                                                                                                                                                                                                                                                                             | [REDACTED]                      |                                  | Facsimile                                |                                                                 |
| Preferred Delivery:                                                                                                                                                                                                                                                                                                   | Pickup <input type="checkbox"/> | US Mail <input type="checkbox"/> | On-Site Inspect <input type="checkbox"/> | Fax <input type="checkbox"/> * Email <input type="checkbox"/> * |
| If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <input type="checkbox"/> have / <input type="checkbox"/> have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. |                                 |                                  |                                          |                                                                 |
| Signature                                                                                                                                                                                                                                                                                                             | Manuel Aranda                   |                                  | Date                                     | 10-31-17                                                        |

\* documents provided via facsimile or electronic mail are free of charge

Payment Information

|                            |                                                                  |                                                               |
|----------------------------|------------------------------------------------------------------|---------------------------------------------------------------|
| Maximum Authorization Cost | \$                                                               |                                                               |
| Select Payment Method      |                                                                  |                                                               |
| Cash                       | <input type="radio"/>                                            | Check <input type="radio"/> Credit Card <input type="radio"/> |
| Fees:                      | 8 1/2 x 11                                                       | 5 cents                                                       |
|                            | 8 1/2 x 14                                                       | 7 cents                                                       |
|                            | 11 x 17                                                          |                                                               |
|                            | 24 x 36                                                          | 47 cents                                                      |
|                            | 36 x 42 +                                                        | 74 cents                                                      |
|                            | CD/DVR                                                           | 35 cents                                                      |
| Delivery:                  | Delivery / postage fees additional depending upon delivery type. |                                                               |
| Extras:                    | Extraordinary service fees dependent upon request.               |                                                               |

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

MISSING PERSON 17-65008

AGENCY USE ONLY

|                    |       |
|--------------------|-------|
| Est. Document Cost | _____ |
| Est. Delivery Cost | _____ |
| Est. Extras Cost   | _____ |
| Total Est. Cost    | _____ |
| Deposit Amount     | _____ |
| Estimated Balance  | _____ |
| Deposit Date       | _____ |

AGENCY USE ONLY

|                                                                                                    |          |
|----------------------------------------------------------------------------------------------------|----------|
| Disposition Notes                                                                                  |          |
| Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. |          |
| In Progress                                                                                        | - Open   |
| Denied                                                                                             | - Closed |
| Filled                                                                                             | - Closed |
| Partial                                                                                            | - Closed |

AGENCY USE ONLY

|                      |       |              |
|----------------------|-------|--------------|
| Tracking Information |       | Final Cost   |
| Tracking #           | _____ | Total 104    |
| Rec'd Date           | _____ | Deposit      |
| Ready Date           | _____ | Balance Due  |
| Total Pages          | _____ | Balance Paid |
| Records Provided     |       |              |
| See attached letter  |       |              |
| Custodian Signature  |       | Date         |
| [Signature]          |       | 11/2/17      |

## DEPOSITS

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

### **YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):**

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven business days.**)

#### **N.J.S.A. 47:1A-1.1**

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
  - ☐ Medical examiner photos
  - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
  - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
  - ☐ Any sexual harassment complaint filed with a public employer
  - ☐ Any grievance filed by or against an employee
  - ☐ Collective negotiations documents and statements of strategy or negotiating
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- ☐ Information that is to be kept confidential pursuant to court order
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- ☒ Unlisted telephone numbers
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- ☐ Convicts requesting their victims' records **N.J.S.A. 47:1A-2.2**
- ☐ Ongoing investigations of non-law enforcement agencies (must prove disclosure is inimical to the public interest) **N.J.S.A. 47:1A-3.a.**
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- ☐ Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and privileges created by State Constitution, statute, court rule or judicial case law **N.J.S.A. 47:1A-9**
- ☐ Personnel and pension records (however, the following information must be disclosed:
  - An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received
  - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
  - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information **N.J.S.A. 47:1A-10**

**N.J.S.A. 47:1A-1**

- ☐ "a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests."

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- ☐ Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
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- ☒ Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing
- ☒ Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments
- ☒ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☒ Information in a personal income or other tax return
- ☒ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☒ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
- ☒ Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9.

**Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to N.J.S.A. 47:1A-9.a.**  
(Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records. If multiple records are requested, be specific as to which exemption(s) apply to each record.)

**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

- ☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

---

**Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.**

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2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of the **Township of Egg Harbor**, that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the **Township of Egg Harbor**.
5. **You may be charged a 50% or other deposit when a request for copies exceeds \$25.** The **Township of Egg Harbor's** custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, the **Township of Egg Harbor** must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If the **Township of Egg Harbor** is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the **Township of Egg Harbor** to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

Amber Buck

1110 N. Oak St.

Normal, IL 61761

November 15, 2017

Egg Harbor Township Police

3515 Bargaintown Rd.

Egg Harbor Township, NJ 08234

Dear Custodian of Records:

Under the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq., I am requesting an opportunity to inspect or obtain copies of public records that [Describe the records or information sought with enough detail for the public agency to respond. Be as specific as your knowledge of the available records will allow. But it is more important to describe the information you are seeking.]

If there are any fees for searching or copying these records, please inform me if the cost will exceed \$0. However, I would also like to request a waiver of all fees. I am requesting police reports, charges and convictions of Michael B. Cadena aka Michael Murray aka Michael Curran. I believe his DOB is 3/7/1974- but with his several aliases I am not sure if he keeps the same birthday for each name. This information is not being sought for commercial purposes.

The New Jersey Open Public Records Act requires a response time of seven business days. If access to the records I am requesting will take longer than this amount of time, please contact me with information about when I might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify me of the appeal procedures available to me under the law. Please email response and records to [amberrosebuck87@gmail.com](mailto:amberrosebuck87@gmail.com).

Thank you for considering my request.

