

Jaime M Segal

From: Robin Martinos <R.Martin@constructionjournal.com>
Sent: Tuesday, November 14, 2017 3:26 PM
To: @OpraRequests
Subject: OPRA REQUESTS

Importance: High

Hello,

How are you doing today? Can you please provide the information requested for each item below. You can reply via this email or print email and fax back to me at the fax number below.

-----Project ID: 1463698-----
Emergency Generator Replacement
Owner Proj Num: BFY2018-7
::Information Requested::

BID TABULATION AND/OR AWARDED FIRM:

-----Project ID: 1465881-----
Audio and Visual Equipment
Owner Proj Num: BFY2018 -4
::Information Requested::

BID TABULATION AND/OR AWARDED FIRM:

-----Project ID: 1477983-----
Snow / Ice Removal and Landscaping Services for the Kellogg Building
Owner Proj Num: BFY18/21-16, Formerly BFY18/21-12
::Information Requested::

BID TABULATION AND/OR AWARDED FIRM:

-----Project ID: 1492827-----
Audio Visual Equipment - Lessner Building
Owner Proj Num: BFY2018 -15
::Information Requested::

BID TABULATION AND/OR AWARDED FIRM:

-----Project ID: 1504431-----
Cell Tower and/or Antenna Array for the Cranford Campus
Owner Proj Num: CQFY18/23-3
::Information Requested::

SUBMITTAL LIST AND/OR AWARDED FIRM:

Thank you and have a good afternoon!!

Robin Martinos
Data Specialist
Construction Journal
(772) 781-2144 Phone x 421
(772) 781-2145 Fax
R.Martinos@constructionjournal.com

The information contained in this transmission may contain privileged and confidential information. It is intended only for the use of the person(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message.

OPEN PUBLIC RECORDS ACT REQUEST FORM

oprarequests@ucc.edu

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Payment Information

Maximum Authorization Cost \$	
Select Payment Method	
Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) -- actual cost of material
Delivery:	Delivery / postage fees additional depending upon delivery type.
Extras:	Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

CQFY 18/23-3 Cell Tower and/or Antenna Array Union County

Please forward the complete list of contractors (full companyname/location) who bid and their amounts.
Bid tabulations as opened.

Thank you.

AGENCY USE ONLY

Est. Document Cost _____ Est. Delivery Cost _____ Est. Extras Cost _____ Total Est. Cost _____ Deposit Amount _____ Estimated Balance _____ Deposit Date _____	Disposition Notes Custodian: If any part of request cannot be delivered in seven business days, detail reasons here. In Progress - Open _____ Denied - Closed _____ Filled - Closed _____ Partial - Closed _____	Tracking Information Tracking # _____ Rec'd Date _____ Ready Date _____ Total Pages _____ Records Provided _____ Custodian Signature	Final Cost Total _____ Deposit _____ Balance Due _____ Balance Paid _____ _____ Date
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Jaime M Segal

From: Leanna Shaw <lshaw@stoutstransportation.com>
Sent: Wednesday, November 08, 2017 5:26 PM
To: @OpraRequests
Cc: Leanna Shaw
Subject: Requesting Results for Bid No.BFY18/20-5

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon,

My name is Leanna and I'm with Stout's Transportation. We submitted a bid back in August to Union County College for Charter Bus Services (Bid #BFY18/20-5). Was this ever awarded and would you be able to send me a copy of the results? I was told I had to send an email Any information would be appreciated.

Thank you,

Leanna Shaw
Account Manager
Stout's Transportation
PH: 609-883-8891 ext. 110
F: 609-883-6682
lshaw@stoutstransportation.com



For safety reasons, electronic driver logs will be mandatory for all motorcoach companies by 12/17/2017 to monitor the driving hours of drivers as well as prevent accidents and driver's being overworked. Stout's is READY! Stout's has been ELD compliant since 2015.

Jaime M Segal

From: Henry Savelli <hsavelli@smartprocure.com>
Sent: Friday, November 03, 2017 4:57 PM
To: Jaime M Segal
Subject: SmartProcure OPRA Request Union County College For PO/Vendor Information
Attachments: Henry Savelli License.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Ellen or Custodian of Public Records,

Mr. Henry Savelli is submitting an OPRA request to the Union County College for purchasing records from 2017-03-09 (yyyy-mm-dd) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

Please email the information to hsavelli@smartprocure.com

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions please contact my assistant Curtis Blanding at 954-637-0742.

