

MONROE TOWNSHIP BOARD OF EDUCATION

| PG/ Acct # | Invoice or Account Title     | Expense Account        | Comments                       | No. 258936 | Amount   |
|------------|------------------------------|------------------------|--------------------------------|------------|----------|
| 202402852  | BOE Other Purchased Services | 11-000-230-585-000-095 | REIMBURSEMENT NJSBA WORKSHOP ] |            | \$500.50 |

12/07/2023

\*\*\*\*\*\$500.50

Pay Exactly five hundred and 50 / 100

CHARI CHANLEY  
BOARD OFFICE

12/7/2023      Comment:  
Total for Check #58936: \$500.50 for CHARI CHANLEY

MGL PRINTING SOLUTIONS, (908) 665-1999

M094-06 Q

|                         |
|-------------------------|
| APPROVED SUPERVISOR     |
| APPROVED PRINCIPAL      |
| APPROVED SUPERINTENDENT |

|                       |          |
|-----------------------|----------|
| ACCOUNT NUMBER        | AMOUNT   |
| 11-000-230-585-00-095 | \$500.50 |
|                       |          |
|                       |          |

294.00 +  
206.50 +

500.50 \*

ORDER NUMBER  
ON ALL PACKAGES,  
DELIVERY PAPERS

24-2852

DEPARTMENT

P.O. DATE

11-3-23

REQUISITIONED BY

**AFFIDAVIT 002**  
**MONROE TOWNSHIP BOARD**  
423 BUCKELEW AVENUE  
MONROE TOWNSHIP, N.J. 08831  
(732) 521-1500

V  
E  
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D  
O  
R

Chari Chanley

**TAX EXEMPT CERTIFICATE NUMBER 22-6002091**  
**PURCHASER IS EXEMPT BY STATE STATUTE FROM ALL**  
**FEDERAL, STATE, AND LOCAL EXCISE AND SALES TAXES.**

NOV 13

Reviewed (Bus. Office)

LR

| QUANTITY                                                                                                                                                                               | PLEASE FURNISH THE FOLLOWING ITEMS                      | UNIT PRICE   | AMOUNT   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|--------------|----------|
|                                                                                                                                                                                        | Reimbursement for NJSBA Workshop 2023 Atlantic City, NJ |              |          |
|                                                                                                                                                                                        | Lodging 10/23 through 10/25                             |              | \$294.00 |
|                                                                                                                                                                                        | Meals                                                   |              | \$206.50 |
| I HEREBY CERTIFY THAT THE ARTICLES ABOVE SPECIFIED HAVE BEEN RECEIVED OR THE SERVICES PERFORMED, THAT THE QUANTITY NOTED IS CORRECT, AND THE QUALITY IS AS SPECIFIED, EXCEPT AS NOTED. |                                                         |              |          |
| RECEIVED BY - FULL SIGNATURE                                                                                                                                                           |                                                         |              |          |
|                                                                                                                                                                                        |                                                         | <b>TOTAL</b> | \$500.50 |

- ☐ APPLEGARTH ELEMENTARY SCHOOL • 227 APPLEGARTH ROAD • MONROE TOWNSHIP, N.J. 08831 • 609-655-0604
- ☐ BARCLAY BROOK SCHOOL • 358 BUCKELEW AVE. • MONROE TOWNSHIP, N.J. 08831 • 732-521-1000
- ☐ BROOKSIDE SCHOOL • 370 BUCKELEW AVE. • MONROE TOWNSHIP, N.J. 08831 • 732-521-1101
- ☐ MILL LAKE SCHOOL • 115 MONMOUTH ROAD • MONROE TOWNSHIP, N.J. 08831 • 732-251-5336 ☐ ANNEX
- ☐ OAK TREE SCHOOL • 226 APPLEGARTH ROAD • MONROE TOWNSHIP, N.J. 08831 • 609-655-7642
- ☐ WOODLAND SCHOOL • 42 HARRISON AVE. • MONROE TOWNSHIP, N.J. 08831 • 732-251-1177
- ☐ MONROE TOWNSHIP HIGH SCHOOL • 200 SCHOOLHOUSE ROAD • MONROE TOWNSHIP, N.J. 08831 • 732-521-2882
- ☐ MONROE TOWNSHIP MIDDLE SCHOOL • 1629 PERRINEVILLE ROAD • MONROE TOWNSHIP, N.J. 08831 • 732-521-6042
- ☐ MONROE TOWNSHIP BD OF ED ADMINISTRATIVE • 423 BUCKELEW AVE. • MONROE TWP., N.J. 08831 • 732-521-1500 ☐ TRANSPORTATION
- ☐ MONROE COMMONS • 239 PROSPECT PLAINS ROAD • MONROE TWP., N.J. 08831 • 609-642-6128

**SEE REVERSE SIDE BEFORE SIGNING**

**VENDOR MUST ATTACH AN INVOICE AND FILL IN UNIT PRICES, AMOUNTS AND SIGN THE VENDOR'S DECLARATION AND RETURN THIS AFFIDAVIT BEFORE PAYMENT WILL BE MADE.**

**VENDOR'S CERTIFICATION AND DECLARATION**

I declare that the goods or services itemized in this bill have been delivered or rendered, that no bonus has been given or received by any person or persons with the knowledge of the department, and that the above bill is true and correct.