Sincerely,

*Amber Buck*

Amber R. Buck

  
Sent via USPS 11/15/17



GOVERNMENT RECORDS REQUEST FORM  
TOWNSHIP OF EGG HARBOR  
Office of the Township Clerk  
3515 Bargaintown Road, Egg Harbor Township NJ 08234  
609-926-4085 or 609-926-4104 facsimile  
www.ehtgov.org



Important Notice: This is a 4-page form. Please read it carefully to understand your rights concerning government records.

Requestor Information - Please Print

|                                                                                                                                                                                                                                                                                                                              |                         |                                     |         |                          |                 |                          |          |                          |       |                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------------------|---------|--------------------------|-----------------|--------------------------|----------|--------------------------|-------|--------------------------|
| First Name                                                                                                                                                                                                                                                                                                                   | Wanda                   | MI                                  | L       | Last Name                | WALLACE         |                          |          |                          |       |                          |
| Email Address                                                                                                                                                                                                                                                                                                                | Wanda.wallace@yahoo.com |                                     |         |                          |                 |                          |          |                          |       |                          |
| Mailing Address                                                                                                                                                                                                                                                                                                              | 28 Ray Smith RD         |                                     |         |                          |                 |                          |          |                          |       |                          |
| City                                                                                                                                                                                                                                                                                                                         | Sicklerville            |                                     | State   | NJ                       |                 |                          |          |                          |       |                          |
| Zip                                                                                                                                                                                                                                                                                                                          | 08081                   |                                     |         |                          |                 |                          |          |                          |       |                          |
| Telephone                                                                                                                                                                                                                                                                                                                    | [REDACTED]              |                                     |         |                          |                 |                          |          |                          |       |                          |
| Facsimile                                                                                                                                                                                                                                                                                                                    | [REDACTED]              |                                     |         |                          |                 |                          |          |                          |       |                          |
| Preferred Delivery:                                                                                                                                                                                                                                                                                                          | Pickup                  | <input checked="" type="checkbox"/> | US Mail | <input type="checkbox"/> | On-Site Inspect | <input type="checkbox"/> | Fax      | <input type="checkbox"/> | Email | <input type="checkbox"/> |
| If you are requesting records containing personal information, please select one: Under penalty of NJSA 2C:28-3, I certify that I <input type="checkbox"/> have / <input checked="" type="checkbox"/> have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. |                         |                                     |         |                          |                 |                          |          |                          |       |                          |
| Signature                                                                                                                                                                                                                                                                                                                    | Wanda Wallace           |                                     |         |                          |                 | Date                     | 11-20-17 |                          |       |                          |

\* documents provided via facsimile or electronic mail are free of charge

Payment Information

|                            |                                                                  |          |                          |             |                          |
|----------------------------|------------------------------------------------------------------|----------|--------------------------|-------------|--------------------------|
| Maximum Authorization Cost | \$                                                               |          |                          |             |                          |
| Select Payment Method      |                                                                  |          |                          |             |                          |
| Cash                       | <input type="checkbox"/>                                         | Check    | <input type="checkbox"/> | Credit Card | <input type="checkbox"/> |
| Fees:                      | 8 1/2 x 11                                                       | 5 cents  |                          |             |                          |
|                            | 8 1/2 x 14                                                       | 7 cents  |                          |             |                          |
|                            | 11 x 17                                                          |          |                          |             |                          |
|                            | 24 x 36                                                          | 47 cents |                          |             |                          |
|                            | 36 x 42 +                                                        | 74 cents |                          |             |                          |
|                            | CD/DVR                                                           | 35 cents |                          |             |                          |
| Delivery:                  | Delivery / postage fees additional depending upon delivery type. |          |                          |             |                          |
| Extras:                    | Extraordinary service fees dependent upon request.               |          |                          |             |                          |

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

pick up all police reports from 2015 to 2017. 12 Pinedale Ave.

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

Est. Document Cost \_\_\_\_\_  
Est. Delivery Cost \_\_\_\_\_  
Est. Extras Cost \_\_\_\_\_  
Total Est. Cost \_\_\_\_\_  
Deposit Amount \_\_\_\_\_  
Estimated Balance \_\_\_\_\_  
  
Deposit Date \_\_\_\_\_

Disposition Notes  
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open \_\_\_\_\_  
Denied - Closed \_\_\_\_\_  
Filled - Closed \_\_\_\_\_  
Partial - Closed \_\_\_\_\_

Tracking Information

|             |       |              |       |
|-------------|-------|--------------|-------|
| Tracking #  | _____ | Total        | 1.40  |
| Rec'd Date  | _____ | Deposit      | _____ |
| Ready Date  | _____ | Balance Due  | _____ |
| Total Pages | _____ | Balance Paid | _____ |

Records Provided

See attached letter  
S. Suberit  
Custodian Signature  
11/21/17  
Date

## DEPOSITS

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

### YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven business days.**)

#### N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
  - ☐ Medical examiner photos
  - ☒ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
  - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security.
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety of persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
  - ☐ Any sexual harassment complaint filed with a public employer
  - ☐ Any grievance filed by or against an employee
  - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers
- ☒ Unlisted telephone numbers
- ☒ Drivers' license numbers
- ☐ Certain records of higher education institutions:
  - ☐ Research records
  - ☐ Questions or scores for exam for employment or academics
  - ☐ Charitable contribution information
  - ☐ Rare book collections gifted for limited access
  - ☐ Admission applications
  - ☐ Student records, grievances or disciplinary proceedings revealing a students' identification
- ☐ Biotechnology trade secrets N.J.S.A. 47:1A-1.2
- ☐ Convicts requesting their victims' records N.J.S.A. 47:1A-2.2
- ☐ Ongoing investigations of non-law enforcement agencies (must prove disclosure is inimical to the public interest) N.J.S.A. 47:1A-3.a.
- ☐ Public defender records N.J.S.A. 47:1A-5.k.
- ☒ Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and privileges created by State Constitution, statute, court rule or judicial case law N.J.S.A. 47:1A-9
- ☐ Personnel and pension records (however, the following information must be disclosed:
  - An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received
  - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
  - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information N.J.S.A. 47:1A-10



Please set forth your interest in the subject matter contained in the requested material:

**Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.**

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of the **Township of Egg Harbor**, that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the **Township of Egg Harbor**.
5. **You may be charged a 50% or other deposit when a request for copies exceeds \$25.** The **Township of Egg Harbor's** custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, the **Township of Egg Harbor** must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If the **Township of Egg Harbor** is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the **Township of Egg Harbor** to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

**N.J.S.A. 47:1A-1**

- ☐ "a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests."