Regards,

Henry Savelli
60 Wendell Place
Clark, NJ 07068



State of New Jersey
Government Records Council
GOVERNMENT RECORDS REQUEST FORM
101 South Broad Street, PO Box 819
Trenton, NJ 08625-0819
Phone: 866-850-0511 Fax: (609) 633-6337
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Jessica MI A Last Name Kreamer
E-mail Address jessica@biddesk.com
Mailing Address 4 Beaver Brook Rd.
City Lincoln Park State NJ Zip 7035
Telephone 570-295-6223 FAX _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☒
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Jessica Kreamer Date 11/2/2017

Payment Information

Maximum Authorization Cost \$ 20.00
Select Payment Method
Cash ☐ Check ☐ Money Order ☒
Fees: Letter size \$0.05 per pages page
Legal size \$0.07 per pages page
Other materials Actual cost (CD, DVD, etc.) of materials
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I would like to request a 12 month usage report for the current office supplies contract being used by UCC.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

Jaime M Segal

From: Tjlrsl <[REDACTED]>
Sent: Sunday, October 29, 2017 8:22 PM
To: Jaime M Segal
Subject: OPRA Request - September 19, 2017

Hello Jaime,

I am requesting to OPRA the minutes from the September 19, 2017 meetings, i.e. the meeting minutes for all Board of Trustee and Board of Governor meetings and subcommittees -and any Special Meetings held recently.

These communications should include but not be limited to the Building & Grounds committee meetings.

preferred method: email

Thank you.

Terri Lowe
[REDACTED]
[REDACTED]

-----Original Message-----

From: jaime.segal <jaime.segal@ucc.edu>
To: tjlrsl <[REDACTED]>
Sent: Wed, Sep 27, 2017 2:39 pm
Subject: RE: OPRA Request - June 26 Meetings

Terri,

Attached please find the requested Minutes.

Regards,
Jaime

From: Tjlrsl [[mailto:\[REDACTED\]](mailto:[REDACTED])]
Sent: Saturday, September 23, 2017 2:50 PM
To: Jaime M Segal <jaime.segal@ucc.edu>
Cc: [REDACTED]
Subject: Re: OPRA Request - June 26 Meetings

Jaime,
Please accept this as my OPRA request.
Thank you.
Terri Lowe

UNION COUNTY COLLEGE
OPEN PUBLIC RECORDS ACT REQUEST FORM
1033 Springfield Avenue, Cranford, NJ 07016

Telephone Number 908-709-7000
Fax Number 908-709-0527
Email address - oprarequests@ucc.edu
c/o Custodian of Public Records

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Terry MI _____ Last Name Fletcher
E-mail Address Terry@airseals.com
Mailing Address 170 Kinnelon Rd.
City Kinnelon State NJ Zip 07405
Telephone 973-492-0509 x323 FAX 973-492-8378
Preferred Delivery: Pick Up _____ On-Site Inspect _____ Fax _____ E-mail X
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ~~HAVE~~ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Terry Fletcher Date 10/26/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash _____ Check _____ Money Order _____
Fees: Actual costs to be determined by the agency
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

UCC on-call Locksmith Service BFY 18/20-13
Please forward the complete list of contractors (company name/addr) who bid and their amounts - including any rejected bids. Bid tabulations as opened.
Thank-you.

AGENCY USE ONLY

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UNION COUNTY COLLEGE
OPEN PUBLIC RECORDS ACT REQUEST FORM
c/o Custodian of Public Records, 1033 Springfield Avenue
Cranford, NJ 07016 fax 908-709-0527
oprarequests@ucc.edu

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Terry MI _____ Last Name Fletcher
E-mail Address Terry@ediscards.com
Mailing Address _____ 170 Kinnelon Road
City Kinnelon State NJ Zip 07405
Telephone 973-492-0509 x 323 FAX 973-492-8378
Preferred Delivery: Pick Up _____ US Mail _____ On-Site Inspect _____ Fax _____ E-mail X
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ~~HAVE~~ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Terry Fletcher Date 10/10/17

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Check _____ Money Order _____
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

BFY 18/20-11 Building Mgmt Control Sys Maint / Repair UCC

Please forward the complete list of contractors (full company name/location) who bid and their amounts.
Bid tabulations as opened.

