



BOROUGH OF NEPTUNE CITY

OPEN PUBLIC RECORDS ACT REQUEST FORM

106 W. Sylvania Avenue, Neptune City NJ 07753

Phone 732 776-7224 fax 732 776-8906

Tamara Brown, Municipal Clerk



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Joseph MI P Last Name Novelli

E-mail Address Joseph.Novelli@nj-pe-lsrp.com

Mailing Address 30 Gladstone Street

City Forked River State NJ Zip 08731-1065

Telephone FAX (609) 242-4222

Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Joseph Novelli Date August 9, 2017

Payment Information

Maximum Authorization Cost \$ 50.00

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Proposed land use changes / applications applied for with the planning/zoning departments from January 1, 2014 to present for the following properties:

Block	Lot	Address	Facility name (if any)
8	3	106 Forrest Street	
8	5	102 Laird Avenue	Boro of Neptune City Pump Station
8	8	1 Gray Place	Neptune Township Pump Station
11	3.01	90 Steiner Avenue	Aqua-Land Pools
11	5	4 Forrest Street	
11	6	2 Forrest Street	
11	13	1 Midwood Street	
12	28	85 Steiner Avenue	Ray's Automotive
12	35.01	81 Steiner Avenue	Coastal Comm
13	1	87 Rosewood Place	Subject site (Former East Coast Ice Co.)
13	2	80 Steiner Avenue	Behealth Therapy
15	1.01	64 Steiner Avenue	Ocean Crossfit
16	2	2 Rosewood Place	Meehan Brothers
16	3	99 Laird Avenue	Mark Woszcak Mechanical Contractor

AGENCY USE ONLY

Est. Document Cost

Est. Delivery Cost

Est. Extras Cost

Total Est. Cost

Deposit Amount

Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
 Denied - Closed
 Filled - Closed
 Partial - Closed

AGENCY USE ONLY

Tracking Information

Tracking # Total

Rec'd Date Deposit

Ready Date Balance Due

Total Pages Balance Paid

Records Provided

Custodian Signature

Date



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Requestor Information – Please Print

First Name	<u>Donna</u>	MI		Last Name	<u>Burton</u>
E-mail Address	<u>burtensells@gmail.com</u>				
Mailing Address	<u>612 1/2 16th Ave</u>				
City	<u>Belmar</u>	State	<u>NJ</u>	Zip	<u>07719</u>
Telephone	<u>[REDACTED]</u>		FAX		
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail <u>X</u>
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE</u> / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	<u>[Signature]</u>			Date	<u>8/15/17</u>

Payment Information

Maximum Authorization Cost	\$	
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) – actual cost of material	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

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Are there any open permits for 94 Neptune Ave, Neptune City.

→ open plumbing permit water heater
13-00038 AC unit

0013-15

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
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In Progress	-	Open	_____
Denied	-	Closed	_____
Filled	-	Closed	_____
Partial	-	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

State of New Jersey Standard

Open Public Records Act Request Form

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Doris MI Last Name Kobza

E-mail Address Permit@NJPeffa.com

Mailing Address 4 Dedrick Place

City West Caldwell State NJ Zip 07006

Telephone FAX 866-396-9931

Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature [Signature] Date 8/01/2017

Payment Information

Maximum Authorization Cost \$ 10.00

Select Payment Method

Cash ☐ Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

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Please provide a Permit Fee Log Detail Report or Permit Activity July 2017

If the municipality cannot separate new construction houses or additions, then I would like a copy of all residential new construction, renovations, additions and alterations permitted.

Copies can be faxed or emailed using the information above.

I can also pick up the information in person if that is preferred.

I realize there may be charges associated with providing this information. Please call me if there are any questions.

I respect your time and appreciate your help.

Please let me know if you have any suggestions that will help the municipality process this request more efficiently.