**Executive Order No. 21 (McGreevey 2002)**

- ☐ Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
- ☐ Records exempted from disclosure by State agencies' proposed rules.

**Executive Order No. 26 (McGreevey 2002)**

- ☒ Certain records maintained by the Office of the Governor
- ☒ Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing
- ☒ Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments
- ☒ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☒ Information in a personal income or other tax return
- ☒ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☒ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
- ☒ Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9.

**Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to N.J.S.A. 47:1A-9.a.**

(Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records. If multiple records are requested, be specific as to which exemption(s) apply to each record.)

**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

- ☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Egg Harbor Township

OPEN PUBLIC RECORDS ACT REQUEST FORM

Ph: 609-926-4055

Fax: 6099264191

PUBLIC RECORDS

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Christina MI        Last Name Mota  
 E-mail Address data@legalplex.com  
 Mailing Address 2022 WASHINGTON BLVD  
 City ROBBINSVILLE State NJ Zip 08691  
 Telephone                      FAX                       
 Preferred Delivery: Pick Up        US Mail        On-Site Inspect        Fax X E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Christina Mota Date 11/20/2017

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash        Check        Money Order       

**Record Request Information:** Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Motor vehicle accident reports for the dates listed below. Please email to data@legalplex.com if possible (or) fax to                     

Start Date 11/5/2017

End Date 11/18/2017

AGENCY USE ONLY

Est. Document Cost             
 Est. Delivery Cost             
 Est. Extras Cost             
 Total Est. Cost             
 Deposit Amount             
 Estimated Balance             
 Deposit Date           

AGENCY USE ONLY

**Disposition Notes**  
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress        - Open             
 Denied            - Closed             
 Filled            - Closed             
 Partial            - Closed           

AGENCY USE ONLY

| Tracking Information               |                                | Final Cost |
|------------------------------------|--------------------------------|------------|
| Tracking # <u>          </u>       | Total <u>          </u>        | <u>0</u>   |
| Rec'd Date <u>          </u>       | Deposit <u>          </u>      |            |
| Ready Date <u>          </u>       | Balance Due <u>          </u>  | <u>/</u>   |
| Total Pages <u>          </u>      | Balance Paid <u>          </u> |            |
| Records Provided <u>          </u> |                                |            |

See attached letter  
S. Woodcock 11/20/17  
 Custodian Signature Date



GOVERNMENT RECORDS REQUEST FORM  
TOWNSHIP OF EGG HARBOR  
Office of the Township Clerk  
3515 Bergenline Road, Egg Harbor Township, NJ 08234  
609-426-4063 or 609-926-4104 (toll-free)  
www.eggharbor.org



Important Notice: This is a 4-page form. Please read it carefully to understand your rights concerning government records.

Requestor Information - Please Print

|                                                                                                                                                                                                                                                                                                                                  |                                 |                                  |                                          |                              |                                           |          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------------------------|------------------------------------------|------------------------------|-------------------------------------------|----------|
| First Name                                                                                                                                                                                                                                                                                                                       | Daniel                          | MI                               | Last Name                                | Maffia-Shure                 |                                           |          |
| Email Address                                                                                                                                                                                                                                                                                                                    | Dmaffia@icloud.com              |                                  |                                          |                              |                                           |          |
| Mailing Address                                                                                                                                                                                                                                                                                                                  | 208 Oakland Ave #100 EHT        |                                  |                                          |                              |                                           |          |
| City                                                                                                                                                                                                                                                                                                                             | EHT                             | State                            | NJ                                       | Zip                          | 08234                                     |          |
| Telephone                                                                                                                                                                                                                                                                                                                        | [Redacted]                      |                                  |                                          |                              |                                           |          |
| Facsimile                                                                                                                                                                                                                                                                                                                        | [Redacted]                      |                                  |                                          |                              |                                           |          |
| Preferred Delivery:                                                                                                                                                                                                                                                                                                              | Pickup <input type="checkbox"/> | US Mail <input type="checkbox"/> | On-Site Inspect <input type="checkbox"/> | Fax <input type="checkbox"/> | Email <input checked="" type="checkbox"/> |          |
| If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <input checked="" type="checkbox"/> have / <input type="checkbox"/> have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. |                                 |                                  |                                          |                              |                                           |          |
| Signature                                                                                                                                                                                                                                                                                                                        | [Signature]                     |                                  |                                          |                              | Date                                      | 11/15/17 |

Payment Information

|                               |                                                                  |                                      |
|-------------------------------|------------------------------------------------------------------|--------------------------------------|
| Maximum Authorization Cost    | \$                                                               |                                      |
| Select Payment Method         |                                                                  |                                      |
| Cash <input type="checkbox"/> | Check <input type="checkbox"/>                                   | Credit Card <input type="checkbox"/> |
| Fees:                         | 8 1/2 x 11                                                       | 5 cents                              |
|                               | 8 1/2 x 14                                                       | 7 cents                              |
|                               | 11 x 17                                                          |                                      |
|                               | 24 x 36                                                          | 47 cents                             |
|                               | 36 x 42 +                                                        | 74 cents                             |
|                               | CD/DVR                                                           | 35 cents                             |
| Delivery:                     | Delivery / postage fees additional depending upon delivery type. |                                      |
| Extras:                       | Extraordinary service fees dependent upon request.               |                                      |