Thank you.

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			

Custodian Signature _____

Date _____

UNION COUNTY COLLEGE
OPEN PUBLIC RECORDS ACT REQUEST FORM
 c/o Custodian of Public Records, 1033 Springfield Avenue
 Cranford, NJ 07016 fax 908-709-0527
 oprarequests@ucc.edu

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name Terry MI Last Name Fletcher
 E-mail Address Terry.Fletcher@ucc.edu
 Mailing Address 170 Kinnelon Road
 City Kinnelon State NJ Zip 07405
 Telephone 973-492-0509 x 323 FAX 973-492-8378
 Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X
 If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I, HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
 Signature Terry Fletcher Date 10/10/17

Payment Information

Maximum Authorization Cost \$
 Select Payment Method
 Check Money Order
 Fees: Letter size pages - \$0.05 per page
 Legal size pages - \$0.07 per page
 Other materials (CD, DVD, etc) - actual cost of material
 Delivery: Delivery / postage fees additional depending upon delivery type.
 Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

RFY 10/21-16 Snow/Ice Removal Services for Kellogg Bldg, UCC

Please forward the complete list of contractors (full company name/location) who bid and their amounts.
 Bid tabulations as opened.

Thank you.

AGENCY USE ONLY

Est. Document Cost
 Est. Delivery Cost
 Est. Extras Cost
 Total Est. Cost
 Deposit Amount
 Estimated Balance
 Deposit Date

AGENCY USE ONLY

Disposition Notes
 Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
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 Filled - Closed
 Partial - Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided			

Custodian Signature

Date



State of New Jersey
Government Records Council
GOVERNMENT RECORDS REQUEST FORM

101 South Broad Street, PO Box 819
Trenton, NJ 08625-0819
Phone: 866-850-0511 Fax: (609) 833-6337
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc



Important Notice

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Requestor Information - Please Print

COMPANY - GRAPHIC IMAGE, INC

First Name Lynn MI MI Last Name Tendler

E-mail Address lynn@graphicimage.net

Mailing Address Graphic Image, Inc. 561 Boston Post Rd.

City Millford State CT Zip 06460

Telephone 203-877-8787 FAX 203-877-8237

Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☒

If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.

Signature Lynn Tendler Date 6/9/17

Payment Information

Maximum Authorization Cost \$

Select Payment Method

Cash ☐ Check ☐ Money Order ☐

Fees: Letter size \$0.05 per page
Legal size \$0.07 per page
Other materials Actual cost (CD, DVD, etc.) of materials

Delivery: Delivery / postage fees additional depending upon delivery type.

Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

I am looking to get the bid result tabulations with all vendor submissions included for;
CQFY 2018-7 Printing Public Safety Guides and
CQFY 18/19-2 Printing Transfer Articulations Brochures and
QFY2018-9 Student Handbook
Thank you

AGENCY USE ONLY

Est. Document Cost _____

Est. Delivery Cost _____

Est. Extras Cost _____

Total Est. Cost _____

Deposit Amount _____

Estimated Balance _____

Deposit Date _____

AGENCY USE ONLY

Disposition Notes
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In Progress - Open _____

Denied - Closed _____

Filled - Closed _____

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Tracking Information		Final Cost	
Tracking #	_____	Total	_____
Rec'd Date	_____	Deposit	_____
Ready Date	_____	Balance Due	_____
Total Pages	_____	Balance Paid	_____
Records Provided			
Custodian Signature		Date	

UNION COUNTY COLLEGE
OPEN PUBLIC RECORDS ACT REQUEST FORM
c/o Custodian of Public Records, 1033 Springfield Avenue
Cranford, NJ 07016 fax 908-709-0527
oprarequests@ucc.edu

Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Terry MI Last Name Fletcher
E-mail Address Terryf@cisleads.com
Mailing Address 170 Kinnelon Road
City Kinnelon State NJ Zip 07405
Telephone 973-492-0509 x 323 FAX 973-492-8378
Preferred Delivery: Pick Up US Mail On-Site Inspect Fax E-mail X
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE ~~HAVE NOT~~ been convicted of any indictable offense under the laws of New Jersey, any other state or the United States.
Signature Terry Fletcher Date 10/3/17

Payment Information

Maximum Authorization Cost \$
Select Payment Method
Check Money Order
Fees: Letter size pages - \$0.05 per page
Legal size pages - \$0.07 per page
Other materials (CD, DVD, etc) – actual cost of material
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

On-Call Plumbing Services for Union County College (bid date 9/28/17)

Please forward the complete list of contractors (full companyname/location) who bid and their amounts.
Bid tabulations as opened.