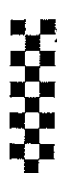
AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

- Responded via email 8/2/17

Alfordin



BOROUGH OF NEPTUNE CITY

OPEN PUBLIC RECORDS ACT REQUEST FORM

106 W. Sylvania Avenue, Neptune City NJ 07753

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Tamara Brown, Municipal Clerk



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Requestor Information -- Please Print

First Name	Ramesh	MI		Last Name	Challapalli
E-mail Address	ramesh@capars.com				
Mailing Address	2 McCathern Court				
City	Bridgewater	State		Zip	08807
Telephone			FAX	908 349 3236	
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax ☒	E-mail
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE / HAVE NOT</u> been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	Ramesh Challapalli			Date	8/24/17

Payment Information

Maximum Authorization Cost \$	
Select Payment Method	
Cash	Check Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual cost of material
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Address: 509 Memorial Drive, Neptune, New Jersey; Block 413, Lot 4;

Building, Fire Prevention and Health Departments,
Copies of Permits for install, removal or closure of aboveground or underground storage tanks,
Known Environmental Concerns, Tax Assessor's Office Copies of Property Card

NOT THE BOROUGH OF NEPTUNE CITY

AGENCY USE ONLY

Est. Document Cost	
Est. Delivery Cost	
Est. Extras Cost	
Total Est. Cost	
Deposit Amount	
Estimated Balance	
Deposit Date	

AGENCY USE ONLY

Disposition Notes
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In Progress	-	Open	
Denied	-	Closed	
Filled	-	Closed	
Partial	-	Closed	

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #		Total	
Rec'd Date		Deposit	
Ready Date		Balance Due	
Total Pages		Balance Paid	
Records Provided			

Custodian Signature

Date



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Requestor Information - Please Print

First Name	<u>Robert</u>	MI		Last Name	<u>MASON</u>
E-mail Address	<u>RMASONhomes@yahoo.com</u>				
Mailing Address	<u>12 SALEM LN</u>				
City	<u>Little Silver</u>	State	<u>NJ</u>	Zip	<u>07739</u>
Telephone			FAX		
Preferred Delivery:	Pick Up	US Mail	On-Site Inspect	Fax	E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE</u> / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	<u>[Signature]</u>			Date	<u>8/30/17</u>

Payment Information

Maximum Authorization Cost \$		
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual cost of material	
Delivery:	Delivery / postage fees additional depending upon delivery type.	
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Requesting any record related to Removal or existing underground or ABOVE GROUND OIL TANK AT 107 STEINER AVE, Neptune City, NJ 07753.

8/31 @ 6:38 Called and 1vm - no such records exist for oil tanks.

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

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Filled	-	Closed	_____
Partial	-	Closed	_____

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Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			

Custodian Signature _____

Date _____

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Requestor Information – Please Print

First Name Nick MI S Last Name Cucci
 E-mail Address Nick.Cucci@gmail.com
 Mailing Address 633 Bawne Rd.
 City Ocean State N.J. Zip 07712
 Telephone [REDACTED] FAX _____
 Preferred Delivery: Pick Up ☒ US Mail _____ On-Site Inspect _____ Fax _____ E-mail ☒
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature [Signature] Date 9/19/17

Payment Information

Maximum Authorization Cost \$ _____
 Select Payment Method
 Cash _____ Check _____ Money Order _____
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) – actual cost of material
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Any open permits on 110 Neptune Ave.

2 open permits

17-00197 deck

17-00050 reframe interior.

AGENCY USE ONLY

Est. Document Cost _____
 Est. Delivery Cost _____
 Est. Extras Cost _____
 Total Est. Cost _____
 Deposit Amount _____
 Estimated Balance _____
 Deposit Date _____

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 Filled - Closed _____
 Partial - Closed _____

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Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			

Custodian Signature _____

Date _____

County of Monmouth

MICHAEL D. FITZGERALD, ESQ.
County Counsel

Email: michael.fitzgerald@co.monmouth.nj.us



CRAIG R. MARSHALL
Director of Finance

Email: craig.marshall@co.monmouth.nj.us

September 22, 2017

Tamara Brown, Clerk
106 W. Sylvania Avenue
Neptune City, NJ 07753

Re: Request for copies of all Financial Agreements entered into pursuant to the Long Term Tax Exemption Law N.J.S.A. 40A:20-1 et seq.

Dear Sir/Madam:

As you are aware, according to a recent amendment to the Long Term Tax Exemption Law (L. 2015, c. 247, §1), effective January 19, 2016, your office is required to send Monmouth County (the "County") a certified copy of the ordinance approving any long-term tax exemption, and the underlying financial agreement entered into with the urban renewal entity receiving the exemption. Specifically, N.J.S.A. 40A:20-12 states:

"Within 10 calendar days following the later of the effective date of an ordinance following its final adoption by the governing body approving the tax exemption or the execution of the financial agreement by the urban renewal entity, the municipal clerk shall transmit a certified copy of the ordinance and financial agreement to the chief financial officer of the county and to the county counsel for informational purposes."