\* documents provided via facsimile or electronic mail are free of charge

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Need any and all Info on any Tickets I have recieved from or in EHT.  
(date, law that was broken etc) Ticket #'s DL [Redacted]  
E25375 + DOB-2/12/94  
E257027  
E261012

AGENCY USE ONLY

|                    |       |
|--------------------|-------|
| Est. Document Cost | _____ |
| Est. Delivery Cost | _____ |
| Est. Extras Cost   | _____ |
| Total Est. Cost    | _____ |
| Deposit Amount     | _____ |
| Estimated Balance  | _____ |
| Deposit Date       | _____ |

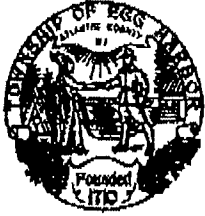
AGENCY USE ONLY

Disposition Notes  
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

|             |   |        |       |
|-------------|---|--------|-------|
| In Progress | - | Open   | _____ |
| Denied      | - | Closed | _____ |
| Filled      | - | Closed | _____ |
| Partial     | - | Closed | _____ |

AGENCY USE ONLY

| Tracking Information |       | Final Cost   |       |
|----------------------|-------|--------------|-------|
| Tracking #           | _____ | Total        | _____ |
| Rec'd Date           | _____ | Deposit      | 0     |
| Ready Date           | _____ | Balance Due  | _____ |
| Total Pages          | _____ | Balance Paid | 1     |
| Records Provided     |       |              |       |
| See attached letter  |       |              |       |
| [Signature]          |       | 11/20/17     |       |
| Custodian Signature  |       | Date         |       |



## GOVERNMENT RECORDS REQUEST FORM

## TOWNSHIP OF EGG HARBOR

## Office of the Township Clerk

3515 Bargaintown Road, Egg Harbor Township NJ 08234

609-926-4085 or 609-926-4104 facsimile

www.ehtgov.org



**Important Notice:** This is a 4-page form. Please read it carefully to understand your rights concerning government records.

## Requestor Information – Please Print

|                                                                                                                                                                                                                                                                                                                                  |                                 |                                             |                                          |                                         |                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------------------------|------------------------------------------|-----------------------------------------|-------------------------------------------|
| First Name                                                                                                                                                                                                                                                                                                                       | Dominic                         | MI                                          |                                          | Last Name                               | DePamphilis                               |
| Email Address                                                                                                                                                                                                                                                                                                                    | dom@djdlawyers.com              |                                             |                                          |                                         |                                           |
| Mailing Address                                                                                                                                                                                                                                                                                                                  | 3120 Fire Road, Suite 100       |                                             |                                          |                                         |                                           |
| City                                                                                                                                                                                                                                                                                                                             | Egg Harbor Twp                  | State                                       | NJ                                       | Zip                                     | 08234                                     |
| Telephone                                                                                                                                                                                                                                                                                                                        |                                 |                                             | Facsimile                                |                                         |                                           |
| Preferred Delivery:                                                                                                                                                                                                                                                                                                              | Pickup <input type="checkbox"/> | US Mail <input checked="" type="checkbox"/> | On-Site Inspect <input type="checkbox"/> | Fax <input checked="" type="checkbox"/> | Email <input checked="" type="checkbox"/> |
| If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <input type="checkbox"/> have / <input checked="" type="checkbox"/> have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. |                                 |                                             |                                          |                                         |                                           |
| Signature                                                                                                                                                                                                                                                                                                                        |                                 |                                             |                                          | Date                                    | 11/18/17                                  |

## Payment Information

|                              |                                                                  |                                                               |
|------------------------------|------------------------------------------------------------------|---------------------------------------------------------------|
| Maximum Authorization Cost   | \$                                                               |                                                               |
| <b>Select Payment Method</b> |                                                                  |                                                               |
| Cash                         | <input type="radio"/>                                            | Check <input type="radio"/> Credit Card <input type="radio"/> |
| Fees:                        | 8 1/2 x 11                                                       | 5 cents                                                       |
|                              | 8 1/2 x 14                                                       | 7 cents                                                       |
|                              | 11 x 17                                                          |                                                               |
|                              | 24 x 36                                                          | 47 cents                                                      |
|                              | 36 x 42 +                                                        | 74 cents                                                      |
|                              | CD/DVR                                                           | 35 cents                                                      |
| Delivery:                    | Delivery / postage fees additional depending upon delivery type. |                                                               |
| Extras:                      | Extraordinary service fees dependent upon request.               |                                                               |

\* documents provided via facsimile or electronic mail are free of charge

**Record Request Information:** Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

A copy of the mobile video recorder for the police vehicle, a copy of the 911 call tape and a copy of the CAD report in reference to the automobile accident on 6/21/16 at 2:03 PM with case number 2016-00039991. Our client is Danea Wright.