Thank you.

AGENCY USE ONLY

Est. Document Cost
Est. Delivery Cost
Est. Extras Cost
Total Est. Cost
Deposit Amount
Estimated Balance

Deposit Date

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open
Denied - Closed
Filed - Closed
Partial - Closed

AGENCY USE ONLY

Tracking Information		Final Cost	
Tracking #	<u> </u>	Total	<u> </u>
Rec'd Date	<u> </u>	Deposit	<u> </u>
Ready Date	<u> </u>	Balance Due	<u> </u>
Total Pages	<u> </u>	Balance Paid	<u> </u>
Records Provided			

Custodian Signature

Date

Jaime M Segal

From: Curtis Blanding <cblanding@smartprocure.us>
Sent: Tuesday, September 26, 2017 12:48 PM
To: Jaime M Segal
Subject: SmartProcure OPRA Request Union County College For PO/Vendor Information

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Ms. Ellen Dotto or Custodian of Public Records,

SmartProcure is submitting an OPRA request to the Union County College for any and all purchasing records from 03/09/2017 to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.

The specific information requested from your record keeping system is:

1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
2. Purchase date
3. Line item details (Detailed description of the purchase)
4. Line item quantity
5. Line item price
6. Vendor ID number, name, address, contact person and their email address

Please email the information to cblanding@smartprocure.us

If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at 954-637-0742.

Best Regards,

Curtis Blanding
Data Acquisition Specialist
SmartProcure
Direct: 954-637-0742 | Support: 888-988-6348
Email: cblanding@smartprocure.us | www.smartprocure.us
700 W. Hillsboro Blvd. Suite 4-100, Deerfield Beach, FL 33441

Jaime M Segal

From: Jaime M Segal
Sent: Thursday, October 05, 2017 4:48 PM
To: 'Derek Sage'
Subject: RE: BFY2018-4 OPRA Audio Visual Equipment
Attachments: BFY2018-4 AUDIO VISUAL EQUIPMENT (Line items).pdf

Hi Derek,

Please see the attached document in response to your request.

Regards,
Jaime

From: Derek Sage [mailto:dsage@totalvideoproducts.com]
Sent: Thursday, October 05, 2017 10:02 AM
To: Jaime M Segal <jaime.segal@ucc.edu>
Subject: RE: BFY2018-4 OPRA Audio Visual Equipment

Thank you Jaime.

Do you have the details of the equipment bid pricing and awards by line item?

Derek Sage – CTS
Key Account Executive
Smart Certified Trainer
Total Video Products
609-706-6673 – Cell Phone

414 Southgate Court
Mickleton, NJ 08056
www.totalvideoproducts.com
Fax 856-423-4747

From: jaime.segal@ucc.edu [mailto:jaime.segal@ucc.edu]
Sent: Wednesday, October 04, 2017 6:31 PM
To: Derek Sage
Subject: RE: BFY2018-4 OPRA Audio Visual Equipment

Derek,

Pursuant to your OPRA request, attached are the results of the above mentioned bid.

Regards,
Jaime

From: Derek Sage [mailto:dsage@totalvideoproducts.com]
Sent: Tuesday, September 26, 2017 4:18 PM

To: @OpraRequests <OpraRequests@ucc.edu>
Subject: BFY2018-4 OPRA Audio Visual Equipment

To whom it may concern,

I would like to receive the results of the above mentioned bid.

Please advise.

Derek Sage – CTS
Key Account Executive
Smart Certified Trainer
Total Video Products
609-706-6673 – Cell Phone

414 Southgate Court
Mickleton, NJ 08056
www.totalvideoproducts.com
Fax 856-423-4747BFY2018-4 OPRA

Jaime M Segal

From: Ryan Evans <[REDACTED]>
Sent: Monday, September 25, 2017 7:38 PM
To: Jaime M Segal
Subject: Directory Information Request

Follow Up Flag: Follow up
Flag Status: Flagged

Hello,

I would like to submit a data request for access to directory information. This includes all students enrolled for the Fall 2017 term at your University (Undergrad and Graduate). The information I would like includes; Name, Class Standing, phone number, Major, E-mail. I am requesting this data in excel/csv format if possible. Please let me know at your earliest convenience.

