

**Print Management Solutions
P O Box 350
Trexlerstown, PA 18087**

Open Record Officer
Seaside Heights School District
1200 BAY BLVD
SEASIDE HEIGHTS, NJ 08751

06/15/2017

Re: NJ Open Records Law

Dear Open Records Officer,

Under the provisions of the NJ Open Records Law, we are requesting access to the following information:

A copy of your MOST RECENT, CURRENT lease agreements or Most Recent Purchase Order for your postage meter and other current mailing equipment which shows lease commencement date and term of contract for mail machine from vendors Neopost, Hasler, Pitney Bowes, FP Mailing, or any other manufacturer.

Or

If the equipment was purchased, we are requesting a copy of your MOST RECENT meter rental bill, equipment rental bill, and maintenance / service contract bill or bill from last service call.

We will entertain suggestions you feel will make my request more responsive and thereby ensure that you can meet our request. If possible we would like to have the data sent to us at the address below.

Please email your request to me at adorward@printandmailing.net or mail to my attention at:

**Print Management Solutions
Attn: Amy Dorward
P O Box 350
Trexlerstown, PA 18087**

If all or any part of this request is denied, please cite the specific exemption(s) that you think justifies your refusal to release the information, and inform me of the appeal procedures available to me under the law.

We would appreciate you handling this request as quickly as possible, and look forward to hearing from you.

Respectfully,

**Amy Dorward
P O Box 350
Trexlerstown, PA 18087**

PUBLIC INFORMATION REQUEST

Parent's Foundation for Education
Katherine Baker
PO Box #7162
Austin, TX 78713

September 27, 2017

SEASIDE HEIGHTS SCHOOL DISTRICT

Tom Parlapanides
Superintendent
1200 BAY BLVD
Seaside Heights, NJ 8751

SEASIDE HEIGHTS SCHOOL DISTRICT

Superintendent

1200 BAY BLVD

Seaside Heights NJ, 8751

Dear Tom Parlapanides,

This request is made under the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq. which guarantees the public's access to information in the custody of governmental agencies. I respectfully request access to the following information:

An excel spreadsheet containing the following information for every teacher and staff member (employee) currently employed in SEASIDE HEIGHTS SCHOOL DISTRICT. Please organize this information in the following manner:

- Campus (or office building name, for staff)
- First Name
- Middle Name
- Last Name
- Position
- Grade Level(for teachers)
- Subject Area taught (for teachers)
- Certified in Area of Instruction (for teachers)
- Home Address
- School Email
- Personal Email
- Personal Phone Number
- Gender
- Race/Ethnicity
- Hire Date
- Years of Experience
- Current Salary

If you have any questions about any of the data requested above, please feel free to reach out to me at katherine@parents.foundation, or call [\(512\) 580-7117](tel:(512)580-7117) for more immediate assistance. In particular, it may be easier to send multiple excel spreadsheets containing different data categories.

In addition, please notify me if there are any parts of this request that cannot be fulfilled for any reason.

Thank you for your attention to this request.

Sincerely,

Katherine Baker