## AGENCY USE ONLY

|                    |       |
|--------------------|-------|
| Est. Document Cost | _____ |
| Est. Delivery Cost | _____ |
| Est. Extras Cost   | _____ |
| Total Est. Cost    | _____ |
| Deposit Amount     | _____ |
| Estimated Balance  | _____ |
| Deposit Date       | _____ |

## AGENCY USE ONLY

|                                                                                                    |                |
|----------------------------------------------------------------------------------------------------|----------------|
| <b>Disposition Notes</b>                                                                           |                |
| Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. |                |
| In Progress                                                                                        | - Open _____   |
| Denied                                                                                             | - Closed _____ |
| Filled                                                                                             | - Closed _____ |
| Partial                                                                                            | - Closed _____ |

## AGENCY USE ONLY

|                             |       |                   |         |
|-----------------------------|-------|-------------------|---------|
| <b>Tracking Information</b> |       | <b>Final Cost</b> |         |
| Tracking #                  | _____ | Total             | _____ / |
| Rec'd Date                  | _____ | Deposit           | _____ 0 |
| Ready Date                  | _____ | Balance Due       | _____ + |
| Total Pages                 | _____ | Balance Paid      | _____   |
| Records Provided            |       |                   |         |
| <i>See attached letter</i>  |       |                   |         |
| <i>S. Wolbert</i>           |       | <i>11/20/17</i>   |         |
| Custodian Signature         |       | Date              |         |

**DEPOSITS**

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

**YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):**

(To be completed by the Custodian of Records — check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven business days.**)

**N.J.S.A. 47:1A-1.1**

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
  - ☐ Medical examiner photos
  - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
  - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety or persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
  - ☐ Any sexual harassment complaint filed with a public employer
  - ☐ Any grievance filed by or against an employee
  - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers
- ☐ Unlisted telephone numbers
- ☐ Drivers' license numbers
- ☐ Certain records of higher education institutions:
  - ☐ Research records
  - ☐ Questions or scores for exam for employment or academics
  - ☐ Charitable contribution information
  - ☐ Rare book collections gifted for limited access
  - ☐ Admission applications
  - ☐ Student records, grievances or disciplinary proceedings revealing a students' identification
- ☐ Biotechnology trade secrets N.J.S.A. 47:1A-1.2
- ☐ Convicts requesting their victims' records N.J.S.A. 47:1A-2.2
- ☐ Ongoing investigations of non-law enforcement agencies (must prove disclosure is inimical to the public interest) N.J.S.A. 47:1A-3.a.
- ☐ Public defender records N.J.S.A. 47:1A-5.k.
- ☐ Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and privileges created by State Constitution, statute, court rule or judicial case law N.J.S.A. 47:1A-9
- ☐ Personnel and pension records (however, the following information must be disclosed:
  - An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received
  - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
  - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information N.J.S.A. 47:1A-10

**N.J.S.A. 47:1A-1**

- ☐ "a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests."

**Executive Order No. 21 (McGreevey 2002)**

- ☐ Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
- ☐ Records exempted from disclosure by State agencies' proposed rules.

**Executive Order No. 26 (McGreevey 2002)**

- ☒ Certain records maintained by the Office of the Governor
- ☒ Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing
- ☒ Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments
- ☒ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☒ Information in a personal income or other tax return
- ☒ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☒ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
- ☒ Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9.

**Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to N.J.S.A. 47:1A-9.a**

(Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records. If multiple records are requested, be specific as to which exemption(s) apply to each record.)

**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

- ☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.

Please set forth your interest in the subject matter contained in the requested material:

**Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.**

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of the **Township of Egg Harbor**, that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the **Township of Egg Harbor**.
5. **You may be charged a 50% or other deposit when a request for copies exceeds \$25.** The **Township of Egg Harbor's** custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, the **Township of Egg Harbor** must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If the **Township of Egg Harbor** is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the **Township of Egg Harbor** to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.





GOVERNMENT RECORDS REQUEST FORM  
TOWNSHIP OF EGG HARBOR  
Office of the Township Clerk  
3515 Bargaintown Road, Egg Harbor Township NJ 08234  
609-926-4085 or 609-926-4104 facsimile  
www.ehtgov.org



Important Notice: This is a 4-page form. Please read it carefully to understand your rights concerning government records.

Requestor Information - Please Print

|                                                                                                                                                                                                                                                                                                                                  |                                 |                                             |                                          |                              |                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|---------------------------------------------|------------------------------------------|------------------------------|--------------------------------|
| First Name                                                                                                                                                                                                                                                                                                                       | Richard                         | MI                                          | J.                                       | Last Name                    | Albuquerque                    |
| Email Address                                                                                                                                                                                                                                                                                                                    | richarda@djdlawyers.com         |                                             |                                          |                              |                                |
| Mailing Address                                                                                                                                                                                                                                                                                                                  | 3120 Fire Rd, Suite 100         |                                             |                                          |                              |                                |
| City                                                                                                                                                                                                                                                                                                                             | Egg Harbor Twp                  | State                                       | NJ                                       | Zip                          | 08234                          |
| Telephone                                                                                                                                                                                                                                                                                                                        |                                 |                                             | Facsimile                                |                              |                                |
| Preferred Delivery:                                                                                                                                                                                                                                                                                                              | Pickup <input type="checkbox"/> | US Mail <input checked="" type="checkbox"/> | On-Site Inspect <input type="checkbox"/> | Fax <input type="checkbox"/> | Email <input type="checkbox"/> |
| If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <input type="checkbox"/> have / <input checked="" type="checkbox"/> have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. |                                 |                                             |                                          |                              |                                |
| Signature                                                                                                                                                                                                                                                                                                                        |                                 |                                             |                                          | Date                         | 11-3-17                        |

Payment Information

|                               |                                                                  |                                      |
|-------------------------------|------------------------------------------------------------------|--------------------------------------|
| Maximum Authorization Cost    | \$                                                               | 500                                  |
| Select Payment Method         |                                                                  |                                      |
| Cash <input type="checkbox"/> | Check <input checked="" type="checkbox"/>                        | Credit Card <input type="checkbox"/> |
| Fees:                         | 8 1/2 x 11                                                       | 5 cents                              |
|                               | 8 1/2 x 14                                                       | 7 cents                              |
|                               | 11 x 17                                                          |                                      |
|                               | 24 x 36                                                          | 47 cents                             |
|                               | 36 x 42 +                                                        | 74 cents                             |
|                               | CD/DVR                                                           | 35 cents                             |
| Delivery:                     | Delivery / postage fees additional depending upon delivery type. |                                      |
| Extras:                       | Extraordinary service fees dependent upon request.               |                                      |

\* documents provided via facsimile or electronic mail are free of charge

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

a copy of the mobile video recorder for the police vehicle, a copy of the 911 call tape and a copy of the CAD report in reference to the automobile accident on 10-18-17 at 19:22pm with case number 2017-00062659. Driver of vehicle 2 is Libia Batista.