For purposes of completing our records, the County is requesting copies of **all** financial agreements ("PILOT" agreements) and corresponding ordinances which your municipality has entered into.

Steven Moe

**Sent ordinance w/agreement 9/27/17*

BOROUGH OF NEPTUNE CITY

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Requestor Information – Please Print

First Name: Cindy Last Name: Nelson
 City: Neptune State: NJ Zip: 07753
 E-mail Address: CindySells24@yahoo.com
 Mailing Address: _____
 Telephone: 732-776-5557 FAX: 732-776-1117
 Preferred Delivery: Pick Up US Mail On-Site
 Inspect: _____ Fax: _____ E-mail: _____
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature: Cindy Nelson Date: 10/4/17
CindySells24@yahoo.com

Payment Information

Maximum Authorization Cost \$

Select Payment Method

☐ Cash ☐ Check
☐ Money Order

Fees: Letter size pages - \$0.05 per page

Legal size pages - \$0.07 per page

Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

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Permits Applied for closed and open
 Since 10/24/2016 on
 110 Neptune Ave
 Block ~~74~~ 74
 Lot ~~24~~ 32

AGENCY USE ONLY

AGENCY USE ONLY

AGENCY USE ONLY

emailed 10/4/17



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Requestor Information – Please Print

First Name Josephine MI Last Name Deliberto

E-mail Address jdelliberto@comcast.net

Mailing Address 6 Evans Way

City Monroe Twp State NJ Zip 08831

Telephone FAX 732-444-5937

Preferred Delivery: Pick Up US Mail On-Site Inspect Fax X E-mail X

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I **HAVE / HAVE NOT** been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Date

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash Check Money Order

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
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Hello. I am purchasing 28 Green Avenue, Neptune City, NJ. I would like copies of permits and approvals for work performed at this location.

Best Regards,

Josephine Deliberto

rec'd 11/9/17

EMAILED + FAXED 11/10/17

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance
Deposit Date

AGENCY USE ONLY

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In Progress - Open
Denied - Closed
Filled - Closed
Partial - Closed

AGENCY USE ONLY

Tracking Information

Tracking #
Rec'd Date
Ready Date
Total Pages

Final Cost

Total
Deposit
Balance Due
Balance Paid

Records Provided

Custodian Signature

Date



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Requestor Information – Please Print

First Name Theresa MI E Last Name Gibson

E-mail Address Tracygibson5@gmail.com

Mailing Address 23 Poet Dr.

City Matawan State NJ Zip 07747

Telephone FAX

Preferred Delivery: ☐ Pick Up ☐ US Mail ☐ On-Site ☐ Inspect ☐ Fax ☐ E-mail ☒

If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Theresa Gibson Date 9/14/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
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Any & All open permits 80 W. Wall St.

Permit # 99-164

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance

Deposit Date

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Partial - ☐ Closed

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Tracking #	<u> </u>	Total	<u> </u>
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Ready Date	<u> </u>	Balance Due	<u> </u>
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106 W. Sylvania Ave, Neptune City, NJ 07753

Phone: 732-776-7224 Fax: 732-776-8906

tammybrown@neptunecitynj.com

Tamara Brown, Municipal Clerk



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Requestor Information – Please Print

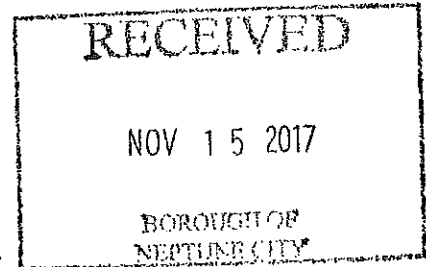
First Name Adam MI J Last Name Aly
E-mail Address agentadamaly@gmail.com
Mailing Address 427 Lexington AVE
City Neptune State NJ Zip 07753
Telephone FAX
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature [Signature] Date 11-15-17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Cash Check Money Order
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
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80 Laurel Ave, Neptune City NJ 07753
Oil tank removal permits (09-171 closed)
All open or closed permits → All permits are closed
Furnace permits (17-027 closed)
H/W tank permits (05-011 closed)
Electric panel permits (No Record)



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Total Pages	<u> </u>	Balance Paid	<u> </u>

Records Provided

Custodian Signature

Date



Tammy Brown <tammybrown@neptunecitynj.com>

Fwd: Freedom of Information Act Request: Building Permit Records

3 messages

Construction Department <construction@neptunecitynj.com>
To: Tammy Brown <tammybrown@neptunecitynj.com>