Ryan Evans



OPEN PUBLIC RECORDS ACT REQUEST FORM

opra.requests@ucc.edu



Important Notice

The last page of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name	<u>Terry</u>	MI		Last Name	<u>Fletcher</u>
E-mail Address	<u>Terry@custeeds.com</u>				
Mailing Address	<u>170 Kinnelon Road</u>				
City	<u>Highland Lakes</u>	State	<u>NY</u>	Zip	<u>07405</u>
Telephone	<u>973-492-0509 x333</u>		FAX	<u>973-492-8378</u>	
Preferred Delivery:	Pick Up ☐	US Mail ☐	On-Site Inspect ☐	Fax ☐	E-mail ☒
If you are requesting records containing personal information, please circle one: Under penalty of N.J.S.A. 2C:28-3, I certify that I <u>HAVE</u> HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.					
Signature	<u>Terry Fletcher</u>			Date	<u>9/22/17</u>

Payment Information

Maximum Authorization Cost	\$	
Select Payment Method		
Cash	Check	Money Order
Fees:	Letter size pages - \$0.05 per page Legal size pages - \$0.07 per page Other materials (CD, DVD, etc) - actual cost of material	
Delivery:	Delivery / postage fees: additional depending upon delivery type.	
Extras:	Special service charge dependent upon request.	

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

① Cranford Campus Emergency Generator Replacement BFY 2018-7 (bid date 8/10/17)

② Snow/Ice Removal & Landscaping Services BFY 18/21-12 (bid date 9/12/17)

Please forward the complete lists of contractors (name/location) who bid and their amounts. Bid tabulations as opened.

Thank-you.

AGENCY USE ONLY

Est. Document Cost	_____
Est. Delivery Cost	_____
Est. Extras Cost	_____
Total Est. Cost	_____
Deposit Amount	_____
Estimated Balance	_____
Deposit Date	_____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress	☒	Open	_____
Denied	☐	Closed	_____
Filled	☐	Closed	_____
Partial	☐	Closed	_____

AGENCY USE ONLY

Tracking Information		Final Cost
Tracking #	_____	Total
Rec'd Date	_____	Deposit
Ready Date	_____	Balance Due
Total Pages	_____	Balance Paid
Records Provided		_____
Custodian Signature		Date

Jaime M Segal

From: Tjlrsl <[REDACTED]>
Sent: Saturday, September 23, 2017 2:50 PM
To: Jaime M Segal
Cc: [REDACTED]
Subject: Re: OPRA Request - June 26 Meetings

Follow Up Flag: Follow up
Flag Status: Completed

Jaime,
Please accept this as my OPRA request.
Thank you.
Terri Lowe

-----Original Message-----

From: jaime.segal <jaime.segal@ucc.edu>
To: tjlrsl <[REDACTED]>
Sent: Mon, Jul 31, 2017 4:21 pm
Subject: RE: OPRA Request - June 26 Meetings

Ms. Lowe,

The minutes of the June 26, 2017 Board Minutes will be available after the next Board meeting scheduled for Sept. 19, 2017, if they are approved. Please submit an OPRA request after Sept. 19, 2017.

Regards,
Jaime

From: Tjlrsl [mailto:[REDACTED]]
Sent: Friday, July 28, 2017 6:37 PM
To: Jaime M Segal <jaime.segal@ucc.edu>
Subject: OPRA Request - June 26 Meetings

Thank you Jaime,

I am requesting to OPRA the minutes from the Monday, June 26, 2017 meetings, i.e. the meeting minutes for all Board of Trustee and Board of Governor meetings and subcommittees -and any Special Meetings held during this time frame, i.e. July 27, 2017.

These communications should include but not be limited to the Building & Grounds committee meetings.

preferred method: email

Thank you.