AGENCY USE ONLY

|                    |       |
|--------------------|-------|
| Est. Document Cost | _____ |
| Est. Delivery Cost | _____ |
| Est. Extras Cost   | _____ |
| Total Est. Cost    | _____ |
| Deposit Amount     | _____ |
| Estimated Balance  | _____ |
| Deposit Date       | _____ |

AGENCY USE ONLY

|                                                                                                    |                |
|----------------------------------------------------------------------------------------------------|----------------|
| Disposition Notes                                                                                  |                |
| Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. |                |
| In Progress                                                                                        | - Open _____   |
| Denied                                                                                             | - Closed _____ |
| Filled                                                                                             | - Closed _____ |
| Partial                                                                                            | - Closed _____ |

AGENCY USE ONLY

|                      |       |                    |
|----------------------|-------|--------------------|
| Tracking Information |       | Final Cost         |
| Tracking #           | _____ | Total 1.10         |
| Rec'd Date           | _____ | Deposit _____      |
| Ready Date           | _____ | Balance Due _____  |
| Total Pages          | _____ | Balance Paid _____ |
| Records Provided     |       |                    |
| See attached letter  |       |                    |
| Custodian Signature  |       | Date 11/20/17      |

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## DEPOSITS

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### **YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):**

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven business days.**)

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- ☐ Information generated by or on behalf of public employers or public employees in connection with:
  - ☐ Any sexual harassment complaint filed with a public employer
  - ☐ Any grievance filed by or against an employee
  - ☐ Collective negotiations documents and statements of strategy or negotiating
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- ☐ Credit card numbers
- ☐ Unlisted telephone numbers
- ☐ Drivers' license numbers
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  - ☐ Charitable contribution information
  - ☐ Rare book collections gifted for limited access
  - ☐ Admission applications
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- ☐ Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and privileges created by State Constitution, statute, court rule or judicial case law N.J.S.A. 47:1A-9
- ☐ Personnel and pension records (however, the following information must be disclosed:
  - An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received
  - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
  - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information N.J.S.A. 47:1A-10

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- ☒ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☒ Information in a personal income or other tax return
- ☒ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☒ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
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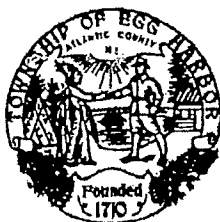
- ☐ Yes, I am also requesting the documents under common law.

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9. If the **Township of Egg Harbor** is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the **Township of Egg Harbor** to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.



GOVERNMENT RECORDS REQUEST FORM  
TOWNSHIP OF EGG HARBOR  
Office of the Township Clerk  
3515 Bargaintown Road, Egg Harbor Township NJ 08234  
609-926-4085 or 609-926-4104 facsimile  
www.ehtgov.org



Important Notice: This is a 4-page form. Please read it carefully to understand your rights concerning government records.

Requestor Information - Please Print

|                                                                                                                                                                                                                                                                                                                                  |                                            |                                  |                                          |                              |                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------|----------------------------------|------------------------------------------|------------------------------|--------------------------------|
| First Name                                                                                                                                                                                                                                                                                                                       | Kelly                                      | MI                               | A                                        | Last Name                    | Hickey                         |
| Email Address                                                                                                                                                                                                                                                                                                                    | khickey@JerseyShoreFCU.org                 |                                  |                                          |                              |                                |
| Mailing Address                                                                                                                                                                                                                                                                                                                  | 606 Nathan Lane                            |                                  |                                          |                              |                                |
| City                                                                                                                                                                                                                                                                                                                             | Egg Harbor Township                        |                                  | State                                    | NJ                           |                                |
| Zip                                                                                                                                                                                                                                                                                                                              | 08234                                      |                                  |                                          |                              |                                |
| Telephone                                                                                                                                                                                                                                                                                                                        | [REDACTED]                                 |                                  | Facsimile                                |                              |                                |
| Preferred Delivery:                                                                                                                                                                                                                                                                                                              | Pickup <input checked="" type="checkbox"/> | US Mail <input type="checkbox"/> | On-Site Inspect <input type="checkbox"/> | Fax <input type="checkbox"/> | Email <input type="checkbox"/> |
| If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <input type="checkbox"/> have / <input checked="" type="checkbox"/> have not been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States. |                                            |                                  |                                          |                              |                                |
| Signature                                                                                                                                                                                                                                                                                                                        | [Signature]                                |                                  |                                          | Date                         | 11/14/17                       |

\* documents provided via facsimile or electronic mail are free of charge

Payment Information

|                                          |                                                                  |                                      |
|------------------------------------------|------------------------------------------------------------------|--------------------------------------|
| Maximum Authorization Cost               | \$                                                               |                                      |
| Select Payment Method                    |                                                                  |                                      |
| Cash <input checked="" type="checkbox"/> | Check <input type="checkbox"/>                                   | Credit Card <input type="checkbox"/> |
| Fees:                                    | 8 1/2 x 11                                                       | 5 cents                              |
|                                          | 8 1/2 x 14                                                       | 7 cents                              |
|                                          | 11 x 17                                                          |                                      |
|                                          | 24 x 36                                                          | 47 cents                             |
|                                          | 36 x 42 +                                                        | 74 cents                             |
|                                          | CD/DVR                                                           | 35 cents                             |
| Delivery:                                | Delivery / postage fees additional depending upon delivery type. |                                      |
| Extras:                                  | Extraordinary service fees dependent upon request.               |                                      |