Tue, Oct 17, 2017 at 10:39 AM

I do not feel comfortable with this at all.
Let me know how you want to proceed.
-Corinne

Begin forwarded message:

From: _____ FOIA <foia@buildzoom.com>
Date: October 17, 2017 at 10:29:22 EDT
To: construction@neptunecitynj.com
Subject: Freedom of Information Act Request: Building Permit Records

To whom it may concern,
I am writing to request permit records from Neptune City, New Jersey on behalf of BuildZoom.
BuildZoom helps people hire the best local contractors, and we strive to give consumers a clear picture of contractors' track records. In particular, we post information on building permits pulled by every contractor online as a free service to the public.
We do business in Neptune City and would like to provide the service to its residents.
Can you please provide us with a report of all building permits processed by your department to date?
Such reports typically:
- Are referred to as a Permit Activity Report, a Permit Fee Log or a Monthly Permit Report.
- Cover at least the last ten years.
- Include all permits broadly related to work on new and existing structures, such as structural, electrical, plumbing, mechanical, demolition, solar, HVAC, and gas permits, as well as any other kind of permit related to construction, renovation and maintenance.
- Contain (i) property address fields, (ii) permit type fields, (iii) a permit value or estimated job value, (iv) a permit status field and (v) dates associated with the permit, such as an application date, an issue date and an expiry date, as well as (vi) the details of the contractor(s) who performed the work and, of course, (vii) a description of the permitted work.
We would like to request the records either via FTP or email delivery. An Excel or CSV format would be ideal, but a PDF or scanned file would also work.
We intend to ask for this data regularly: monthly for the prior month. What do you recommend as the best process to acquire this data?
Please feel free to email me or call Vidhan Agrawal, the Product Manager for our Data Platform at (415) 890-3706.
We greatly appreciate your help and thank you in advance for your assistance!

Regards,
Claudine Anague

BuildZoom
A better way to remodel
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11/27/2017

Borough of Neptune City Mail - Fwd: Freedom of Information Act Request: Building Permit Records

Tammy Brown <tammybrown@neptunecitynj.com>
To: Construction Department <construction@neptunecitynj.com>

Tue, Oct 17, 2017 at 10:44 AM

I will print out and ask Bill how he wants to respond

Thank you

Tammy Brown
Municipal Clerk
Registrar of Vital Statistics
tammybrown@neptunecitynj.com
phone: 732-776-7224 ext 41
fax: 732 776-8906

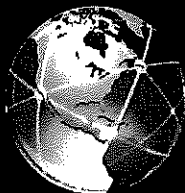
[Quoted text hidden]

Construction Department <construction@neptunecitynj.com>
To: Tammy Brown <tammybrown@neptunecitynj.com>

Tue, Oct 17, 2017 at 11:59 AM

Thanks

[Quoted text hidden]



AEI Consultants

Environmental & Engineering Services

November 3, 2017

Borough of Neptune City
106 West Sylvania Avenue,
Neptune City, New Jersey
Ms. Tammy Brown, Municipal Clerk
TammyBrown@neptunecity.com

Subject: Freedom of Information Law (FOIL) Request

To Whom It May Concern:

Please accept this request to review files for the following properties:

Address
3330 NJ 66, Neptune City, NJ 07753 (Block 2301, Lot 84)
43 Steiner Avenue, Neptune City, 07753 (Block 25, Lot 11)

AEI Consultants requests all available information regarding this property; specific information from several departments as follows:

TAX ASSESSOR'S OFFICE

- Tax Maps, historic and current
- Property Cards

BUILDING DEPARTMENT

- Certificates of Occupancy
- Records of building permits
- Building restriction on the property including Activity and Use Limitations (AULs)
- Environmental liens
- Environmental Violations

PLANNING DEPARTMENT

- Certificates of Occupancy
- Records of building permits
- Building restrictions on the property including Activity and Use Limitations (AULs)
- Environmental liens
- Environmental violations

FIRE DEPARTMENT

- Records of Aboveground or Underground Storage Tanks (ASTs or USTs)
- Storage and/or generation of hazardous materials
- Records of spills or releases

I would prefer to receive copies via email at ghan@aeiconsultants.com or via fax at (732) 414-2721, if possible. Please call me at (732) 241-2331 if you have any questions or require further information. Thank you!

Regards,
Debbie Han