Terri Lowe
[REDACTED]

Jaime M Segal

From: Terry Futchter <terryf@cisleads.com>
Sent: Tuesday, August 22, 2017 10:37 AM
To: @OpraRequests
Subject: Union County College Fire Alarms Annual Inspection/ BFY18/21-10

Follow Up Flag: Follow up
Flag Status: Completed

Good morning,

Please forward the complete list of contractors who bid and their amounts.
Bid tabulations as opened.
Thank you,
Terry

Terry Futchter
Research Reporter
Terryf@cisleads.com
973-492-0509 ext 323
Fax- 973-492-8378



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170 Kinnelon Road
Kinnelon, NJ 07405

Jaime M Segal

From: Terry Futchter <terryf@cisleads.com>
Sent: Thursday, August 24, 2017 11:57 AM
To: @OpraRequests
Subject: Snow Equipment Removal/Rental Union Co College

Follow Up Flag: Follow up
Flag Status: Completed

Good morning,

Please forward the bid tabulations, as opened for the subject project.
Thank you,
Terry

Terry Futchter
Research Reporter
Terryf@cisleads.com
973-492-0509 ext 323
Fax- 973-492-8378



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170 Kinnelon Road
Kinnelon, NJ 07405



State of New Jersey
Government Records Council
GOVERNMENT RECORDS REQUEST FORM
101 South Broad Street, PO Box 819
Trenton, NJ 08625-0819
Phone: 866-850-0511 Fax: (609) 633-6337
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name BOHDAN MI _____ Last Name LUKASCHEWSKY
E-mail Address _____
Mailing Address _____
City _____ State NJ Zip _____
Telephone _____ FAX _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☒
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☐ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Bohdan Lukaszewsky Date August 3, 2017

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size \$0.05 per page
Legal size \$0.07 per page
Other materials Actual cost (CD, DVD, etc.) of materials
Delivery: Delivery / postage fees additional depending upon delivery type.
Extras: Special service charge dependent upon request.

Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Minutes of the Executive Sessions of the Union County College Board of Trustees for 1/27, 2/24, 3/24, 4/28, 5/26, 6/23, 9/29, 11/2, 12/1 in 2015

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

Disposition Notes
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open _____
Denied - Closed _____
Filled - Closed _____
Partial - Closed _____

AGENCY USE ONLY

Tracking Information

Tracking # _____
Rec'd Date _____
Ready Date _____
Total Pages _____

Final Cost

Total _____
Deposit _____
Balance Due _____
Balance Paid _____

Records Provided

Custodian Signature _____

Date _____



State of New Jersey
Government Records Council
GOVERNMENT RECORDS REQUEST FORM

101 South Broad Street, PO Box 819
Trenton, NJ 08625-0819
Phone: 866-850-0511 Fax: (609) 633-6337
E-mail: grc@dca.state.nj.us Website: www.nj.gov/grc



Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information - Please Print

First Name BOMDAN MI _____ Last Name LUKASCHEWSKY
E-mail Address _____
Mailing Address _____
City _____ State NJ Zip _____
Telephone _____ FAX _____
Preferred Delivery: Pick Up ☐ US Mail ☐ On-Site Inspect ☐ Fax ☐ Email ☒
If you are requesting records containing personal information, please select one: Under penalty of N.J.S.A. 2C:28-3, I certify that I ☐ HAVE / ☒ HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.
Signature Bomdan Lukaszewsky Date August 3, 2017

Payment Information

Maximum Authorization Cost \$ _____
Select Payment Method
Cash ☐ Check ☐ Money Order ☐
Fees: Letter size \$0.05 per page
Legal size \$0.07 per page
Other materials Actual cost (CD, DVD, etc.) of materials
Delivery: Delivery / postage fees additional depending upon delivery type.
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Record Request Information: Please be as specific as possible in describing the records being requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the technological means and the integrity of the records will not be jeopardized by such method of delivery.

Official minutes of the Union County College Board of Trustees meetings
for 1/26, 2/23, 3/22, 4/26, 5/24, 6/28, 9/27, 11/1, 12/5 in 2016
and 2/23, 3/28, 4/25, 5/23, 6/26 in 2017

AGENCY USE ONLY

Est. Document Cost _____
Est. Delivery Cost _____
Est. Extras Cost _____
Total Est. Cost _____
Deposit Amount _____
Estimated Balance _____
Deposit Date _____

AGENCY USE ONLY

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Records Provided			
Custodian Signature		Date	