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

66402

AGENCY USE ONLY

|                    |       |
|--------------------|-------|
| Est. Document Cost | _____ |
| Est. Delivery Cost | _____ |
| Est. Extras Cost   | _____ |
| Total Est. Cost    | _____ |
| Deposit Amount     | _____ |
| Estimated Balance  | _____ |
| Deposit Date       | _____ |

AGENCY USE ONLY

|                                                                                                    |          |
|----------------------------------------------------------------------------------------------------|----------|
| Disposition Notes                                                                                  |          |
| Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. |          |
| In Progress                                                                                        | - Open   |
| Denied                                                                                             | - Closed |
| Filled                                                                                             | - Closed |
| Partial                                                                                            | - Closed |

AGENCY USE ONLY

|                      |       |              |
|----------------------|-------|--------------|
| Tracking Information |       | Final Cost   |
| Tracking #           | _____ | Total        |
| Rec'd Date           | _____ | Deposit      |
| Ready Date           | _____ | Balance Due  |
| Total Pages          | _____ | Balance Paid |
| Records Provided     |       |              |
| See attached letter  |       |              |
| [Signature]          |       | 11/16/17     |
| Custodian Signature  |       | Date         |

## DEPOSITS

The custodian may require a deposit against costs for reproducing documents sought through an anonymous request whenever the custodian anticipates that the documents requested will cost in excess of \$5 to reproduce.

Where a special service charge is warranted under OPRA, that amount will be communicated to you as required under the statute. You have the opportunity to review and object to the charge prior to it being incurred. If, however, you approve of the fact and amount of the special service charge, you may be required to pay a deposit or pay in full prior to reproduction of the documents.

### YOUR REQUEST FOR RECORDS IS DENIED FOR THE FOLLOWING REASON(S):

(To be completed by the Custodian of Records – check the box of the numbered exemption(s) as they apply to the records requested. If multiple records are requested, be specific as to which exemption(s) apply to each record. **Response is due to requestor as soon as possible, but no later than seven business days.**)

#### N.J.S.A. 47:1A-1.1

- ☐ Inter-agency or intra-agency advisory, consultative or deliberative material
- ☐ Legislative records
- ☐ Law enforcement records:
  - ☐ Medical examiner photos
  - ☐ Criminal investigatory records (however, N.J.S.A. 47:1A-3.b. lists specific criminal investigatory information which must be disclosed)
  - ☐ Victims' records
- ☐ Trade secrets and proprietary commercial or financial information
- ☐ Any record within the attorney-client privilege
- ☐ Administrative or technical information regarding computer hardware, software and networks which, if disclosed would jeopardize computer security.
- ☐ Emergency or security information or procedures for any buildings or facility which, if disclosed, would jeopardize security of the building or facility or persons therein
- ☐ Security measures and surveillance techniques which, if disclosed, would create a risk to the safety or persons, property, electronic data or software
- ☐ Information which, if disclosed, would give an advantage to competitors or bidders
- ☐ Information generated by or on behalf of public employers or public employees in connection with:
  - ☐ Any sexual harassment complaint filed with a public employer
  - ☐ Any grievance filed by or against an employee
  - ☐ Collective negotiations documents and statements of strategy or negotiating
- ☐ Information that is a communication between a public agency and its insurance carrier, administrative service organization or risk management office
- ☐ Information that is to be kept confidential pursuant to court order
- ☐ Certificate of honorable discharge issued by the United States government (Form DD-214) filed with a public agency
- ☐ Social security numbers
- ☐ Credit card numbers
- ☒ Unlisted telephone numbers
- ☒ Drivers' license numbers
- ☐ Certain records of higher education institutions:
  - ☐ Research records
  - ☐ Questions or scores for exam for employment or academics
  - ☐ Charitable contribution information
  - ☐ Rare book collections gifted for limited access
  - ☐ Admission applications
  - ☐ Student records, grievances or disciplinary proceedings revealing a students' identification
- ☐ Biotechnology trade secrets N.J.S.A. 47:1A-1.2
- ☐ Convicts requesting their victims' records N.J.S.A. 47:1A-2.2
- ☐ Ongoing investigations of non-law enforcement agencies (must prove disclosure is inimical to the public interest) N.J.S.A. 47:1A-3.a.
- ☐ Public defender records N.J.S.A. 47:1A-5.k.
- ☐ Upholds exemptions contained in other State or federal statutes and regulations, Executive Orders, Rules of Court, and privileges created by State Constitution, statute, court rule or judicial case law N.J.S.A. 47:1A-9
- ☐ Personnel and pension records (however, the following information must be disclosed:
  - An individual's name, title, position, salary, payroll record, length of service, date of separation and the reason for such separation, and the amount and type of any pension received
  - When required to be disclosed by another law, when disclosure is essential to the performance of official duties of a person duly authorized by this State or the US, or when authorized by an individual in interest
  - Data contained in information which disclose conformity with specific experiential, educational or medical qualifications required for government employment or for receipt of a public pension, but not including any detailed medical or psychological information N.J.S.A. 47:1A-10

Please set forth your interest in the subject matter contained in the requested material:

**Note that any challenge to a denial of a request for records under the common law cannot be made to the Government Records Council, as the Government Records Council only has jurisdiction to adjudicate challenges to denials of OPRA requests. A challenge to the denial of access under the common law can be made by filing an action in Superior Court.**