**FOR USE OF BOARD OF EDUCATION ONLY**

I HAVE EXAMINED THE ABOVE AFFIDAVIT AND APPROVE IT FOR PAYMENT.

VENDOR SIGN HERE

TITLE

BUSINESS ADMINISTRATOR

**AFFIDAVIT - SIGN AT X AND RETURN FOR PAYMENT**



|      |               |    |                   |
|------|---------------|----|-------------------|
| 2009 | International | 54 | 4DRBUAAP49B671456 |
| 2010 | International | 54 | 4DRBUAAP0AB236907 |
| 2010 | International | 54 | 4DRBUAAP9AB236906 |
| 2011 | International | 54 | 4DRBUAAP6BB289614 |

- e. The surplus properties as identified shall be sold in an as is condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

The Monroe Township Board of Education reserves the right to accept or reject any bid submitted.

**AA. \*TRAVEL EXPENDITURE RESOLUTION**

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and with the scope of board members and employees duties; and

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and

WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and

WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it

RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

**NJSBA School and Safety Conference**

| <b>Board Member/<br/>Staff attending</b> | <b>Date of Workshop</b> | <b>Workshop Fee</b>       | <b>Mileage, Parking,<br/>&amp; Tolls if applicable</b> |
|------------------------------------------|-------------------------|---------------------------|--------------------------------------------------------|
| Gail DiPane                              | 06/09/23                | \$99.00 for NJSBA members | \$50.00                                                |

**New Jersey School Boards Association Workshop 2023**

| <b>Board Member/<br/>Staff attending</b> | <b>Dates of Workshop</b>  | <b>Workshop Fee</b>                                   | <b>Transportation, Taxi, Parking,<br/>Tolls &amp; Mileage *(a)</b> | <b>Hotel **<br/>(b)</b> | <b>Meals ***<br/>(c)</b> |
|------------------------------------------|---------------------------|-------------------------------------------------------|--------------------------------------------------------------------|-------------------------|--------------------------|
| Kristine Christie                        | 10/23/23 through 10/26/23 | \$2,100.00 for a group of 25 or \$550.00 individually | \$250.00                                                           | \$294.00                | \$206.50                 |
| Chari Chanley                            | 10/23/23 through 10/26/23 | \$2,100.00 for a group of 25 or \$550.00 individually | \$250.00                                                           | \$294.00                | \$206.50                 |

\* (a) Mileage calculated at \$.47/mile. Tolls, taxi, parking, and mileage are estimated as they will vary.

\*\* (b) Currently the State allows a maximum of \$98/day for hotel/taxes. This amount may be revised, and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

\*\*\* (c) Currently the State allows \$59.00/day Meals/Incidentals for full day and \$44.25/day for first and last day of the conference. This amount may be revised, and reimbursement will be in accordance with the current GSA Rate at the time of the conference.

AB. \*It is recommended that members of the Monroe Township Board of Education authorize the Business Administrator/Board Secretary to submit the previously provided **Certification of School District Superintendent or Business Administrator in Support of Receipt of FY2023 Funding**, including Attachment A, for the NJSDA and NJDOE Emergent and Capital Maintenance needs appropriations to New Jersey Schools.

[Educational Data Services, Inc. 23.24.pdf \(390 KB\)](#)

[Frontline Education Renewals 23.24.pdf \(463 KB\)](#)

[MOESC Coordinated Transportation 22.23.pdf \(280 KB\)](#)

[NJSchoolJobs.com 23.24.pdf \(31 KB\)](#)

[Warren County Special Services 23.24.pdf \(121 KB\)](#)

[BNL Agreement.pdf \(647 KB\)](#)

[Computer Solutions, Inc. 23.24.pdf \(246 KB\)](#)

[ESCNJ Coordinated Transportation 23.24.pdf \(76 KB\)](#)

[Monmouth Ocean Educational Services Commission 23.24 sy.pdf \(690 KB\)](#)

[J & B Therapy, LLC 23.24.pdf \(186 KB\)](#)

[Fun Fit Therapy 23-24.pdf \(225 KB\)](#)

[Homecare Therapies 23.24.pdf \(451 KB\)](#)

[Bill List 5-10-23 Board Meeting.pdf \(413 KB\)](#)

[Transfer 9.pdf \(23 KB\)](#)

[Financials 05.10.23.pdf \(979 KB\)](#)