1. All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt.
2. A request for access to a government record under OPRA must be in writing, hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian. N.J.S.A. 47:1A-5.g. The seven (7) business day response time does not commence until the records custodian receives the request form. If you submit the request form to any other officer or employee of the **Township of Egg Harbor**, that officer or employee must either forward the request to the appropriate custodian, or direct you to the appropriate custodian. N.J.S.A. 47:1A-5.h.
3. Requestors may submit requests anonymously. If you elect not to provide a name, address, or telephone number, or other means of contact, the custodian is not required to respond until you reappear before the custodian seeking a response to the original request.
4. The fees for duplication of a government record in printed form are listed on the front of this form. We will notify you of any special service charges or other additional charges authorized by State law or regulation before processing your request. Payment shall be made by cash, check or money order payable to the **Township of Egg Harbor**.
5. **You may be charged a 50% or other deposit when a request for copies exceeds \$25.** The **Township of Egg Harbor's** custodian will contact you and advise you of any deposit requirements. You agree to pay the balance due upon delivery of the records. Anonymous requests in excess of \$5.00 require a deposit of 100% of estimated fees.
6. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense in New Jersey, any other state, or the United States, and who is seeking government records containing personal information pertaining to the person's victim or the victim's family. This includes anonymous requests for said information.
7. By law, the **Township of Egg Harbor** must notify you that it grants or denies a request for access to government records within seven (7) business days after the agency custodian of records receives the request. If the record requested is not currently available or is in storage, the custodian will advise you within seven (7) business days after receipt of the request when the record can be made available and the estimated cost for reproduction.
8. You may be denied access to a government record if your request would substantially disrupt agency operations and the custodian is unable to reach a reasonable solution with you.
9. If the **Township of Egg Harbor** is unable to comply with your request for access to a government record, the custodian will indicate the reasons for denial on the request form or other written correspondence and send you a signed and dated copy.
10. Except as otherwise provided by law or by agreement with the requester, if the agency custodian of records fails to respond to you within seven (7) business days of receiving a request, the failure to respond is a deemed denial of your request.
11. If your request for access to a government record has been denied or unfilled within the seven (7) business days required by law, you have a right to challenge the decision by the **Township of Egg Harbor** to deny access. At your option, you may either institute a proceeding in the Superior Court of New Jersey or file a complaint with the Government Records Council ("GRC") by completing the Denial of Access Complaint Form. You may contact the GRC by toll-free telephone at 866-850-0511, by mail at PO Box 819, Trenton, NJ, 08625, by e-mail at [grc@dca.state.nj.us](mailto:grc@dca.state.nj.us), or at their web site at [www.state.nj.us/grc](http://www.state.nj.us/grc). The Council can also answer other questions about the law. All questions regarding complaints filed in Superior Court should be directed to the Court Clerk in your County.
12. Information provided on this form may be subject to disclosure under the Open Public Records Act.

**N.J.S.A. 47:1A-1**

- ☐ "a public agency has a responsibility and an obligation to safeguard from public access a citizen's personal information with which it has been entrusted when disclosure thereof would violate the citizen's reasonable expectation of privacy."

Burnett v. County of Bergen, 198 N.J. 408 (2009). Without ambiguity, the court held that the privacy provision "is neither a preface nor a preamble." Rather, "the very language expressed in the privacy clause reveals its substantive nature; it does not offer reasons why OPRA was adopted, as preambles typically do; instead, it focuses on the law's implementation." "Specifically, it imposes an obligation on public agencies to protect against disclosure of personal information which would run contrary to reasonable privacy interests."

**Executive Order No. 21 (McGreevey 2002)**

- ☐ Records where inspection, examination or copying would substantially interfere with the State's ability to protect and defend the State and its citizens against acts of sabotage or terrorism, or which, if disclosed, would materially increase the risk or consequences of potential acts of sabotage or terrorism.
- ☐ Records exempted from disclosure by State agencies' proposed rules.

**Executive Order No. 26 (McGreevey 2002)**

- ☒ Certain records maintained by the Office of the Governor
- ☒ Resumes, applications for employment or other information concerning job applicants while a recruitment search is ongoing
- ☒ Records of complaints and investigations undertaken pursuant to the Model Procedures for Internal Complaints Alleging Discrimination, Harassment or Hostile Environments
- ☒ Information relating to medical, psychiatric or psychological history, diagnosis, treatment or evaluation
- ☒ Information in a personal income or other tax return
- ☒ Information describing a natural person's finances, income, assets, liabilities, net worth, bank balances, financial history or activities, or creditworthiness, except as otherwise required by law to be disclosed
- ☒ Test questions, scoring keys and other examination data pertaining to the administration of an examination for public employment or licensing
- ☒ Records in the possession of another department (including NJ Office of Information Technology or State Archives) when those records are made confidential by regulation or EO 9.

Other Exemption(s) contained in a State statute, resolution of either or both House of the Legislature, regulation, Executive Order, Rules of Court, any federal law, federal regulation or federal order pursuant to **N.J.S.A. 47:1A-9.a.**  
(Please provide detailed information regarding the exemption from disclosure for which you are relying to deny access to government records. If multiple records are requested, be specific as to which exemption(s) apply to each record.)

NJSA 2A:4A-60  
Juvenile Records

**REQUEST FOR RECORDS UNDER THE COMMON LAW**

If, in addition to requesting records under OPRA, you are also requesting the government records under the common law, please check the box below.

A public record under the common law is one required by law to be kept, or necessary to be kept in the discharge of a duty imposed by law, or directed by law to serve as a memorial and evidence of something written, said, or done, or a written memorial made by a public officer authorized to perform that function, or a writing filed in a public office. The elements essential to constitute a public record are that it be a written memorial, that it be made by a public officer, and that the officer be authorized by law to make it.

- ☐ Yes, I am also requesting the documents under common law.

If the information requested is a "public record" under common law and the requestor has a legally recognized interest in the subject matter contained in the material, then the material must be disclosed if the individual's right of access outweighs the State's interest in preventing disclosure.